**Legislative Review Form**



Agency: **DHR** Contact person  **Jason Cossette**  Phone  **206-477-3157**

Ordinance  Motion  Proviso  Report  Other

Civil Division Prosecuting Attorney Review

Name Susie Slonecker Version Final Date 11/15/2021

Dept. Director or Designee Review

Name Jay Osborne Version Final Date 11/22/2021

Performance Strategy & Budget Office Review

Name Chris McGowan Version Final Date 11/22/2021

Technical Form/Code Reviser Review – Confirm adherence to legislative format

Name Bruce Ritzen Version Final Date 11/15/2021

Executive Office Review & Transmittal Approval

Name Shannon Braddock Version Final Date 11/23/2021

**ENTRANCE CRITERIA REVIEW**

**EXEC OFFICE (initials) KCC CLERK**

Fiscal note? Y  NA  Y NA

KC Strategic Plan reference in letter? Y  NA  Y NA

Proof read for spelling and grammar? Y  NA  Y NA

All pertinent attachments listed/labeled? Y  NA  Y NA

Costs identified/described in letter Y  NA  Y NO

Regulatory Note Required and Complete? Y  NA  Y NO

Formatted/Delivered in word-searchable doc format? Y  NA  Y NA

Potential Annexation Area (PAA) impacts identified? Y  NA  Y NO

Advertising required? if yes, cite all pertinent code/laws. Y  NA  Y NO

Any special circumstances affecting processing time? Y  NA  Y NO