



Legislation Text

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File #: 2005-0303, Version: 2

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A MOTION authorizing the council chair to sign an amendment to a contract with Staubach Northwest, LLC, dba The Staubach Company to amend the scope of services and contract amount.

WHEREAS, the council has executed a technical services contract with Staubach Northwest, LLC, dba The Staubach Company in the amount of \$24,500 to conduct analyses of the executive's space plan, new county office building, work release and elections facility proposals pending before the budget and fiscal management committee, and

WHEREAS, Staubach Northwest, LLC, dba The Staubach Company was awarded this contract after the council conducted the competitive procurement process outlined in K.C.C. 4.16.030 for contracts under \$25,000, and

WHEREAS, at the time this procurement process was conducted, it was believed that the amount of \$24,500 would be sufficient to cover the desired scope of services, and

WHEREAS, the budget and fiscal management committee has subsequently determined that work above and beyond the original scope of services needs to be performed, and

WHEREAS, the additional work consists of developing conceptual programming alternatives for the county's short-term and long-term facility space plans and this work is estimated to cost \$24,500, and

WHEREAS, the requirements of K.C.C. 4.16.030 would require the council to conduct another procurement process for a separate contract for the additional scope of services, and

WHEREAS, it would be inefficient and costly to hire a different consultant to perform the work, and

WHEREAS, time is of the essence to make decisions related to the executive's space plan proposals so

that the costs of these proposals do not increase, and

WHEREAS, an efficient and timely alternative to conducting another procurement process would be to amend the contract with Staubach Northwest LLC, dba The Staubach Company to change the scope of services and increase the contract amount by \$24,500, and

WHEREAS, this alternative requires the finance division to approve a waiver from the standard procurement process, and

WHEREAS, a special market conditions waiver has been requested from and approved by the finance division pursuant to K.C.C. 4.16.040, and

WHEREAS, increasing the contract amount by \$24,500 for the additional scope of services would bring the total contract amount to \$49,000, and

WHEREAS, Motion 10651, Section III, as amended, and OR 1-020 requires the council to authorize the council chair to sign contracts in excess of twenty-five thousand dollars, and

WHEREAS, the council has already authorized the chair to sign the existing contract with Staubach Northwest, LLC, dba The Staubach Company, but needs further authorization to sign the contract amendment;

NOW, THEREFORE, BE IT MOVED by the Council of King County:

The chair of the metropolitan King County council is authorized to sign a contract amendment, substantially in the form attached to this motion, not to exceed \$24,500 with Staubach Northwest, LLC, dba The Staubach Company for the purpose of developing

conceptual programming alternatives for the county's short-term and long-term facility space plans.