



# King County

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Reagan Dunn, Vice  
Chair;  
Claudia Balducci, Rod Dembowski, Jeanne Kohl-Welles  
Staff: Melani Pedroza (477-1025) Committee Clerk*

---

3:00 PM

Monday, June 25, 2018

SW Conference Room

---

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

*The meeting was called to order at 3:09 p.m.*

2. **Roll Call**

**Present:** 5 - Ms. Balducci, Mr. Dembowski, Mr. Dunn, Ms. Kohl-Welles and Mr. McDermott

3. **Approval of Minutes of June 11, 2018**

*Councilmember Balducci moved approval of the minutes of the June 11, 2018, meeting as presented. Seeing no objection, the Chair so ordered.*

## Discussion and Possible Action

### 4. Discussion and action to reclassify policy staff supervisors to senior principal analysts

*Carolyn Busch, Chief of Staff and Pat Hamacher, Acting Director of Legislative Analysis, updated the Committee on policy staff organization.*

*The Chair recessed the meeting into Executive Session at 3:11 p.m. to review the performance of a public employee and to discuss with legal counsel litigation or potential litigation to which the county is or is likely to become a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the county. The Chair reconvened the meeting at 4:21 p.m.*

*Councilmember Dunn moved to recommend reclassifying Mary Bourguignon from Supervising Legislative Analyst I to a Senior Principal Legislative Analyst at Pay Range 79, Step 10, reclassifying Wendy Soo Hoo from Supervising Legislative Analyst I to a Senior Principal Legislative Analyst at Pay Range 79, Step 10 and reclassifying Erin Auzins from Supervising Legislative Analyst I to a Senior Principal Legislative Analyst at Pay Range 79, Step 5.*

*The motion carried.*

## Discussion

### 5. Discussion of proposed changes to the organization motion

*Jeff Muhm, Council Initiatives Director, presented proposed changes to the organizational motion. Mr. Muhm and Ms. Busch answered questions of the Committee.*

### 6. Discussion of integrating Equity and Social Justice (ESJ) analysis into central staff staff reports

*This item was not held.*

## Briefings

7. **Chief Policy Officer update**

*Mr. Hamacher updated the Committee on the hiring process to fill two legislative analyst vacancies.*

8. **Chief of Staff update**

*Ms. Busch updated the Committee on the Veteran Intern program and the recent hire of a veteran intern at the Board of Appeals.*

## Other Business

## Adjournment

*The meeting adjourned at 4:52 p.m.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_

---

Clerk's Signature