



KING COUNTY
Signature Report

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

December 8, 2015

FCD Resolution

Proposed No. FCD2015-14.1

Sponsors

1 A RESOLUTION authorizing the chair to enter into an
2 amendment to the contract for accounting services.

3 WHEREAS, the King County Flood Control Zone District ("District") has entered
4 into a contract for accounting services with Francis & Company, PLLC; and

5 WHEREAS, the District desires to amend the contract for accounting services as
6 set forth in Attachment A to this resolution; now, therefore

7 BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE KING
8 COUNTY FLOOD CONTROL ZONE DISTRICT:

9 SECTION 1. The chair of the King County Flood Control Zone District is

- 10 authorized to enter into the "2016 Amendment to Contract for Accounting Services,"
11 Attachment A to this Resolution.
12

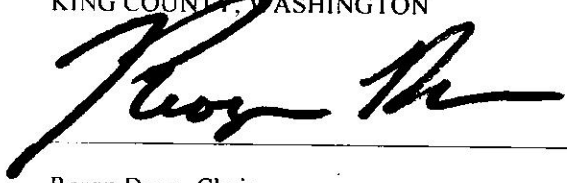
FCD Resolution was introduced on and passed by the King County Flood Control District on 12/7/2015, by the following vote:

Yes: 6 - Mr. von Reichbauer, Ms. Hague, Ms. Lambert, Mr. Dunn,
Mr. McDermott and Mr. Dembowski

No: 0

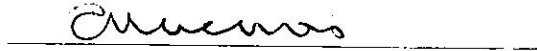
Excused: 3 - Mr. Phillips, Mr. Gossett and Mr. Upthegrove

KING COUNTY FLOOD CONTROL DISTRICT
KING COUNTY, WASHINGTON



Regan Dunn, Chair

ATTEST:



Anne Noris, Clerk of the District

Attachments: A. 2016 Amendment to Contract for Accounting Services

**2016 AMENDMENT TO
CONTRACT FOR ACCOUNTING SERVICES
KING COUNTY FLOOD CONTROL ZONE DISTRICT**

THIS AMENDMENT amends Sections 1, 2 and 3 of the Contract for Accounting Services ("Contract") between the King County Flood Control Zone District, King County, Washington, a municipal corporation of the State of Washington ("District") and Francis & Company, PLLC ("Accountant"), as follows:

A. Amendment of Section 1. Effective January 1, 2016, Section 1 of the Contract, as amended by the 2015 Amendment, is further amended as follows:

1. Scope of Services to be Performed by Accountant. The Accountant shall perform the services described in Exhibit "A" to the 2016 Amendment. In performing the services, the Accountant shall comply with all federal, state and local laws and regulations applicable to the services. The Accountant shall perform the services diligently and completely and in accordance with professional standards of conduct and performance.

B. Amendment of Section 2. Effective January 1, 2016, Section 2 of the Contract, as amended by the 2015 Amendment, is further amended as follows:

2. Compensation and Method of Payment. The Accountant shall request payment for work performed using the billing invoice form at Exhibit "B." The District shall pay the Accountant according to the rates set forth in Exhibit "A" to the 2016 Amendment. The total compensation shall not exceed annual budget appropriations for the services.

The Accountant shall complete and return to the District Exhibit "C," Tax Identification Number," prior to or along with the first billing invoice.

C. Amendment of Section 3. Section 3 of the Contract, as amended by the 2015 Amendment, is further amended as follows:

3. Duration of Agreement. This Agreement shall be in force and effect for a period commencing on March 16, 2009 and ending December 31, 2016, unless sooner terminated or extended under the provisions of this Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

IN WITNESS WHEREOF, the parties hereto have executed this 2016 Amendment on the dates written below:

FRANCIS & COMPANY, PLLC.

KING COUNTY FLOOD CONTROL
ZONE DISTRICT

By: _____
CEO/Partner

By: _____
Board Chair

Date: _____

Date: _____

EXHIBIT A Flood District
SCOPE OF WORK AND BUDGET
Amendment for 2016 Services

Tasks	Scope and Fees
Meetings with Executive Director, Board, Executive Committee, Legal Counsel and others	Partner or Manager Work with Executive Director throughout the year as necessary (through Partner or Manager) to ensure that accounting and compliance issues are properly considered in the ongoing operation of the District. These services could include attendance at meetings with the Executive Director, Board and/or Executive Committee, and with legal counsel, State Auditor and others.
Conduct Accounting	<p>Work with Executive Director to track expenditures, verify expenditures, conduct periodic compliance monitoring, provide monthly financial statements, maintain accounting information within chart of accounts, maintain general ledger, prepare reporting formats, coordinate and interface with State Auditor, prepare and review internal control policies and procedures, and perform fixed assets accounting.</p> <p>Conduct accounting services necessary for compliance with grant conditions, including the use of federal funds.</p> <p>Assist with other financial and banking items such as but not limited to employer ID number, banking, budgeting and payroll service accounts. All services leading to financial close, preparation and delivery of monthly reports from data supplied by the District.</p>
Annual Compilation of financial statements with footnotes and reporting to the Board.	Produce a full set of year-end financial statements (including management's discussion and analysis and footnotes) in accordance with generally accepted accounting principles for annual audit.
Audit preparation and support services.	<p>Prepare annual internal audit of operating and management services contract with King County.</p> <p>Perform accounting and consulting services to support annual audit of the District, including working with King County departments to gather documents for the financial statements. Oversee the audit process including financial and accountability audits. Provide support during the audit, as the primary financial consultant for the District.</p>

Budget: Not to exceed approved budget of \$84,872

Fees: Partner \$220; Manager \$150; Senior Accountant \$125; Staff Accountant \$102