



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Rod Dembowski, Chair;
Reagan Dunn, Vice Chair;
Claudia Balducci, Larry Gossett, Jeanne Kohl-Welles
Staff: Melani Pedroza, Committee Clerk (206-477-1025)*

3:00 PM

Monday, May 6, 2019

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 3:12 p.m.

2. **Roll Call**

Councilmember Balducci participated by telephone, as authorized by K.C.C. 1.24.145.C.1.

Present: 4 - Ms. Balducci, Mr. Dembowski, Mr. Dunn and Mr. Gossett

Excused: 1 - Ms. Kohl-Welles

3. **Approval of Minutes of April 24, 2019**

Councilmember Dunn moved approval of the minutes of the April 24, 2019, meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. Discussion and possible recommendation to approve hiring KCTV Station Manager

The Chair recessed the meeting into Executive Session under RCW 42.30.110 (1)(g) to evaluate the qualifications of applicants for public employment at 3:15 p.m. The Chair reconvened the meeting at 3:44 p.m.

Councilmember Dunn moved to recommend hiring Kimberly Hill as the KCTV Station Manager; subject to her agreement to certain terms and conditions. The motion carried.

Discussion

5. Legal Counsel support

Jeff Muhm, Chief Policy Officer, briefed the Committee on the potential hire of Mike Hoover as a temporary employee to provide legal counsel support.

Carolyn Busch, Chief of Staff, provided an update on the Chief Legal Counsel hiring process.

6. Council Policies

Janine Weihe, Director of Operations, provided a briefing on potential Council policy changes. The Chair directed Ms. Weihe to provide a briefing at the next Chief of Staff meeting and present the policies at a future Employment and Administration Committee meeting.

Briefings

7. Chief Policy Officer update

Mr. Muhm reported on current recruitment processes for Policy staff vacancies and upcoming Gallup training.

8. Chief of Staff update

Ms. Busch provided an update on the the Council's first Ruth Woo Fellow - Rocio Martinez Lopez and briefed the Committee on hiring processes for the Municipal Relations Director, Equity and Social Justice Director, and Executive Assistant to the Chief of Staff.

Other Business

Adjournment

The meeting was recessed at 4:08 p.m.

Approved this _____ day of _____

Clerk's Signature