



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Dave Upthegrove, Chair;
Jeanne Kohl-Welles, Vice-Chair;
Joe McDermott, Girmay Zahilay*

*Staff: Stephanie Cirkovich, Chief of Staff (206-477-6023)
Melani Pedroza: Committee Clerk (206-477-1025)*

1:30 PM

Tuesday, January 17, 2023

Hybrid Meeting

Hybrid Meetings: Attend the Employment and Administration Committee meetings in person in the Southwest Conference Room, 516 3rd Avenue in Seattle, or through remote access. Details on how to attend the meeting remotely are listed below.

**CONNECTING TO THE WEBINAR
Webinar Meeting ID: 828 5993 8005**

If you do not have access to the ZOOM application, you can connect to the meeting by calling 1 253 215 8782 and using the Webinar ID.

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Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only rules and procedures applicable to committees apply and not those applicable to full council meetings.

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 1:33 p.m.

2. **Roll Call**

Present: 4 - Kohl-Welles, McDermott, Upthegrove and Zahilay

3. **Approval of Minutes of October 25, 2022**

Councilmember Kohl-Welles moved to approve the minutes of the October 25, 2022, meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. **Proposed Motion No. 2023-0028**

A MOTION relating to the organization of the council; and amending Motion 15998, Section 1, as amended, and OR 3-120.

Sponsors: Upthegrove

Stephanie Cirkovich, Chief of Staff, briefed the Committee and answered questions.

The Chair indicated that Item 4 would be expedited to the January 24, 2023, Council meeting.

A motion was made by Councilmember Kohl-Welles that this Motion be Recommended Do Pass - Expedite. The motion carried by the following vote:

Yes: 4 - Kohl-Welles, McDermott, Upthegrove and Zahilay

Briefings

5. **Hearing Examiner Pro Tem Assignments**

David Spohr, Hearing Examiner, briefed the Committee and answered questions.

6. **Legislative Branch Continuity of Operations Plan (COOP)**

Brian Crist, Special Projects Coordinator, briefed the Committee and answered questions.

7. Human Resources Update

Deandra Stanley, Human Resources Manager, briefed the Committee and answered questions.

8. Chief of Staff Update

Stephanie Cirkovich, Chief of Staff, briefed the Committee and answered questions.

Other Business

There was no other business.

Adjournment

The meeting was adjourned at 2:15 p.m.

Approved this _____ day of _____

Clerk's Signature