Permit Fees REGULATORY NOTE

 CHECKLIST OF CRITERIA

Proposed No.: \_\_\_\_\_\_\_\_\_\_\_\_\_ Prepared By:\_Warren Cheney\_\_\_ \_\_\_\_\_\_\_\_

 Date:\_June 30, 2020\_\_\_

 Yes No N/A

 [X] [ ] [ ] **NEED: Does the proposed regulation respond to a specific, identifiable need? If yes then explain.**

The Permitting Division is proposing a 2.4% fee increase for 2021-2022 to accommodate wage inflation and other cost escalation factors included in the budget for the agency in 2021-2022. The Division is right-sizing its operations for permitting activity expected in this economic recession, and the fee increase is needed to maintain current service levels.

 [X] [ ] [ X] **If so, is county government the most appropriate organization to address this need? If yes then explain.**

Yes, the Permitting Division is part of King County Department of Local Services.

 [X] [ ] [ ] **ECONOMY & JOB GROWTH: Has the economic impact of the proposed regulation been reviewed to ensure it will not have a long-term adverse impact on the economy and job growth in King County?**

 **If yes then explain.**

Proposed fee adjustments are necessary to fund current County permitting operations to approve building and land development in the unincorporated County.

 [X] [ ] [ ] **PURPOSE: Is the purpose of the proposed ordinance clear? Describe the purpose of the ordinance.**

 The purpose is to fund County permitting operations for the 2021-2022 biennium.

 [X] [ ] [ ] **Are the steps for implementation clear? Describe the steps for implementation.**

 Steps include re-programming permit tracking and other financial software, advertising the fee changes to County customers, and training County staff to apply the updated fees.

 [ ] [ ] [X] **EVALUATION: Does the proposed ordinance identify specific measurable outcomes that the proposed regulation should achieve? Describe the measurable outcomes.**

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 Yes No N/A

 [ ] [ ] [X] **Is an evaluation process identified? Describe the evaluation process.**

 [X] [ ] [ ] **INTERESTED PARTIES: Has adequate collaboration occurred with all those affected by the proposed regulation (including the public, the regulated and the regulators)? Describe the level of collaboration that has been performed.**

 The King County will advertise the proposed fee changes to all its customers during review of the proposed 2021-22 biennial budget.

 [X] [ ] [ ] **COSTS & BENEFITS: Will the proposed regulation achieve the goal with the minimum cost and burden?**

 [X] [ ] [ ] **Has the cost of not adopting the proposed regulation been considered? Describe and quantify the cost of not adopting the proposed regulation.**

 Without fee update, the Permitting Division must downsize operations, which would slow down permit approval and affect customers.

 [X] [ ] [ ] **Do the benefits of the proposed regulations outweigh the costs? Describe and the cost and benefits of proposed regulation.**

 The benefits of permitting—which include safe buildings; clean, healthy natural environments; and adherence to local, state, and federal laws—are much higher than the costs of acquiring a permit for both customers and the King County community at large.

 [ ] [ ] [X] **VOLUNTARY COMPLIANCE: Does the proposed ordinance inspire voluntary compliance? Describe how voluntary compliance is anticipated to take place.**

 [X] [ ] [ ] **CLARITY: Is the proposed ordinance written clearly and concisely, without ambiguities?**

 [X] [ ] [ ] **CONSISTENCY: Is the proposed regulation consistent with existing federal, state and local statutes?**