



King County
Metropolitan King County Council
Committee of the Whole

STAFF REPORT

Agenda Item No.:	5	Date:	15 Jan 2014
Proposed Motion No.:	2013-0488	Prepared by:	Nick Wagner

SUMMARY

Proposed Motion 2013-0488 (Att. 1) would confirm the appointment of Adrienne Quinn as Director of the Department of Community and Human Services.

BACKGROUND

As described on its web page, the Department of Community and Human Services (DCHS) is “dedicated to helping our region’s neediest residents achieve and maintain healthier and more independent lives and to strengthening our communities.”

DCHS includes the following divisions:

- Community Services;
- Developmental Disabilities; and
- Mental Health, Chemical Abuse and Dependency Services.¹

DCHS focuses its efforts in the following areas:

- Prevention and early intervention;
- Treatment;
- Ending homelessness;
- Criminal justice services as alternatives to incarceration; and
- Job training and employment services.

The service provided by DCHS are described more fully in Attachment 10, which is taken from the DCHS website.

As director of DCHS, Ms. Quinn will be responsible for the DCHS operations, planning, and budgeting.

An organizational chart for DCHS is part of the confirmation packet and is included in these materials as Attachment 9.

¹ The Office of Public Defense (OPD) used to be a part of DCHS, but in June of 2013, by Ordinance 17588, OPD became the King County Department of Public Defense.

MS. QUINN'S QUALIFICATIONS

Experience

As described in the Executive's transmittal letter (Att. 2), Ms. Quinn has been appointed to head DCHS because of her "demonstrated leadership and management skills and her extensive public service experience." Her work experience, which is described in more detail in her resume (Att. 7), includes positions in both the public and private sectors, which are listed below in reverse chronological order:

- Executive Director (almost 3 yrs., to present)
Medina Foundation, Seattle, WA
- Vice President for Public Policy & Government Relations (11 mos.)
Enterprise Community Partners, Washington, D.C.
- Director (5 yrs.)
City of Seattle Office of Housing, Seattle, WA
- Partner (6 yrs.)
Buck & Gordon (now GordonDerr) law firm, Seattle, WA
- Associate (3 yrs.)
Perkins Coie law firm, Seattle, WA

In her most recent position, as Executive Director of the Medina Foundation:

[Ms. Quinn] led strategic initiatives to build nonprofit capacity and improve services for vulnerable populations. Quinn was instrumental in working with human service providers in homeless housing, domestic violence programs, food distribution systems, and youth development programs in 14 counties in western Washington, including King County. [Executive's news release announcing Ms. Quinn's appointment, effective 1 November 2013 (Att. 3)]

Recommendations

Ms. Quinn's appointment is supported by letters of recommendation (Attachment 4) from the following individuals:

1. Tim Burgess
Seattle City Councilmember
2. Melinda Giovengo
Executive Director, YouthCare
3. Michael Heinisch
Executive Director, Kent Youth and Family Services
Chair, Youth and Family Services Association of King County

4. William G. Hobson
Executive Director, Downtown Emergency Service Center (DESC)
5. Paul Lambros
Executive Director, Plymouth Housing Group
6. Tricia Raikes
Co-Founder, Raikes Foundation

Education

Ms. Quinn has an undergraduate degree with honors from the College of Holy Cross (Worcester, Massachusetts), a master of divinity degree from the Harvard Divinity School, and a law degree with high honors from Seattle University.

Background Check

Assistant Deputy County Executive Rhonda Berry has reviewed the financial credit report and law enforcement background check conducted on Ms. Quinn and has reported that they contain no adverse information and reveal no prior criminal record. See Attachment 8.

INVITEES

Adrienne Quinn, Director Designee,
King County Department of Community and Human Services

ATTACHMENTS

1. Proposed Motion 2013-0488
2. Motion transmittal letter
3. News release
4. Letters of recommendation:
 - a. Tim Burgess
 - b. Melinda Giovengo
 - c. Michael Heinisch
 - d. William G. Hobson
 - e. Paul Lambros
 - f. Tricia Raikes
5. Offer letter
6. Acceptance letter
7. Ms. Quinn's resume
8. Ms. Berry's memo re. background check
9. DCHS organizational chart
10. Services provided by DCHS

[Blank Page]



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

January 9, 2014

Motion

Proposed No. 2013-0488.1

Sponsors Patterson and Lambert

- 1 A MOTION confirming the executive's
- 2 appointment of Adrienne E. Quinn as director of the
- 3 department of community and human services.
- 4 BE IT MOVED by the Council of King County:
- 5 The county executive's appointment of Adrienne E. Quinn as the King County

6 department of community and human services director is hereby confirmed.

7

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Larry Gossett, Chair

ATTEST:

Anne Noris, Clerk of the Council

APPROVED this _____ day of _____, _____.

Dow Constantine, County Executive

Attachments: None



King County

Dow Constantine

King County Executive

401 Fifth Avenue, Suite 800
Seattle, WA 98104-1818

206-263-9600 Fax 206-296-0194

TTY Relay: 711

www.kingcounty.gov

RECEIVED
2013 NOV -6 PM 3:52
CLERK
KING COUNTY COUNCIL

November 6, 2013

The Honorable Larry Gossett
Chair, King County Council
Room 1200
COURTHOUSE

Dear Councilmember Gossett:

I am pleased to present the enclosed motion for the King County Council's approval confirming Adrienne E. Quinn as the Director of the King County Department of Community and Human Services.

Ms. Quinn comes to the County from the Medina Foundation in Seattle, where as Executive Director she led strategic initiatives to build nonprofit capacity and improve services for vulnerable populations. Ms. Quinn was instrumental in working with human service providers in homeless housing, domestic violence programs, food distribution systems, and youth development programs in 14 counties in western Washington, including King County.

Prior to the Medina Foundation, Ms. Quinn served as Vice President for public policy and government relations for Enterprise Community Partners in Washington, D.C. She researched, developed, and advocated for federal policy initiatives on issues related to affordable housing, community development, homelessness, and self-sufficiency, including housing policy, community development, the Community Reinvestment Act, the future of Government Sponsored Enterprises (Fannie Mae/Freddie Mac), foreclosure interventions, housing tax and finance, and the Administration's place-based initiatives such as Sustainable Communities and Choice Neighborhoods.

As Director of the City of Seattle's Office of Housing, Ms. Quinn managed a department of 43 staff with a \$45 million budget. She successfully managed the Office of Housing's \$40 million annual grant and loan programs making grants and loans ranging from \$5,000 to over \$6 million to local nonprofit organizations. She co-chaired and managed administration of the Gates Foundation's \$40 million Sound Families Initiative, which provided funding for housing and services for 1,500 families in a three county area. Ms. Quinn developed housing

The Honorable Larry Gossett
November 6, 2013
Page 2

policy initiatives for the Mayor and City Council and managed programs including: multi-family lending; first-time homebuyer program; tax abatement and incentive programs to encourage for-profit developers to develop affordable housing; weatherization programs; asset management for 10,000 unit affordable housing portfolio; and disposition of city owned properties.

Prior to her extensive public service experience, Ms. Quinn practiced law for nine years with several Seattle law firms.

Ms. Quinn graduated magna cum laude from the Seattle University School of Law in 1996. She holds a Master of Divinity degree from Harvard University, and a Bachelor of Arts degree in history from College of the Holy Cross in Massachusetts. She has received a number of awards in her career, including being named one of Washington's Top 50 Women Lawyers in 2006.

Ms. Quinn's demonstrated leadership and management skills and her extensive public service experience make her excellent choice for leading the Department of Community and Human Services.

It is my great pleasure to request the confirmation of Ms. Adrienne E. Quinn as the Director of the King County Department of Community and Human Services.

Sincerely,



Dow Constantine
King County Executive

Enclosure

cc: King County Councilmembers
ATTN: Michael Woywod, Chief of Staff
Anne Noris, Clerk of the Council
Carrie S. Cihak, Chief Advisor, Policy and Strategic Initiatives, King County
Executive Office
Dwight Dively, Director, Office of Performance, Strategy and Budget
Caroline Whalen, County Administrative Officer, Department of Executive
Services (DES)
Adrienne E. Quinn, Director Designee, Department of Community and Human
Services
Nancy Buonanno Grennan, Director, Human Resources Division, DES



King County

Dow Constantine
King County Executive

Department of Community and Human Services

News Release

Date: September 13, 2013

Contact: Frank Abe, 206-263-9609

Executive Constantine names Adrienne Quinn to lead King County Department of Community and Human Services

Jackie MacLean stepping down after leading the department for more than a decade

King County Executive Dow Constantine today appointed Adrienne Quinn as director of the King County Department of Community and Human Services (DCHS). Quinn succeeds Jackie MacLean, who is stepping down at the end of 2013 after leading the department for 11 years.

"Adrienne will build on the solid foundation set by Jackie MacLean to deliver a wide range of human services –supporting veterans, ending homelessness, preventing and treating drug dependency, and providing mental health services," said Executive Constantine. "Adrienne's experience in both the public and private sectors will be crucial as we strive to help everyone in King County achieve healthier and more independent lives."

Quinn comes to the County from the Medina Foundation in Seattle, where as executive director she led strategic initiatives to build nonprofit capacity and improve services for vulnerable populations. Quinn was instrumental in working with human service providers in homeless housing, domestic violence programs, food distribution systems, and youth development programs in 14 counties in western Washington, including King County. Quinn previously served as vice president for public policy and government relations for Enterprise Community Partners in Washington, D.C., and as director of the City of Seattle's Office of Housing.

"I am looking forward to working with Executive Constantine and his staff, the County Council, DCHS staff, and community partners to end homelessness and ensure that King County residents have the services necessary to succeed in their lives," said Quinn.

Quinn graduated magna cum laude from the Seattle University School of Law in 1996. She holds a Master of Divinity degree from Harvard University, and a bachelor of arts in history from College of the Holy Cross in Massachusetts. She has received a number of awards in her career, including being named one of Washington's Top 50 Women Lawyers in 2006.

Executive Constantine praised MacLean for her service to King County.

"I want to thank Jackie MacLean for her leadership of the Department of Community and Human Services, and her work of 20 years on behalf of the people of King County," he said. "The partnerships she created not only strengthened our systems of care, but opened doors to housing, treatment, living-wage jobs and long-term stability for tens of thousands of our most vulnerable residents. Her contributions to housing and human services will resonate throughout our community for many years to come."

"I am exceptionally proud of my staff, our community partners, and the shared goals we have achieved for the people of King County," said MacLean. "I have thoroughly enjoyed my work as the director of the Department of Community and Human Services, and the timing is right for me to move on to my next adventure. I thank Executive Constantine for his support and leadership, and I look forward to working with Adrienne to ensure a smooth transition."

Quinn's appointment is effective November 1, and is subject to confirmation by the Metropolitan King County Council.

#

The King County Department of Community and Human Services (DCHS) manages a wide range of programs and services to assist the county's most vulnerable and troubled residents and strengthen communities. Comprised of three divisions, DCHS provides services mainly through contracts with community-based agencies focusing on aging, developmental disabilities, housing and homelessness, mental health, substance abuse prevention and treatment, unincorporated area council liaisons, veterans' services, women's program services, work training programs, and youth and family services.



Tim Burgess
Seattle City Councilmember

November 14, 2013

The Honorable Larry Gossett
Chair, King County Council
516 Third Avenue, Room 1200
Seattle, WA 98104

Re: Appointment of Adrienne Quinn

Dear Councilmember Gossett,

I'm writing in support of the appointment of Adrienne Quinn to lead the County's Department of Community and Human Services. I urge you and your colleagues to confirm Adrienne's appointment.

I got to know Adrienne when she headed Seattle's Office of Housing. I quickly learned what an effective leader she was. Adrienne was always prepared. She did her homework, understood the issues, and listened carefully to me and the wide array of stakeholders who had interest in housing issues.

Adrienne was particularly effective when dealing with members of the City Council. She was forthcoming, open to different ideas, and quick to respond to our questions or concerns. She focused her efforts on getting things done in a collaborative manner, always keeping the end results top of mind. This is what I appreciated most about Adrienne; she was focused on final outcomes, the evidence of what works, and gathering data to make informed decisions.

Larry, we face significant human services issues and I hope the City and County can work more effectively on a regional basis to tackle these issues. I'm confident Adrienne will be able to build bridges and form strategic partnerships to do just that.

Sincerely,

Tim Burgess

P. S. I hope you are feeling better and continuing to recover well, Larry. I admire your decades of public service to the people of Seattle and King County.

[Blank Page]

YOUTH CARE

Homeless youth ▶ Off the streets ▶ Preparing for life

BOARD OF DIRECTORS

Board Chair

Susan L. Coskey, JD MBA
Physio-Control

Immediate Past

Board Chair/Vice-Chair
Robert W. Overell, PhD
PhaseRx, Inc.

Board Secretary

Karen F. Jones, JD
Microsoft Corporation

Board Treasurer

Roy Sorenson, MBA
K & I Distributor

Justice Bobbe Bridge (retired)
Center for Children & Youth Justice

Felecia G. Caldwell
City of Seattle

Representative

Mary Lou Dickerson (retired)
Community Advocate

Mary Egan
Community Advocate

Renata Hasle
Community Advocate

Brian Heagler
Key Bank

Brian Johnston, MD MPH
Harborview Medical Center

Kristin Knight
Filler

Erin D. Leff, MBA
Group Health Cooperative

Ravin Munden
Community Advocate

Vicki Rosellini
Community Advocate

Molly Ruf
Adobe Systems, Inc.

Jeff Sakuma
Group Health Cooperative

Barton S. Shilvock, MBA
Boeing Company

Mark Solomon
Seattle Police Department

Hugh Straley, MD
Community Advocate

Denise Tabbutt
Community Advocate

Jennifer Ting
Community Advocate

Matthew Turetsky, JD
Schwabe, Williamson & Wyatt

Ann H. Williams
Community Advocate

Donald M. Wise
Metzler Real Estate

Melinda A. Giovengo, PhD
Executive Director

November 14, 2013

The Honorable Larry Gossett
Chair, King County Council
Room 1200
516 Third Ave.
Seattle, WA 98104

Dear Councilmember Gossett,

It is a great privilege to submit this letter in support of Adrienne Quinn's nomination as Director of the King County Department of Community and Human Services. I have had the honor of working with Ms. Quinn in her previous positions as Director of Seattle's Office of Housing and Executive Director of the Medina Foundation.

Ms. Quinn is a leader. She is thoughtful, strategic and a consensus builder. Over the last two years Adrienne co-led a community process that brought public and private funders together to work alongside non-profit providers to create the region's Comprehensive Plan to Prevent and End Youth and Young Adult Homelessness. Ms. Quinn is respected and brings integrity to her work. She is driven by challenge and is inspiring to those who work with her. She is both collaborative and decisive as situations demand.

Ms. Quinn represents the best of what we need in government; she is an individual that understands the complexity of systems and works to mitigate the impact on those who need services. She listens to those around her with respect and seeks input from those most involved with and impacted by work. She is compassionate and passionate about making a difference and thinks clearly about how to measure the impacts of interventions and investments. This led to the Medina Foundation's strategic investment in services to prevent youth homelessness.

We need transformative, innovative and smart leaders. Ms. Quinn is such a leader. Her interest in transforming systems and thinking out of the box when necessary makes her an incredible addition to local government. I believe she will build trust in the Department's mission and I cannot be more excited about her nomination and the potential to work with her for the benefit of our community.

Thank you for the opportunity to submit this letter. If you have any questions please feel free to contact me at 206-660-7157.

Sincerely,


Melinda Giovengo, Ph.D.
Executive Director

Supported by United
Way of King County



[Blank Page]



November 11, 2013

Mr. Larry Gossett
Metropolitan King County Council Chair
516 Third Avenue Room 1200
Seattle, WA 98104

Re: Adrienne Quinn, King County Department of Community and Human Services, Director, Appointment

Dear Mr. Gossett:

I am delighted to provide this correspondence to you and your Council colleagues regarding the appointment of Ms. Adrienne Quinn.

Along with a number of my colleagues in leadership positions in the health, human service and housing provider community, I have had the privilege of working with Ms. Quinn in a variety of settings during her tenures at the City of Seattle as Director of the Office of Housing and most recently in her position of CEO at Medina Foundation. Many of us mourned the loss of her voice, vision and position of standing within the human services sector when she departed for a few years hiatus in Washington D.C. We were equally as delighted when she returned to the greater King County community two years ago, returning her talents to where each and every one of us knew her place rightfully was and is, here in our community. Her selection as the next Department of Community and Human Service Director could not have been greeted with more universal support by the provider community, given our knowledge of her management style, vision and collaborative approach while expecting accountability and results.

Among Ms. Quinn's assets is a proven track record of accomplishments at Office of Housing and creating a strong team of professionals. She has an excellent understanding of broad array of nonprofits and needs throughout county as a result of her recent position at the Medina Foundation. She has demonstrated the ability to expand resources for low income housing without budget increases through programs such as incentive zoning, multifamily tax exemption, writing and receiving numerous philanthropic grants to support nonprofits with best practices and systems change. I am confident in her ability to oversee the various areas of services in the portfolio of the Department of Community and Human Services and look forward to working with her in that capacity.

I commend the appointment of Ms. Quinn as the King County Community and Human Services Department Director and request the Council's timely confirmation of her appointment now in front of you.

Sincerely,

Michael Heinisch
Executive Director, Kent Youth and Family Services
Chair, Youth and Family Services Association of King County



[Blank Page]



515 Third Avenue Seattle, Washington 98104 206.464.1570 fax 206.624.4196 www.desc.org

November 12, 2013

Honorable Larry Gossett
King County Council
King County Courthouse
516 Third Avenue
Seattle, WA 98104

Larry

Dear Councilman Gossett:

I am writing to enthusiastically support the County Executive's selection of Adrienne Quinn to become the new Director of the County Division of Community and Human Service. Adrienne is one of our region's best policy assets in the areas of housing and human service. In addition, she has proven herself to be a very capable public administrator as her years as Director of the City's Office of Housing bear witness to.

Frankly, I was disappointed when I learned Jackie MacLean was resigning and feared the Executive would find it hard to recruit a successor of Jackie's caliber. I was greatly relieved when I heard that Adrienne was going to be that person. DESC worked very closely with her during her tenure at the Office of Housing and we found her to be a creative thinker and effective problem solver who was always accessible. During her tenure at OH she oversaw the allocation of tens of millions of City Levy funds to create hundreds of units of affordable housing. Our agency received four Levy awards during her stay at OH. As you well know, building affordable, supportive housing for homeless people living with significant challenges in their lives is no easy task. Adrienne was an invaluable resource for DESC as we and the City successfully dealt with those challenges.

I sincerely hope you and your Council colleagues support the Executive's selection as quickly as possible. Our community needs her fertile mind at the table as we attempt to meet the challenges of healthcare reform, homelessness, and a broken state mental health system.

If I can provide you with any additional information about Adrienne's selection, please don't hesitate to let me know.

Sincerely,

WGH

William G. Hobson
Executive Director

Supportive Housing

- 1811 Eastlake
- Aurora House
- Canaday House
- Evans House
- Kerner-Scott House
- Lyon Building
- The Morrison
- Rainier House
- Union Hotel
- Scattered Site

Mental Health Services

- Crisis Respite
- HOST-Outreach & Engagement
- MIST-Engagement
- Housing & Stabilization
- PACT Intensive Team
- SAGE-Case Management

Employment Support

Chemical Dependency Services

Emergency Shelter

Connections

Crisis Solutions Center

Pioneer Thrift

Board of Directors

- Ren Wright, Chair
- Richard Stevenson, Vice Chair
- Larry Smith, Secretary
- Bryan Friend, Treasurer
- Katherine Brandt
- Laura Inveen
- Veronica Kavanagh
- Clark Kimerer
- Mark Sidran
- Dinah Thoreson
- Sheryl V. Whitney

Executive Director

William G. Hobson

[Blank Page]

BOARD OF TRUSTEES

November 12, 2013

Angus Cunningham
President

Stewart Landefeld
Vice President

Mercedes Fernandez
Secretary

Robert D. Cook
Treasurer

David Beitel
Stuart C. Campbell
Diane Castanes
Gregg DeRitis
Tyrone Edwards
Jessica Gibson
Betty Henry
Kate Jones
John McHale
Barbara Nystrom
Jon Otada
Craig Parsons
David Poston
Chris Schmaltz
Maria Royer
Tracey Wickersham

The Honorable Larry Gossett
Chair, King County Council
Room 1200
516 Third Ave.
Seattle, WA 98104

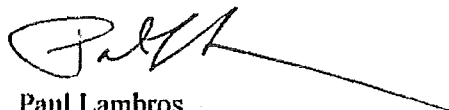
Dear Council Chair Gossett:

As Executive Director of Plymouth Housing Group, I am pleased to support confirmation of Adrienne Quinn as Director of the Department of Community and Human Services for King County. I believe she is an excellent choice for the position.

Adrienne is a highly effective leader and extremely well respected in the community. She has served as President of Plymouth Housing Group's Board of Trustees and as Director of the Seattle Office of Housing, and was instrumental in working for passage of the Seattle Housing Levy. In her leadership, she combines a sense of mission to serve those in need of housing with a solid understanding of what it takes to create that housing. She will bring those same qualities to King County.

I enthusiastically support Adrienne's confirmation.

Sincerely,



Paul Lambros
Executive Director

Paul Lambros
Executive Director

[Blank Page]



1150 N. 36TH AVE. SUITE 100
SEATTLE, WA 98103-0127

November 12, 2013

Larry Gossett
Council Chair
Metropolitan King County Council
516 Third Avenue, Room 1200
Seattle, WA 98104

Dear Councilmember Gossett,

I am writing to enthusiastically support King County Executive Dow Constantine's appointment of Adrienne Quinn as the Director of King County's Department of Community and Human Services.

As Director of the Medina Foundation, Adrienne was instrumental in working with us to bring key stakeholders together to collectively commit to taking coordinated action to address youth homelessness in King County. For the past two years, Adrienne and I, along with Sara Levin from the United Way of King County, have co-chaired the Youth Funders Group. It is a group of primarily private funders who have been meeting to coordinate our actions to prevent and end youth homelessness.

Adrienne is extremely bright, focused and determined. She is highly motivated and dependable. She knows how to build strong collaborative efforts and has extensive experience in working with diverse coalitions to accomplish big goals.

As you may know, the Raikes Foundation along with the United Way of King County are co-funding a Youth and Young Adult Homelessness Initiative Project Manager as well as the launch and implementation of Youth Housing Connections. We know that Adrienne, in her new capacity, will provide valuable leadership support for this work. Given Adrienne's extensive experience of building key public/private partnerships and her laser-like focus on driving towards positive outcomes, we fully support Adrienne's nomination and urge the King County Council to promptly confirm her nomination.

If you have any questions for me, please feel free to contact me at (206) 801-9500.

Sincerely,

Tricia Raikes
Co-Founder
Raikes Foundation

[Blank Page]



King County

Dow Constantine

King County Executive
401 Fifth Avenue, Suite 800
Seattle, WA 98104-1818

206-263-9600 Fax 206-296-0194

TTY Relay: 711
www.kingcounty.gov

October 29, 2013

Adrienne E. Quinn
10203 47th Ave. SW B15
Seattle, WA 98146

Dear Ms. Quinn:

Congratulations! This letter is to confirm my offer and your acceptance of the position of Director of the Department of Community and Human Services (DCHS), effective November 1, 2013. Your appointment is subject to future confirmation by the Metropolitan King County Council.

Your work location will be in the offices of the DCHS, located in the Chinook Building at 401 Fifth Avenue, Suite 500, Seattle, WA. You will report to Rhonda Berry, Assistant Deputy County Executive. Your annual salary will be \$166,073.65, which is Range 87, Step 10 on the 2013 King County Ten Step Annual/FLSA Exempt Squared Schedule. This position is scheduled to be paid every other Thursday.

Your position is career service exempt, which means you are an at-will employee and serve at the pleasure of the Executive. Your position is exempt from overtime under the Fair Labor Standards Act; FLSA-exempt employees are paid on a salary basis and are not eligible for overtime pay or compensatory time accrual. However, pursuant to Executive Policy, PER 8-1-2, you are eligible for Executive Leave. You will be granted ten (10) days of Executive Leave to use before December 31, 2013. The position's duties and responsibilities will be elaborated on in more detail on the first day of employment.

On your first day of work, please report to Rhonda Berry. She will arrange for you to meet with human resource staff, if necessary, and you will be asked to complete forms necessary for your employment.

Please understand that the provisions of this letter do not constitute an expressed or implied employment contract, but are simply statements of information that are important for you to know. This position is not represented by a labor union.

Adrienne E. Quinn
October 29, 2013
Page 2 of 2

I am impressed by your demonstrated leadership, strategic thinking and abilities and know that you will add incredible value to our efforts. I know that in the role of Director, you will be a great asset to King County.

Sincerely,

A handwritten signature in black ink that reads "Dow Constantine". The signature is written in a cursive style with a large, sweeping initial "D".

Dow Constantine
King County Executive

cc: Fred Jarrett, Deputy County Executive, King County Executive's Office (KCEO)
Rhonda Berry, Assistant Deputy County Executive, KCEO
Nancy Buonanno Grennan, Division Director, Human Resources Division
Personnel File



King County

Department of Community and Human Services

401 Fifth Avenue, Suite 500
Seattle, WA 98104

(206) 263-9100 Fax (206) 296-5260
TTY Relay 711

November 1, 2013

The Honorable Larry Gossett
Chair, King County Council
Room 1200
C O U R T H O U S E

RE: Acknowledgment to Comply with County Code Revisions

Dear Councilmember Gossett:

I am pleased to accept the King County Executive's appointment to the position of King County Department of Community and Human Services Director. Pursuant to King County Code, Section 2.16.110(E)(5), please accept this letter as my acknowledgement that the Metropolitan King County Council's confirmation process may require the submittal of information relating to my background and expertise.

I look forward to receiving the Council's consideration for confirmation.

Sincerely,

Adrienne E. Quinn
Director Designee

cc: King County Councilmembers

[Blank Page]

Adrienne E. Quinn

Education:

- J.D. Seattle University School of Law, magna cum laude, Seattle, WA, 1996
- M.Div. Harvard University Divinity School, Cambridge, MA 1988
- B.A. College of the Holy Cross, history major, honors program, Worcester, MA, 1984

Employment:

Medina Foundation, Seattle WA Feb. 2011-present
Executive Director for foundation with approximately \$100 million endowment; Manage grant making to human service providers such as homeless housing, domestic violence programs, food distribution systems, youth development programs in 14 counties in Western Washington; Manage all Foundation operations and staff; Co-chair Ending Youth & Young Adult Homelessness Funder's Group; launched multi-year grants for Domestic Violence Stable Housing Initiative to ensure DV survivors have longterm stable housing as well as other strategic initiatives to build nonprofit capacity and improve services for vulnerable people

Enterprise Community Partners, Washington, DC Jan. 2010-Feb. 2011
Vice President for Public Policy & Government Relations

Researched, developed, and advocated for federal policy initiatives on issues related to affordable housing, community development, homelessness, and self-sufficiency, including housing policy, community development, the Community Reinvestment Act, the future of Government Sponsored Enterprises (Fannie Mae/Freddie Mac), foreclosure interventions, housing tax and finance, and the Administration's place-based initiatives such as Sustainable Communities and Choice Neighborhoods

Served as primary point of contact for members of Congress and Administration staff providing nonpartisan advice and information on issues related to housing, homelessness, community redevelopment and self-sufficiency

Manage seven person policy office for national foundation

City of Seattle Office of Housing, Seattle, WA 2005-2010
Director

Managed department of 43 staff and \$45 million budget

Managed Office of Housing's \$40 million annual grant and loan programs making grants and loans ranging from \$5,000 to \$6 million to local nonprofit organizations

Co-chaired and managed administration of the Gates Foundation's \$40 million Sound Families Initiative, which provided funding for housing and services for 1,500 families in

a three county area

Developed housing policy initiatives for Mayor and City Council and managed programs including: multi-family lending; first-time homebuyer program; tax abatement and incentive programs to encourage for-profit developers to develop affordable housing; weatherization programs; asset management for 10,000 unit affordable housing portfolio; and disposition of city owned properties

Provided community leadership on affordable housing and ending homelessness as part of the Seattle/King County Ten Year Plan to End Homelessness Interagency Council, the Combined Funders Group, and Puget Sound Regional Council's Housing Task Force

Speak locally and nationally at numerous community forums, national conferences, and graduate school, undergraduate and high school classes on issues related to housing and homelessness

Successfully obtained grants from the MacArthur Foundation, the Corporation for Supportive Housing, and the Fannie Mae Foundation

Buck & Gordon, LLP (now GordonDerr LLP), Seattle, WA
Partner

1999-2005

Provided legal counsel to non-profit housing developers on a range of issues related to development of affordable housing

Provided legal counsel on land use, Growth Management Act, shorelines, and other environmental laws to private companies, nonprofits, municipalities and individuals, including representation in court, administrative hearings and city/county councils on a wide range of land use and environmental issues

Pro bono work included successful litigation on behalf of community group to prevent new hotel from blocking views from Pikes Place Market

Perkins Coie, LLP, Seattle, WA
Associate

1996-1999

Researched, wrote briefs and legal memoranda and represented clients in front of administrative hearing bodies on land use and real estate matters including development of corporate headquarters, permitting for wireless networks and environmental litigation

Pro bono work included research for U.S. Supreme Court Compassion In Dying case, and religious freedom case for Native American inmates who were being denied right to engage in religious practices

Publications:

Who Should Make Medical Decisions for Incompetent Adults? A Critique of RCW 7.70.065, 20 Seattle U. L. Rev. 573 (1997).

Unpublished Materials:

Numerous legal briefs, opinion letters, persuasive letters and legal research memos for clients

Guest Lectures:

UW Evan's School, Executive and Administrative Leadership Class, Prof. Dorothy Bullitt 2008 & 2009, 2011, 2012.

UW Evan's School, housing policy, Dr. Rachel Kleit

SU Law School, Endangered Species Act, Prof. Amy Kosterlitz

UW, College of Architecture and Urban Planning, several lectures on housing policy for Professors Marty Curry and Charles Wolfe

Professional Presentations (Selected):

Affordable Housing, an Unfulfilled GMA Goal: What initiatives Have Emerged to Help Fill in the Gap?, Law Seminars International, Seattle, 2010

Washington Wire: What Congressional Elections Will Mean for the Low Income Housing Tax Credits, Novogradac, San Francisco, 2010

The Role of the Advocacy Community in Passing Voter Approved Tax Measures for Affordable Housing, Arlington, VA 2010

Financing Affordable Housing in Transit Oriented Developments, National Housing Conference, Denver, 2010

Financing Affordable Housing, National Alliance to End Homelessness Conference, Washington, D.C., 2010

Public Policy Focusing on Housing and Human Services, YWCA Association of National Executives, Washington, DC, 2010

Overview of HUD's Proposed Housing Programs, Sacramento, 2010

Overview of Federal Housing Policy, Oregon Opportunity Network, Portland, 2010

Perspectives on Housing Policy, Tax & Audit Implementation & Budget Issues, National Association of Housing and Redevelopment Officials, Washington, DC, 2010

What Seattle Is Doing to End Homelessness, National Press Club/Fannie Mae Foundation, Washington, DC 2009

How Government and Philanthropy Work Together, Corporation for Supportive Housing Leadership Conference, Washington, DC 2008

How to Use Developer Incentives to Create Affordable Housing, Pacific Northwest National Association of Redevelopment Officials, Boise, 2008

What Local Jurisdictions are Doing to Implement Incentive Zoning and How to Draft an Ordinance that Works, Law Seminars International, Seattle, 2008

How to Green Affordable Housing, Seattle University Law School, Seattle, 2008

Hard Questions About Affordable Housing, City Club, Seattle, 2009

Real Estate Remedies, Law Seminars International, Seattle, 2003

Growth Management Act, New Challenges, New Pitfalls, Law Seminars International, Seattle, 2003

Impact Fees and Infrastructure Funding. Law Seminars International, Seattle, 2002

Ethics in Land Use Law, Washington Law School Foundation, 2002

Advanced training for the experienced land use lawyer, Washington Law School Foundation, 2001

Growth Management Act Conference, Law Seminars International 2001

Endangered Species Act, Where are we now? Law Seminars International, Seattle, 2000

Board and Volunteer Activities:

Leadership Tomorrow, Curriculum Committee, 2012-present

Express Advantage (nonprofit Credit Union), Boardmember 2012-present

National Association of Local Housing Finance Agencies, Board Member, 2009

Executive Committee, Washington State Bar Association Environmental and Land Use Law Section, 2001-2004

Housing Development Consortium, Board Member, 2004

Plymouth Housing Group, Board Member, 1997-2004 (President 2001-2002)

YWCA Leaders In Progress, mentor for two teenage girls, 2003-2004

Open Door Ventures, (Cal Anderson House), Board President, 2004

Seattle Housing Levy Steering Committee, 2002 Levy and 2009 Levy

Seattle Planning Commission, Planning Commissioner, 1999-2001

Downtown Urban Center Planning Group, Land Use Committee, Chair, 1997-2001

Awards and Honors:

Seattle Management Association Leadership Award, 2006

Named Super Lawyer, Law & Politics Magazine, every year from 2003 to 2009

Named One of Washington's Top 50 Women Lawyers, 2006

Butch Blum Award of Excellence, award for attorneys with significant service to the community 2003

Housing Development Consortium Pedestal Award, 2002



King County

Dow Constantine

King County Executive
401 Fifth Avenue, Suite 800
Seattle, WA 98104-1818

206-263-9600 Fax 206-296-0194

TTY Relay: 711

www.kingcounty.gov

MEMORANDUM

DATE: November 20, 2013

TO: The Honorable Dow Constantine, King County Executive

FR: Rhonda Berry, Assistant Deputy County Executive

RE: Adrienne E. Quinn – Background Check

I have received the financial credit report and law enforcement background check conducted on Adrienne E. Quinn, King County Department of Community and Human Services Director, by the King County Sheriff's Office.

The reports contain no adverse information nor reveal any prior criminal record.

Thank you.

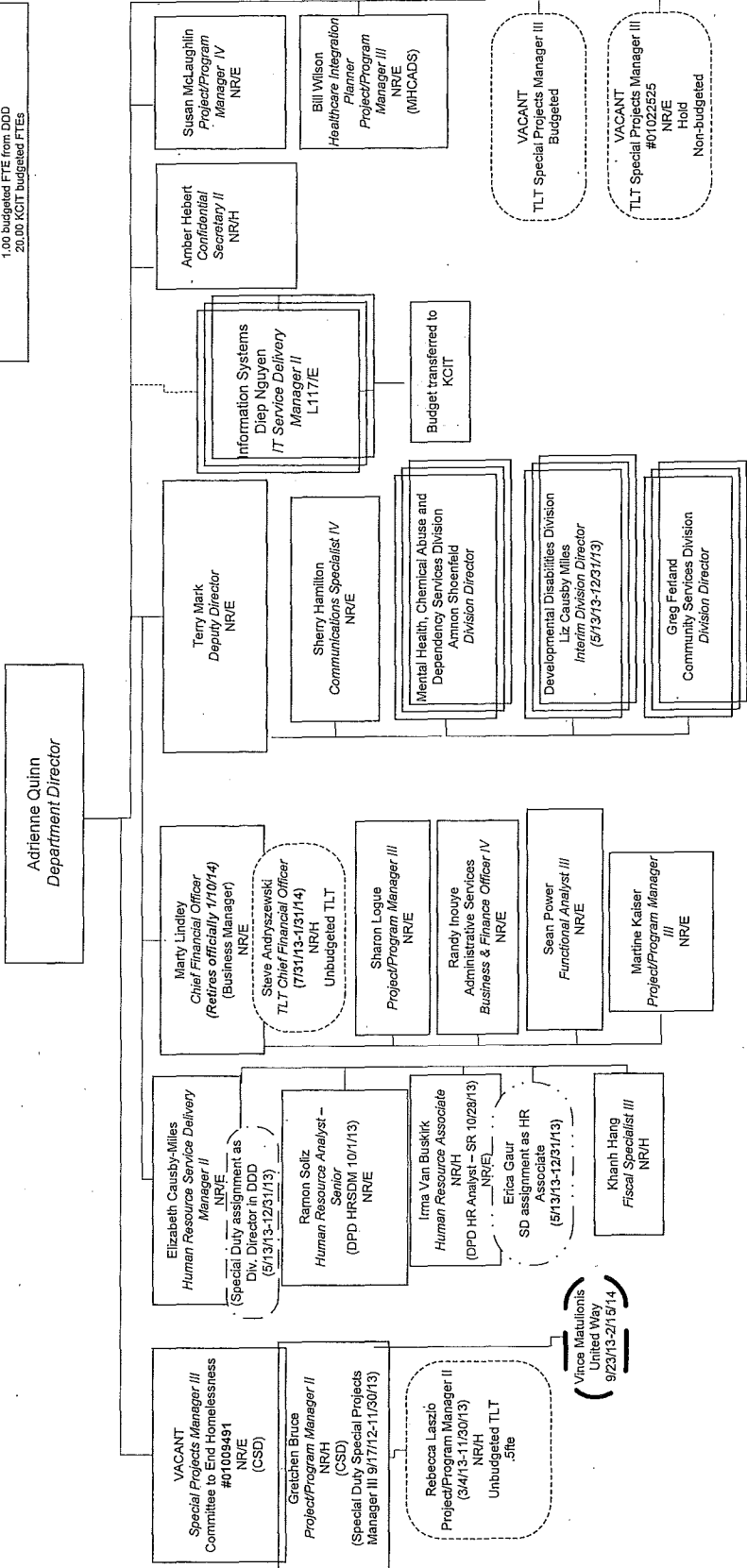
[Blank Page]



King County Department of Community and Human Services

King County

2013
15.00 budgeted FTEs
Additionally
2.00 unbudgeted TLT
2.00 budgeted FTEs from CSD
1.00 budgeted FTE from MHCADS
1.00 budgeted FTE from DDD
20.00 KCIT budgeted FTEs



NR = Not Represented by a collective bargaining unit
FLSA Designation
H = hourly
E = exempt

..... = Intern
- - - - - = Term Limited Temporary
(TLT) position
= True Temporary
position
= support
= support

[Blank Page]

Services available from DCHS

Developmental Disabilities helps infants and toddlers (birth to age three) with developmental delays; provides training and other supports for individuals with developmental disabilities who are working or who want to begin a pathway to employment; and supports a range of other family services and supports. [Find out more.](#)

Education and Employment Resources offers education and job training for at-risk youth and low-income adults. Services include in-school and out of school supports, GED preparation, on-the-job training, pre-employment and job search training, dislocated worker retraining, counseling and referral. [Find out more.](#)

Housing and Community Development coordinates a number of programs that help to prevent or reduce homelessness and build or repair housing and community facilities for low and moderate-income households and neighborhoods, including special needs and supportive housing, shelter beds, homeless prevention programs, affordable housing, first-time homebuyers assistance, and other programs. [Find out more.](#)

Mental Health services include individual, family and group therapy; case management; crisis services; medication management; employment services; residential services; and other supports. Services are provided to people of all ages who are eligible for assistance. [Find out more.](#)

Mental Illness and Drug Dependency Action Plan (sales tax funds) will provide services to improve and stabilize the lives of people with mental illness and chemical dependency. Strategies are designed to divert individuals from jails and emergency services into appropriate community treatment. A component of the plan focuses on crisis outreach and prevention efforts aimed toward children and youth. [Find out more.](#)

Substance Abuse prevention and treatment services include assessments, outpatient and residential treatment, opiate substitution, detoxification and sobering, employment training, violence and substance abuse prevention assistance and mini-grants, and other supports. [Find out more.](#)

Veterans and Community Services helps veterans, military personnel, and their families; seniors; survivors of domestic violence and sexual assault; and youth who are involved in or at risk of involvement in the justice system. [Find out more.](#)

Veterans and Human Services Levy, approved by the voters in November 2005, created a dedicated, six-year fund source to support housing and human services to assist veterans, military personnel and their families and other individuals and families in need. A Service Improvement Plan was developed to identify the target populations and the new or enhanced programs and services to be funded with levy proceeds. [Find out more.](#)

Also see:

Committee to End Homelessness in King County (CEHKC) is a regional body formed to oversee implementation of the Ten-Year Plan to End Homelessness in King County. The goals are to increase prevention efforts, move people quickly from homelessness to housing with the necessary supportive services to maintain that housing, and building the political will to sustain the community efforts. Staffing for the CEHKC is hosted by DCHS. [Find out more.](#)

<http://www.kingcounty.gov/operations/DCHS/Services.aspx>