



# King County

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Reagan Dunn, Vice  
Chair;  
Claudia Balducci, Rod Dembowski, Jeanne Kohl-Welles  
Staff: Melani Pedroza (477-1025) Committee Clerk*

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3:00 PM

Monday, July 9, 2018

SW Conference Room

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Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

*The meeting was called to order at 3:06 p.m.*

2. **Roll Call**

**Present:** 5 - Ms. Balducci, Mr. Dembowski, Mr. Dunn, Ms. Kohl-Welles and Mr. McDermott

3. **Approval of Minutes of June 25, 2018**

*Councilmember Balducci moved approval of the minutes of the June 25, 2018, meeting as presented. Seeing no objection, the Chair so ordered.*

## Discussion and Possible Action

### 4. Interviews and possible recommendation(s) to hire one or two Senior Legislative Analyst(s)

*Pat Hamacher, Acting Chief Policy Officer, provided an update on the hiring process to date.*

*The Chair recessed the meeting into Executive Session under RCW 42.30.110 (1)(g) to evaluate the qualifications of applicants for public employment at 3:07 p.m. The Chair reconvened the meeting at 4:29 p.m.*

*Councilmember Dembowski moved to recommend hiring Sahar Fathi as a Senior Legislative Analyst.  
The motion carried.*

*Councilmember Dunn moved to recommend hiring Ellie Wilson-Jones as a Senior Legislative Analyst.  
The motion carried.*

### 5. Director of Legislative Analysis hiring update and extension of temporary assignment

*Carolyn Busch, Chief of Staff, updated the Committee on the temporary assignment.*

*Councilmember Dunn moved to recommend extending Patrick Hamacher's temporary assignment as Acting Policy Officer, with the extension effective August 5, 2018, and continuing until a permanent Director of Legislative Analysis is hired and commences employment with the Council.  
The motion carried.*

## Discussion

### 6. Incorporating a formal Equity and Social Justice (ESJ) component into policy staff analysis/reports

*Andrew Kim, Principal Legislative Analyst and Mike Reed, Principal Legislative Analyst presented a briefing on the process of incorporating a formal Equity and Social Justice (ESJ) component into policy staff analysis/reports. Mr. Kim, Mr. Reed, and Mr. Hamacher answered questions of the Committee.*

## Briefings

7. Chief Policy Officer update

*No report was given.*

8. Chief of Staff update

*Ms. Busch provided an update on the Director of Legislative Analysis hiring process and indicated that the interview panel selected four candidates to move forward for interviews.*

## Other Business

*Chair McDermott led a discussion on the Employment and Administration item to reclassify policy staff supervising Analyst 1's to Senior Principal Legislative Analyst that was deferred at the July 9, 2018, Council meeting.*

## Adjournment

*The meeting adjourned at 5:37 p.m.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_

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Clerk's Signature