



## Legislation Text

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Clerk 12/07/2021

AN ORDINANCE related to the department of judicial administration; and  
adding a new section to K.C.C. chapter 2.16.

### STATEMENT OF FACTS:

1. As established by Section 350 of the King County Charter, the department of judicial administration, also known as the superior court clerk's office, is within the executive branch.
2. In accordance with K.C.C. 2.16.020, department divisions are to be created by ordinance.
3. The department of judicial administration is not currently codified.
4. Codification of the department of judicial administration is desirable.

### BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

NEW SECTION. SECTION 1. There is hereby added to K.C.C. chapter 2.16 a new section to read as follows:

A. The department of judicial administration, as identified in Section 350.20.20 of the King County Charter, shall be managed by the superior court clerk, who shall be appointed by, and serve at the pleasure of, a majority of King County superior court judges. The department shall be comprised of the office of the director, the case flow division, the court services division, the technology services division, the financial services division, the Norm Maleng Regional Justice Center customer services division and the juvenile division.

B. The duties of the department of judicial administration shall include:

1. Receiving and maintaining all superior court records;
2. Providing access to superior court records; and
3. Managing receipt, disbursement and trust accounting for all fees, fines and payments made in superior court cases.