



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Claudia Balducci, Chair;
Girmay Zahilay, Vice-Chair;
Rod Dembowski, Reagan Dunn, Jeanne Kohl-Welles,
Joe McDermott, Sarah Perry,
Dave Upthegrove, Pete von Reichbauer,*

*Staff: Stephanie Cirkovich, Chief of Staff (206-477-6023)
Melani Pedroza: Committee Clerk (206-477-1025)*

1:30 PM

Tuesday, October 25, 2022

Hybrid Meeting

DRAFT MINUTES

Hybrid Meetings: Attend the Employment and Administration Committee meetings in person in the Southwest Conference Room, 516 3rd Avenue in Seattle, or through remote access. Details on how to attend the meeting remotely are listed below.

**CONNECTING TO THE WEBINAR
Webinar Meeting ID: 828 5993 8005**

If you do not have access to the ZOOM application, you can connect to the meeting by calling 1 253 215 8782 and using the Webinar ID.

You have the right to language access services at no cost to you. To request these services, please contact our Language Access Coordinator, Leslie Monteiro at 206-848-0355, or leslie.monteiro@kingcounty.gov, by 10:00 a.m. the day prior to the meeting.

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only rules and procedures applicable to committees apply and not those applicable to full council meetings.

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 2:54 p.m.

2. **Roll Call**

Present: 9 - Balducci, Dembowski, Dunn, Kohl-Welles, McDermott, Perry, von Reichbauer, Upthegrove and Zahilay

3. **Approval of Minutes of September 27, 2022**

Councilmember Upthegrove moved to approve the minutes of the September 27, 2022, meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. **[Proposed Motion No. 2022-0371](#)**

A MOTION confirming the appointment of Christopher Hayes to the citizens' elections oversight committee as a representative of King County registered voters.

Sponsors: Balducci

*Sherrie Hsu, Council Staff, briefed the Committee.
Christopher Hayes answered questions and made remarks.*

A motion was made by Councilmember Upthegrove that this Motion be Recommended Do Pass Consent. The motion carried by the following vote:

Yes: 8 - Balducci, Dembowski, Dunn, Kohl-Welles, McDermott, Perry, Upthegrove and Zahilay

Excused: 1 - von Reichbauer

5. **[Proposed Motion No. 2022-0424](#)**

A MOTION approving the job description for the position of chief policy officer for the King County council.

Sponsors: Balducci

Stephanie Cirkovich, Chief of Staff, briefed the Committee.

*Councilmember Upthegrove moved Amendment 1. The motion carried.
Councilmember Upthegrove made an oral title amendment to strike "director of". The motion carried.*

A motion was made by Councilmember Upthegrove that this Motion be Recommended Do Pass Substitute Consent. The motion carried by the following vote:

Yes: 8 - Balducci, Dembowski, Dunn, Kohl-Welles, McDermott, Perry, Upthegrove and Zahilay

Excused: 1 - von Reichbauer

6. [Proposed Motion No. 2022-0425](#)

A MOTION approving the job description for the position of director of government relations for the King County council.

Sponsors: Balducci

Stephanie Cirkovich briefed the Committee.

Councilmember Upthegrove moved Amendment 1. The motion carried.

A motion was made by Councilmember Upthegrove that this Motion be Recommended Do Pass Substitute Consent. The motion carried by the following vote:

Yes: 8 - Balducci, Dembowski, Dunn, Kohl-Welles, McDermott, Perry, Upthegrove and Zahilay

Excused: 1 - von Reichbauer

7. [Proposed Motion No. 2022-0423](#)

A MOTION approving the job description for the position of chief operating officer for the King County council and replacing the operations director.

Sponsors: Balducci

Stephanie Cirkovich briefed the Committee.

Councilmember Perry moved Amendment 1. The motion carried.

A motion was made by Councilmember Perry that this Motion be Recommended Do Pass Substitute Consent. The motion carried by the following vote:

Yes: 8 - Balducci, Dembowski, Dunn, Kohl-Welles, McDermott, Perry, Upthegrove and Zahilay

Excused: 1 - von Reichbauer

8. [Proposed Motion No. 2022-0326](#)

A MOTION approving the job description for the position of director of local and regional affairs for the King County council.

Sponsors: Balducci

Stephanie Cirkovich briefed the Committee.

Councilmember Perry moved Amendment 1. The motion carried.

Councilmember Perry moved Amendment 2. The motion carried.

Councilmember Perry moved Title Amendment T1. The motion carried.

A motion was made by Councilmember Perry that this Motion be Recommended Do Pass Substitute Consent. The motion carried by the following vote:

Yes: 9 - Balducci, Dembowski, Dunn, Kohl-Welles, McDermott, Perry, von Reichbauer, Upthegrove and Zahilay

9. [Proposed Motion No. 2022-0324](#)

A MOTION approving the job description for the position of external affairs manager for the King County council.

Sponsors: Balducci

Stephanie Cirkovich briefed the Committee.

Councilmember Perry moved Amendment 1. The motion carried.

Councilmember Perry moved Amendment 2. The motion carried.

Councilmember Perry moved Title Amendment T1. The motion carried.

A motion was made by Councilmember Perry that this Motion be Recommended Do Pass Substitute Consent. The motion carried by the following vote:

Yes: 9 - Balducci, Dembowski, Dunn, Kohl-Welles, McDermott, Perry, von Reichbauer, Upthegrove and Zahilay

Discussion

10. King County Fleet Vehicle Pool Program

Janine Weihe, Director of Operations, briefed the Committee.

Briefings

11. Human Resources Update

Janine Weihe briefed the Committee on recent hires in the Office of Law Enforcement Oversight and the Auditor's Office.

12. Chief of Staff Update

Stephanie Cirkovich briefed the Committee on the Employee Giving Charitable Campaign.

Other Business

Adjournment

The meeting was adjourned at 4:07 p.m.

Approved this _____ day of _____

Clerk's Signature