



King County

Budget and Fiscal Management Committee

Staff Report

Agenda Item:	4	Name:	Kelli Carroll
Proposed No.:	2012-0182	Date:	June 19, 2012
Invited:	Tyler Running Deer, Budget Supervisor, King County Department of Performance, Strategy and Budget		

SUBJECT:

AN ORDINANCE establishing a tier one fund for the department of community and human services administration; amending Ordinance 12076, Section 9, as amended, and K.C.C. 4.08.015 and adding a new section to K.C.C. Title 4A.

SUMMARY:

If approved, Proposed Ordinance 2012-0182 would amend the King County Code title 4 to create a standalone tier one fund for the Department of Community and Human Services Administration (DCHS-A). Currently DCHS-A expenditures and revenues share a fund with Developmental Disabilities.

This Proposed Ordinance is called for by Ordinance 17232 which adopted the 2012 budget for King County.

BACKGROUND:

The 2012 Adopted Budget included an expenditure restriction in the Department of Community and Human Services Administration section. The budget identified \$238,981 restricted from spending until the Executive transmits and the Council adopts an ordinance that establishes a tier one fund for the department of community and human services administration.

The 2012 Executive Proposed Budget contained several expenditure requests for the DCHA-A appropriation unit. During the budget analysis period, Council staff worked closely with the Office of Performance, Strategy and Budget (PSB) and DCHS to clearly identify DCHS-A fund balance and revenues to support the requested expenditures. As noted, DCHS-A shares a fund with the Developmental Disabilities fund; the financial plan for shared fund combines both the DCHS-A and DD fund balances into one number. The resulting challenge in determining state of the DCHS-A fund balance to

support the requested expenditures led to the placement of the expenditure restriction and the Proposed Ordinance before the committee today.

ANALYSIS:

If enacted, the Proposed Ordinance would add a new section to the King County Code, creating a tier one special revenue fund (1070) for the Department of Community and Human Services.

This Proposed Ordinance was reviewed by Council's legal advisor and the code reviser. No legal issues were identified. The code reviser suggested revised language in order to be consistent with other sections of the code. The proposed amendment does not change the substance of the legislation.

The Proposed Ordinance was transmitted on time by the Executive's office. It is ready for action by the Committee today.

ATTACHMENTS:

1. Proposed Ordinance 2012-0182
2. Amendment A1
3. Transmittal Letter dated April 30, 2012



KING COUNTY
Signature Report

1200 King County Courthouse
 516 Third Avenue
 Seattle, WA 98104

June 18, 2012

Ordinance

Proposed No. 2012-0182.1

Sponsors McDermott

1 AN ORDINANCE establishing a tier one fund for the
 2 department of community and human services
 3 administration; amending Ordinance 12076, Section 9, as
 4 amended, and K.C.C. 4.08.015 and adding a new section to
 5 K.C.C. Title 4A.

6 STATEMENT OF FACTS:

- 7 1. Beginning in 1996, funding for department of community and human
 8 services administration was transferred from the general fund and moved
 9 into the developmental disability fund to help stabilize the allocation
 10 model.
- 11 2. In its adoption of the 2012 King County Budget Ordinance, Ordinance
 12 17232, the council included a provision in Section 55 stating "Of this
 13 appropriation, \$238,981 shall not be expended or encumbered until the
 14 executive transmits and the council adopts an ordinance that establishes a
 15 tier one fund for the department of community and human services
 16 administration.
- 17 The executive must transmit the ordinance required by this proviso by
 18 May 1, 2012, filed in the form of a paper original and an electronic copy
 19 with the clerk of the council, who shall retain the original and provide an

20 electronic copy to all councilmembers, the council chief of staff and the
21 lead staff for the budget and fiscal management committee or its
22 successor."

23 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

24 SECTION 1. Ordinance 12076, Section 9, as amended, and K.C.C. 4.08.015 are
25 each hereby amended to read as follows:

26 A. First tier funds and fund managers are as follows:

27	Fund No.	Fund Title	Fund Manager
28	103	County Road	Dept. of Transportation
29	104	Solid Waste Landfill Post Closure	Dept. of Natural Resources and
30		Maintenance	Parks
31	106	Veterans' Relief	Dept. of Community and Human
32			Services
33	<u>108</u>	<u>Department of Community and</u>	<u>Dept. of Community and Human</u>
34		<u>Human Services Administration</u>	<u>Services</u>
35	109	Recorder's O & M	Dept. of Executive Services
36	111	Enhanced-911 Emergency Tel System	Dept. of Executive Services
37	112	Mental Health	Dept. of Community and Human
38			Services
39	113-5	Mental Illness and Drug Dependency	Dept. of Community and Human
40			Services
41	114-1	Veterans' Services Levy	Dept. of Community and Human
42			Services

43	114-2	Health and Human Services Levy	Dept. of Community and Human
44			Services
45	115	Road Improvement Guaranty	Dept. of Transportation
46	117	Arts and Cultural Development	Dept. of Executive Services
47	119	Emergency Medical Services	Dept. of Public Health
48	121	Surface Water Management	Dept. of Natural Resources and
49			Parks
50	122	Automated Fingerprint Identification	Dept. of Public Safety
51		System	
52	124	Citizen Councilor Revolving	Auditor
53	128	Local Hazardous Waste	Dept. of Public Health
54	129	Youth Sports Facilities Grant	Dept. of Natural Resources and
55			Parks
56	131	Noxious weed control fund	Dept. of Natural Resources and
57			Parks
58	134	Development and Environmental Services	Dept. of Development and
59			Environmental Services
60	137	Clark Contract Administration	Office of Performance, Strategy
61			and Budget
62	138	Parks Trust and Contribution	Dept. of Natural Resources and
63			Parks
64	139	Risk Abatement	Office of Performance, Strategy
65			and Budget

66	145	Parks and Recreation	Dept. of Natural Resources and
67			Parks
68	156-1	KC Flood Control Operating Contract	Dept. of Natural Resources and
69			Parks
70	164	Two-Tenths Sales Tax Revenue	Dept. of Transportation
71		Receiving	
72	165	Public Transit Self Insurance	Dept. of Transportation
73	215	Grants tier 1 fund	Dept. of Executive Services
74	216	Cultural Resource Mitigation Fund	Office of Performance, Strategy
75			and Budget
76	315	Conservation Futures	Dept. of Natural Resources and
77			Parks
78	316	Parks, Rec. and Open Space	Dept. of Executive Services
79	320	Public Art Fund	Dept. of Executive Services
80	322	Housing Opportunity Acquisition	Dept. of Community and Human
81			Services
82	329	SWM CIP Construction 1992-1997	Dept. of Natural Resources and
83			Parks
84	331	Long-Term Leases	Dept. of Executive Services
85	338	Airport Construction	Dept. of Transportation
86	339	Working Forest 1995 B	Dept. of Natural Resources and
87			Parks
88	340	Park Lands Acquisition 1993	Dept. of Natural Resources and

89			Parks
90	340-3	Urban Reforestation and Habitat	Dept. of Natural Resources and
91		Restoration	Parks
92	341	Arts and Historic Preservation Capital	Dept. of Executive Services
93	342	Major Maintenance Reserve	Dept. of Executive Services
94	346	Regional Justice Center Construction	Dept. of Executive Services
95	347	Emergency Communications System	Dept. of Executive Services
96	349	Parks Facilities Rehabilitation	Dept. of Executive Services
97	350	Open Space Acquisition	Dept. of Natural Resources and
98			Parks
99	357-1	KC Flood Control Capital Contract	Dept. of Natural Resources and
100			Parks
101	358	Parks Capital Fund	Dept. of Natural Resources and
102			Parks
103	364-3	Transit Cross-Border Lease Financing	Dept. of Executive Services
104		Fund	
105	368	Real Estate Excise Tax Capital	Dept. of Executive Services
106		Summary Fund	
107	369	Transfer of Development Credits	Dept. of Natural Resources Parks
108		Program (TDC) Fund	
109	377-1	KCIT Capital Fund	Dept. of Information Technology
110	378	KCIT Enterprise Services Capital	Dept. of Information Technology
111		Improvement Fund	

112	381	Solid Waste Cap Equip Recovery	Dept. of Natural Resources and
113			Parks
114	383	Solid Waste Environmental Reserve	Dept. of Natural Resources and
115			Parks
116	384	Farmland and Open Space Acquisition	Dept. of Natural Resources and
117			Parks
118	385	Renton Maintenance Fac. Const	Dept. of Transportation
119	386	County Road Construction	Dept. of Transportation
120	390	Solid Waste Construction	Dept. of Natural Resources and
121			Parks
122	391	Landfill Reserve	Dept. of Natural Resources and
123			Parks
124	394	Kingdome CIP	Dept. of Executive Services
125	395	Building Capital Improvement	Dept. of Executive Services
126	396	HMC Building Repair and Replacement	Dept. of Executive Services
127	404	Solid Waste Operating	Dept. of Natural Resources and
128			Parks
129	429	Airport Operating	Dept. of Transportation
130	453-1	Institutional Network Operating Fund	Dept. of Information Technology
131	461	Water Quality	Dept. of Natural Resources and
132			Parks
133	464	Public Transportation	Dept. of Transportation
134	542	Safety and Workers' Compensation	Dept. of Executive Services

135	544	Wastewater Equipment Rental and	Dept. of Transportation\
136		Revolving Fund	
137	546	Department of Executive Service	Dept. of Information Technology
138		Equipment Replacement	
139	547	KCIT Strategy and Performance	Dept. of (Information
140		Operating Fund	Technology) <u>Information</u>
141			<u>Technology</u>
142	550	Employee Benefits Program	Dept. of Executive Services
143	551	Facilities Management	Dept. of Executive Services
144	552	Insurance	Dept. of Executive Services
145	557	Public Works Equipment Rental	Dept. of Transportation
146	558	Motor Pool Equipment Rental	Dept. of Transportation
147	603	Cultural Resources Endowment	Dept. of Executive Services
148	622	Judicial Administration Trust and	Dept. of Judicial
149		Agency	Administration
150	624	School District Impact Fee	Office of Performance, Strategy
151			and Budget
152	674	Refunded Ltd GO Bond Rdmp.	Dept. of Executive Services
153	675	Refunded Unltd GO Bond	Dept. of Executive Services
154	676	H&CD Escrow	Dept. of Executive Services
155	693	Deferred Compensation	Dept. of Executive Services
156	694	Employee Charitable Campaign	Dept. of Executive
157		Contributions	Services

158	696	Mitigation Payment System	Dept. of Transportation
159	840	Limited GO Bond Redemption	Dept. of Executive Services
160	843	DMS Limited GO Bonds	Dept. of Executive Services
161	851	Stadium GO Bond Redemption	Dept. of Executive Services
162	890	ULID Assessment - 1981	Dept. of Transportation
163	1010	Climate Exchange Fund	Office of Performance, Strategy
164			and Budget
165	1411	Rainy Day Reserve	Office of Performance, Strategy
166			and Budget
167	1421	Children and Families Services	Dept. of Community and Human
168			Services
169	1432	Animal Bequest Fund	Dept. of Executive Services
170	1471	Historical Preservation and Historical	Dept. of Executive Services
171		Programs Fund	
172	1590	Marine Division Operating Fund	Dept. of Transportation
173	3590	Marine Division Capital Fund	Dept. of Transportation
174	5490	Business Resource Center Fund	Dept. of Executive Services

175 B. The following shall also be first tier funds:

176 1. All funds now or hereafter established by ordinance for capital construction
177 through specific road improvement districts, utility local improvement districts or local
178 improvement districts. The director of the department of transportation shall be the fund
179 manager for transportation-related funds. The director of the department of natural
180 resources and parks shall be the fund manager for utility-related funds.

181 2. All county funds that receive original proceeds of borrowings made under
182 Chapter 216, Washington Laws of 1982, as now existing or hereafter amended, to the
183 extent of the amounts then outstanding for the borrowings for that fund. For purposes of
184 this subsection, the director of the county department or office primarily responsible for
185 expenditures from that fund shall be the fund manager.

186 3. Any other fund as the council may hereinafter prescribe by ordinance to be
187 invested for its own benefit. County funds shall be treated as provided in K.C.C.
188 4.10.110 unless a designation is made by the council.

189 SECTION 2. There is hereby added to K.C.C. Title 4A a new section to read as
190 follows:

191 A. There is hereby created the department of community and human services
192 administration fund.

193 B. The fund is a first tier fund as described in this chapter. The fund is a special
194 revenue fund.

195 C. The director of the department of community and human services shall be the
196 manager of the fund.

197 D. Receipts from charges to other divisions within the department of community
198 and human services shall be deposited in the fund.

199 E. The fund shall be used for the administration of the department of community
200 and human services.
201

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Larry Gossett, Chair

ATTEST:

Anne Noris, Clerk of the Council

APPROVED this ____ day of _____, _____.

Dow Constantine, County Executive

Attachments: None



6/18/12

kc

Sponsor: McDermott

Proposed No.: 2012-0182

1 **AMENDMENT TO PROPOSED MOTION 2012-0182, VERSION 1**

2 On page 9, delete lines 193 and 194 and insert:

3 "B. The fund shall be a first tier fund as described in this chapter. It is a special
4 revenue fund."

5

6 **EFFECT: Amending language for consistency per recommendation of the Code**

7 **Reviser.**

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April 30, 2012

The Honorable Larry Gossett
Chair, King County Council
Room 1200
C O U R T H O U S E

Dear Councilmember Gossett:

This letter transmits an ordinance that will enable King County to establish the Department of Community and Human Services' (DCHS) administration fund as a tier one fund (# 000001080).

In its adoption of the 2012 Adopted Budget, Council included a provision in Section 55 stating, "Of this appropriation, \$238,981 shall not be expended or encumbered until the executive transmits and the council adopts an ordinance that establishes a tier one fund for the department of community and human services administration," which is due to the Council by May 1, 2012.

Beginning in 1996, funding for DCHS administration was transferred from the General Fund and moved into the Developmental Disability Fund in order to help stabilize the allocation model. This co-location of funding has continued until the present day, but the developmental disability funding and DCHS administration funding have been maintained and accounted separately..

Establishing the DCHS administration fund as a tier one fund will increase the transparency of King County's budget. Doing so will also advance the Service Excellence Goal of the King County Strategic Plan, specifically Objective 2c "Establish accountability at every level of service delivery."

In preparing this ordinance, the DCHS Director's Office has worked closely with the DCHS' Developmental Disabilities Division Fund Manager and the Office of Performance, Strategy, and Budget staff.

It is estimated that this report required 17 staff hours to produce, costing \$1,000.

The Honorable Larry Gossett
April 30, 2012
Page 2

Thank you for your consideration of this ordinance.

If you have any questions, please feel free to contact Marty Lindley, Department of Community and Human Services Business Director, at 206-263-9005.

Sincerely,

Dow Constantine
King County Executive

Enclosures

cc: King County Councilmembers
 ATTN: Michael Woywod, Chief of Staff
 Mark Melroy, Senior Principal Legislative Analyst, BFM Committee
 Anne Noris, Clerk of the Council
Carrie S. Cihak, Chief Advisor, Policy and Strategic Initiatives, King County
 Executive Office
Dwight Dively, Director, Office of Performance, Strategy and Budget
Jackie MacLean, Director, Department of Community and Human Services (DCHS)
Marty Lindley, Business Director, DCHS