



# King County

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Reagan Dunn, Vice  
Chair;  
Claudia Balducci, Rod Dembowski, Jeanne Kohl-Welles  
Staff: Melani Pedroza (477-1025) Committee Clerk*

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3:00 PM

Monday, October 22, 2018

SW Conference Room

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Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

*The meeting was called to order at 3:08 p.m.*

2. **Roll Call**

**Present:** 5 - Ms. Balducci, Mr. Dembowski, Mr. Dunn, Ms. Kohl-Welles and Mr. McDermott

3. **Approval of Minutes of October 8, 2018**

*Councilmember Dunn moved approval of the minutes of the October 8, 2018, meeting as presented. Seeing no objection, the Chair so ordered.*

## Discussion and Possible Action

**4. Interview and possible recommendation to hire one or two Senior Legislative Analyst(s).**

*Patrick Hamacher, Acting Chief Policy Officer, briefed the Committee on the hiring process and current vacancies within policy staff.*

*The Chair recessed the meeting into Executive Session under RCW 42.30.110 (1)(g) to evaluate the qualifications of applicants for public employment at 3:10 p.m. The Chair reconvened the meeting at 3:55 p.m.*

*Councilmember Dunn moved to recommend hiring Tillery Williams as a Senior Legislative Analyst. The motion carried.*

*Councilmember Dunn moved to recommend hiring Brandi Vena as a Senior Legislative Analyst. The motion carried.*

**5. Nondiscrimination, antiharassment and inappropriate conduct policy endorsement and procedures for handling complaints against elected officials.**

*Mike Hoover, Chief Legal Counsel and Carolyn Busch, Chief of Staff, provided a historical overview and highlighted proposed changes to the Council's Policy on Harrassment and Discrimination. This item was deferred to the next Employment and Administration Committee meeting.*

## Briefing

**6. Update and discussion of Director of Legislative Analysis.**

*Ms. Busch indicated that two of the four candidates from the first interview panel advanced to the second interview panel taking place on November 2.*

**7. Acting Chief Policy Officer Update.**

*Mr. Hamacher updated the Committee on policy staff budget workload and indicated that the team is also starting to focus on the end of year legislative body of work.*

**8. Chief of Staff Update.**

*The Chair recessed the meeting into Executive Session at 4:44 p.m. to review the performance of a public employee and to discuss with legal counsel litigation or potential litigation to which the county is or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the county. The Chair reconvened the meeting at 5:20 p.m.*

## Other Business

## Adjournment

*The meeting was adjourned at 5:23 p.m.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_

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Clerk's Signature