| **Report Identifier\*** | **Description of Report** | **Existing Code Section** | **Code Section in Proposed Ordinance** | **Change(s) in Proposed Ordinance\*\*** | **Proposed Ordinance Section(s)** |
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| 1E | Executive reports on the use of on-demand bicycle lockers at transit facilities, associated revenues and costs, program effectiveness | 4A.700.750 | None | Eliminates reporting requirement | * Section 26: Deletes reporting requirement; |
| 1C | Hearing Examiner reports on length of time required for hearings in the previous six months, commentary on office operations and identifies any need for clarification of county policy or development regulations | 20.22.310 | No change | Changes from semi-annual to annual frequency | * Section 31: Changes frequency; |
| 1M | DNRP submits a written program plan and budget for groundwater protection services for the Vashon-Maury Island groundwater management area for the year 2001 | 9.14.060 | None | Eliminates reporting requirement | * Section 39: Repeals code section, as code section is focused on this one report due in 2001; |
| 2E | International Trade Expansion and Economic Development Initiative Oversight Board (staffed through airport) reports on progress addressing goals related to global trade and business development, “sister county” program, etc. | 2.84.190 | None | Eliminates code section establishing board and reporting requirement, as Board has been disbanded | * Section 39: Repeals code section establishing board and reporting requirement; |
| 2C | Ombuds reports on exercise of functions during the preceding calendar period | 2.52.150 | No change | Combines 2C and 3C into one report transmitted semi-annually | * Section 11: Requires Ombuds to include information required by 3C in report 2C, changes frequency; |
| 2M | Executive reviews scope, purposes, and structure of each of the boards, commissions, and committees advising the Department of Natural Resources and prepares report with recommendations “related thereto that will service the best interests of the residents of the county” due by Dec. 31, 1997 | 2.29.010 | None | Eliminates reporting requirement | * Section 39: Repeals code section, as code section was focused on this one report due in 1997 |
| 3E | Executive reports on progress of the forest incentive program in the Cedar River Basin | 20.14.070 | None | Eliminates reporting requirement | * Section 30: Deletes reporting requirement; |
| 3C | Ombuds reports on the status of the whistleblower program from the previous year | 3.42.070 | 2.52.150 | Combines 2C and 3C into one report transmitted semi-annually | * Section 11: Requires Ombuds to include information required by 3C in report 2C, changes frequency; * Section 39: Repeals code section for whistleblower reporting (3C) because reporting requirement added in Section 11 of Ordinance; |
| 3M | Children and Youth Advisory Board shall work in collaboration with the Executive to develop an implementation plan relating to the BSK Youth and Family Homelessness Prevention Initiative | 2A.300.510 | None | Eliminates reporting requirement | * Section 13: Deletes reporting requirement, as plan has been adopted by Council (Ord. 18285) |
| 4E | DNRP/DPER evaluates the prior year’s activity related to rural stewardship and farm management plans | 21A.24.061 | None | Eliminates reporting requirement | * Section 32: Deletes reporting requirement; |
| 4C | Each agency reports on performance in responding to public records requests during the previous year | 2.12.300 | 2.14.020 | Combines 4C, 5C, and 6C into one annual report produced by the Public Records Committee due by March 1[[1]](#footnote-1) | * Section 3: Changes 4C to be submitted to Chair of the Public Records Committee by February 15th to allow for batching before transmission to Council; * Section 4: Requires Public Records Committee to transmit information required by 4C with information required by 5C and 6C to Council by March 1; |
| 4M | Executive reports on the expenses incurred by the Personnel Board during the calendar year of 1999 at the new per diem rate and makes recommendations on any further adjustments to the rate due by Dec. 31, 1999 | 3.08.110 | None | Eliminates reporting requirement | * Section 14: Deletes reporting requirement; |
| 5E | The in lieu fee mitigation program reports on the amount and source of revenues received by program, description and rationale for programs selected for funding, accounting of budgeted and actual expenditures, status of all projects approved in previous five years | 21A.24.133 | None | Eliminates reporting requirement | * Section 33: Deletes reporting requirement; |
| 5C | Public Records Committee reports on what forms of digital communication are used in each agency, how digital records are retained/searched | 2.14.020 | No change | Combines 4C, 5C, and 6C into one annual report due by March 1 | * Section 4: Requires Public Records Committee to transmit information required by 5C with information required by 4C and 6C to Council by March 1; |
| 6E | School Technical Review Committee reports on each school district recommending a certification of concurrency in the district | 21A.28.154 | None | Eliminates reporting requirement | * Section 34: Deletes reporting requirement; * Section 35: Deletes reference to reporting requirement; |
| 6C | Public Records Committee reports on activities of the previous year | N/A – Required by Motion 12511[[2]](#footnote-2) | 2.14.020 | Combines 4C, 5C, and 6C into one annual report due by March 1 and codifies 6C reporting requirement | * Section 4: Codifies 6C reporting requirement and requires Public Records Committee to transmit information required by 6C with information required by 4C and 5C to Council by March 1; |
| 7E | FBOD reports on agencies offering electronic payment options including budgeted appropriation for absorbing electronic payment transaction costs for previous year, present year, and upcoming year | 4A.601.040 | None | Eliminates reporting requirement | * Section 39: Repeals code section, as code section was focused on this one report; |
| 7C | DES reports on the effectiveness of K.C.C. Chapter 1.07 concerning lobbyist reporting and enforcement | 1.07.130 | None | Eliminates reporting requirement | * Section 1: Deletes reporting requirement; * Section 2: Corrects reference due to re-lettering |
| 8E | Active Sports and Youth Recreation Commission reports on the state of recreation opportunities available for youth in the county | 2.45.040 | None | Eliminates K.C.C. Chapter 2.45 establishing commission and reporting requirement, as Commission is no longer active | * Section 39: Repeals K.C.C. Chapter 2.45; |
| 9E | Regional Animal Services reports on the number of animals taken into custody, average stay, number redeemed by owners, number adopted, number transferred to other animal welfare agencies, number euthanized (tracked by specific reasons), number spayed/neutered, etc., along with program revenues/expenditures | 11.04.550 | None | Eliminates reporting requirement | * Section 39: Repeals code section, as code section is focused on this one report; |
| 9C | DAJD reports on the number of immigration detainers received and the number accompanied by a federal judicial warrant | 2.15.020 | No change | Changes from quarterly to annual frequency due by March 1 | * Section 5: Frequency change, establishes due date; |
| 10E | Behavioral Health and Recovery Division reports on progress in implementing the recovery model and resiliency model, detailed information on programs/activities, and outcomes | 2.43.025 | None | Eliminates reporting requirement | * Section 39: Repeals code section, as code section is focused on this one report; |
| 10C | MIDD Annual Report. Executive provides evaluation summary for initiatives, programs, and services for the MIDD levy | 4A.500.309 | No change | No change to annual report; Removes reference to quarterly reports in same code section, which are no longer required. | * Section 25: Deletes reference to quarterly reports; |
| 11E | FBOD reports on contracts awarded for professional or technical services that exceed $25k and for which other than capital funds were committed | 2.93.200 | None | Eliminates reporting requirement | * Section 39: Repeals code section, as code section is focused on this one report; |
| 12E | Fleet administration reports on losses of personal property assigned to employees to the Council, County Administrative Officer and Office of Risk Management | 4.56.035 | No change | Specifies that report shall be transmitted with biennial budget | * Section 23: Establishes frequency; |
| 12C | Solid Waste Division reports on effectiveness of waste recycling and reduction program, along with progress on reaching goal of zero waste and annual projections of amounts diverted from landfills | 10.14.080 | No change | Combines 12C and 13C into one annual report to align with SWD’s current practice of combining the reports | * Section 28: Requires Solid Waste Division to transmit information required by 13C with information required by 12C; |
| 13E | Parks reports on revenue targets, entrepreneurial strategies, pursuing gifts/donations, transferring parks, and community outreach | 7.08.090 | None | Eliminates reporting requirement | * Section 39: Repeals code section, as code section is focused on this one report; |
| 13C | Solid Waste Division reports on progress toward objectives in Solid Waste Management Plan, as well as progress in implementing construction and demolition (C&D) provisions | 10.24.020 | 10.14.080 | Combines 12C and 13C into one annual report to align with SWD’s current practice of combining the reports | * Section 28: Requires Solid Waste Division to transmit information required by 13C with information required by 12C; * Section 29: Deleted reporting requirement for 13C because requirement added in Section 27 of Ordinance; |
| 14E | Executive reports on the implementation of the rural equestrian community trail incentives and regulations and for implementation of the active trail linkage provisions | 21A.14.410 | None | Eliminates reporting requirement | * Section 39: Repeals code section, as code section is focused on this one report; |
| 14C | Project Control Officer reports on compliance with construction management policies and procedures | N/A – Required by Motion 13026 | 4A.100.100 | Changes from quarterly to annual frequency by June 1 and codifies requirement | * Section 24: Changes frequency and establishes date; codifies reporting requirement previously only required by motion |
| 15E | Public Health reports on their review of the non-ionizing electromagnetic radiation standard and recommends if it should be changed | 21A.26.200 | None | Eliminates reporting requirement | * Section 39: Repeals code section, as code section is focused on this one report; |
| 15C | Metro reports on agreements with commercial parking within park and ride lots, including revenues generated and comments from users | 28.96.220 | 28.94.265 | Combine 15C with services and fares report (36K) | * Section 37: Requires Transit Director to include information required by 15C in report 36K; * Section 38: Deleted reporting requirement for 15C because requirement added in Section 36 of Ordinance; |
| 16E | Civic Television (CTV) Citizens Advisory Committee reports on the effectiveness of the CTV governance structure | 2.59.110 | None | Eliminates reporting requirement | * Section 12: Deletes reporting requirement; |
| 16C | Executive reports on any waiver to county living wage requirements from the previous year | 3.18.080 | No change | Changes reporting requirement such that the Executive only reports when a waiver was granted in the previous calendar year (instead of annual) | * Section 22: Changes frequency; |
| 17E | DNRP reports on groundwater protection program including services provided in previous year, expenditures, and recommendations | 9.14.050 | None | Eliminates reporting requirement | * Section 27: Deletes reporting requirement; |
| 17C | 4Culture reports on financial position, significant accomplishments, projected operating budget, summary of programs for current year (and presents in COW twice per year) | 2.49.160 | No change | No changes to annual report; Removes deadlines for COW meetings for greater flexibility | * Section 10: Deletes deadlines for COW meeting |
| 18E | Surface Water Management Program reports on results of revenue and expenditure analysis for capital improvement projects for each subarea within the service area | 9.08.125 | None | Eliminates reporting requirement | * Section 39: Repeals code section, as code section is focused on this one report; |
| 18C | Executive transmits affirmative action plan, including information about workforce statistics, placement goals, implementation plans for departments, summary of results from previous plan | 3.12.180 | No change | Changes from every-five years to every-four-years frequency[[3]](#footnote-3) | * Section 15: Changes frequency; |
| 19E | County Personnel Board provides a status report of appeals filed with the Board | 3.12.290 | None | Eliminates reporting requirement | * Section 16: Deletes reporting requirement; |
| 19C | Harborview Medical Center reports on the extent and type of care provided to priority patients and proposed changes for improvement | 2.42.090 | No change | Combines 19C, 19K, 20C, and 20K into one annual report due by September 30 (previously each reporting element had a different due date) | * Section 9: Requires Harborview Board to produce annual report that includes information required by 19C, 19K, 20 and 20C; |
| 19K | Harborview Medical Center provides annual financial report and statement for the center’s preceding fiscal year, as well as descriptions of the proceedings of the board including attendance during the preceding fiscal year | 2.42.090 | No change | Combines 19C, 19K, 20C, and 20K into one annual report due by September 30 (previously each reporting element had a different due date) | * Section 9: Requires Harborview Board to produce annual report that includes information required by 19C, 19K, 20 and 20C; |
| 20E | Bargaining agent reports on the status and maintenance necessary to comply with the requirement of maintaining a database of information (e.g., wages, hours, benefits, etc.) necessary to conduct effective negotiations | 3.16.055 | None | Eliminates reporting requirement | * Section 20: Corrects reference due to re-lettering subsections; * Section 21: Deletes reporting requirement; |
| 20C | Harborview Medical Center provides annual fixed assets inventory report for medical center property and equipment | 2.42.090 | No change | Combines 19C, 19K, 20C, and 20K into one annual report due by September 30 (previously each reporting element had a different due date) | * Section 9: Requires Harborview Board to produce annual report that includes information required by 19C, 19K, 20 and 20C; |
| 21E | HRD reports on number of employees who have received probationary-period pay increases exceeding Step 5 | 3.15.020 | None | Eliminates reporting requirement | * Section 17: Deletes reporting requirement; |
| 20K | Harborview Medical Center provides a summary of the annual proposed operating budget including anticipated plans and highlights for the coming year, along with a report on medical center programs and services and quality of care, and a capital plan and equipment reserve report | 2.42.090 | No change | Combines 19C, 19K, 20C, and 20K into one annual report due by September 30 (previously each reporting element had a different due date) | * Section 9: Requires Harborview Board to produce annual report that includes information required by 19C, 19K, 20 and 20C; deletes reference to capital plant and equipment reserve, as there isn’t such a reserve; |
| 22E | HRD reports on the number of employees hired above a Step 5 | 3.15.120 | None | Eliminates reporting requirement | * Section 18: Deletes reporting requirement; |
| 23E | Executive reports on number of employees on special duty assignment | 3.15.140 | None | Eliminates reporting requirement | * Section 19: Deletes reporting requirement; |
| 26E | Metro reports on number and nature of donations accepted and agreements entered into that mitigate adverse impacts of new or existing developments on public transportation | 28.94.070 | None | Eliminates reporting requirement | * Section 36: Deletes reporting requirement; |
| 27E | Prosecuting Attorney and bargaining agent reports on all pending unfair labor practice charges and all pending litigation and arbitration involving represented employees | 3.16.055 | No change | Eliminates requirement to report on pending litigation involving represented employees as it is included in a quarterly report that Central staff receives, but maintains report on pending unfair labor practice charges and arbitration that is not included in quarterly staff report | * Section 21: Deletes requirement to include pending litigation in report; |
| 28E | Prosecuting Attorney reports to labor policy committee all pending litigation involving nonrepresented employees | 3.16.050 | None | Eliminates reporting requirement | * Section 20: Deletes reporting requirement; |
| 29E | Executive reports on the previous year’s achievements for the quality improvement employee awards program and recommendations for improvements to the program | 3.13.015 | None | Eliminates K.C.C. Chapter 3.13 establishing program and reporting requirement, as program is no longer active | * Section 39: Repeals K.C.C. Chapter 3.13; |
| 30E | Council Vacancy Report. HRD reports on vacant budgeted positions | N/A – Required by Motion 11154 | 2.16.035 | Changes from monthly to quarterly frequency due 30 days after the end of each quarter and codifies reporting requirement | * Section 7: Changes frequency, establishes due date, codifies reporting requirement |
| 31E | Harborview Medical Center reports on major moveable equipment, expenditures and revenue sources in major moveable equipment fund | 2.42.080 | None | Eliminates reporting requirement, as fund does not exist | * Section 8: Deletes reporting requirement and the provision allowing for transfers between the major moveable fund[[4]](#footnote-4) and the building repair fund |
| 32E | Prosecuting Attorney reports all pending lawsuits alleging county has violated RCW 42.56 concerning public records | 2.12.300 | None | Eliminates reporting requirement | * Section 3: Deletes reporting requirement; |
| 32K | Annual Benefit Achievement Plan. Executive reports on benefits achieved from technology projects. | 2.16.025 | No change | Changes from annual to biennial (off-budget year) | * Section 6: Frequency change; |
| 36K | Metro reports on the services and fares | 28.94.265 | No change | Combines 15C and 36K | * Section 37: Requires Transit Director to include information required by 15C in report 36K; |

1. In order to accomplish this, the information required by 4C will be first transmitted to the Chair of the Public Records Committee by February 15, who will batch them and include them with the information required by 5C and 6C. [↑](#footnote-ref-1)
2. Motion 12511 approved the Charter of the Public Records Committee, which required annual reporting to the Council no later than March 1. [↑](#footnote-ref-2)
3. Executive staff requested frequency change in order to comply with federal requirement to apply for certain federal funds. [↑](#footnote-ref-3)
4. Major moveable fund does not exist and so it’s not possible to make transfers to or from. [↑](#footnote-ref-4)