

ATTACHMENT A

**KING COUNTY BOARDS AND COMMISSIONS
APPLICATION FORM**

(A resume may be substituted in lieu of submitting a completed application form)



King County

PLEASE NOTE: Information provided on this form will be a public record subject to free and open examination by any person under the Washington State Public Records Act (RCW 42.56.250). However, while we will disclose the applicant's name, the applicant's address, phone number and email address will be redacted.

Thank you for your interest in serving on a King County board or commission. Individuals selected to serve on a King County board or commission will also be required to complete a King County Ethics Program Financial Disclosure Form within two weeks of being nominated to serve on a King County board or commission. Individuals appointed to serve on a board or commission that is overseen by an agency independent of King County government are exempt from the financial disclosure filing requirement.

I'm Interested in Serving on the (Board or Commission Name):

MIDD Advisory Committee

My Name Is:

Laura Merchant

Preferred Contact Information:

| | |
|-----------------------|--------------------|
| Address | 17133 Tabor Ave SW |
| City, State, Zip Code | Vashon, WA 98070 |
| Home Phone | 206-931-7133 |
| Work Phone | 206-744-1637 |
| Cell Phone | 206-931-7133 |
| Email Address | lmerchan@uw.edu |

Physical Home Address (REQUIRED if different from preferred mailing address)

| | |
|-----------------------|--|
| Home Address | |
| City, State, Zip Code | |

Current Employer

| | |
|-----------------------|---|
| Job Title | Assistant Director |
| Date of Employment | September 1985 |
| Company Name | Harborview Center for Sexual Assault and Traumatic Stress |
| Street Address | 325 9 th Ave. MS 359947 |
| City, State, Zip Code | Seattle, WA 98104 |

King County Council District (Please type an "X" in the box to the right of your district)

1 2 3 4 5 6 7 8 9 Don't Know

Education (Highest education level reached)

School Name / Year Graduated if applicable

| | |
|----------------------|-----------------------|
| Some High School | (See attached resume) |
| High School Graduate | |
| Some College | |
| College Graduate | |
| Grad School Graduate | |

Have you served on any other Board, Commission, or Committees (Please list them below)?

| Board, Commission or Committee Names | Year Appointed | Term Expired |
|--------------------------------------|----------------|--------------|
| (See attached resume) | | |
| | | |
| | | |
| | | |

Please explain why you feel you are the most qualified candidate for this appointment.

I have worked in the trauma and mental health field for over 35 years. I have a strong commitment to providing evidence based treatment to people suffering from trauma. As a program director, I understand "big picture" while also working closely with victims in clinic.

How did you learn of this opportunity?

Mary Ellen Stone. KCSARC.

Do you hold any professional licenses, registrations or certificates in any field (Please type an "X" in the box)?

Yes No

If you hold any professional licenses, please list them here:

LICSW

In King County, equity is fundamental to the society we wish to build. Our end goal is for full and equal access to opportunities, power and resources so all people may achieve their full potential. The MIDD Advisory Committee incorporates these values and has adopted its own equity values of "focus on equity and social justice and systemic racism" and "involvement of communities and consumers." We are working to build an inclusive board that includes the voices of underrepresented populations, people of color, immigrants and refugees, LGBTQ individuals, low-income households, youth, the elderly, rural residents, people living with disabilities and more.

Please describe your experience with and/or commitment to promoting equity. What opportunities do you see for the MIDD Advisory Committee to incorporate the voice of all communities in King County?

(See resume). Harborview has a strong commitment to promoting equity through access to services, hiring of staff and creating and maintaining an equitable and safe environment for clients and staff.

PERSONAL INFORMATION (OPTIONAL)

The King County Council and the King County Executive are committed to inclusiveness and outreach to all King County residents to ensure that King County boards and commissions are reflective of the community we serve. Providing information in the section below is voluntary but will assist in achieving this goal.

Race/Ethnicity

| | |
|---------------------|--------------|
| Race/Ethnicity: | Caucasian |
| Gender: | female |
| Sexual Orientation: | heterosexual |

Do you have a disability as defined by the Americans with Disabilities Act? (Please type an "X" in the boxes that apply to you)

Yes No

Generation Range:

30 or younger 31-41 42-52 53-63 64-74 75 or older

Person to Notify in Case of Emergency (OPTIONAL)

| | |
|------------|--|
| Name | |
| Home Phone | |
| Work Phone | |
| Cell Phone | |

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete to the best of my knowledge.

| | |
|---------------------------|----------------|
| Name (typed or signature) | Laura Merchant |
| Date | 6/3/19 |

Please return completed form to:

(You can either mail your completed form to us; scan your completed form then email it to us as a PDF attachment; or after filling out the form and typing your name on the signature line, save the completed form to your hard drive and then attach the completed form to an email.)

Ziying Hu, MIDD Program Clerical Support
King County Department of Community and Human Services
401 Fifth Ave, Suite 400
Seattle, WA 98104
Direct Line: 206-263-0896
Email: Ziying.Hu@kingcounty.gov

**This material is available in alternate formats for persons with disabilities.
Please contact 206-263-9651, TTY Relay: 711, or
e-mail Rick.Ybarra@kingcounty.gov**

LAURA MERCHANT
MSW, LICSW
lmerchan@uw.edu
Cell: 206-931-7133
Work: 206-744-1637

EDUCATION

September 1982 - June 1984
Master of Social Work
University of Washington
Seattle, Washington

September 1975 - June 1979
Bachelor of Arts
Macalester College
St. Paul, Minnesota

PROFESSIONAL EXPERIENCE

Harborview Center for Sexual Assault and Traumatic Stress. Harborview Medical Center.
Seattle, Washington

I. Assistant Director, HCSATS
January 1999 – Present

Primary Responsibilities

1. Oversight and monitoring of all program budget/fiscal operations to include: grants and contracts; accreditation; and fee for service/billing activities:
 - ◆ Responsible for accreditations – JCAHO, Community Sexual Assault Program (CSAP), and Mental Health Licensing
 - ◆ Manage statewide training contracts: Statewide Medical Training Grant (ended 2011); Washington State Child Abuse Investigation and Interviewing Training; Trauma Focused Cognitive Behavioral Therapy (TF-CBT) and CBT + Trainings; and Parent Child Interaction Therapy (PCIT) training
 - ◆ Manage all other program grants and contracts to include State, local and private sources
 - ◆ Oversee staffing patterns and billing practices to ensure program viability
 - ◆ Primary liaison to the statewide planning committees on training and standards: Washington Coalition of Sexual Assault Programs (WCSAP), Washington Association of Prosecuting Attorney's (WAPA), State Medical Guidelines, and the Office of Crime Victim's Advocacy (OCVA)
2. Provide direct administrative supervision to social work, medical, support, fiscal and training staff.
 - ◆ Hiring
 - ◆ Disciplinary action
 - ◆ Performance evaluations
 - ◆ Ongoing administrative supervision
 - ◆ Managing daily program operations
 - ◆ Program planning and quality assurance
 - ◆ Policy/procedure development and implementation
 - ◆ Clinical consultation

3. Develop and implement course content for statewide sexual abuse and trauma trainings:
 - ◆ 4-day Child Abuse Investigation and Interviewing training for the Department of Social and Health Services (DSHS) and the Criminal Justice Training Commission (CJTC). 1997 -2015.
 - ◆ Developed Washington Coalition of Sexual Assault Programs (WCSAP) Core Therapist Trauma Curriculum
 - ◆ TF-CBT and CBT +- trainings for licensed Mental Health Agencies across Washington State. Funded through Washington State DSHS mental Health Division
4. Provide clinical services to victims; forensic evaluations of suspected abuse cases, provide expert testimony and consultation on factors related to child forensic interviewing.

**II. Director of Counseling Services
Social Work Supervisor
March 1991 - January 1999**

Primary Responsibilities

- ◆ Supervise all Social Work staff within a multi-disciplinary setting to include: hiring, disciplinary action and supervision through weekly supervision meetings, review of chart notes and reports, observation of work, and annual performance evaluations.
- ◆ Program Planning and Development: Manage the counseling program; develop, implement and review policies and procedures; plan and organize staff in-service trainings; develop and monitor Quality Assurance activities.
- ◆ Coordinate with HCSATS managers related to various programs within the agency, including: Medical; Research; Education and Training; Finance; and Counseling.
- ◆ Coordinate with HCSATS managers and staff members to ensure comprehensive services are being provided to clients.
- ◆ Provide forensic evaluations regarding allegations of sexual abuse of children.
- ◆ Provide evaluation and case consultation to The Department of Labor and Industries, Office of Crime Victim's Compensation regarding complex CVC claims.
- ◆ Serve as a community relations contact between HCSATS counseling services and other community providers.
- ◆ Assist the Director with other duties as requested.

**III. Social Worker
August 1985 - March 1991**

Primary Responsibilities

- ◆ Psychosocial assessment and treatment of children, adolescents, and adults. Therapeutic modalities include individual, family and group treatment and crisis intervention.
- ◆ Attend court hearings, prepare court reports and testify as needed.
- ◆ Intake responsibilities to include scheduling client appointments, crisis intervention and referrals.
- ◆ Consultation with CPS/CWS, mental health professionals, legal and medical systems, schools, and other community resources.

- ◆ Primary supervisor to targeted full-time Social Worker I staff and hourly counseling staff. Involved in hiring, disciplinary action and supervision.
- ◆ Practicum Instructor for the University of Washington School of Social Work. Supervision to include case consultation, informal and formal teaching, observation of clinical work, and writing performance evaluations.
- ◆ Plan and implement professional trainings, lectures and workshops to community agencies.
- ◆ Assist in standardizing evaluation and treatment protocols.

TEACHING EXPERIENCE

University of Washington

- ◆ Clinical Assistant Professor/School of Social Work, University of Washington. November 2006 – present
- ◆ Co-Instructor, Clinical Assistant Professor/ School of Social Work, University of Washington. Children’s Mental Health Class. 2009 - 2018
- ◆ Guest lecturer for MSW classes. Various topics to include child abuse, adult sexual assault, trauma in adults and children

CBT+ Learning Collaborative

- ◆ Trauma-focused Cognitive Behavioral Therapy and CBT + training through the Washington State contract with DBHR which includes bi-monthly telephone case consultation for a period of 6 months. 2006 - Current.
- ◆ Mayo Clinic. Rochester, MN. TF-CBT. 2011 and 2017
- ◆ British Columbia. 2009; 2010; 2013; 2014
- ◆ Toronto Learning Collaborative: Tapestry Family Services 2009 and 2010; and Yorktown Family Services 2010.
- ◆ Southern Regional Learning Collaborative. TF-CBT. 2004- 2005
- ◆ Santa Fe Learning Collaborative. TF-CBT. 2005-2006

Child Abuse Investigation and Interview Training

- ◆ Child Abuse Investigation and interviewing training for DSHS and Washington State Criminal Justice Training Commission. 1997 – 2015. Assist as co-trainer and facilitator 1 – 2 times per year. 2015 – Current.
- ◆ Provide Child Abuse Investigation and Interview Training at National Conferences and throughout the country.
- ◆ Provide Child Abuse Investigation and Interview Training for the APSAC Forensic Interview Clinics: Seattle, WA. Annually 2004 - 2017; Portsmouth VA, 2005 and 2014, New Orleans, 2018.

Common Elements Treatment Approach (CETA) Train the Trainer (CETA)

- ◆ CETA train the trainer training to Myanmar trainers in coordination with developer Laura Murray, Ph.D Johns Hopkins.
- ◆ CETA training internationally in Myanmar, Thailand, Zambia and the Ukraine.
- ◆ CETA trainer and consultant for CETA Learning Collaboratives in WA State. 2015 – Current.

Additional trainings

- ◆ Provide numerous trainings, workshops and lectures at national and local professional conferences, professional organizations, and University classes. Professional trainings to criminal justice system, DSHS, Community Sexual Assault Programs, health care providers, mental health providers, The Washington Bar Association, The Public Defenders Association, The Office of Crime Victim’s Advocacy Conferences, WCSAP conferences, The WA State Children’s Justice Conferences, The American Professional Society on the Abuse of Children, HCSATS Multi-disciplinary Child Abuse Investigation and Interviewing Training, and others.

PROFESSIONAL MEMBERSHIPS/Accomplishments:

| | |
|----------------|--|
| 1991 - Present | American Professional Society on the Abuse of Children (APSAC). |
| 2002 – Present | International Society for the Prevention of Child Abuse and Neglect (ISPCAN). |
| 1989 - Present | State of Washington Licensed Independent Clinical Social Worker 020704 LW00004867 |
| October 2013 | TF-CBT Certified Provider. |
| 2016 | TF-CBT Certified Trainer |

DESIGNEE FORM

This form provides individual authority to represent the MIDD Advisory Committee (AC) member in place of the confirmed committee member.

Non-King County affiliation member designees will not be allowed to vote on behalf of the member. However, they may deliver the written vote of the member. The designee form must be completed in advance.

| MIDD AC Member Information: | Designee Information: |
|-----------------------------|----------------------------|
| Name: Laura Merchant | Name: Minu Ranna Stewart |
| Agency: HCSATS | Agency: HCSATS |
| Title: Assistant Director | Title: Clinical Supervisor |
| Phone: 206-744-1637 | Phone: 206-744-1633 |
| Email: lmerchan@uw.edu | Email: minu@uw.edu |

I authorize Minu Ranna Stewart
to act on my behalf on the MIDD Advisory Committee.

As a non-King County affiliation member, this includes:

- Authorization to deliver written vote
- Authorization to participate in meetings
- Authorization to represent affiliation interests

Laura Merchant 6/4/19
 MIDD AC Member Signature Date

Minu Ranna Stewart 6/4/19
 Designee Signature Date

Please send any questions and completed forms to King County MIDD staff
Haley.Raspert@kingcounty.gov.

Rev. 1/2018