



## STAFF REPORT

<b>Agenda Item:</b>	8	<b>Name:</b>	Charlotte Archer
<b>Proposed No.:</b>	FCD2022-03	<b>Date:</b>	February 8, 2022

**Proposed Resolution FCD2022-03: A RESOLUTION authorizing the Chair to execute a professional agreement with Wallace Wilkins, Ph.D., and waive procurement requirements.**

The Chair of the Board of Supervisors of the King County Flood Control Zone District identified Wallace Wilkins, Ph.D. (“Consultant”) as a consultant to provide professional development services for King County Flood Control Zone District’s employees. After confirming Mr. Wilkins’ qualifications and skills as a professional development consultant, uniquely skilled at working with public agency employees, the Chair executed an agreement for \$20,000 for said services for a period ending December 2021. The Chair has identified the need for continuing services into 2022 and recommends the continued use of this Consultant due to his unique qualifications and skills. The proposed extension would exceed the Chair’s signature authority but would be within the signatory authority of the Executive Committee. The proposed extension would also, when combined with the amount paid to this Consultant, trigger the requirement of a request for proposal process to select a consultant under FCD Resolution 2020-13 (the District’s Procurement Policies).

By this Resolution, the Board would authorize the Chair to execute an agreement with the Consultant for 2022, in an amount not to exceed \$48,000 (the work would be billed hourly, at Consultant’s service rates, up to this cap). This Resolution would also ratify the Chair’s actions taken prior to adoption of this resolution where those actions are consistent with the Board’s authorization and policies.