



King County
Elections

Minutes

Regional Voting Center Consulting Group (RVC CG)

June 26, 2007

Lydia and Catherine Rooms
King County Administration Building

Members: Jeff McMorris, Larry Evans, Emily Willoughby, Monica Tracey, Nadine Shiroma, Anita Koyier-Mwamba, Sherril Huff, Bill Huennekens

1. Ballot Drop-Off Locations (BDOLs) Facilities Update
 - a. Follow-up information from last meeting
 - i. Seattle Neighborhood Service Centers (NSC)
 1. Out of 13 total sites, 7 are "payment centers"
 2. Proposal to establish BDOLs at 7 payment centers
 - a. Confirm with Seattle Department of Neighborhoods Staff that all NSC sites are ADA compliant and accessible
 - b. KC Elections staff (from elections distribution center) will evaluate accessibility of 7 NSC payment centers; to be completed by next meeting
 - ii. Rural libraries
 1. King County Library System has facilities located in rural cities
 - iii. Indoor/Outdoor Drop Boxes
 1. Cost analysis of indoor/outdoor ballot drop off locations
 2. Many variables to consider in cost evaluation
 3. RVC CG recommends that BDOLs be placed outdoors for increased accessibility
 4. Elections staff to investigate ballot drop box regulations to determine requirements for hours of operation, number of days prior to election
 - iv. Mapping of BDOLs
 1. Create consolidated map of proposed BDOLs (Neighborhood Service Centers and King County Library System facilities) and RVCs
 - a. Eliminate BDOLs that are within close proximity to one another AND within close proximity to a proposed RVC site
2. RVC Facilities Update
 - a. Follow-up information from last meeting
 - i. Population: Voters with disabilities (DSB Clients)
 1. Number of clients detailed by city
 2. Reinforces data and most locations previously discussed
 3. Shoreline area is high traffic area for persons with disabilities
 4. Persons with disabilities located and plotted against potential RVC sites
 - ii. Updated Twenty-day RVC locations
 1. Shoreline to replace Northgate; Northgate is not very accessible

- a. High traffic area
- b. Very impersonal
- c. Could be dangerous
2. Downtown Seattle, Renton and Bellevue are also 20 day sites
3. Three- to five-day RVC Update
 - a. Added Vashon as RVC site
 - b. Meeting with KC Demographer; South King County is more populous by small margin, but Seattle is growing at faster rate. Continue looking for Federal Way location.
 - c. Many RVCs are close to KC Libraries; reduce number of BDOLs in cases where they are located near RVCs
 - d. Schedule of 5-8 day RVCs
 - i. For messaging, may be easier to tell voters that supplemental locations to be open for same hours/days
4. Mobile RVCs
 - a. Two types; RVC on wheels or moving on-site facilities
 - b. Kitsap County
 - i. Plan has been established, but not implemented at this point; funding not approved
 - ii. State is currently not allocating funds for mobile voting
 - c. KC Technical Services has concerns about security and connectivity
 - d. Riverside, CA example
 - i. "ROVER"—mobile voting unit
 - ii. First debuted vehicle in November 2005
 - iii. Evidence of increase in interest in such services
 - iv. This county is not all-mail voting
 - e. Alameda County, CA
 - i. Move vehicle to high traffic areas
 - ii. Messaging was critical
 - iii. Turnout increases as time goes on; more people become aware
 - f. Would enable KC to take machines to where people may be
 - i. This may be only way that some people are able to cast a ballot
 - g. ACCESS vans may be utilized for transportation service
 - h. Number of hours of access at RVCs is malleable
 - i. KCE wants to pursue this idea, but it is not possible for 2008 vote by mail elections. It will take much work to determine logistics
 - i. Security and connectivity remain critical issues for such a mobile RVC
 - j. Perhaps every community/organization could pick a day for mobile RVC

- i. Bring mobile RVC to known locations that serve persons with disabilities
 - ii. Perhaps communities to determine their own RVC schedule
 - iii. Should be designed to serve the disabled community; exclusively serve those people that use AVUs
 - iv. Would have to determine how many machines would be available and how long mobile unit would be at each location
 - k. Contact information of other jurisdictions with this technology to be provided
 - l. When ACCESS vans are decommissioned, they are disseminated to various organizations throughout the County
 - m. Disability Advisory Committee to further discuss the issue of mobile RVCs
 - i. ACCESS van representative to come to next DAC meeting
 - n. Two different issues being discussed; mobile RVCs and increased ACCESS van service near Election Day
 - o. KCE staff to discuss this issue with various Elections officials at conference in Portland
- b. RVC Costs
 - i. Testing and discussions done with KC OIRM (Office of Information and Resource Management)
 - ii. Much information can be found in VBM Transition Report
 - iii. On-going and one-time costs have been estimated
 - iv. Financial figures based on four 20-day RVCs and thirteen 5-8-day RVCs
 - v. This is high estimate for county-wide election
 - vi. Q: What is estimate figure of current Election Day costs?
 - 1. Approximately \$500,000 for only operations costs
 - vii. At close of every day at RVC, ballots will need to be delivered to KCE facilities
 - viii. Perhaps BDOLs hours/days of operation to vary as RVCs; some open for fewer days in comparison with others
 - ix. AVUs have already been purchased; however, more "equipment" is needed:
 - 1. Computers
 - 2. Connectivity
 - 3. Tables, etc.
 - x. Jurisdictions will have to pay costs of RVCs and BDOLs
 - xi. Approximately \$20,000 for one 5-day RVC
 - xii. Jurisdiction would not have option on RVC hours/days; King County must provide accessible voting
- 3. DAC meeting is on same day as next RVC CG meeting; may need to be rescheduled
- 4. RVC CG Report Outline

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- a. Review of outline (transmittal sheet, +/- two page recommendation report, appendices)
 - b. Using the outline, staff will draft recommendation report by next meeting
5. Next meeting is July 10 at 2 pm, Lydia/Catherine Room, KC Admin. Bldg.

Minutes recorded by Alex Herzog