**Legislative Review Form**



Agency: EXEC Office Contact person Rick Ybarra Phone 206-263-9651

Ordinance [ ]  Motion [x]  Proviso [ ]  Report [ ]  Other [ ]

Civil Division Prosecuting Attorney Review

Name  John Gerberding Version Final Date 11/15/2021 @ 11:46am

Dept. Director or Designee Review

Name April Putney Version Final Date 11/4/2021 @ 3:30pm

Performance Strategy & Budget Office Review

Name      Version       Date

Technical Form/Code Reviser Review – Confirm adherence to legislative format

Name Bruce Ritzen, Council Staff Version Final Date 11/15/2021 @ 8:53am

Executive Office Review & Transmittal Approval

Name Shannon Braddock Version Final Date 11/4/2021 @ 3:30pm

**ENTRANCE CRITERIA REVIEW**

**EXEC OFFICE (initials) KCC CLERK**

Fiscal note? Y [ ]  NA [x]  Y[ ]  NA [x]

KC Strategic Plan reference in letter? Y [x]  NA [ ]  Y[x]  NA [ ]

Proof read for spelling and grammar? Y [x]  NA [ ]  Y[x]  NA [ ]

All pertinent attachments listed/labeled? Y [ ]  NA [x]  Y[ ]  NA [x]

Costs identified/described in letter Y [ ]  NA [x]  Y[ ]  NO [x]

Regulatory Note Required and Complete? Y [ ]  NA [x]  Y[ ]  NO [x]

Formatted/Delivered in word-searchable doc format? Y [x]  NA [ ]  Y[x]  NA [ ]

Potential Annexation Area (PAA) impacts identified? Y [ ]  NA [x]  Y[ ]  NO [x]

Advertising required? if yes, cite all pertinent code/laws. Y [ ]  NA [x]  Y[ ]  NO [x]

Any special circumstances affecting processing time? Y [ ]  NA [x]  Y[ ]  NO [x]