



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

March 1, 2018

FCDEC Motion FCDECM2018-02

Proposed No. FCDECM2018-02.1

Sponsors

1 A MOTION authorizing the chair to enter into an
2 amendment to the agreement for Lower Green River
3 Corridor Plan and PEIS project manager services.

4 WHEREAS, King County Flood Control Zone District ("the District") Executive
5 Committee Motion FCDECM2017-01 authorized the chair of the District to enter into an
6 agreement for Lower Green River Corridor Plan and PEIS project manager services with
7 Lund Consulting Inc., and

8 WHEREAS, the District desires to amend the agreement as set forth in
9 Attachment A to this motion;

10 NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE COMMITTEE
11 OF THE KING COUNTY FLOOD CONTROL ZONE DISTRICT:

12 SECTION 1. The chair of the King County Flood Control Zone District is

- 13 authorized to enter into the 2018 Amendment to Contract for Lower Green River
14 Corridor Plan and PEIS Project Manager, Attachment A to this motion.
15

FCDEC Motion FCDECM2018-02 was introduced on and passed by the King County Flood Control District Executive Committee on 2/26/2018, by the following vote:

Yes: 3 - Mr. von Reichbauer, Mr. Dunn and Mr. Upthegrove

No: 0

Excused: 1 - Ms. Lambert

KING COUNTY FLOOD CONTROL
DISTRICT
KING COUNTY, WASHINGTON

Reagan Dunn

ATTEST:

Melani Pedroza

Melani Pedroza, Clerk of the District



Attachments: A. 2018 Amendment to Lower Green River Corridor Plan and PEIS Project Manager Services King County Flood Control Zone District

**2018 AMENDMENT TO
CONTRACT FOR LOWER GREEN RIVER CORRIDOR PLAN AND
PEIS PROJECT MANAGER SERVICES
KING COUNTY FLOOD CONTROL ZONE DISTRICT**

THIS AMENDMENT amends Sections 1, 2 and 3 of the Contract for Lower Green River Corridor Plan and PEIS Project Manager ("Contract") between the King County Flood Control Zone District, King County, Washington, a municipal corporation of the State of Washington ("District") and Lund Consulting Inc. ("Consultant"), as follows:

A. Amendment of Section 1. Effective January 1, 2018, Section 1 of the Contract is amended as follows:

1. Scope of Services to be Performed by Consultant. The Consultant shall perform the services described in Exhibit "A" to the 2018 Amendment. In performing the services, the Consultant shall comply with all federal, state and local laws and regulations applicable to the services. The Consultant shall perform the services diligently and completely and in accordance with professional standards of conduct and performance.

B. Amendment of Section 2. Effective January 1, 2018, Section 2 of the Contract is amended as follows:

2. Compensation and Method of Payment. The Consultant shall request payment for work performed using the billing invoice form at Exhibit "B." The District shall pay the Consultant according to the rates set forth in Exhibit "A" to the 2018 Amendment. The total compensation for services performed in the calendar year 2018 shall not exceed \$90,000.

The Consultant shall complete and return to the District Exhibit "C," Tax Identification Number," prior to or along with the first billing invoice.


C. Amendment of Section 3. Section 3 of the Contract is amended as follows:

3. Duration of Contract. This Contract shall be in force and effect for a period commencing on January 1, 2018 and ending December 31, 2018, unless sooner terminated or extended under the provisions of this Contract. Time is of the essence of this Contract in each and all of its provisions in which performance is required.

IN WITNESS WHEREOF, the parties hereto have executed this 2018 Amendment on the dates written below:

LUND CONSULTING INC.

KING COUNTY FLOOD CONTROL
ZONE DISTRICT

By: 
CEO/Partner
Date: 3/1/18


By: 
Board Chair
Date: _____

EXHIBIT A
SCOPE OF SERVICES
2018 AMENDMENT

Task	Assumptions	Deliverables
Project Management		
Monitor work plans, deliverables, and budget for Lower Green River Corridor Plan and Programmatic EIS on bi-weekly basis. Review ESA invoices for executive Director. Bi-weekly calls with ESA & WLRD. Weekly calls with Executive Director.	Series of meetings with Executive Director, EIS Consultant, KCWLRD and others as determined by Executive Director	Meeting logs, monthly reports with invoice
Public Involvement		
Participate in planning and execution of public outreach meetings including review of public involvement plan, participation in some stakeholder interviews, attendance at public scoping meetings, public hearings, meetings with elected officials, public comment responses.	Participation in meetings will be determined in consultation with the Executive Director.	Sign-off on documents, meeting attendance.
Facilitate Advisory Committee meeting including agenda setting, framing discussion questions, and plan and review presentations to Advisory Committee	Assumes 3 Advisory Committee meetings per year; prep time; outreach to members; does not include direct costs.	Agendas, Final Presentations, Meeting Summary
Monitor agency, jurisdictional, and stakeholder concerns to identify issues and work with Executive Director to resolve.	Open communication channels with stakeholders including Advisory Committee members; have systematic approach to check-in prior to key decision points.	Summary reports with monthly invoice, verbal reports to Executive Director

Task	Assumptions	Deliverables
Planning		
Coordinate work effort between the EIS Consultant and KCWL RD on the Corridor Plan.	Bi-weekly check-in via phone calls and/or in-person meetings.	Meeting agendas, issues tracking list
Facilitate Technical Committee meetings including agenda setting, framing of discussion questions, drive discussion to achieve programmatic permits	Assumes 2-3 per year working sessions with agenda, follow-up on task assignments	Agenda, Meeting Summary, Scope for programmatic agreements
Issues Management		
Flag issues for Executive Director, District Executive Committee, and Board of Supervisors and work with same to resolve.	Provide monthly written project management reports on schedule, budget, and issues. Follow-up as needed at Executive Committee meetings and help to orchestrate presentations to Board on progress by team.	Monthly Reports
Other tasks as assigned by Executive Director		

Fee: \$10,000 per month

Assumes between 32-42 hours per month