

2021-2022 FISCAL NOTE

Ordinance/Motion:	9th COVID Supplemental
Title:	FBOD Grants Management Office
Affected Agency and/or Agencies:	DES -- Finance and Business Operations Division (FBOD)
Note Prepared By:	Andrew Cronholm
Date Prepared:	2/22/2022
Note Reviewed By:	Helene Ellickson
Date Reviewed:	2/22/2022

Description of request:

Transition the responsibility of some Witt O'Brien's (WOB) functions, like compliance monitoring and close out; policy guidance, oversight and communications; and ad hoc trainings to internal staff in the Central Grants Office of the Finance and Business Operations Division's (FBOD's) accounting section. Transitioning WOB work to the internal team will result in cost savings and efficiency in grant management.

Revenue to:

Agency	Fund Code	Revenue Source	2021-2022	2023-2024	2025-2026
FBOD	5450	CLFR	400,000		
FBOD	5450	Central Rate Allocation		1,300,000	1,400,000
TOTAL			400,000	1,300,000	1,400,000

Expenditures from:

Agency	Fund Code	Department	2021-2022	2023-2024	2025-2026
All County Agencies	various	all	n/a	1,300,000	1,400,000
TOTAL			0	1,300,000	1,400,000

Expenditures by Categories

		2021-2022	2023-2024	2025-2026
Salaries and Benefits	5450	400,000	1,300,000	1,400,000
TOTAL		400,000	1,300,000	1,400,000

Does this legislation require a budget supplemental? Yes

Notes and Assumptions:

Assumes only a few months' worth of salaries and benefits in 2022.

FBOD will utilize existing vacancies in 21-22 budget to fill proposal's positions. Authority for positions and funding for 2023-2024 and beyond will be requested in the 2023-2024 proposed budget.