



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Agenda Employment and Administration Committee

*Councilmembers: Claudia Balducci, Chair;
Joe McDermott, Vice-Chair;
Reagan Dunn, Jeanne Kohl-Welles, Kathy Lambert,
Joe McDermott, Dave Upthegrove, Pete von Reichbauer, Girmay Zahilay*

*Staff: Carolyn Busch, Chief of Staff (206-477-2194)
Melani Pedroza: Committee Clerk (206-477-1025)*

1:30 PM

Tuesday, January 21, 2020

Room 1001

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. Call to Order
2. Roll Call
3. Approval of Minutes of December 2, 2019
4. Executive Session, Pursuant to Revised Code of Washington (RCW) 42.30.110: To discuss with legal counsel litigation or potential litigation to which the county is or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the county and to review the performance of a public employee.



Sign language and communication material in alternate formats can be arranged given sufficient notice (206-1000).

TDD Number 206-1024.

ASSISTIVE LISTENING DEVICES AVAILABLE IN THE COUNCIL CHAMBERS.



Discussion and Possible Action

5. [Proposed Motion No. 2020-0060](#)

A MOTION approving a job description for the position of central staff assistant.

Sponsors: Ms. Balducci

Carolyn Busch, Chief of Staff

Contingent on Referral to Committee

Briefings

6. **Briefing on office space for legislative branch**

Janine Weihe, Director of Operations and Carolyn Busch, Chief of Staff

7. **Chief of Staff Update**

Carolyn Busch, Chief of Staff

Other Business

Adjournment