



Legislation Text

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Clerk 04/10/2020

A RESOLUTION authorizing the use of digital and electronic signature use and ratifying emergency electronic signature use per chapter 19.360 RCW.

WHEREAS, as a result of the global pandemic caused by the spread of the novel coronavirus known as COVID-19, the U.S. President, the Governor of the state of Washington, and the King County Executive have declared a state of emergency in King County, and ordered the use of policies and procedures to limit in-person contact so as to avoid the spread of the disease, and

WHEREAS, on March 19, 2020, the Chair of the King County Flood Control Zone District ("the District") echoed the proclamations of the aforementioned leaders, and entered a finding of an emergency for the District, pursuant to FCD Resolution 2009-06.2, and

WHEREAS, consistent with that finding, the Chair authorized the Executive Director and staff of the District to take actions necessary to ensure the operation of the District during this crisis in furtherance of the public health and welfare, including the need to utilize remote work and electronic records maintenance, and

WHEREAS, as an emergency measure, the Chair and staff utilized electronic signatures for the purposes of executing records necessary to the continued operation of the District identified herein, so as to ensure the federal, state and county directives for social distancing were honored, and

WHEREAS, pursuant to chapter 19.360 RCW, the District may determine whether and to what extent it will authorize by policy the use of electronic signatures in lieu of hand-written signatures on legislation, financial records and other documents, and

WHEREAS, RCW 19.360.020 authorizes the District to utilize electronic signatures in the conduct of

its affairs and other transactions and to establish a method and process for such use by ordinance, resolution, policy, or rule, and

WHEREAS, the use of electronic signature technologies can benefit the District by decreasing the District's reliance on paper transactions and physical documents, lessening administrative demands, improving efficiency and aiding the conduct of business during an public health emergency, and

WHEREAS, the District desires to ratify the use of electronic signature described herein, and authorize the continued use of electronic signatures during a declared emergency, subject to policies that create reasonable safeguards;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE KING COUNTY FLOOD CONTROL ZONE DISTRICT:

SECTION 1. The Board of Supervisors for the King County Flood Control Zone District finds it to be in the public interest to allow the use of electronic records and electronic signatures for District business to the fullest extent allowed by law.

SECTION 2. The Board adopts the King County Flood Control Zone District Rules and Operating Procedures as amended, and as attached hereto as Exhibit A and incorporated herein as referenced.

SECTION 3. The Board authorizes the Chair, Vice Chair and Executive Director, and their designees to affix electronic signatures to electronic records consistent with the policies adopted herein.

SECTION 4. The Board finds that the Chair's use of an electronic signature to execute the following documents during the declared COVID-19 emergency met the intent and requirements of this Resolution, and the Chair's use of the electronic signature is hereby ratified for these documents: A. Finding of Emergency by the Chair of the King County Flood Control Zone District, Pertaining to an Emergency Relating to the COVID-19 Virus, dated March 19, 2020; B. the four Special District Journal Entry Form authorizing payment to King County for services rendered, dated March 25, 2020; and C. Master Agreement for Insurance Coverage, dated March 30, 2020.