



Legislation Text

File #: 2023-0103, Version: 1

Clerk 03/13/2023

A MOTION relating to the organization of the council; amending Motion 15998, Section I, as amended, and OR 3-120 and adding a new section OR 3-xxx to the Organizational Compilation.

WHEREAS, the council wishes to amend the council's previously adopted employee, equipment and facilities policies document, and

WHEREAS, the council wishes to formalize the definitions and procedures regarding ceremonial documents and motions;

NOW, THEREFORE, BE IT MOVED by the Council of King County:

I. Motion 15998, Section I, as amended, and OR 3-120 are hereby amended to read as follows:

King County Legislative Employee, Equipment and Facilities Policies. The King County Legislative Branch Employee, Equipment and Facilities Policies Updated (~~(January 2023, Version 3,)~~) Attachment A to (~~(Motion 16279)~~) this motion, are hereby adopted.

II. There is hereby added to the organizational compilation a new section 3-XXX to read as follows:

Ceremonial documents.

A. The council occasionally issues a variety of ceremonial documents to acknowledge individuals, organizations, or events that have significant relevance and meaning to King County. These ceremonial documents should not be used to declare council's policy positions or legislative intent. In such cases, motions are the appropriate legislative method, in accordance with King County Charter section 240. Ceremonial documents should be prepared using the following guidelines:

1. Proclamations are issued to commemorate: a special period of observance over days, weeks or months; and observance of a county, state or national occasion. Examples of subjects for proclamations include, but are not limited to: Transit Appreciation Week; Earth Day; and Black History Month;

2. Recognitions or memorials: honor individuals, groups or organizations with a significant connection to King County; and commemorates special events, extraordinary achievements or community celebrations. Examples of subjects for recognitions or memorials include, but are not limited to: a cultural institution's anniversary; a sports team's achievement or championship; and an individual's outstanding community or public service.

B. Proclamations and recognitions signed by a majority of councilmembers are considered to be "final actions" taken by the legislative body under RCW 42.30.020, and as such must be acknowledged at a full council meeting.