**Legislative Review Form**



Agency: DES-FBOD/PSB Contact person: Ken Guy Phone: (206) 263-9254

Ordinance  Motion  Proviso  Report  Other

Civil Division Prosecuting Attorney Review

Name: Jenifer Merkel Version: Final Date: 9/6/2022

Dept. Director or Designee Review

Name: Dwight Dively Version: Final Date 9/12/2022

Performance Strategy & Budget Office Review

Name: Chris McGowan Version: Final Date: 9/6/2022

Technical Form/Code Reviser Review – Confirm adherence to legislative format

Name: Bruce Ritzen Version: Draft Date: 8/25/2022

Executive Office Review & Transmittal Approval

Name: Mina Hashemi Version Final Date 9/27/2022

**ENTRANCE CRITERIA REVIEW**

**EXEC OFFICE (initials) KCC CLERK**

Fiscal note? Y  NA  Y NA

KC Strategic Plan reference in letter? Y  NA  Y NA

Proof read for spelling and grammar? Y  NA  Y NA

All pertinent attachments listed/labeled? Y  NA  Y NA

Costs identified/described in letter Y  NA  Y NO

Regulatory Note Required and Complete? Y  NA  Y NO

Formatted/Delivered in word-searchable doc format? Y  NA  Y NA

Potential Annexation Area (PAA) impacts identified? Y  NA  Y NO

Advertising required? if yes, cite all pertinent code/laws. Y  NA  Y NO

Any special circumstances affecting processing time? Y  NA  Y NO