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Pro-rated Fee Proposal

Board of Health

Presenters

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Introduction to Food & Facilities Program

Proposed Rule Change

Responsibilities:

Food Safety

Permit and inspect Retail Food Establishments (incl. Restaurants, schools, mobile food units, stadiums, farmers market).

Provide equitable food safety services:
Donated Food Distr. Org. (e.g., Food banks).

Offer food safety trainings to food workers in multiple languages.



F&F



Recreational Water

We permit and inspect water recreation facilities (incl. Pools, spray parks, wading pools).

Monitor the safety of fresh and marine beaches and respond to sewage overflows.

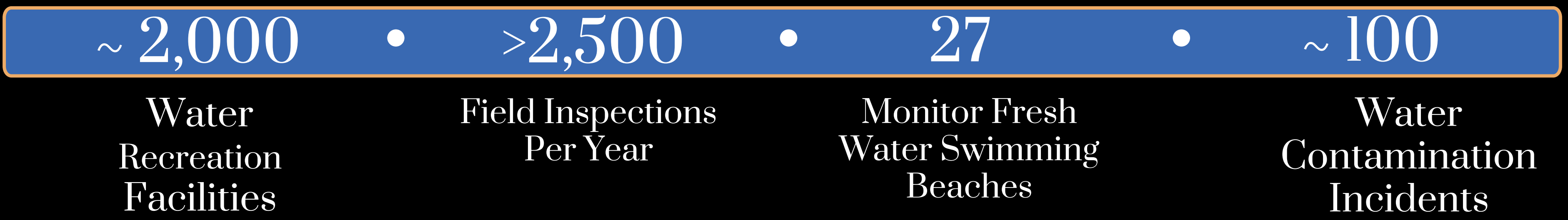
Investigate foodborne outbreaks and water recreational-related illnesses (incl. Drownings)

Number of permits and Activities

FOOD SAFETY



WATER RECREATIONAL



65 staff members

A fee-for-service structure fully supports the program.

What is being proposed?

Reduce fees charged to new food businesses by changing how operating fees are prorated.

Proposal to allow for quarterly pro-rated fee schedule for new applicants

Current

Bi-annual pro-rated fee schedule:

April 1 - September 30 (100%),
October 1 - March 31 (50%).



Proposed

Quarterly schedule:

April 1 - June 30 (100%),
July 1 - September 30 (75%),
October 1 - December 31 (50%),
January 1 - March 31 (25%).

Quarterly pro-rated fee model balances customer desire without negatively impacting administrative resources.

COMPARISON FEE STRUCTURE

Example: Risk level 3 food establishment with seating at 13-50	CURRENTLY BI-ANNUAL	PROPOSED QUARTERLY
April 1 - June 30, 2023 (100%)	\$927	\$927
July 1 - September 30, 2023 (75%)	\$927	\$695
October 1 - December 31, 2023(50%)	\$463	\$463
Jan 1 - March 31, 2024 (25%)	\$463	\$231

Benefits of quarterly pro-rated fees

- This applies to first-time applicants for retail food permits (~550 – est. per year).
- New applicants applying in the second and fourth quarters benefit from an additional 25% savings.
- Proposed savings range from \$101 – \$310 based on permit categories.



Minimize financial burden for applicants

- Informal survey during quarterly stakeholder meetings.
- Surveys to garner opinions from stakeholders.

• Formal 3-question survey sent to retail food establishments (293 responded)

Q1. Support the pro-rated fee proposal? **(yes, 86%)**

•Q2. Would you have saved money under a pro-rated fee structure? **(yes, 72%)**

•Q3. Is the pro-rated fee structure proposal fair? **(yes, 86%,)**

Questions?



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