



King County

Dow Constantine

King County Executive

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Seattle, WA 98104

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www.kingcounty.gov

August 21, 2020

Regina Elmi

16040 Christensen Rd, Suite 103

Tukwila, WA 98188

Dear Ms. Elmi:

I am pleased to appoint you to the King County women's advisory board, as the district five representative, for a three-year term expiring July 1, 2023. Your appointment is subject to confirmation by the King County Council.

Enclosed please find the King County boards and commissions Code of Conduct. Newly appointed board members are required to review and sign the attached Code of Conduct within two weeks of receiving this letter. In addition, newly appointed board members must visit the King County boards and commissions website by typing the following web address into your internet browser: <https://www.kingcounty.gov/depts/executive/boards.aspx>. Upon accessing the boards and commissions website click on the "Board Member Orientation Materials" tab on the left-hand side of the screen. Here you will find links to required board member training videos. Upon completing the required trainings, please complete the attached King County Training Certification Form. Send your completed Code of Conduct form and Training Certification form to Rick Ybarra, Liaison for Boards and Commissions, at the address on this letterhead. You can also scan the completed documents and send them to Rick.Ybarra@kingcounty.gov.

Thank you for agreeing to serve the people of King County as a member of the women's advisory board.

Sincerely,

Dow Constantine

King County Executive

Enclosure:

cc: The Honorable Dave Upthegrove, King County Councilmember, District 5
Allison Jurkovich, Staff Liaison