



Legislation Text

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Clerk 02/07/2012

AN ORDINANCE relating to the elimination of the annual technology report submittal requirement; and amending Ordinance 14005, Section 4, as amended, and K.C.C. 2.16.0757, Ordinance 14155, Section 1, and K.C.C.2.16.07581, Ordinance 14155, Section 3, as amended, and K.C.C.2.16.07583 and Ordinance 14155, Section 4, as amended, and K.C.C. 2.16.07584.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. Ordinance 14005, Section 4, as amended, and K.C.C.2.16.0757 are each hereby amended to read as follows:

The department of information technology shall include an information technology strategic planning office. The information technology strategic planning office shall report directly to the chief information officer. The information technology strategic planning office shall:

A. Produce an information technology strategic plan with annual updates for council approval. The strategic technology plan shall be transmitted to council no later than June 30 of the reporting period, with annual updates provided by April 30. The plan should include:

1. A section that includes:

- a. text describing, for individual planning issue areas, the current environment, strengths, weaknesses, opportunities and challenges;
- b. a list of recommended objectives, with description; and
- c. the approach to achieve the desired outcomes for each strategic objective;

2. The annual update should provide accomplishments towards meeting objectives from previous approved strategic plans, when objectives have not been met and a discussion of the obstacles towards meeting those objectives; and

3. Appendices supporting the recommendations with empirical data;

B. Support the work of countywide planning committees that coordinate business and technical needs for information technology investments; and

C. ~~((Produce an annual technology report. The annual technology report shall be transmitted to council no later than June 30 of each year; and~~

~~D.))~~ Produce an annual proposed technology business plan. The annual proposed technology business plan shall be transmitted to the council at the time of transmittal of the executive's proposed budget. The annual technology business plan shall include:

1. A summary of each technology project seeking funding in the proposed budget.

2. For each project seeking funding in the budget, the following information shall be reported:

a. the total budget request for the proposed project;

b. the total of past appropriations;

c. an estimate of any future budget requests to complete the project;

d. project milestones with specific dates, of which at least two shall be projected to occur during the proposed budget year; and

e. a cash flow plan identifying the dates when funds proposed in the budget are anticipated to be encumbered or expended.

f. the expected useful life of the technology.

g. preliminary outcome measures to assess whether the project is successful upon completion.

3. For all existing projects seeking funding in the proposed budget, the technology business plan shall include a status report on whether the project's major milestones identified at the time of the first and

subsequent budget appropriations have been achieved shall be provided.

4. A list of all projects with active appropriation authority, including projects not seeking funding in the proposed budget and the unexpended appropriation for each project.

5. The technology business plan shall include a table identifying the projected cost savings from information technology projects. The table shall be updated annually at the time of the transmittal to the council to document achieved savings versus the projected savings at the time the project was approved.

SECTION 2. Ordinance 14155, Section 1, and K.C.C.2.16.07581 are each hereby amended to read as follows:

The definitions in this section apply throughout K.C.C. 2.16.07581, 2.16.07582, 2.16.07583, 2.16.07584 and 2.16.07585, unless the context clearly requires otherwise.

A. ~~((Annual technology report: a report of the status of technology projects as of the end of the prior year pursuant to K.C.C. 2.16.0755.~~

~~B.))~~ A. "Integration((:))" means technical components and business philosophies that bring together diverse applications from inside and outside the organization, to streamline and integrate business processes within an organization and with outside partners.

~~((C.))~~ B. "Interoperability((:))" means the ability of two or more hardware devices or two or more software routines to work together.

~~((D.))~~ C. "Long-term((:))" means a planning horizon of over three years out.

~~((E.))~~ D. "Mid-term((:))" means a planning horizon of two to three years.

~~((F.))~~ E. "Short-term((:))" means a planning horizon of one to two years.

~~((G.))~~ F. "Strategic((:))" means Likely to be more than three years out; necessary for achieving the planned effect desired.

~~((H.))~~ G. "Information technology strategic plan((:))" means a report that provides a vision and coordination of technology management and investment across the county pursuant to K.C.C. 2.16.0757, A.

~~((F))~~ H. "Technology business plan((:))" means an annual plan for the next year's technology operations and proposed projects; intended to align with individual agency's business plans and budget requests and the countywide standards and policies and direction as set forth in the strategic information technology plan.

SECTION 3. Ordinance 14155, Section 3, as amended, and K.C.C.2.16.07583 are each hereby amended to read as follows:

A. The business management council is hereby created. The council shall act in an advisory capacity to the county's chief information officer in carrying out duties related to developing short-term, mid-term and strategic objectives for information technology countywide, in recommending information technology proposals for funding and in developing standards, policies and guidelines for implementation. The members shall be the King County chief information officer and agency deputy directors or business managers designated by each agency's director, familiar with that agency's business and operations and having authority to commit resources and speak with the authority of the department when participating in business management council meetings.

B. The business management council shall:

1. Review information technology proposals made by individual members, groups of members or ad hoc committees;
2. Assess short-term, mid-term strategic value and risk of information technology proposals;
3. Assess alignment of information technology proposals with agency business plans, agency technology plans and adopted strategic objectives;
4. Recommend information technology proposals for funding and for inclusion in the technology business plan and the information technology strategic plan;
5. Review and provide recommendations for implementing information technology standards, policies and guidelines;

6. Review and provide recommendations for finalizing (~~the annual technology report and~~) the technology business plan; and

7. Review operations management issues as needed.

C. The King County chief information officer shall serve as the chair of the business management council and shall designate a vice-chair as needed.

D. The chief information officer may convene such additional ad hoc committees as are determined to be necessary for the business management council to focus on specific topics or to address the needs of a logical group of agencies. These committees shall review topics and report findings to the chief information officer and the business management council.

E. Formal votes shall be taken and recorded on all recommendations and endorsements. Meeting minutes shall formally record issues and concerns raised by members for consideration by the chief information officer.

F. Members of the business management council shall serve without compensation.

SECTION 4. Ordinance 14155, Section 4, as amended, and K.C.C.2.16.07584 are each hereby amended to read as follows:

A. The technology management board is hereby created. The board shall act in an advisory capacity to the county's chief information officer on technical issues including policies and standards for information security, applications, infrastructure and data management. The members shall be: the King County chief information officer and agency information technology directors or managers designated by each agency's director and familiar with that agency's technology needs and operations.

B. The technology management board shall:

1. Review the strategic objectives recommended by the strategic advisory council and assess issues related to the ability of the technology infrastructure to support them;

2. Review the business objectives and information technology proposals recommended by the

business management council and assess issues related to compliance with the county's technology standards and policies and the impact to the technology infrastructure required to support them;

3. Develop or review information technology program proposals that support the strategic and business objectives of the county;

4. Develop or review technology program proposals that promote the efficient operation and management of technology infrastructure, applications and data;

5. Recommend technology program proposals for funding and for inclusion in the technology business plan and the information technology strategic plan;

6. Review and provide recommendations for finalizing the King County (~~annual technology report and the~~) technology business plan; and

7. Develop or review and recommend standards, policies and guidelines for infrastructure, applications deployment, data management and privacy and security.

C. The King County chief information officer shall serve as the chair of the technology management board and shall designate a vice-chair as needed.

D. The chief information officer may convene such ad hoc committees as are determined to be necessary for the technology management board to focus on specific topics or issues. These committees shall review topics and report back findings to the chief information officer and the technology management board.

E. Meeting minutes shall formally record issues and concerns raised by members for consideration by the chief information officer.

F. Members of the technology management board shall serve without compensation.