



ATTACHMENT D

King County

Dow Constantine
King County Executive
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Seattle, WA 98104-1818
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TTY Relay: 711
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August 7, 2015

Robert Radford
2033 2nd Ave, Apt 1001
Seattle, WA 98121

Dear Mr. Radford:

I am pleased to appoint you to the King County Board of Appeals and Equalization, for the remainder of a four-year term expiring June 30, 2019. Your appointment is subject to confirmation by the King County Council.

Within two weeks of receiving this letter, new appointees must visit the King County boards and commissions website by typing the following web address into your internet browser: <http://www.kingcounty.gov/exec/boards.aspx>. Upon accessing the boards and commissions website click on the "For Board Members Only" tab on the left-hand side of the screen. Here you will find links to required training videos that all board members must watch. After watching the required training videos, please print the King County Training Certification Form and return the completed form to us.

In addition, King County board and commission members are issued a King County email account for the purpose of conducting official board business only. Your board's staff liaison will assign you a King County email account in the very near future. Thank you for agreeing to serve the people of King County as a member of the Board of Appeals and Equalization.

Sincerely,

Dow Constantine
King County Executive

cc: The Honorable Larry Phillips, King County Councilmember, District 4
Neal Cook, Staff Liaison