



**KING COUNTY**  
**Signature Report**

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

**July 30, 2012**

**Ordinance 17390**

**Proposed No. 2012-0180.2**

**Sponsors Ferguson**

1 AN ORDINANCE relating to the establishment of  
2 countywide fleet standards for light duty and general use cars  
3 and trucks, and adding a new section to K.C.C. chapter 4.56.

4 STATEMENT OF FACTS:

5 1. King County owns and operates over two thousand light-duty vehicles,  
6 including transit nonrevenue vehicles.

7 2. These vehicles are managed by various county divisions, including  
8 fleet administration, transit, solid waste and the King County international  
9 airport.

10 3. Expanding upon and standardizing the collaborative management  
11 practices utilized by county fleet managers will result in countywide  
12 vehicle maintenance and replacement efficiencies and cost savings.

13 4. Having common fleet standards, including uniform routine  
14 maintenance and replacement programs, can facilitate shared resources  
15 between agencies and reinforce a sustainable and efficient fleet  
16 maintenance strategy.

17 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

18 NEW SECTION. SECTION 1. There is hereby added to K.C.C. chapter  
19 4.56 a new section to read as follows:

20           A. Fleet administration shall annually identify countywide fleet standards for  
21 cars, trucks, sport utility vehicles and other nonrevenue vehicles. These standards shall  
22 apply to fleets managed by the fleet administration, solid waste, transit and airport  
23 divisions and shall be developed as follows:

24           1. The fleet managers of the fleet administration, solid waste, transit and airport  
25 divisions shall annually review the inventory of cars, trucks, sport utility vehicles and any  
26 other nonrevenue vehicles identified to be replaced in the coming year. The fleet  
27 managers shall assign a standard for each class of vehicle. If a vehicle meeting the  
28 standard is not available through an existing procurement contract, the fleet managers  
29 shall collaborate to determine the best method of procurement of the vehicle.

30           2. To the extent practicable, the original equipment manufacturer's  
31 recommended routine maintenance schedules, as specified by the use of the vehicle, shall  
32 be adhered to for all nonrevenue county fleet vehicles. Fleet managers may, at their  
33 discretion, document and adjust the frequency of routine service intervals where a  
34 deviation from the recommended routine maintenance schedule is indicated due to factors  
35 including, but not limited to, vehicle age, mileage, service hours or operating  
36 environment.

37           3. Vehicle replacement cycles shall, to the extent practicable, be consistent for  
38 each class of vehicle. The optimal mileage at which each class of vehicle should be  
39 replaced shall be established by the fleet managers using criteria such as purchase price,  
40 depreciation and maintenance costs. All county fleets will apply the same criteria to  
41 establish the optimal mileage and the maximum life cycle.

42           4. The countywide fleet standards shall be evaluated by county fleet managers  
43 biannually, to coincide with the biennial budget cycle, and updated if needed.

44           5. The manager of the fleet administration division shall have lead responsibility  
45 for facilitating the biannual evaluation of countywide fleet standards.

46           B. The executive shall annually transmit an electronic copy and one paper copy  
47 of the King County fleet standards to the clerk of the council by August 31 for  
48 distribution to all councilmembers and the lead staff for the transportation, economy and  
49 environment committee, or its successor. The report shall include:

50           1. Vehicle types for purchase for standard passenger cars, trucks and sport  
51 utility vehicles for the next calendar year,

52           2. Standard maintenance schedules for routine safety and service work for each  
53 type of vehicle; and

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3. Vehicle life including both optimal mileage and maximum life cycle for

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vehicle replacement planning."

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Ordinance 17390 was introduced on 7/23/2012 and passed by the Metropolitan King County Council on 7/30/2012, by the following vote:

Yes: 8 - Mr. Phillips, Mr. von Reichbauer, Mr. Gossett, Ms. Patterson, Ms. Lambert, Mr. Ferguson, Mr. Dunn and Mr. McDermott

No: 0

Excused: 1 - Ms. Hague

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON



Larry Gossett, Chair

ATTEST:



Anne Noris, Clerk of the Council

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APPROVED this 10 day of AUGUST, 2012.



Dow Constantine, County Executive

Attachments: None