



# KING COUNTY

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Signature Report

### Ordinance 19500

**Proposed No.** 2022-0361.1

**Sponsors** Balducci

1 AN ORDINANCE relating to council rules and order of  
 2 business; amending Ordinance 11683, Section 4, as  
 3 amended, and K.C.C. 1.24.035 and declaring an  
 4 emergency.

5 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

6 **SECTION 1. Findings:**

7 A. Section 220.40 of the King County Charter requires the council to adopt by  
 8 ordinance rules of procedure governing the time, place and conduct of its meetings.

9 B. Consistent with the county charter, the council adopted by ordinance rules of  
 10 procedure, which are codified in K.C.C. chapter 1.24, and passed motions related to the  
 11 organization and administration of the council.

12 C. The rules of procedure and the organizational motion have been amended  
 13 from time to time to reflect changes desired by the council.

14 D. As is tradition, during the council's consideration of a biennial budget, the  
 15 standing committees, except for the committee of the whole, stand down so that members  
 16 may meet as members of the budget committee, in a series of budget panels, to review the  
 17 executive's proposed biennial budget prior to final action. Historically, the committee of  
 18 the whole has continued to meet during the council's budget process to handle matters  
 19 that would benefit from committee action.

20 E. For the 2023-2024 biennial budget, the budget panels will meet on Wednesday

Ordinance 19500

---

21 mornings, at the time designated by the rules of procedure for the committee of the whole  
22 to meet, causing a conflict that can be alleviated by moving the date and time of the  
23 regular committee of the whole meeting for only that period that the council is expected  
24 to be considering the biennial budget. Such action is in support of the council's  
25 consideration of the 2023-2024 biennial budget and also preserves a regularly scheduled  
26 committee of the whole meeting during this same period.

27 SECTION 2. Ordinance 11683, Section 4, as amended, and K.C.C. 1.24.035 are  
28 each hereby amended to read as follows

29 **Rule 4: Meetings.**

30 A.1.a. Except as otherwise provided in this subsection, the time of regular meetings  
31 of the council is 1:00 p.m. on the first, second, third and fourth Tuesdays of each month.  
32 However, the regular meetings of the council shall not take place: from April 11, 2022,  
33 through April 15, 2022; from August 1, 2022, through August 12, 2022; and from  
34 December 14, 2022, through January 2, 2023. All regular or special meetings of council  
35 committees shall be regular or special council meetings, in accordance with subsection F.  
36 of this rule.

37 b. A special committee meeting may not be called without the prior written  
38 consent of the council chair or the consent of a majority of the members of the committee.  
39 This subsection A.1.b. does not apply to special meetings of the budget and fiscal  
40 management committee for purposes of considering the county executive's biennial budget  
41 proposal, which shall be called by the chair of the budget and fiscal management  
42 committee.

Ordinance 19500

---

43           2.a. All regular meetings of the King County council and the council's  
44 committees, except for employment and administration committee meetings, shall be held  
45 in the council chambers on the tenth floor of the King County Courthouse in Seattle,  
46 Washington. All regular meetings of the employment and administration committee  
47 meetings shall be held in the southwest conference room on the twelfth floor of the King  
48 County Courthouse in Seattle, Washington.

49           b. Whenever, due to an emergency, as defined in K.C.C. 12.52.010, it is  
50 imprudent, inexpedient or impossible to conduct the affairs of the council at the regular or  
51 usual place or places, the council may meet at any place within or without the territorial  
52 limits of the county on the call of the chair or any two members of the council. After an  
53 emergency relocation, the affairs of the council shall be lawfully conducted at the  
54 emergency location for the duration of the emergency.

55           B.1. Except as provided in subsection B.2. of this rule, the times for regular and  
56 special committee meetings are as follows:

57           a. Budget and fiscal management committee: the second and fourth Wednesday  
58 of each month at 9:30 a.m.;

59           b. Committee of the whole: the first and third Wednesdays of each month at  
60 9:30 a.m., except that, for October 3, 2022, through November 21, 2022, the regular  
61 committee meeting shall occur on the first and third Mondays of each month at 1:30 p.m.;

62           c. Employment and administration committee: the fourth Tuesday of each  
63 month at 1:30 p.m.;

64           d. Government accountability and oversight committee: the second Tuesday of  
65 each month at 9:30 a.m.;

Ordinance 19500

---

66 e. Law, justice, health and human services committee: the first Tuesdays of each  
67 month at 9:30 a.m.;

68 f. Local services and land use committee: the fourth Tuesday of each month at  
69 9:30 a.m.;

70 g. Regional policy committee: the second Wednesday of each month at 3:00  
71 p.m.;

72 h. Regional transit committee: the third Wednesday of each month at 3:00 p.m.;

73 i. Regional water quality committee: the first Wednesday of each month at 3:00  
74 p.m.; and

75 j. Transportation, economy and environment committee: the third Tuesday of  
76 each month at 9:30 a.m.

77 2. The regular meetings of the committees shall not take place during the times  
78 when the council meeting does not take place, as prescribed in subsection A. of this rule.

79 C. Council and committee meetings must be held in accordance with the Open  
80 Public Meetings Act of 1971, chapter 42.30 RCW.

81 D. A meeting may be continued, in accordance with chapter 42.30 RCW, to  
82 another date and does not conclude until adjourned in accordance with these rules.

83 E.1. An executive session may be held during a council or committee meeting if  
84 one of the specific grounds under chapter 42.30 RCW for an executive session exists.

85 2. Before convening in executive session, the chair of the council or committee  
86 shall publicly announce the purpose for excluding the public from the meeting place and  
87 the time when the executive session will be concluded. The executive session may be  
88 extended to a stated later time by announcement of the chair.

Ordinance 19500

---

89           3. Only members of the council or committee, special invitees and those  
90 employees or staff members the council or committee determines to be necessary are  
91 allowed to remain in the room. Persons attending an executive session shall maintain the  
92 confidentiality of the proceedings.

93           F.1. A legal analysis of the Open Public Meetings Act by the office of the Attorney  
94 General, 2010 AGO No. 9, has advised that when a committee meeting is attended by a  
95 quorum of the governing body it must be noticed not only as a committee meeting but also  
96 as a meeting of the governing body. For this reason, all meetings, of council committees  
97 shall be noticed both as committee meetings and as council meetings whose agenda is  
98 limited to the committee business.

99           2. In all committee meetings, which are council meetings in accordance with  
100 subsection F.1. of this rule, only the rules and procedures applicable to committees apply,  
101 and not those rules and procedures applicable to full council meetings. This includes, but is  
102 not limited to:

103           a. only those members who serve on the committee have the right to exercise  
104 parliamentary rights in the meeting, including, but not limited to, raising points of order,  
105 making motions and voting;

106           b. attendance shall be recorded only for members serving on the committee, and  
107 the quorum for the meeting shall be the committee quorum; and

108           c. committee meetings shall be chaired by the committee chair.

109           SECTION 3. The county council finds as a fact and declares that an emergency  
110 exists and that this ordinance is necessary for the immediate preservation of public peace,

Ordinance 19500

---

- 111 health or safety or for the support of county government and its existing public
- 112 institutions.


Ordinance 19500 was introduced on 9/13/2022 and passed by the Metropolitan King County Council on 9/13/2022, by the following vote:

Yes: 9 - Balducci, Dembowski, Dunn, Kohl-Welles, Perry, McDermott, Upthegrove, von Reichbauer and Zahilay

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

DocuSigned by:  
  
7E1C273CE9994B6...  
Claudia Balducci, Chair

ATTEST:

DocuSigned by:  
  
8DE1BB375AD3422...  
Melani Pedroza, Clerk of the Council

**Attachments:** None

**Certificate Of Completion**

Envelope Id: 26CB92AED1FF4CD994D1E6445B0F6D70	Status: Completed
Subject: Please DocuSign: Ordinance 19500.docx	
Source Envelope:	
Document Pages: 6	Signatures: 2
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Cherie Camp
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	401 5th Ave
	Suite 100
	Seattle, WA 98104
	Cherie.Camp@kingcounty.gov
	IP Address: 198.49.222.20

**Record Tracking**

Status: Original	Holder: Cherie Camp	Location: DocuSign
9/15/2022 10:23:52 AM	Cherie.Camp@kingcounty.gov	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: King County General (ITD)	Location: DocuSign

**Signer Events**

Claudia Balducci  
 claudia.balducci@kingcounty.gov  
 Council Chair  
 King County General (ITD)  
 Security Level: Email, Account Authentication (None)

**Signature**

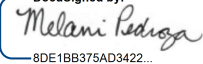
DocuSigned by:  
  
 7E1C273CE9994B6...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 73.181.163.252

**Timestamp**

Sent: 9/15/2022 10:26:34 AM  
 Viewed: 9/19/2022 3:37:40 PM  
 Signed: 9/19/2022 3:37:45 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Melani Pedroza  
 melani.pedroza@kingcounty.gov  
 Clerk of the Council  
 King County Council  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 8DE1BB375AD3422...  
 Signature Adoption: Uploaded Signature Image  
 Using IP Address: 50.35.126.47

Sent: 9/19/2022 3:37:46 PM  
 Viewed: 9/20/2022 7:33:16 AM  
 Signed: 9/20/2022 7:33:22 AM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	9/15/2022 10:26:34 AM
Certified Delivered	Security Checked	9/20/2022 7:33:16 AM
Signing Complete	Security Checked	9/20/2022 7:33:22 AM
Completed	Security Checked	9/20/2022 7:33:22 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
-----------------------	---------------	-------------------