



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

FCD Resolution

Proposed No. FCD2019-05.1

Sponsors

1 A RESOLUTION authorizing the chair to enter into an
2 amendment to the agreement for Lower Green River
3 Corridor Plan and PEIS project manager services.

4 WHEREAS, King County Flood Control Zone District ("the District") Executive
5 Committee Motion FCDFCM2018-02 authorized the chair of the District to enter into an
6 agreement for Lower Green River Corridor Plan and PEIS project manager services with
7 Lund Consulting Inc., and

8 WHEREAS, the District desires to amend the agreement as set forth in
9 Attachment A to this resolution;

10 NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE COMMITTEE
11 OF THE KING COUNTY FLOOD CONTROL ZONE DISTRICT:

12 SECTION 1. The chair of the King County Flood Control Zone District is

- 13 authorized to enter into the "2019 Amendment to Contract for Lower Green River
14 Corridor Plan and PEIS Project Manager," Attachment A to this resolution.
15

FCD Resolution was introduced on and passed by the King County Flood Control District on 3/6/2019, by the following vote:

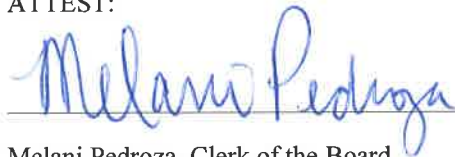
Yes: 8 - Mr. Gossett, Ms. Lambert, Mr. Dunn, Mr. McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles and Ms. Balducci
No: 0
Excused: 1 - Mr. von Reichbauer

KING COUNTY FLOOD CONTROL DISTRICT
KING COUNTY, WASHINGTON



Reagan Dunn, Chair

ATTEST:



Melani Pedroza, Clerk of the Board

Attachments: A. Scope of Work and Budget Lower Green River Corridor Plan and Programmatic EIS Project Management 2019-2020



Attachment A: Scope of Work and Budget
 Lower Green River Corridor Plan & Programmatic EIS Project Management
 2019-2020

Task	Assumptions	Deliverables
Project Management		
Monitor work plans, deliverables, and budget for Lower Green River Corridor Plan and Programmatic EIS on weekly basis. Review invoices for Executive Director. Weekly calls with PEIS Consultant. Weekly calls with Executive Director.	Series of meetings with Executive Director, PEIS Consultant, King County and others as determined by Executive Director	Meeting logs, monthly reports with invoice
Public Involvement		
Participate in planning and execution of public outreach meetings including implementation of public involvement plan, participation in stakeholder outreach, attendance at public scoping meetings, public hearings, meetings with elected officials, public comment responses.	Participation in meetings will be determined in consultation with the Executive Director.	Sign-off on documents Meeting attendance Participate in implementation of calls, mailing lists, contact lists
Facilitate Advisory Committee meeting including agenda setting, framing discussion questions, and plan and review presentations to Advisory Committee	Assumes 3 Advisory Committee meetings per year; prep time; outreach to members; does not include direct costs.	Meeting logistics, Clerk Services, Agendas, Final Presentations, Meeting Summary
Monitor agency, jurisdictional, and stakeholder concerns to identify issues and work with Executive Director to resolve.	Open communication channels with stakeholders including Advisory Committee members; have systematic approach to check-in prior to key decision points.	Summary reports with monthly invoice, verbal reports to Executive Director

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Planning		
Coordinate work effort between the EIS Consultant and King County on the Corridor Plan.	Weekly check-in via phone calls and/or in-person meetings.	Meeting agendas, issues tracking list
Facilitate team technical meetings including agenda setting, framing of discussion questions, drive discussion to action items	Assumes monthly working sessions with agenda, follow-up on task assignments	Agenda, Meeting Summary, Scope for programmatic agreements
Issues Management		
Flag issues for Executive Director, District Executive Committee, and Board of Supervisors and work with same to resolve.	Provide monthly written project management reports on schedule, budget, and issues. Follow-up as needed at Executive Committee meetings and help to orchestrate presentations to Board on progress by team.	Monthly Reports
Other tasks as assigned by Executive Director		

Fee: \$12,000 per month
Assumes between 40-60 hours per month

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