



**King County**

**Dow Constantine**

King County Executive  
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July 12, 2019

Laura Merchant  
17133 Tabor Ave SW  
Vashon, WA 98070

Dear Ms. Merchant:

I am pleased to appoint you to the King County Mental Illness and Drug Dependency (MIDD) Advisory Committee, as a representative from a provider of sexual assault victim services in King County, for a partial term expiring June 30, 2021. Your appointment is subject to confirmation by the King County Council.

Enclosed please find the King County boards and commissions Code of Conduct. Newly appointed board members are required to review and sign the attached Code of Conduct within two weeks of receiving this letter. In addition, newly appointed board members must visit the King County boards and commissions website by typing the following web address into your internet browser: <https://www.kingcounty.gov/depts/executive/boards.aspx>. Upon accessing the boards and commissions website click on the "For Board Members Only" tab on the left-hand side of the screen. Here you will find links to required board member training videos. Upon completing the required trainings, please complete the attached King County Training Certification Form. Send your completed Code of Conduct form and Training Certification form to Rick Ybarra, Liaison for Boards and Commissions, at the address on this letterhead. You can also scan the completed documents and send them to [Rick.Ybarra@kingcounty.gov](mailto:Rick.Ybarra@kingcounty.gov).

Thank you for agreeing to serve the people of King County as a member of the Mental Illness and Drug Dependency (MIDD) Advisory Committee.

Sincerely,

Dow Constantine  
King County Executive

Enclosure:

cc: The Honorable Joe McDermott, King County Councilmember, District 8  
Chris Verschuyll / Kimberly Cisson, Staff Liaisons