



King County

Dow Constantine

King County Executive

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August 18, 2023

The Honorable Dave Upthegrove
Chair, King County Council
Room 1200
C O U R T H O U S E

Dear Councilmember Upthegrove:

This letter transmits a proposed Ordinance that, if enacted, will provide supplemental budget authority of \$473,205 for tenant improvements associated with the lease agreement for the Department of Public Defense (DPD) at the Jefferson Building located at 1401 East Jefferson Street, Seattle, Washington in Council District Two. This is companion legislation to the proposed Jefferson Building DPD lease, which is transmitted concurrently under separate cover.

The proposed project includes tenant improvements of approximately 20,000 usable square feet (USF) on two floors of the Jefferson Building to accommodate DPD staff. The current space is not configured to accommodate the separated divisions and their program requirements. Each division will have a public reception area, meeting and conference rooms, offices for attorneys, and workstations.

The Jefferson Building was constructed in 1984 and updated in 1994; several upgrades are required to comply with current codes. The total project cost is \$5,838,029. DPD received approval of a capital improvement project (#1139524) for \$2,945,339 for tenant improvements at the Jefferson Building in the 2021-2022 budget¹ and the landlord is providing a tenant improvement allowance of \$2,419,485. This proposed supplemental appropriation Ordinance, if approved, will provide the remaining funds to support the tenant improvement project.

Thank you for your consideration of this proposed Ordinance.

¹ Ordinance 19210 [[LINK](#)]

The Honorable Dave Upthegrove

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Page 2

If your staff have questions, please contact Anthony Wright, Director, Facilities Management Division at 206-477-9352.

Sincerely,

 for

Dow Constantine

King County Executive

cc: King County Councilmembers

ATTN: Stephanie Cirkovich, Chief of Staff

Melani Pedroza, Clerk of the Council

Karan Gill, Chief of Staff, Office of the Executive

Mina Hashemi, Council Relations Director, Office of the Executive

Caroline Whalen, County Administrative Officer, Department of Executive Services
(DES)

Anthony Wright, Director, Facilities Management Division (FMD), DES

Andréa Johnson, Manager, Capital Projects Section, FMD, DES