

**2013 AMENDMENT TO
CONTRACT FOR CONSULTANT SERVICES
KING COUNTY FLOOD CONTROL ZONE DISTRICT**

This 2013 AMENDMENT amends Sections 1, 2 and 3 of the Contract for Consultant Services ("Contract") between the King County Flood Control Zone District, King County, Washington, a municipal corporation of the State of Washington ("District") and Lund Consulting, Inc. ("Consultant") as follows:

A. Amendment of Section 1. Effective January 1, 2013, Section 1 of the Contract, as amended by the 2012 Amendment, is further amended as follows:

1. Scope of Services to be Performed by Consultant. The Consultant shall perform the services described in Exhibit "A" to the ~~2012~~ 2013 Amendment. In performing the services, the Consultant shall comply with all federal, state, and local laws and regulations applicable to the services. The Consultant shall perform the services diligently and completely and in accordance with professional standards of conduct and performance.

B. Amendment of Section 2. Effective January 1, 2013, Section 2 of the Contract, as amended by the 2012 Amendment, is further amended as follows:

2. Compensation and Method of Payment. The Consultant shall request payment for work performed using the billing invoice form at Exhibit "B."

The District shall pay Consultant according to the rates and in the total amounts as stated in Exhibit "A" to the ~~2012~~ 2013 Amendment; provided, that the total amounts paid shall not exceed annual budget appropriations for the services.

C. Amendment of Section 3. Section 3 of the Contract, as amended by the 2012 Amendment, is further amended as follows:

3. Duration of Agreement. This Agreement shall be in full force and effect for a period commencing on May 5, 2008 and ending December 31, ~~2013~~2012, unless sooner terminated or extended under the provisions of this Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

IN WITNESS WHEREOF, the parties hereto have executed this 2013 Amendment on the dates written below:

Attachment A

KING COUNTY FLOOD CONTROL
ZONE DISTRICT

By: _____

Title: Board Chair

Date: _____

CONSULTANT

By: _____

Title: _____

Date: _____

Exhibit A
King County Flood Control Zone District
Executive Management and Communications Services
2013 Scope of Work and Budget
(November 26, 2012)

Base Services Management Services

Executive Director

(40 hours per month by principal)

1. Oversee District operations working with Executive Committee to:
 - a. Work with Executive Committee chair to set agendas for Executive Committee meetings
 - b. Work with Board chair to set agendas for Board of Supervisors
 - c. Identify policy options
 - d. Coordinate assignments with consulting team and King County
 - e. Keep Executive Committee informed of emerging issues
2. Oversee Compliance
 - a. Track compliance with adopted resolutions
 - b. Serve as liaison between District and State Auditor
3. District Spokesperson
 - a. Represent District with Advisory Committee
 - b. Represent District with media
 - c. Represent district with general public inquiries
4. Oversee annual budget development and approval
5. Develop draft legislation for policy and submit to legal counsel for finalization

Administrative Services

(7 hours Administrative Assistant)

1. and assemble information for meeting packets
2. Coordinate with clerk and accounts payable on administrative tasks and records
3. Process paperwork
4. Make copies and filing

King County Flood Control Zone District
2013 Scope of Services for Management Oversight

CLASSIFICATION	STAFF MEMBER	2013 BILLING RATES	BILLING RATE FOR KING COUNTY	ESTIMATED HOURS	ESTIMATED MONTHLY COST
Lund Consulting, Inc.					
Principal	Kjristine Lund	309.00	206.00	40	8,240.00
Administrative Assistant	Joanne Shoji	103.00	77.25	7	540.75
Base Services Cost					\$8,780.75

Additional Management Assignments (up to 28 hours per month by Principal) as requested by the chair of the Board or the Chair of the Executive Committee: \$5,596.33

1. Green River certification policy and SWIF process
2. Hazard management plan update
3. Legislative matters
4. WLRD project related issue management

Communications Subcontract

Base Communications Services

1. Maintain website, including posting new information and troubleshooting
2. Monitor public comments and questions via Flood Control District information tools and coordinate responses by routing inquiries to appropriate party
3. Respond to media inquiries by routing inquiries to appropriate party
4. Coordinate with WLRD via weekly communication calls and review Flood Control District related materials

CLASSIFICATION	STAFF MEMBER	2013 BILLING RATES	BILLING RATE FOR KING COUNTY	ESTIMATED HOURS	ESTIMATED MONTHLY COST
Cocker Fennessy Partners					
	Anne Fennessy, Kris Faucett, Rick Cocker	245.00	206.00	5	1,030.00
Senior Associate	Vanessa Lund	188.00	160.00	4	640.00
Associate	Chase Gunnell, Maia Hicks	135.00	128.75	4	515.00
Administrative Assistant	Diane Murphy	90.00	77.25	.90	68.13
Base Services Cost					\$2,253.13

King County Flood Control Zone District
2013 Scope of Services for Management Oversight

Additional Communications Assignments (up to 20 hours per month) as requested by the Board chair or executive Committee chair: \$2,253.13

1. Coordination with Executive Committee and County staff on press conferences and special events
2. Flood awareness month activities, and major announcements
3. Press releases
4. Opinion pieces
5. Correspondence with congressional delegation, legislature, stakeholders, community groups, other jurisdictions
6. Development of communications strategy for projects
7. Provide strategic counsel as requested

Overall Budget

	Base Services per Month	Annualized	Special Projects Monthly	Annualized	
Management	8,780.75	105,369.00	5,596.33	67,156.00	172,525.00
Communications	2,253.13	27,037.50	2,253.13	27,037.50	54,075.00
Combined Total	11,033.88	132,406.50	7,849.46	94,193.50	226,600.00