



# KING COUNTY

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Signature Report

November 15, 2010

### Ordinance 16960

**Proposed No.** 2010-0543.2

**Sponsors** Patterson

1 AN ORDINANCE creating the office of performance,  
2 strategy and budget; reorganizing the office of strategic  
3 planning and performance management and the office of  
4 management and budget and; amending Ordinance 15378,  
5 Section 6, and K.C.C. 1.36.060, Ordinance 11980, Section  
6 3, as amended, and K.C.C. 2.10.010, Ordinance 11980,  
7 Section 2, as amended, and K.C.C. 2.10.020, Ordinance  
8 16202, Section 6, as amended, and K.C.C. 2.10.045,  
9 Ordinance 16202, Section 10, as amended, and K.C.C.  
10 2.10.080, Ordinance 16202, Section 11, as amended, and  
11 K.C.C. 2.10.090, Ordinance 134 (part), as amended, and  
12 K.C.C. 2.12.070, Ordinance 12550, Section 2, as amended,  
13 and K.C.C. 2.14.020, Ordinance 12075, Section 3, as  
14 amended, and K.C.C. 2.16.025, Ordinance 14199, Section  
15 11, as amended, and K.C.C. 2.16.035, Ordinance 11955,  
16 Section 9, as amended, and K.C.C. 2.16.045, Ordinance  
17 14155, Section 5, as amended, and K.C.C. 2.16.07585,  
18 Ordinance 16077, Section 4, and K.C.C. 2.130.010,  
19 Ordinance 12076, Section 2, as amended, and K.C.C.

20 4.04.020, Ordinance 12076, Section 5, as amended, and  
21 K.C.C. 4.04.200, Ordinance 14921, Section 5, and K.C.C.  
22 4.06.030, Ordinance 12076, Section 9, as amended, and  
23 K.C.C. 4.08.015, Ordinance 14596, Section 1, and K.C.C.  
24 4.08.055, Ordinance 15961, Section 1, and K.C.C.  
25 4.08.056, Ordinance 15556, Section 3, as amended, and  
26 K.C.C. 4.08.057, Ordinance 12076, Section 35, as  
27 amended, and K.C.C. 4.10.050, Ordinance 12076, Section  
28 38, as amended, and K.C.C. 4.12.040, Ordinance 15949,  
29 Section 3, as amended, and K.C.C. 4.33.010, Ordinance  
30 11992, Section 2, as amended, and K.C.C. 12.16.010 and  
31 Ordinance 8867, Section 1, as amended, and K.C.C.  
32 26.12.010.

33 **PREAMBLE:**

34 The merging of the office of strategic planning and performance  
35 management and the office of management and budget into the office of  
36 performance, strategy and budget will integrate the strategy, performance  
37 and budget functions within the department of executive services.

38 The newly configured office will allow for better alignment between  
39 budgeting, performance management, and strategic planning resulting in  
40 effective implementation of the recently adopted King County Strategic  
41 Plan.

42 The newly configured office will facilitate effective collaboration and  
43 planning across systems, agencies and governments.

44 The business development and contract compliance unit, which develops,  
45 promotes, and establishes inclusiveness in King County contracts and  
46 administers the King County apprenticeship program, is functionally  
47 aligned with the work of the department of executive services.

48 Shifting the business development and contract compliance unit from the  
49 existing office of strategic planning and performance management to the  
50 department of executive services integrates its work with the overall  
51 procurement and contracting functions of the finance and business  
52 operations divisions.

53 The historic preservation program ensures that the county's historic and  
54 archaeological resources are preserved for future generations.

55 Shifting the historic preservation unit from the existing office of strategic  
56 planning and performance management to the department of natural  
57 resources and parks provides better alignment with the existing functions  
58 of the director's office.

59 These organizational changes are consistent with the adopted King County  
60 Strategic Plan by improving customer service through co-location of  
61 similar functions.

62 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

63 SECTION 1. Ordinance 15378, Section 6, and K.C.C. 1.36.060 are each hereby  
64 amended to read as follows:

65           This chapter shall be implemented in phases to minimize cost. The county shall  
66 continue to use the previous crown logo on existing items until these are replaced in the  
67 usual course of county business, unless replacement with the new logo is either minimal  
68 in cost or is necessary for public health and safety purposes such as uniform identification  
69 for King County law enforcement officers. The executive shall coordinate with separately  
70 elected officials and branches of government to encourage implementation of this chapter  
71 in all county agencies. The office of (~~management~~) performance, strategy and budget  
72 shall submit semiannual reports to the council through 2009 on actual expenditures  
73 related to the implementation of this chapter. The reports should be submitted beginning  
74 September 29, 2006, with the subsequent report due March 30, 2007, and every six  
75 months thereafter. Eleven copies of each report shall be filed with the clerk of the  
76 council for distribution to all councilmembers.

77           SECTION 2. Ordinance 11980, Section 3 as amended, and K.C.C. 2.10.010 are  
78 each hereby amended to read as follows:

79           King County shall develop an effective performance management and  
80 accountability system designed to enhance government accountability, transparency,  
81 service performance and resource allocation. The performance management and  
82 accountability system shall be comprised of strategic and business planning at  
83 countywide, system, department and agency levels that effectively uses performance  
84 measurement to support continuous organizational evaluation and improvement. There is  
85 consensus among county leadership that the performance management and accountability  
86 system effectively aligns collaborative efforts towards common county goals while

87 respecting the needs of individual agencies to pursue organizational goals, and separately  
88 elected officials' obligation to deliver on their commitments to the public.

89 A. The purpose of creating and implementing a countywide performance  
90 management and accountability system shall be to promote a culture of accountability  
91 within King County government and will:

92 1. Engage the public in the development of countywide priorities as part of the  
93 development of a countywide strategic plan;

94 2. Demonstrate to the public and its decision makers the county's achievement  
95 in meeting its prioritized goals;

96 3. Increase the ability of county managers and staff to improve county  
97 management and customer service delivery and assess program effectiveness; and

98 4. Assist county elected leaders in making policy and budget decisions.

99 In order for the performance management and accountability system to be successful it is  
100 the intent of King County that the system shall use strategic business planning to develop  
101 high-level strategic plans for the entire county government and for each individual county  
102 agency, executive department and office that are directly related to the executive  
103 proposed county budget. The office of ~~((strategic planning and))~~ performance  
104 ~~((management))~~, strategy and budget will provide leadership in and coordination of  
105 countywide performance management and measurement. It is the intent that the  
106 countywide performance management and accountability system be developed and  
107 implemented in a fiscally responsible manner.

108 B. The King County performance management and accountability system should  
109 be guided by the following guiding principles:

110           1. The public and elected leaders are engaged to develop countywide prioritized  
111 goals and align services to those goals;

112           2. King County publicly reports on how well it is meeting its performance  
113 goals;

114           3. Performance measures are directly linked to policy and resource allocation  
115 decisions;

116           4. Performance measurement is used by managers for strategic planning,  
117 program evaluation, operational improvements and budgeting; and

118           5. Performance measures are not to be used in a punitive manner but are used to  
119 support continuous organizational evaluation and improvement in collaboration with the  
120 workforce.

121           SECTION 3. Ordinance 11980, Section 2 as amended, and K.C.C. 2.10.020 are  
122 each hereby amended to read as follows:

123           The definitions in this section apply throughout this chapter unless the context  
124 clearly requires otherwise:

125           A. "Accountability" means a process to set priorities, measure performance, and  
126 inspire the workforce to improve the overall performance and customer service of county  
127 government. County leadership should relentlessly follow up on commitments made in  
128 strategic and business plans and should also regularly monitor results over time to verify  
129 that change is real and sustainable.

130           B. "Agency" means the legislative branch, prosecuting attorney's office, superior  
131 court, district court, sheriff's office, the assessor's office and the office of economic and  
132 financial analysis.

133 C. "Benchmarks" means internal or external points of comparison to help  
134 understand performance results and should be used to help set targets and provide context  
135 for county results.

136 D. "Business plan" means a plan that reflects how individual agencies,  
137 departments, divisions or offices will contribute to achievement of the goals identified in  
138 the strategic plan during the next one to two years. The business plan provides an  
139 opportunity for continuous monitoring of the strategic plan. In addition to stating the  
140 agency's vision, mission and goals, the business plans shall identify internal and external  
141 change dynamics and strategies and evaluate how they will affect budget priorities and  
142 program direction. Business plans should be aligned with the budget and should provide  
143 performance measures that support budget decisions.

144 E. "Executive branch departments and offices" means all county departments and  
145 offices directly reporting to the county executive.

146 F. "Goals" means the results that the organization plans to achieve within a  
147 defined period of time.

148 G. "King County" or "countywide" means all county agencies and executive  
149 branch departments and offices.

150 H. "Mission statement" means the purpose of the organization. The purpose shall  
151 be described in terms of the outcomes or results the organization intends to achieve.

152 I. "Objectives" means the identification of some of the specific ways in which  
153 goals are to be achieved.

154 J. "Operational master plan" means the comprehensive plan for an agency setting  
155 forth how the organization will operate now and in the future. An operational master

156 plan builds on an organization's strategic plan and shall include analysis of agency  
157 strategies, alternatives and their lifecycle costs to accomplish defined goals and  
158 objectives, performance measures, projected workload, needed resources, implementation  
159 schedules and general cost estimates. The operational master plan shall also address how  
160 the organization will respond in the future to changed conditions. K.C.C. 4.04.200  
161 requires that an operational master plan is done in conjunction with the director((s)) of  
162 the office of ~~((management and))~~ performance, strategy and budget ~~((and the office of~~  
163 ~~strategic planning and performance management))~~. The completed operational master  
164 plan includes an implementation plan and schedule and feeds into capital planning efforts  
165 for an organization.

166 K. "Outcomes" means results that are expected to be achieved and assessed by  
167 the use of performance measures that can indicate a rate of change over time. They  
168 measure the extent to which goals and objectives have been achieved.

169 L. "Performance management" means the systemic use of performance  
170 measurement information to help set performance goals, allocate and prioritize resources,  
171 inform decision making about program performance, policy and budget, to evaluate  
172 results achieved and to report on the success of meeting goals.

173 M. "Performance measure" means a quantifiable, enduring measurement of the  
174 amount, quality, efficiency or effectiveness of products or services produced by an  
175 agency, department, office or program.

176 N. "Performance measurement" means the identification and ongoing monitoring  
177 and reporting of program or agency results, particularly progress toward preestablished  
178 goals.

179 O. "Strategic plan" means a plan that clarifies the strategic direction on where an  
180 organization will be in five years and how it intends to get there. A strategic plan should  
181 define the current status of the organization, including its vision, mission and goals. It  
182 should also identify strengths, weaknesses, opportunities and challenges, both internal  
183 and external, that will either advance or impede the execution of the plan. A strategic  
184 plan should include prioritized strategies and actions that describe how goals will be  
185 achieved given the projected opportunities and challenges. The strategic plan should also  
186 include a monitoring plan that describes, tracks and evaluates key outcomes to be  
187 achieved and high-level performance measures relevant to the stated goals.

188 P. "Targets" means a quantified statement of what level of performance a  
189 program or agency plans to achieve. Targets help to evaluate performance and should be  
190 based on baseline data, regulatory or industry standards, policy decisions, program  
191 evaluation, or the performance of comparable organizations or benchmarks.

192 Q. "Vision" means the vision statement that describes what the agency,  
193 department, office or program would like to achieve by delivering on the stated mission.  
194 The vision should be stable and can be very long-term and difficult to achieve. The  
195 vision shall be specific to the mission of the organization.

196 SECTION 4. Ordinance 16202, Section 6, as amended, and K.C.C. 2.10.045 are  
197 each hereby amended to read as follows:

198 A. The performance management workgroup is hereby created. The workgroup  
199 shall provide a forum for managers and others responsible for performance management  
200 across county government to coordinate implementation of the goals of the countywide  
201 performance management and accountability system, including the countywide strategic

202 plan. The workgroup shall advise the county council and shall be chaired by the county  
203 auditor. The workgroup shall meet at least quarterly.

204 B. Members of the workgroup shall include personnel from the following  
205 agencies, department and offices:

- 206 1. The council;
- 207 2. The sheriff;
- 208 3. The prosecuting attorney;
- 209 4. The assessor;
- 210 5. The superior court;
- 211 6. The district court;
- 212 7. The auditor;
- 213 8. Each executive branch department;
- 214 9. The office of information resources management; and
- 215 10. The office of ~~((management and))~~ performance, strategy and budget~~((; and~~
- 216 ~~11. The office of strategic planning and performance management))~~.

217 C. The performance management workgroup shall:

- 218 1. Advise on implementation of a countywide performance management and  
219 accountability system;
- 220 2. Provide a collaborative forum among county peers on performance  
221 management and measurement and coordinate with potential partners outside of King  
222 County government;
- 223 3. Advise on the county's training curriculum on performance management and  
224 measurement; and

225 4. Advise on new developments in the ~~((filed))~~ field and potential opportunities  
226 to improve the county's performance management and accountability system.

227 SECTION 5. Ordinance 16202, Section 10, as amended, and K.C.C. 2.10.080 are  
228 each hereby amended to read as follows:

229 A. Each county agency, department and office shall develop a business plan to  
230 guide its ongoing and proposed activities for a one- to two-year period. Each county  
231 agency, department and office business plan shall be revised and updated annually.

232 B. Each county agency, department and office business plan shall be transmitted  
233 to King County council along with the county executive proposed King County budget  
234 after review by the office of ~~((strategic planning and ))~~performance ~~((management and  
235 the office of management))~~, strategy and budget.

236 C. The agency, department and office annual business plans shall be directly  
237 related to their strategic plans, strategic plan updates and to the county executive-  
238 proposed King County budget.

239 D. The agency, department and office business plans shall include, but shall not  
240 be limited, to the following components:

- 241 1. A vision, mission and goals for the agency, department or office;
- 242 2. Objectives and strategies to accomplish goals;
- 243 3. Internal and external change dynamics and strategies and an evaluation of  
244 how they will affect budget priorities and program direction;
- 245 4. A prioritized list of recommended budget changes to reflect change  
246 dynamics, funding, and goal achievement; and

247           5. Performance measures for each goal or program to help determine the impact  
248 of the proposed budget change with a primary manager listed as accountable for  
249 improvement of each performance measure.

250           SECTION 6. Ordinance 16202, Section 11, as amended, and K.C.C. 2.10.090 are  
251 each hereby amended to read as follows:

252           It is the intent that there be an ongoing dialogue between the county council and  
253 agency, department and office directors on the countywide performance reports and  
254 strategic plans and individual agency, department and office strategic plans and business  
255 plans.

256           To assist in this review, the office of ~~((strategic planning and))~~ performance  
257 ~~((management))~~, strategy and budget shall present to the county council the annual  
258 countywide performance report and countywide strategic plan. It is the intent that the  
259 county council will review department, office and agency strategic plans and business  
260 plans on a periodic basis.

261           SECTION 7. Ordinance 134 (part), as amended, and K.C.C. 2.12.070 are each  
262 hereby amended to read as follows:

263           Copies of the annual King County budget shall be available from the office of  
264 ~~((management ))~~ performance, strategy and budget upon payment of five dollars for each  
265 copy, which fee shall be paid to the King County treasurer. The county executive shall  
266 make available to the public on the county's website, at no charge, an electronic copy of  
267 the budget ordinance.

268           SECTION 8. Ordinance 12550, Section 2, as amended, and K.C.C. 2.14.020 are  
269 each hereby amended to read as follows:

270           A. King County is committed to managing its public records as a countywide  
271 resource and in a manner that is efficient and economical; promotes open government  
272 and an informed citizenry; protects individual privacy; and meets county record retention  
273 and disposition standards.

274           B. A public records committee is hereby established. The public records  
275 committee shall advise the council and the executive on county public records policies,  
276 including both paper and electronic records. These policies must include policies for  
277 posting records on county web sites. The public records committee shall also provide  
278 guidance on the planning and implementation of a countywide records storage  
279 management plan and a countywide electronic records management system.

280           C. The manager of the records and licensing services division shall be the chair  
281 of the public records committee. The public records committee shall involve a broad  
282 membership of county departments and elected agencies, including at a minimum the  
283 following:

- 284           1. The council;
- 285           2. The prosecuting attorney's office;
- 286           3. The sheriff's office;
- 287           4. The assessor's office;
- 288           5. Office of ~~((management))~~ performance, strategy and budget;
- 289           6. The office of information resource management;
- 290           7. The department of executive services' public disclosure officer;
- 291           8. The department of executive services' chief of information security and  
292 privacy officer; and

293 9. The department of executive services and other departments.

294 D. The executive shall submit to the council for approval by motion by March 1,  
295 2007, a document detailing the vision, guiding principles, goals, and governance and  
296 management structure of the public records committee.

297 SECTION 9. Ordinance 12075, Section 3, as amended, and K.C.C. 2.16.025 are  
298 each hereby amended to read as follows:

299 The county executive shall manage and be fiscally accountable for the office of  
300 ~~((management))~~ performance, strategy and budget~~((, the office of strategic planning and  
301 performance management))~~ and the office of labor relations.

302 A. The office of ~~((management))~~ performance, strategy and budget functions and  
303 responsibilities shall include, but not be limited to:

304 1. Planning, preparing and managing, with emphasis on fiscal management and  
305 control aspects, the annual operating and capital improvement budgets;

306 2. Preparing forecasts of and monitor revenues;

307 3. Monitoring expenditures and work programs in accordance with Section 475  
308 of the King County Charter;

309 4. Developing and preparing expenditure plans and ordinances to manage the  
310 implementation of the operating and capital improvement budgets throughout the fiscal  
311 year;

312 5. ~~((Developing and using outcome based performance indicators to monitor  
313 and evaluate the effectiveness and efficiency of county agencies in collaboration with the  
314 office of strategic planning and performance management;~~

315           6.) Formulating and implementing financial policies regarding revenues and  
316 expenditures for the county and other applicable agencies;

317           ~~((7.))~~ 6. Performing program analysis, and contract and performance evaluation  
318 review ~~((in collaboration with the office of strategic planning and performance  
319 management)); ((and~~

320           8.) 7. Developing and transmitting to the council, concurrent with the annual  
321 proposed budget, supporting materials consistent with K.C.C. 4.04.030(~~(-~~

322           ~~B. The office of strategic planning and performance management functions and  
323 responsibilities shall include, but not be limited to:));~~

324           ~~((4.))~~ 8. Performance management and accountability:

325           a. providing leadership and coordination of the performance management and  
326 accountability system countywide;

327           b. overseeing the development of strategic plans and business plans for each  
328 executive branch department and office;

329           ~~((e.))~~ c. providing technical assistance on the development of strategic plans  
330 and business plans for agencies;

331           ~~((f.))~~ d. developing and using ~~((outcome-based))~~ community-level indicators  
332 and agency performance ((indicators)) measures to monitor and evaluate the effectiveness  
333 and efficiency of county agencies ~~((in collaboration with the office of budget and  
334 management));~~

335           ~~((g.))~~ e. overseeing the production of an annual performance report for the  
336 executive branch;

337           ~~((h. Managing an ongoing))~~ f. coordinating the performance review process of  
338 executive branch departments~~(('))~~ and offices~~(('performance, known as the KingStat~~  
339 ~~program))~~);

340           ~~((i.))~~ g. collecting and analyzing land development, population, housing,  
341 natural resource enhancement, transportation and economic activity data to aid decision  
342 making and to support implementation of county plans and programs, including  
343 benchmarks; ~~((and))~~

344           ~~((j. conducting))~~ h. leading public engagement ~~((about))~~ and working in  
345 support of county performance management, budget, and ~~((reporting activities))~~ strategic  
346 planning;

347           ~~((3.))~~ 9. Strategic planning and interagency coordination:

348           a. coordinating and staffing executive initiatives across departments and  
349 agencies;

350           b. facilitating interdepartmental, interagency and interbranch teams on  
351 multidisciplinary issues;

352           c. leading governance transition efforts for the urban area consistent with the  
353 Growth Management Act;

354           d. providing technical assistance in the update of regional growth management  
355 planning efforts including the Countywide Planning Policies and distribution of  
356 jurisdictional population and employment growth targets;

357           e. providing assistance in the development of agency and system planning  
358 efforts such as operational master plans;

359           f. negotiating interlocal agreements as designated by the executive; and

- 360            g. serving as the liaison to the boundary review board for King County; and
- 361            ~~((2-))~~ 10. Business relations and economic development:
- 362            a. developing proposed policies to address regional, unincorporated urban, and
- 363 rural economic development;
- 364            b. establishing, fostering and maintaining healthy relations with business and
- 365 industry;
- 366            c. implementing strategies and developing opportunities that include partnering
- 367 with, cities, the Port of Seattle and other economic entities on regional and subregional
- 368 economic development projects;
- 369            d. developing and implementing strategies to promote economic revitalization
- 370 and equitable development in urban unincorporated areas including the possible assembly
- 371 of property for the purpose of redevelopment;
- 372            e. refining and implementing strategies in the county's rural economic
- 373 strategies to preserve and enhance the rural economic base so that the rural area can be a
- 374 place to both live and work; and
- 375            f. assisting communities and businesses in creating economic opportunities,
- 376 promoting a diversified economy and promoting job creation with the emphasis on
- 377 family-wage jobs(;
- 378            ~~g. managing the contracting opportunities program to increase opportunities~~
- 379 ~~for small contractors and suppliers to participate on county funded contracts. Submit an~~
- 380 ~~annual report as required by Ordinance 15703;~~

381           h. ~~Managing the apprenticeship program to optimize the number of apprentices~~  
382 ~~working on county construction projects. Submit an annual report as required by~~  
383 ~~Ordinance 12787;~~

384           i. ~~serving as the disadvantaged business enterprise liaison officer for federal~~  
385 ~~Department of Transportation and other federal grant program purposes; and~~

386           j. ~~managing the county's historic preservation program including landmark~~  
387 ~~designation, protection, and enhancement to support tourism development, downtown~~  
388 ~~revitalization and environmental and cultural sustainability;~~

389           3. ~~Strategic initiatives and policy development~~

390           a. ~~coordinating executive initiatives across departments and agencies;~~

391           b. ~~facilitating interdepartmental, interagency and interbranch teams on~~  
392 ~~multidisciplinary issues;~~

393           c. ~~leading governance transition efforts for the urban area consistent with the~~  
394 ~~Growth Management Act;~~

395           d. ~~providing technical assistance in the update of regional growth management~~  
396 ~~planning efforts including the Countywide Planning Policies and distribution of~~  
397 ~~jurisdictional population and employment growth targets;~~

398           e. ~~providing assistance in the development of agency and system planning~~  
399 ~~efforts such as operational master plans; and~~

400           f. ~~serving as the liaison to the Boundary Review Board for King County)).~~

401           ((C.)) B. The office of labor relations functions and responsibilities shall include,  
402 but not be limited to:

403 1. Representing county agencies in the collective bargaining process as required  
404 by chapter 41.56 RCW;

405 2. Developing and maintaining databases of information relevant to the  
406 collective bargaining process;

407 3. Representing county agencies in labor arbitrations, appeals, and hearings  
408 including those in chapter 41.56 RCW and required by K.C.C. Title 3, in collaboration  
409 with the human resources division;

410 4. Administering labor contracts and providing consultation to county agencies  
411 regarding the terms and implementation of negotiated labor agreements, in collaboration  
412 with the human resources division;

413 5. Advising the executive and council on overall county labor policies; and

414 6. Providing resources for labor relations training for county agencies, the  
415 executive, the council((;)) and others, in collaboration with the human resources division.

416 ~~((D.))~~ C. The executive may assign or delegate budgeting, performance  
417 management and accountability, ~~((business relations,))~~ economic development and  
418 strategic ~~((initiatives and policy development))~~ planning and interagency coordination  
419 functions to employees in the office of the executive but shall not assign or delegate those  
420 functions to any departments.

421 SECTION 10. Ordinance 14199, Section 11, as amended, and K.C.C. 2.16.035  
422 are each hereby amended to read as follows:

423 The county administrative officer shall be the director of the department of  
424 executive services. The department shall include the records and licensing services  
425 division, ~~((elections division,))~~ the finance and business operations division, the human

426 resources management division, the facilities management division, the administrative  
427 office of risk management, the administrative office of emergency management and the  
428 administrative office of civil rights. In addition, the county administrative officer shall be  
429 responsible for providing staff support for the board of ethics.

430 A. ~~((The duties of the elections division shall include conducting all special and  
431 general elections held in the county and registering voters.~~

432 B.)) The duties of the records and licensing services division shall include the  
433 following:

434 1. Issuing marriage, vehicle/vessel, taxicab and for-hire driver and vehicle and  
435 pet licenses, collecting license fee revenues and providing licensing services for the  
436 public;

437 2. Enforcing county and state laws relating to animal control;

438 3. Managing the recording, processing, filing, storing, retrieval and certification  
439 of copies of all public documents filed with the division as required;

440 4. Processing all real estate tax affidavits;

441 5. Acting as the official custodian of all county records, as required by general  
442 law, except as otherwise provided by ordinance; and

443 6. Managing the printing and distribution of the King County Code and  
444 supplements to the public.

445 ~~((C.))~~ B. The duties of the finance and business operations division shall include  
446 the following:

447 1. Monitoring revenue and expenditures for the county. The collection and  
448 reporting of revenue and expenditure data shall provide sufficient information to the

449 executive and to the council. The division shall be ultimately responsible for maintaining  
450 the county's official revenue and expenditure data;

451           2. Performing the functions of the county treasurer;

452           3. Billing and collecting real and personal property taxes, local improvement  
453 district assessments and gambling taxes;

454           4. Processing transit revenue;

455           5. Receiving and investing all county and political subjurisdiction moneys;

456           6. Managing the issuance and payment of the county's debt instruments;

457           7. Managing the accounting systems and procedures;

458           8. Managing the fixed assets system and procedures;

459           9. Formulating and implementing financial policies for other than revenues and  
460 expenditures for the county and other applicable agencies;

461           10. Administering the accounts payable and accounts receivable functions;

462           11. Collecting fines and monetary penalties imposed by district courts;

463           12. Developing and administering procedures for the procurement of and  
464 awarding of contracts for tangible personal property, services, professional or technical  
465 services and public work in accordance with K.C.C. chapter 4.16 and applicable federal  
466 and state laws and regulations;

467           13. Establishing and administering procurement and contracting methods, and  
468 bid and proposal processes, to obtain such procurements;

469           14. In consultation with the prosecuting attorney's office and office of risk  
470 management, developing and overseeing the use of standard procurement and contract  
471 documents for such procurements;

472 15. Administering contracts for goods and services that are provided to more  
473 than one department;

474 16. Providing comment and assistance to departments on the development of  
475 specifications and scopes of work, in negotiations for such procurements, and in the  
476 administration of contracts;

477 17. Assisting departments to perform cost or price analyses for the procurement  
478 of tangible personal property, services and professional or technical services, and price  
479 analysis for public work procurements;

480 18. Developing, maintaining and revising as may be necessary from time to  
481 time the county's general terms and conditions for contracts for the procurement of  
482 tangible personal property, services, professional or technical services and public work;

483 19. Managing the payroll system and procedures, including processing benefits  
484 transactions in the payroll system and administering the employer responsibilities for the  
485 retirement and the deferred compensation plans; (~~and~~)

486 20. Managing and developing financial policies for borrowing of funds,  
487 financial systems and other financial operations for the county and other applicable  
488 agencies;

489 21. Managing the contracting opportunities program to increase opportunities  
490 for small contractors and suppliers to participate on county-funded contracts. Submit an  
491 annual report as required by K.C.C. 4.19.070.D;

492 22. Managing the apprenticeship program to optimize the number of apprentices  
493 working on county construction projects. Submit an annual report as required by K.C.C.  
494 12.16.175; and

495           23. Serving as the disadvantaged business enterprise liaison officer for federal  
496 Department of Transportation and other federal grant program purposes. The  
497 disadvantaged business enterprise liaison officer shall have direct, independent access to  
498 the executive on disadvantaged business enterprise program matters consistent with 49  
499 C.F.R. Sec. 26.25. For other matters, the disadvantaged business enterprise liaison  
500 officer shall report to the director of the finance and business operations division.

501           ~~((D-))~~ C. The duties of the human resources management division shall include  
502 the following:

- 503           1. Developing and administering training and organizational development  
504 programs, including centralized employee and supervisory training and other employee  
505 development programs;
- 506           2. Developing proposed and administering adopted policies and procedures for:
  - 507           a. employment ~~((E))~~, including recruitment, examination and selection~~((F))~~;
  - 508           b. classification and compensation~~((G))~~; and
  - 509           c. salary administration;
- 510           3. Developing proposed and administering adopted human resources policy;
- 511           4. Providing technical and human resources information services support;
- 512           5. Developing and managing insured and noninsured benefits programs,  
513 including proposing policy recommendations, negotiating benefits plan designs with  
514 unions, preparing legally mandated communications materials and providing employee  
515 assistance and other work and family programs;

516           6. Developing and administering diversity management and employee relations  
517 programs, including affirmative action plan development and administration,  
518 management and supervisory diversity training and conflict resolution training;

519           7. Developing and administering workplace safety programs, including  
520 inspection of work sites and dissemination of safety information to employees to promote  
521 workplace safety;

522           8. Administering the county's self-funded industrial insurance/worker's  
523 compensation program, as authorized by Title 51 RCW;

524           9. Advising the executive and council on overall county employee policies;

525           10. Providing labor relations training for county agencies, the executive, the  
526 council and others, in collaboration with the office of labor relations;

527           11. Overseeing the county's unemployment compensation program; and

528           12. Collecting and reporting to the office of management and budget on a  
529 quarterly basis information on the numbers of filled and vacant full-time equivalent and  
530 term-limited temporary positions and the number of emergency employees for each  
531 appropriation unit.

532           ~~(E.)~~ D. The duties of the facilities management division shall include the  
533 following:

534           1. Overseeing space planning for county agencies;

535           2. Administering and maintaining in good general condition the county's  
536 buildings except for those managed and maintained by the departments of natural  
537 resources and parks and transportation;

- 538           3. Operating security programs for county facilities except as otherwise  
539 determined by the council;
- 540           4. Administering all county facility parking programs except for public  
541 transportation facility parking;
- 542           5. Administering the supported employment program;
- 543           6. Managing all real property owned or leased by the county, except as provided  
544 in K.C.C. chapter 4.56, ensuring, where applicable, that properties generate revenues  
545 closely approximating fair market value;
- 546           7. Maintaining a current inventory of all county-owned or leased real property;
- 547           8. Functioning as the sole agent for the disposal of real properties deemed  
548 surplus to the needs of the county;
- 549           9. In accordance with K.C.C. chapter 4.04, providing support services to county  
550 agencies in the acquisition of real properties, except as otherwise specified by ordinance;
- 551           10. Issuing oversized vehicle permits, franchises and permits and easements for  
552 the use of county property except franchises for cable television and telecommunications;
- 553           11. Overseeing the development of capital projects for all county agencies  
554 except for specialized roads, solid waste, public transportation, airport, water pollution  
555 abatement and surface water management projects;
- 556           12. Being responsible for all general projects, such as office buildings or  
557 warehouses, for any county department including, but not limited to, the following:
- 558           a. administering professional services and construction contracts;
- 559           b. acting as the county's representative during site master plan, design and  
560 construction activities;

561 c. managing county funds and project budgets related to capital improvement

562 projects;

563 d. assisting county agencies in the acquisition of appropriate facility sites;

564 e. formulating guidelines for the development of operational and capital

565 improvement plans;

566 f. assisting user agencies in the development of capital improvement and

567 project program plans, as defined and provided for in K.C.C. chapter 4.04;

568 g. formulating guidelines for the use of life cycle cost analysis and applying

569 these guidelines in all appropriate phases of the capital process;

570 h. ensuring the conformity of capital improvement plans with the adopted

571 space plan and approved operational master plans;

572 i. developing project cost estimates that are included in capital improvement

573 plans, site master plans, capital projects and annual project budget requests;

574 j. providing advisory services, feasibility studies or both services and studies to

575 projects as required and for which there is budgetary authority;

576 k. coordinating with user agencies to assure user program requirements are

577 addressed through the capital development process as set forth in this chapter and in

578 K.C.C. Title 4;

579 l. providing engineering support on capital projects to user agencies as

580 requested and for which there is budgetary authority; and

581 m. providing assistance in developing the executive budget for capital

582 improvement projects; and

583           13. Providing for the operation of a downtown winter shelter for homeless  
584 persons between October 15 and April 30 each year.

585           ~~((F.))~~ E. The duties of the administrative office of risk management shall include  
586 the management of the county's insurance and risk management programs consistent with  
587 K.C.C. chapter 4.12.

588           ~~((G.))~~ F. The duties of the administrative office of emergency management shall  
589 include the following:

590           1. Planning for and providing effective direction, control and coordinated  
591 response to emergencies;

592           2. Being responsible for the emergency management functions defined in  
593 K.C.C. chapter 2.56; and

594           3. Managing the E911 emergency telephone program.

595           ~~((H.))~~ G. The duties of the administrative office of civil rights shall include the  
596 following:

597           1. Enforcing nondiscrimination ordinances as codified in K.C.C. chapters 12.17,  
598 12.18, 12.20 and 12.22;

599           2. Assisting departments in complying with the federal Americans with  
600 Disabilities Act of 1990, the federal Rehabilitation Act of 1973, Section 504, and other  
601 legislation and rules regarding access to county programs, facilities and services for  
602 people with disabilities;

603           3. Serving as the county Americans with Disabilities Act coordinator relating to  
604 public access;

605           4. Providing staff support to the county civil rights commission;

- 606           5. Serving as the county federal Civil Rights Act Title VI coordinator; and  
607           6. Coordinating county responses to federal Civil Rights Act Title VI issues and  
608 investigating complaints filed under Title VI.

609           SECTION 11. Ordinance 11955, Section 9, as amended, and K.C.C. 2.16.045 are  
610 each hereby amended to read as follows:

611           A. The department of natural resources and parks is responsible to manage and  
612 be fiscally accountable for the wastewater treatment division, water and land resources  
613 division, solid waste division and parks and recreation division. The department shall  
614 manage, design, develop, operate, maintain and enhance the geographic information  
615 systems for the county and other contracting agencies. The department shall administer  
616 and implement the requirements of the federal Clean Water Act, federal Endangered  
617 Species Act and other federal and state laws and regulations related to those  
618 requirements. The department shall perform the metropolitan water pollution abatement  
619 function referred to in this section as "the water quality program," as set forth in chapter  
620 35.58 RCW, K.C.C. Title 28 and other federal and state laws and regulations applicable  
621 to that function, although financial planning for and administration of the water quality  
622 program shall be conducted consistent with financial policies approved by the council.  
623 The department shall coordinate the county's National Pollutant Discharge Elimination  
624 System ("NPDES") municipal stormwater permit program. The department shall provide  
625 the support to the county's participation in the regional water supply planning process  
626 including the development of reclaimed water and the review of local utility district plans  
627 for conformance with county plans and policies and shall participate in the process of  
628 preparing coordinated water system plans to ensure conformance with county plans and

629 policies. The department shall provide for the active and passive recreational needs of  
630 the region, consistent with the mission of the parks and recreation division described in  
631 subsection E.1 of this section. The department shall designate as natural resource lands  
632 those county-owned lands that serve important natural resource functions, including, but  
633 not limited to, benefiting and protecting natural drainage systems, drainage basins, flood  
634 control systems, ecosystems, water quality, ground water, fisheries and wildlife habitat  
635 and other natural resource purposes. The department shall act to ensure integration of  
636 environmental programs across utility and resource functions and to balance stewardship  
637 with economic development issues. To ensure integration and balanced stewardship  
638 through the director's office the department shall oversee strategic planning using staff  
639 resources budgeted in the department's divisions. Strategic planning may include, but not  
640 be limited to: integration of land and water resource protection; coordination of  
641 groundwater, water reuse and water supply plan approval; development of new funding  
642 approaches for resource protection; establishment of new partnerships with businesses,  
643 community organizations and citizens; and better coordination of sewerage and flood  
644 control facilities to prevent water quality degradation. The director's office shall manage  
645 the county's historic preservation program including landmark designation, protection  
646 and enhancement to support tourism development, downtown revitalization and  
647 environmental and cultural sustainability.

648 B.1. The duties of the waste water treatment division shall include the following:

649 a. administering the functions and programs related to the operation,  
650 maintenance, construction, repair, replacement and improvement of the metropolitan  
651 sewerage system and its financing;

- 652           b. administering the county's sewage disposal agreements with cities and
- 653 special districts;
- 654           c. providing planning for the water quality capital program;
- 655           d. providing design, engineering and construction management services related
- 656 to the water quality capital programs including new facilities development and
- 657 maintenance of the existing infrastructure;
- 658           e. providing support services such as project management, environmental
- 659 review, permit and right-of-way acquisitions, scheduling and project control; and
- 660           f. regulating industrial discharges into the metropolitan sewerage system.

661           2. The council may assign responsibility for services ancillary to and in support

662 of the operation and maintenance of the metropolitan water pollution abatement system

663 under chapter 35.58 RCW, including, but not limited to, human resources, accounting,

664 budgeting, finance, engineering, fleet administration, maintenance, laboratory,

665 monitoring, inspection and planning, as it determines appropriate.

666           C. The duties of the water and land resources division shall include the

667 following:

668           1. Proposing or updating, or both, and implementing adopted policies, plans and

669 programs relating to water and land resources, open space and other natural resources that

670 protect fisheries, natural resources, water quality and ground water and that solve and

671 prevent drainage problems;

672           2. Responding to major river floods and addressing drainage problems in

673 unincorporated portions of the county as provided in K.C.C. Title 9, the Surface Water

674 Management Program, in K.C.C. chapter 20.12, the King County Flood Hazard

675 Reduction Plan Policies and other policies established by the council;

676           3. Within available resources, maintaining major river channels, and surface and  
677 storm drainage systems and lands to minimize flood hazards and protect fisheries  
678 resources, drainage systems and lands, and water quality;

679           4. Providing coordination and technical assistance within the county and other  
680 governments to assist in setting and implementing priorities for water and land resources,  
681 including sample collection, laboratory services, monitoring, analysis and other activities  
682 to protect, enhance and evaluate the quality of land, habitat and water resources in the  
683 county;

684           5. Planning the surface water management capital program, providing design,  
685 engineering and construction management services related to the surface water  
686 management capital program including new facilities development and maintenance of  
687 the existing infrastructure and providing support services such as project management,  
688 environmental review, permit and right-of-way acquisitions, scheduling and project  
689 control;

690           6. Preparing standards for storm water management facilities that are  
691 constructed as part of land development;

692           7. Providing technical assistance and education to businesses and the general  
693 public to encourage environmental stewardship;

694           8. Implementing the county park, open space, trails, agriculture, forestry, and  
695 other natural resources acquisition programs, including planning, site selection,

696 financing, acquisition, project budget management and purchasing fee and less than fee  
697 interests;

698 9. Monitoring and protecting the county's development rights interests related to  
699 agricultural lands;

700 10. Consulting in the preparation of management plans for protection and use of  
701 the natural resource values of county owned lands, including natural resource lands,  
702 dedicated and deeded open space lands and lands acquired by the county as a condition of  
703 land development approval, and consulting with the parks and recreation division the  
704 appropriate means to execute such management plans;

705 11. The office of rural and resource lands shall be a distinct functional unit of  
706 the division reporting directly to the water and land resources division manager. The  
707 office shall plan, manage and be responsible for administering the county's rural and  
708 resource lands programs including, but not limited to, agriculture, farmlands preservation,  
709 current use taxation programs, forestry, noxious weeds, terrestrial wildlife and habitat,  
710 rural economic development, and encouraging environmental stewardship; and

711 12. Planning, prioritizing, seeking funding for, designing and implementing  
712 restoration projects on natural resource lands, dedicated and deeded open space lands and  
713 lands acquired by the county as a condition of land development approval in coordination  
714 with the parks and recreation division.

715 D. The duties of the solid waste division shall include the following:

716 1. Managing and operating the county's comprehensive solid waste program on  
717 a self-supporting basis;

718           2. Administering the county's solid waste interlocal agreements with cities and  
719 towns;

720           3. Diverting as much material as possible from disposal in a manner that  
721 reduces the overall costs of solid waste management to county residents and businesses,  
722 conserves resources, protects the environment and strengthens the county's economy;

723           4. Managing and being accountable for all transfer station operations and  
724 landfills, as well as the transportation of waste between county facilities;

725           5. Procuring and maintaining all capital and operating equipment specific to the  
726 solid waste function;

727           6. Providing planning, design, engineering and construction management  
728 services related to the solid waste capital program including new facilities development  
729 and maintenance of existing infrastructure;

730           7. Providing support services such as project management, environmental  
731 review, permit acquisitions, scheduling and project control; and

732           8. Actively pursuing all revenue sources in an effort to maintain the lowest  
733 possible rate structure for the benefit of county residents.

734           E. The duties of the parks and recreation division shall include the following:

735           1. Carrying out the county's parks and recreation division mission, which is to  
736 provide regional trails, regional passive parks, regional resource and ecological lands and  
737 regional active recreation facilities, rural parks and local unincorporated area parks within  
738 the urban growth boundary until annexed, by employing entrepreneurial strategies that  
739 raise revenues to support park operations and facilitating agreements with other  
740 jurisdictions and entities to provide for recreational services and other activities;

741           2. Proposing and implementing adopted policies, plans and programs related to  
742 the provision of regional and rural parks and recreation facilities and programs and  
743 natural resource lands in King County and local parks in the unincorporated portion of  
744 King County within the urban growth boundary until those areas are annexed;

745           3. Within available resources, managing, operating and maintaining or  
746 facilitating the management, operation and maintenance of the county parks and  
747 recreation facilities;

748           4. Within available resources, maintaining, restoring or facilitating the  
749 maintenance of regional resource and ecological lands in consultation with the water and  
750 land resources division;

751           5. Monitoring and protecting the county's real property and development rights  
752 interests acquired through the conservation futures and other open space and natural  
753 resource programs, with the exception of development rights on agricultural lands,  
754 ensuring to the greatest extent practicable that subsequent county land use policies remain  
755 compatible with the acquired interests;

756           6. Preparing and implementing in consultation with the water and land resources  
757 division the management plans for protection and use of the natural resource values of  
758 county owned lands, including natural resource lands, dedicated and deeded open space  
759 lands and lands acquired by the county as a condition of land development approval, and  
760 determining appropriate means to execute those management plans;

761           7. Administering, operating and maintaining those lands designated as natural  
762 resource lands, using any work forces as appropriate;

763 8. Developing and maintaining an operational master plan and develop and  
764 monitoring a capital improvement plan as defined in K.C.C. chapter 4.04;

765 9. Within available resources, developing and facilitating agreements for the  
766 development of specific active park and recreation facilities;

767 10. Coordinating with other departments and divisions as appropriate in the  
768 preparation of grant applications for park and open space acquisition, development and  
769 operations;

770 11. Developing, managing, or facilitating agreements for the provision of  
771 recreational programs; and

772 12. Facilitating programs that promote the safe enjoyment of county-owned  
773 swimming pools and guarded swim beaches.

774 SECTION 12. Ordinance 14155, Section 5, as amended, and K.C.C. 2.16.07585  
775 are each hereby amended to read as follows:

776 A. The project review board is hereby created. The board shall act in an advisory  
777 capacity to the county's chief information officer in implementing the project  
778 management guidelines developed by the central information technology project  
779 management office as described in K.C.C. 2.16.0758 A. through E. As appropriate, the  
780 board also may assume the project oversight role assigned to the project management  
781 office under K.C.C. 2.16.0758 F. through K. The members shall be: the chief  
782 information officer, the assistant county executive operations I, the director of the office  
783 of ~~((management))~~ performance, strategy and budget and the director of the department  
784 of executive services.

785           B. The King County chief information officer shall serve as the chair of the  
786 project review board.

787           C. Ad hoc project review teams may be convened as determined to be necessary  
788 by the project review board to focus on specific projects. Each ad hoc project review  
789 team will include the project's sponsoring agency director. These teams shall report back  
790 findings to the board.

791           D. Formal votes shall be taken and recorded on all recommendations and meeting  
792 minutes shall formally record issues and concerns raised for consideration by the chief  
793 information officer.

794           SECTION 13. Ordinance 16077, Section 4, and K.C.C. 2.130.010 are each  
795 hereby amended to read as follows:

796           A. There is hereby established a King County mental illness and drug  
797 dependency oversight committee.

798           B.1. The oversight committee shall act as an advisory body to the county  
799 executive and council. The oversight committee is responsible for oversight of the  
800 mental illness and drug dependency tax-funded strategies, programs and goals outlined in  
801 ~~((Ordinance 15949))~~ K.C.C. chapter 4.33 and consistent with the mental illness and drug  
802 dependency action plan. The oversight committee shall provide ongoing oversight of  
803 mental illness and drug dependency tax-funded programs until all revenues have been  
804 expended and the final evaluation of the mental illness and drug dependency programs  
805 and services has been submitted to the council.

806           2. The oversight committee shall:

- 807           a. review and provide written recommendations to the executive and the  
808 council on the implementation and effectiveness of the county's sales tax funded  
809 programs in meeting the goals established in ((~~Ordinance 15949~~)) K.C.C. chapter 4.33;
- 810           b. review and report to the executive and the council on the quarterly, annual  
811 and evaluation reports as required by ((~~Ordinance 15949~~)) K.C.C. chapter 4.33;
- 812           c. review and make comment on emerging and evolving priorities for the use  
813 of the mental illness and drug dependency sales tax revenue;
- 814           d. serve as a forum to promote coordination and collaboration between entities  
815 involved with sales tax programs;
- 816           e. educate the public, policymakers and stakeholders on sales tax funded  
817 programs; and
- 818           f. coordinate and share information with other related efforts and groups.
- 819           C. The oversight committee shall be composed of one representative from each  
820 of the following:
- 821           1. The council;
  - 822           2. The executive;
  - 823           3. The superior court;
  - 824           4. The district court;
  - 825           5. The prosecuting attorney's office;
  - 826           6. The sheriff's office;
  - 827           7. The department of public health;
  - 828           8. The department of judicial administration;
  - 829           9. The department of adult and juvenile detention;

- 830 10. The department of community and human services;
- 831 11. The King County mental health advisory board;
- 832 12. The King County alcoholism and substance abuse administrative board;
- 833 13. A provider of both mental health and chemical dependency services in King  
834 County;
- 835 14. A provider of culturally specific mental health services in King County;
- 836 15. A provider of culturally specific chemical dependency services in King  
837 County;
- 838 16. A provider of domestic violence prevention services in King County;
- 839 17. A provider of sexual assault victim services in King County;
- 840 18. An agency providing mental health and chemical dependency services to  
841 youth;
- 842 19. Harborview Medical Center;
- 843 20. The Committee to End Homelessness in King County;
- 844 21. King County systems integration initiative, which is an ongoing work group  
845 established by the executive for addressing juvenile justice matters;
- 846 22. The Community Health Council;
- 847 23. The Washington State Hospital Association, representing King County  
848 hospitals;
- 849 24. The Suburban Cities Association;
- 850 25. The city of Seattle;
- 851 26. The city of Bellevue;
- 852 27. Labor representing a bona fide labor organization;

853 28. The office of the public defender;

854 29. The national alliance on mental illness; and

855 30. A representative from a public defender agency that the county contracts  
856 with to provide services.

857 D.1. Separately elected officials and King County agency directors or their  
858 designees are not required to be appointed or confirmed.

859 2. A member of the oversight committee who has been confirmed to serve on  
860 another county board or commission is not required to be confirmed to serve on the  
861 oversight committee.

862 3. All other members of the oversight committee are subject to appointment by  
863 the county executive and confirmation by the county council.

864 4. ~~((Until all members of the oversight committee are appointed, the executive  
865 shall utilize the oversight planning group to begin collaboration on the development of  
866 the implementation plan. For this purpose, the executive shall expand membership of the  
867 planning group to include representatives of all of the entities that will be included in the  
868 oversight committee. This planning group shall expire on June 1, 2008. It is the  
869 expectation of the county that executive appointments shall be completed on or before  
870 this date.~~

871 5.)) The executive shall appoint oversight committee members to staggered  
872 terms in accordance with K.C.C. 2.28.010.C.

873 E. The oversight committee shall adopt rules governing its operations at its first  
874 meeting.

875 1. The committee shall elect a chair or cochairs.

876           2. Subcommittees and workgroups may be formed at the discretion of the  
877 oversight committee.

878           3. At each meeting of the oversight committee, the oversight committee shall  
879 provide an open comment period.

880           F. The oversight committee shall coordinate with other county groups including,  
881 but not limited to, the Committee to End Homelessness in King County, the regional  
882 human services levy citizen oversight board, the veterans levy citizen oversight board and  
883 the adult and juvenile justice operational master plan advisory groups to ensure that  
884 information is shared and, when appropriate, efforts are linked and not duplicated.

885           G. The office of (~~management~~) performance, strategy and budget and the mental  
886 health, chemical abuse and dependency services division of the department of community  
887 and human services shall provide staffing of the oversight committee.

888           H. Members of the oversight committee who are not full-time county employees  
889 may be reimbursed for parking expenses in the King County parking garage when  
890 attending meetings of the committee.

891           SECTION 14. Ordinance 12076, Section 2, as amended, and K.C.C. 4.04.020 are  
892 each hereby amended to read as follows:

893           The definitions in this section apply throughout this chapter unless the context  
894 clearly requires otherwise.

895           A. "Acquisition of right of way" or "land acquisition" means funds budgeted for  
896 the purchase of property rights, excluding county force charges of the facilities  
897 management division.

898           B. "Adopted" means approval by council motion or ordinance.

899 C. "Agency" means a county office, officer, institution whether educational,  
900 correctional or other, department, division, board commission, except as otherwise  
901 provided in this chapter.

902 D. "Allocation" means a part of a lump sum appropriation that is designated for  
903 expenditure by either a specific organization unit or for specific purposes, or both.

904 E. "Allotment" means a part of an appropriation that may be encumbered or  
905 expended during an allotment period.

906 F. "Allotment period" means a period of less than a fiscal year in length during  
907 which an allotment is effective.

908 G. "Allotment plan" means a fiscal management plan that divides a county  
909 agency's program element budget into quarterly increments, reflecting the cyclical or  
910 seasonal pattern of expenditures, for the purpose of identifying over and under  
911 expenditures throughout the year.

912 H. "Appropriations" means an authorization granted by the council to make  
913 expenditures and to incur obligations for specific purposes.

914 I. "Appropriation ordinance" means the ordinance that establishes the legal level  
915 of appropriation for a fiscal year.

916 J. "Art" means funds budgeted for the one percent for art program under K.C.C.  
917 chapter 4.40 or as otherwise provided by ordinance for a public art program.

918 K. "Budget" means a proposed plan of expenditures for a given period or purpose  
919 and the proposed means for financing these expenditures.

920 L. "Budget detail plan" means the council's proposed spending plan for the  
921 operational budgets of all agencies detailed at the section level and attached to the

922 adopted appropriation ordinance or as modified by the most-recent supplemental  
923 appropriation ordinance.

924 M. "Budget document" means a formal, written, comprehensive financial  
925 program presented by the executive to the council, including an electronic database with  
926 revenues and expenditures for all county agencies at the lowest organization levels and  
927 all summary levels provided in the general ledger system, balanced to the financial plans  
928 and the appropriation ordinance, fee ordinances, motions related to proposed levy rates to  
929 comply with chapter 36.40 RCW and cost-of-living adjustment ordinance proposed by  
930 the executive.

931 N. "Budget message" means a formal oral presentation by the executive to the  
932 council that explains the budget in terms of goals to be accomplished and how the budget  
933 relates to the Comprehensive Plan.

934 O. "Capital improvement plan" means a plan that establishes the capital  
935 improvements required to implement an approved operational master plan. This plan  
936 should extend over a minimum period of six years to define long-range capital  
937 improvement requirements and the annual capital improvements budget for a user  
938 agency.

939 1. The capital improvement plan shall include the following elements, where  
940 applicable:

941 a. general program requirements that define the development scope for specific  
942 sites or facilities;

943 b. general space and construction standards;

- 944 c. prototype floor plans and prototype facility designs for standard  
945 improvements;
- 946 d. space requirements based on the adopted county space plan;
- 947 e. initial, and life-cycle cost, of alternative facilities and locations including  
948 lease and lease/purchase approaches;
- 949 f. approximate location of planned capital improvements;
- 950 g. general scope and estimated cost of infrastructure;
- 951 h. a schedule, that extends over a minimum of six years, for the  
952 implementation of projects included in capital improvement plans, based on overall user  
953 agency priorities and projected available revenue;

954 2. The user agency shall prepare the elements of the plan in subsection L.1. a, d,  
955 f and h of this section. The implementing agency shall prepare the elements of this plan  
956 in subsection L.1. b, c, e and g of this section.

957 3. The six-year budget schedule included in the capital improvement plan shall  
958 be updated annually in conjunction with the capital budget adoption process.

959 P. "Capital project" means a project with a scope that includes one or more of the  
960 following elements, all related to a capital asset: acquisition of either a site or existing  
961 structure, or both; program or site master planning; design and environmental analysis;  
962 construction; major equipment acquisition; reconstruction; demolition; or major  
963 alteration. "Capital project" includes a: project program plan; scope; budget by task; and  
964 schedule. The project budget, conceptual design, detailed design, environmental studies  
965 and construction elements of a project shall be prepared or managed by the implementing  
966 agency.

967 Q. "CIP" means capital improvement program.

968 R. "CIP exceptions notification" means, except for major maintenance reserve  
969 fund, roads, solid waste, surface water management and wastewater CIP projects, a letter  
970 filed with the clerk of the council for distribution to the chair of the budget and fiscal  
971 management committee, or its successor committee, which describes changes to an  
972 adopted CIP project's scope or schedule, or both, or total project cost and, with the  
973 exception of schedule changes, shall be sent in advance of any action. For major  
974 maintenance reserve fund CIP projects, "exceptions notification" means a letter filed with  
975 the clerk of the council for distribution to the chair of the budget and fiscal management  
976 committee, or its successor committee, that describes changes of fifteen percent or more  
977 to an adopted CIP project's scope or schedule, or both, or total project costs and, with the  
978 exception of schedule changes, shall be sent in advance of any action. For road CIP  
979 projects, "exceptions notification" means a letter filed with the clerk of the council for  
980 distribution to the chair of the transportation committee, or its successor committee, that  
981 describes changes of fifteen percent or more to an adopted CIP project's scope or  
982 schedule, or both, or total project costs and, with the exception of schedule changes, shall  
983 be sent in advance of any action. For wastewater, solid waste and surface water  
984 management CIP projects, "exceptions notification" means a letter filed with the clerk of  
985 the council for distribution to the chair of the budget and fiscal management committee,  
986 or its successor committee, and to the chair of the utilities committee, or its successor  
987 committee, which describes changes of fifteen percent or more to an adopted CIP  
988 project's scope or schedule, or both, or total project costs and, with the exception of  
989 schedule changes, shall be sent in advance of any action.

990 S. "Construction" means funds budgeted for CIP project construction including  
991 contract construction, contract inspection and testing and, as appropriate, construction  
992 tasks performed by county forces.

993 T. "Contingency" means funds budgeted for unanticipated CIP project costs  
994 associated with any other project activities.

995 U. "Contracted design" or "preliminary engineering" means funds budgeted for  
996 activities of a contract nature associated with all CIP project phases through bid  
997 advertising. Included are contracts for feasibility studies, planning, studies, preliminary  
998 design, construction drawings, bid specifications and on-site inspections.

999 V. "Cost elements" means CIP budgeting activities related to construction,  
1000 contracted design, preliminary engineering, acquisition of right of way, equipment and  
1001 furnishings, contingency, artistic furnishings, county force design, county force right of  
1002 way, project administration or other activities as provided by the council.

1003 W. "Council" means the metropolitan King County council.

1004 X. "County force design" means funds budgeted for CIP project design or design  
1005 review by county personnel.

1006 Y. "County force right of way" means funds budgeted for real property costs  
1007 associated with CIP land acquisition.

1008 Z. "Deficit" means the excess of expenditures over revenues during an  
1009 accounting period, or an accumulation of such excesses over a period of years.

1010 AA. "Director" means the director of the office of ~~((management))~~  
1011 performance, strategy and budget.

1012 BB. "Equipment and furnishings" means all costs for the purchase of equipment  
1013 and furnishings associated with CIP project construction.

1014 CC. "Executive" means the King County executive, as defined by Article 3 of the  
1015 King County Charter.

1016 DD. "Expenditures" means, where the accounts are kept on the accrual basis or  
1017 the modified accrual basis, the cost of goods delivered or services rendered, whether paid  
1018 or unpaid, including expenses, provisions for debt retirement not reported as a liability of  
1019 the fund from which retired, and capital outlays. Where the accounts are kept on the cash  
1020 basis, "expenditures" means actual cash disbursements for these purposes.

1021 EE. "Financial plan" means a summary by fund of planned revenues and  
1022 expenditures, reserves and undesignated fund balance.

1023 FF. "Fiscal period" means a calendar year or a biennium.

1024 GG. "Fund" an independent fiscal and accounting entity with a self-balancing set  
1025 of accounts recording either cash or other resources, or both, together with related  
1026 liabilities, obligations, reserves and equities that are segregated for the purpose of  
1027 carrying on specific activities or attaining certain objectives in accordance with special  
1028 regulations, restrictions or limitations.

1029 HH. "Fund balance" means the excess of the assets of a fund over its liabilities  
1030 and reserves except in the case of funds subject to budgetary accounting where, before  
1031 the end of a fiscal period, it represents the excess of the fund assets and estimated  
1032 revenues for the period over its liabilities, reserves and appropriations for the fiscal  
1033 period.

1034 II. "General facility major maintenance emergent need contingency project"  
1035 means an appropriation to provide contingent budget authority for emergent needs within  
1036 major maintenance reserve fund CIP projects.

1037 JJ. "Implementing agency" means the appropriate department and division  
1038 responsible for the administration of CIP projects.

1039 KK. "Lapse" of an appropriation means an automatic termination of an  
1040 appropriation.

1041 LL. "Major maintenance reserve fund CIP project" means any major maintenance  
1042 reserve fund CIP project that is allocated in the adopted six-year major maintenance  
1043 reserve fund CIP and is appropriated at the major maintenance reserve fund level in  
1044 accordance with K.C.C. 4.04.265 or is a high-risk project under K.C.C. 4.04.245.

1045 MM. "Major widening project" means any roads CIP project adding at least one  
1046 through lane in each direction.

1047 NN. "Object of expenditure" means a grouping of expenditures on the basis of  
1048 goods and services purchased, such as salary and wages.

1049 OO. "Open space non-bond fund project" means an open space project that is  
1050 allocated in the adopted six-year open space CIP and is appropriated at the open space  
1051 non-bond fund number 3522 level in accordance with K.C.C. 4.04.300.

1052 PP. "Operational master plan" means a comprehensive plan for an agency setting  
1053 forth how the organization will operate now and in the future. An operational master plan  
1054 shall include the analysis of alternatives and their life cycle costs to accomplish defined  
1055 goals and objectives, performance measures, projected workload, needed resources,

1056 implementation schedules and general cost estimates. The operational master plan shall  
1057 also address how the organization would respond in the future to changed conditions.

1058       QQ. "Program" means the definition of resources and efforts committed to  
1059 satisfying a public need. The extent to which the public need is satisfied is measured by  
1060 the effectiveness of the process in fulfilling the needs as expressed in explicit objectives.

1061       RR. "Project administration" means funds budgeted for all county costs  
1062 associated with administering design and construction contracts on CIP projects.

1063       SS. "Project program plan" means a plan, primarily in written narrative form, that  
1064 describes the overall development concept and scope of work for a building, group of  
1065 buildings or other facilities at a particular site. The complexity of the project program  
1066 plan will vary based upon the size and difficulty of the program for a particular site.

1067 When the plan includes projects that are phased over time, each phase shall have an  
1068 updated project program plan prepared by the user agency before project implementation.

1069 The project program plan shall be prepared by the user agency with assistance from the  
1070 implementing agency. The program plan describes the user agency program requirements

1071 for a specific building or site; provides the basis for these requirements; and identifies

1072 when funds for the implementation of the capital projects will be provided. The program

1073 plan shall elaborate on the general program information provided in the operational

1074 master plan and the capital improvement plan. The plan shall also describe user agency

1075 programs, how these programs would fit and function on the site, and the general

1076 recommendation of the user agency regarding the appearance of the building or site. The

1077 plan shall indicate when a site master plan is required for a project.

1078 TT. "Public need" means those public services found to be required to maintain  
1079 the health, safety and well-being of the general citizenry.

1080 UU. "Quarterly management and budget report" means a report prepared  
1081 quarterly by the director for major operating and capital funds, that:

- 1082 1. Presents executive revisions to the adopted financial plan or plans;
- 1083 2. Identifies significant deviations in agency workload from approved levels;
- 1084 3. Identifies potential future supplemental appropriations with a brief discussion  
1085 of the rationale for each potential supplemental;
- 1086 4. Identifies significant variances in revenue estimates;
- 1087 5. Reports information for each appropriation unit on the number of filled and  
1088 vacant full-time equivalent and term-limited temporary positions and the number of  
1089 temporary employees;
- 1090 6. Includes the budget allotment plan information required under K.C.C.  
1091 4.04.060; and

1092 7. Describes progress towards transitioning potential annexation areas to cities.

1093 VV. "Reappropriation" means authorization granted by the council to expend the  
1094 appropriation for the previous fiscal year for capital programs only.

1095 WW. "Regulations" means the policies, standards and requirements, stated in  
1096 writing, designed to carry out the purposes of this chapter, as issued by the executive and  
1097 having the force and effect of law.

1098 XX. "Revenue" means the addition to assets that does not increase any liability,  
1099 does not represent the recovery of an expenditure, does not represent the cancellation of

1100 certain liabilities on a decrease in assets and does not represent a contribution to fund  
1101 capital in enterprise and intragovernmental service funds.

1102 YY. "Roads CIP project" means roads capital projects that are allocated in the  
1103 adopted six-year roads CIP and are appropriated at the roads CIP fund level in  
1104 accordance with K.C.C. 4.04.270 or a high-risk project under K.C.C. 4.04.245.

1105 ZZ. "Scope change" means, except for major maintenance reserve fund, roads,  
1106 solid waste, surface water management and wastewater CIP projects, that a CIP project's  
1107 total project cost increases by ten percent or by fifty thousand dollars, whichever is less.  
1108 For major maintenance reserve fund, roads, solid waste, surface water management or  
1109 wastewater CIP projects, "scope change" means the total project cost increases by fifteen  
1110 percent.

1111 AAA. "Section" means an agency's budget unit comprised of a particular project,  
1112 program or line of business as described in Ordinance 16445, Section 5, for the 2010  
1113 budget or for all subsequent budgets as described in the budget detail plan for the  
1114 previous fiscal period as attached to the adopted appropriation ordinance or as modified  
1115 by the most-recent supplemental appropriation ordinance. This definition is not intended  
1116 to create an organizational structure for any agency.

1117 BBB. "Site master plan" means a plan prepared by the implementing agency,  
1118 with input from the user agency, that describes, illustrates and defines the capital  
1119 improvements required to provide user agency program elements.

1120 1. The site master plan shall include preliminary information regarding, at a  
1121 minimum:

1122 a. site analysis, including environmental constraints;

- 1123 b. layout, illustration and description of all capital improvements;
- 1124 c. project scopes and budgets;
- 1125 d. project phasing; and
- 1126 e. operating and maintenance requirements.

1127 2. The site master plan shall be approved by the user agency and the  
1128 implementing agency before submittal to the executive and council for approval.

1129 CCC. "Solid waste CIP project" means a solid waste project that is allocated in  
1130 the adopted six-year solid waste CIP and is appropriated at the solid waste CIP fund level  
1131 in accordance with K.C.C. 4.04.273 or is a high-risk project under K.C.C. 4.04.245.

1132 DDD. "Surface water management CIP project" means a surface water  
1133 management project that is allocated in the adopted six-year surface water management  
1134 CIP and is appropriated at the surface water management CIP fund level in accordance  
1135 with K.C.C. 4.04.275 or is a high-risk project under K.C.C. 4.04.245.

1136 EEE. "User agency" means the appropriate department, division, office or section  
1137 to be served by any proposed CIP project.

1138 FFF. "Wastewater asset management projects" means the wastewater capital  
1139 projects identified and intended by the wastewater treatment division to extend and  
1140 optimize the useful life of wastewater treatment assets, including facilities, structures,  
1141 pipelines and equipment.

1142 GGG. "Wastewater CIP project" means wastewater capital projects that are  
1143 allocated in the adopted six-year wastewater CIP and are appropriated at the wastewater  
1144 CIP fund level in accordance with K.C.C. 4.04.280 or is a high-risk project under K.C.C.  
1145 4.04.245.

1146            SECTION 15. Ordinance 12076, Section 5, as amended, and K.C.C. 4.04. 200

1147 are each hereby amended to read as follows:

1148            A.1. The executive shall be responsible for the implementation of all CIP projects  
1149 pursuant to adopted project budgets and schedules. However, major maintenance reserve  
1150 fund CIP projects may be implemented in accordance with the major maintenance reserve  
1151 fund capital improvement budgeting procedures in K.C.C. 4.04.265, road CIP projects  
1152 may be implemented in accordance with the roads capital improvement budgeting  
1153 procedures in K.C.C. 4.04.270, solid waste CIP projects may be implemented in  
1154 accordance with the solid waste capital improvement budgeting procedures in K.C.C.  
1155 4.04.273, surface water management CIP projects may be implemented in accordance  
1156 with the surface water management capital improvement budgeting procedures in K.C.C.  
1157 4.04.275 and wastewater CIP projects may be implemented in accordance with the  
1158 wastewater capital improvement budgeting procedures in K.C.C. 4.04.280

1159            2. At least fifteen days before advertising for construction bids for any capital  
1160 project, the council chair and councilmembers in whose district construction will take  
1161 place shall be notified. The notification shall include project identification, advertising  
1162 dates and a summary description of the work to be performed, though failure to comply  
1163 with this provision shall not delay bid advertisement.

1164            B.1. The executive shall be responsible for implementation of adopted CIP  
1165 projects to ensure their completion on schedule and within adopted budgets. However,  
1166 major maintenance reserve fund CIP projects may be reprogrammed in accordance with  
1167 K.C.C. 4.04.265, roads CIP projects may be reprogrammed in accordance with K.C.C.  
1168 4.04.270, solid waste CIP projects may be reprogrammed in accordance with K.C.C.

1169 4.04.273, surface water management CIP projects may be reprogrammed in accordance  
1170 with K.C.C. 4.04.275 and wastewater CIP projects may be reprogrammed in accordance  
1171 with K.C.C. 4.04.280.

1172 2. The budget for each major maintenance reserve fund CIP project shall not  
1173 exceed by more than fifteen percent the amount specified for that project in the adopted  
1174 six-year major maintenance reserve fund CIP, except when the amount is modified by  
1175 ordinance or in accordance with the CIP exceptions notification process. The budget for  
1176 each roads CIP project shall not exceed by more than fifteen percent the amount specified  
1177 for that project in the adopted six-year roads CIP, except when the amount is modified by  
1178 ordinance or in accordance with the CIP exceptions notification process. The budget for  
1179 each solid waste, surface water management and wastewater CIP project shall not exceed  
1180 by more than fifteen percent the amount specified for that project in the adopted six-year  
1181 solid waste, surface water management or wastewater CIP, except when the amount is  
1182 modified by ordinance or in accordance with the CIP exceptions notifications process.

1183 3. The executive may select consultants on all CIP projects. The executive shall  
1184 implement this section by establishing rules and procedures that provide for consultant  
1185 selection, ongoing CIP design review and project implementation.

1186 C. All above-grade CIP projects shall be subject to the following process:

1187 1. An operational master plan shall be developed by the agency requesting a  
1188 CIP project in conjunction with the office of ~~((management))~~ performance, strategy and  
1189 budget ~~((and the office of strategic planning and performance management))~~ and shall be  
1190 submitted to the executive and the council for approval;

1191           2. A capital improvement plan, based upon the adopted county space plan,  
1192 where applicable, and the approved operational master plan, shall be developed by the  
1193 user agency with assistance from the implementing agency and shall be submitted to the  
1194 executive and the council for approval.

1195           3. A project program plan, based upon the adopted county space plan, where  
1196 applicable, and the approved operational master plan, shall be developed by the user  
1197 agency, with assistance from the implementing agency, for each requested CIP. This  
1198 plan shall be submitted to the executive and the council for approval. This plan shall  
1199 specify which projects will require a site master plan;

1200           4. A site master plan shall be developed by the implementing agency, with input  
1201 from the user agency, for all capital improvements that involve multiple projects, are  
1202 complex in nature, or are otherwise identified as requiring such a plan in the project  
1203 program plan. This plan shall be submitted to the executive and council for approval;

1204           5. The executive may exempt smaller scale projects from the requirements in  
1205 subsection C.1. and 2. of this section if criteria for granting exemptions are established  
1206 and approved by the council and if the implementing agency certifies the project program  
1207 plan and related CIP or lease request is in conformance with the adopted county space  
1208 plan; and

1209           6. Capital projects that involve the development of new parks or significant  
1210 addition to or rehabilitation of existing parks shall require a public meeting in the affected  
1211 community at the program plan and site master plan stages, before submitting these plans  
1212 to the executive and council for approval.

1213            SECTION 16. Ordinance 14921, Section 5, and K.C.C. 4.06.030 are each hereby  
1214 amended to read as follows:

1215            A. The group members shall be the chair of the metropolitan King County  
1216 council, the chairs of the budget and fiscal management committee and the labor,  
1217 operations and technology committee or their successor committees as defined by the  
1218 council's organizational motion, and three participants as determined appropriate by the  
1219 executive, depending on projects to be discussed. Executive participants may include the  
1220 facilities management director, the department of natural resources director, the  
1221 department of transportation director((;)) or the office of ((management)) performance,  
1222 strategy and budget director, as assigned by the executive.

1223            B. The chair of the metropolitan King County council and the King County  
1224 executive, or their designees, shall serve as group cochairpersons.

1225            C. Group members may appoint a designee to participate in any meeting on their  
1226 behalf.

1227            D. Councilmembers or executive branch persons directly affected by or with  
1228 specific knowledge of the real estate or major capital project program areas to be  
1229 discussed at a monthly meeting may be invited by any group member to participate as ex  
1230 officio members during consideration of that program area.

1231            SECTION 17. Ordinance 12076, Section 9, as amended, and K.C.C. 4.08.015 are  
1232 each hereby amended to read as follows:

1233            A. First tier funds and fund managers are as follows:

<b>Fund No.</b>	<b>Fund Title</b>	<b>Fund Manager</b>
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103	County Road	Dept. of Transportation
104	Solid Waste Landfill Post Closure Maintenance	Dept. of Natural Resources and Parks
106	Veterans' Relief	Dept. of Community and Human Services
109	Recorder's O & M	Dept. of Executive Services
111	Enhanced-911 Emergency Tel System	Dept. of Executive Services
112	Mental Health	Dept. of Community and Human Services
113-5	Mental Illness and Drug Dependency	Dept. of Community and Human Services
114-1	Veterans' Services Levy	Dept. of Community and Human Services
114-2	Health and Human Services Levy	Dept. of Community and Human Services
115	Road Improvement Guaranty	Dept. of Transportation
117	Arts and Cultural Development	Dept. of Executive Services
119	Emergency Medical Services	Dept. of Public Health
121	Surface Water Management	Dept. of Natural Resources and Parks
122	Automated Fingerprint Identification System	Dept. of Public Safety

124	Citizen Councilor Revolving	Auditor
128	Local Hazardous Waste	Dept. of Public Health
129	Youth Sports Facilities Grant	Dept. of Natural Resources and Parks
131	Noxious weed control fund	Dept. of Natural Resources and Parks
134	Development and Environmental Services	Dept. of Development and Environmental Services
137	Clark Contract Administration	Office of <del>((Management))</del> <u>Performance, Strategy and Budget</u>
138	Parks Trust and Contribution	Dept. of Natural Resources and Parks
139	Risk Abatement	Office of <del>((Management))</del> <u>Performance, Strategy and Budget</u>
145	Parks and Recreation	Dept. of Natural Resources and Parks
156-1	KC Flood Control Operating Contract	Dept. of Natural Resources and Parks
164	Two-Tenths Sales Tax Revenue Receiving	Dept. of Transportation
165	Public Transit Self Insurance	Dept. of Transportation

215	Grants tier 1 fund	Dept. of Executive Services
216	Cultural Resource Mitigation Fund	Office of ( <del>(Strategie</del> <del>Planning and</del> )) Performance <del>((Management)), Strategy</del> <u>and Budget</u>
309	Neighborhood Parks and Open Space	Dept. of Executive Services
312	HMC Long Range CIP	Dept. of Executive Services
315	Conservation Futures	Dept. of Natural Resources and Parks
316	Parks, Rec. and Open Space	Dept. of Executive Services
318	Surface and Storm Water Mgmt Const	Dept. of Natural Resources and Parks
320	Public Art Fund	Dept. of Executive Services
322	Housing Opportunity Acquisition	Dept. of Community and Human Services
326	1990 Series B Youth Detention Facility	Dept. of Executive Services
327	Equipment and Building Acquisition	Dept. of Executive Services
329	SWM CIP Construction 1992-1997	Dept. of Natural Resources and Parks
331	Long-Term Leases	Dept. of Executive Services
334	Capital Acqn and County Fac Renovation	Office of ( <del>(Management)</del> ) <u>Performance, Strategy and</u>

		Budget
335	Youth Services Facilities Construction	Dept. of Executive Services
338	Airport Construction	Dept. of Transportation
339	Working Forest 1995 B	Dept. of Natural Resources and Parks
340	Park Lands Acquisition 1993	Dept. of Natural Resources and Parks
340-3	Urban Reforestation and Habitat Restoration	Dept. of Natural Resources and Parks
341	Arts and Historic Preservation Capital	Dept. of Executive Services
342	Major Maintenance Reserve	Dept. of Executive Services
343	Core GIS Capital Project	Dept. of Natural Resources and Parks
346	Regional Justice Center Construction	Dept. of Executive Services
347	Emergency Communications System	Dept. of Executive Services
349	Parks Facilities Rehabilitation	Dept. of Executive Services
350	Open Space Acquisition	Dept. of Natural Resources and Parks
357-1	KC Flood Control Capital Contract	Dept. of Natural Resources and Parks
358	Parks Capital Fund	Dept. of Natural Resources and Parks

364-3	Transit Cross-Border Lease Financing Fund	Dept. of Executive Services
368	Real Estate Excise Tax Capital Summary Fund	Dept. of Executive Services
369	Transfer of Development Credits Program (TDC) Fund	Dept. of Natural Resources Parks
377-1	OIRM Capital Fund	Office of Information Resource Management
378	Information and Telecommunications Capital Improvement Fund	Dept. of Executive Services
381	Solid Waste Cap Equip Recovery	Dept. of Natural Resources and Parks
383	Solid Waste Environmental Reserve	Dept. of Natural Resources and Parks
384	Farmland and Open Space Acquisition	Dept. of Natural Resources and Parks
385	Renton Maintenance Fac. Const	Dept. of Transportation
386	County Road Construction	Dept. of Transportation
387	HMC Construction	Dept. of Executive Services
390	Solid Waste Construction	Dept. of Natural Resources and Parks
391	Landfill Reserve	Dept. of Natural Resources and Parks

394	Kingdome CIP	Dept. of Executive Services
395	Building Capital Improvement	Dept. of Executive Services
396	HMC Building Repair and Replacement	Dept. of Executive Services
404	Solid Waste Operating	Dept. of Natural Resources and Parks
429	Airport Operating	Dept. of Transportation
448	Stadium Management	Dept. of Executive Services
453-1	Institutional Network Operating Fund	Dept. of Executive Services
461	Water Quality	Dept. of Natural Resources and Parks
464	Public Transportation	Dept. of Transportation
542	Safety and Workers' Compensation	Dept. of Executive Services
544	Wastewater Equipment Rental and Revolving Fund	Dept. of Transportation
Fund No.	Fund Title	Fund Manager
546	Department of Executive Service Equipment Replacement	Dept. of Executive Services
547	Office of Information Resource Management Operating Fund	Dept. of Executive Services
550	Employee Benefits Program	Dept. of Executive Services
551	Facilities Management	Dept. of Executive Services
552	Insurance	Dept. of Executive Services

557	Public Works Equipment Rental	Dept. of Transportation
558	Motor Pool Equipment Rental	Dept. of Transportation
560	Printing/Graphic Arts Services	Dept. of Executive Services
603	Cultural Resources Endowment	Dept. of Executive Services
622	Judicial Administration Trust and Agency	Dept. of Judicial Administration
624	School District Impact Fee	Office of ((Management)) <u>Performance, Strategy and Budget</u>
674	Refunded Ltd GO Bond Rdmp.	Dept. of Executive Services
675	Refunded Unltd GO Bond	Dept. of Executive Services
676	H&CD Escrow	Dept. of Executive Services
693	Deferred Compensation	Dept. of Executive Services
694	Employee Charitable Campaign Contributions	Dept. of Executive Services
696	Mitigation Payment System	Dept. of Transportation
840	Limited GO Bond Redemption	Dept. of Executive Services
843	DMS Limited GO Bonds	Dept. of Executive Services
851	Stadium GO Bond Redemption	Dept. of Executive Services
890	ULID Assessment - 1981	Dept. of Transportation
1010	Climate Exchange Fund	Office of ((Management)) <u>Performance, Strategy and</u>

		Budget
1411	Rainy Day Reserve	Office of ((Management)) <u>Performance, Strategy and</u> Budget
1421	Children and Families Services	Dept. of Community and Human Services
1590	Marine Division Operating Fund	Dept. of Transportation
3590	Marine Division Capital Fund	Dept. of Transportation
4590	Animal Bequest Fund	Dept. of Executive Services
****	Historical Preservation and Historical Programs Fund	Dept. of Executive Services

1234 B. The following shall also be first tier funds:

1235 1. All funds now or hereafter established by ordinance for capital construction  
1236 through specific road improvement districts, utility local improvement districts or local  
1237 improvement districts. The director of the department of transportation shall be the fund  
1238 manager for transportation-related funds. The director of the department of natural  
1239 resources and parks shall be the fund manager for utility-related funds.

1240 2. All county funds that receive original proceeds of borrowings made under  
1241 Chapter 216, Washington Laws of 1982, as now existing or hereafter amended, to the  
1242 extent of the amounts then outstanding for the borrowings for that fund. For purposes of  
1243 this subsection, the director of the county department or office primarily responsible for  
1244 expenditures from that fund shall be the fund manager.

1245 3. Any other fund as the council may hereinafter prescribe by ordinance to be  
1246 invested for its own benefit. County funds shall be treated as provided in K.C.C.  
1247 4.10.110 unless a designation is made by the council.

1248 SECTION 18. Ordinance 14596, Section 1, and K.C.C. 4.08.055 are each hereby  
1249 amended to read as follows:

1250 There is hereby established the risk abatement fund. This fund shall be a first tier  
1251 fund managed by the office of ~~((management))~~ performance, strategy and budget. The  
1252 fund shall be used to process administrative and related costs associated with fund  
1253 activity.

1254 SECTION 19. Ordinance 15961, Section 1, and K.C.C. 4.08.056 are each hereby  
1255 amended to read as follows:

1256 A. There is hereby created the rainy day reserve fund for the purpose of  
1257 accumulating revenues to be available for emergencies, as defined in subsection B. of this  
1258 section. This fund shall be a first tier fund, fully invested for its own benefit. The director  
1259 of the office of ~~((management))~~ performance, strategy and budget shall be the fund  
1260 manager.

1261 B. The rainy day reserve fund shall be used in the event of an emergency, as  
1262 declared by a vote of the ~~((€))~~county ~~((€))~~council for the following purposes:

1263 1. Maintenance of essential county services in the event that current expense  
1264 fund revenue collections in a given fiscal year are less than ninety-seven percent of  
1265 adopted estimates~~((-))~~;

1266 2. Payment of current expense fund legal settlements or judgments in excess of  
1267 the county's ability to pay from other sources~~((-))~~;

1268 3. Catastrophic losses in excess of the county's other insurances against such  
1269 losses~~((:))~~; and

1270 4. Other emergencies, as determined by the council.

1271 SECTION 20. Ordinance 15556, Section 3, as amended, and K.C.C. 4.08 057 are  
1272 each hereby amended to read as follows:

1273 A. There is hereby created the Climate Exchange fund, classified as a special  
1274 revenue fund, for the purpose of accounting for any revenue generated by the sale of  
1275 carbon credits and other emission credits, and the expenditures incurred for the purchase  
1276 of carbon credits or other emission credits, in accordance with the rules of the Chicago  
1277 Climate Exchange or other emissions trading programs in which the county may  
1278 participate. Carbon credits include but are not limited to those credits sold or purchased  
1279 through the Chicago Climate Exchange. This fund may also be used for the purpose of  
1280 accounting for the sale or purchase of other emission credits as the county may develop.

1281 B. Any financial benefit that accrues to the county from its participation in the  
1282 Chicago Climate Exchange shall be appropriately invested in actions that either reduce  
1283 carbon emissions ~~((and/))~~ or address global warming impacts, or both.

1284 C. The office of ~~((management))~~ performance, strategy and budget shall be the  
1285 fund manager for the Climate Exchange fund.

1286 D. For investment purposes, the Climate Exchange fund shall be considered a  
1287 first tier fund.

1288 SECTION 21. Ordinance 12076, Section 35, as amended, and K.C.C. 4.10.050  
1289 are each hereby amended to read as follows:

1290           The executive finance committee is hereby confirmed as being the "county  
1291 finance committee((")," referred to in RCW 36.29.020 and RCW 36.48.070, and shall be  
1292 composed of the following: the county executive; the manager of the finance and  
1293 business operations division; the director of the office of (~~(management)~~) performance,  
1294 strategy and budget; and the (~~(chairperson)~~) chair of the county council. The executive  
1295 finance committee shall be responsible for directing the manager of the finance and  
1296 business operations division in determining the maximum prudent extent to which  
1297 residual treasury cash shall be invested pursuant to RCW 36.29.020 and this chapter.  
1298 Actions of the committee shall be by majority vote except when the (~~(chairperson)~~) chair  
1299 of the council determines such action constitutes a policy determination, as opposed to an  
1300 administrative determination, which should be referred to the council. The  
1301 (~~(chairperson)~~) chair of the council may defer action on the proposal until the council  
1302 makes such a policy determination regarding the proposed action.

1303           SECTION 22. Ordinance 12076, Section 38, as amended, and K.C.C. 4.12.040  
1304 are each hereby amended to read as follows:

1305           A. There is created a risk management committee to be composed of the  
1306 following individuals: RM; safety manager; chief civil deputy; and the director of the  
1307 office of (~~(management)~~) performance, strategy and budget. The RM shall chair the  
1308 committee. The safety manager shall be a nonvoting member of the committee and shall  
1309 serve to inform and advise the committee on safety matters and coordinate employee  
1310 safety programs with the risk identification and control functions of the committee.

1311           B. The risk management committee shall:

- 1312           1. Make recommendations to the council and executive regarding risk  
1313 management policy and shall cause such policy to be established and kept current;
- 1314           2. Approve the selection of all insurance brokers submitted to it, as a result of a  
1315 competitive procurement process;
- 1316           3. Render advice to the RM on matters concerning the purchase of insurance  
1317 policies and advise on the design of insurance and funded self-insurance programs;
- 1318           4. Advise the RM concerning matters of risk management policy; and
- 1319           5. Approve the purchase of all insurance policies.

1320           SECTION 23. Ordinance 15949, Section 3, as amended, and K.C.C. 4.33.010 are  
1321 each hereby amended to read as follows:

1322           A. It is the policy of the county that citizens and policy makers be able to  
1323 measure the effectiveness of the investment of these public funds. The county requires  
1324 appropriate oversight, accountability and reporting on the status and progress of the  
1325 programs supported with the sales tax funds. The programs supported with these funds  
1326 shall be designed to achieve the following policy goals:

- 1327           1. A reduction of the number of mentally ill and chemically dependent using  
1328 costly interventions like jail, emergency rooms and hospitals;
- 1329           2. A reduction of the number of people who recycle through the jail, returning  
1330 repeatedly as a result of their mental illness or chemical dependency;
- 1331           3. A reduction of the incidence and severity of chemical dependency and mental  
1332 and emotional disorders in youth and adults;
- 1333           4. Diversion of mentally ill and chemically dependent youth and adults from  
1334 initial or further justice system involvement; and

1335           5. Explicit linkage with, and furthering the work of, other council directed  
1336 efforts including, the adult and juvenile justice operational master plans, the Plan to End  
1337 Homelessness, the Veterans and Human Services Levy Services Improvement Plan and  
1338 the county Recovery Plan.

1339           B. To ensure the oversight, implementation and evaluation of the Mental Illness  
1340 and Drug Dependency Action Plan is consistent with the county's policy goals outlined in  
1341 subsection A. of this section and to ensure fulfillment of the requirements of RCW  
1342 82.14.460 which enables the sales tax, the office of (~~(management)~~) performance,  
1343 strategy and budget, the departments of community and human services, public health  
1344 and adult and juvenile detention, superior court, district court, the prosecuting attorney,  
1345 the public defender and the sheriff are requested, with assistance from council staff, to  
1346 develop and submit for council review and approval an oversight, implementation and  
1347 evaluation plan for the Mental Illness and Drug Dependency Action Plan accepted by  
1348 council by Motion 12598.

1349           C. The oversight, implementation and evaluation plan shall have three parts:

1350           1. Part One: Oversight Plan. Part one of the oversight, implementation and  
1351 evaluation plan shall be an oversight plan. Part one, the oversight plan, shall propose an  
1352 oversight group that will be responsible for the ongoing oversight of the mental illness  
1353 and drug dependency action plan. The oversight group shall include representation from  
1354 other county, state and community agencies and entities involved in the mental health,  
1355 substance abuse, domestic violence and sexual assault, homeless, justice, public health  
1356 and hospital systems. The oversight plan shall also identify the proposed role of the  
1357 oversight group and how the oversight group will link and coordinate with other existing

1358 county groups such as the Criminal Justice Council, the Committee to End Homelessness  
1359 and the veterans and human services levy oversight groups. Part one of the oversight,  
1360 implementation and evaluation plan shall be submitted to the council by April 1, 2008,  
1361 for council review and approval by motion. Twelve copies of the part one oversight plan  
1362 shall be filed with the clerk of the council, for distribution to all councilmembers and to  
1363 the lead staff the law, justice and human services committee or its successor;

1364           2. Part Two: Implementation Plan. Part two of the oversight, implementation  
1365 and evaluation plan is an implementation plan. Part two, the implementation plan, shall  
1366 describe the implementation of the programs and services outlined in the Mental Illness  
1367 and Drug Dependency Action Plan. This description shall include: a schedule of the  
1368 implementation of programs and services outlined in the Mental Illness and Drug  
1369 Dependency Action Plan; a discussion of needed resources, including staff, information  
1370 and provider contracts; and milestones for implementation of the programs. The  
1371 implementation plan shall address how adult drug diversion court, one of the county's  
1372 therapeutic courts, may also utilize sales tax revenue for program expansion.

1373 Additionally, because the council recognizes that there is a strong correlation between  
1374 sexual assault and domestic violence victimization and subsequent mental health  
1375 problems, substance abuse, homelessness, incarceration and usage of the emergency  
1376 medical system, the implementation plan shall include a proposal on how to integrate  
1377 programs that support specialized mental health or substance abuse counseling, therapy  
1378 and support groups for victims of sexual assault, victims of domestic violence and  
1379 children exposed to domestic violence, provided by or in collaboration with recognized  
1380 sexual assault and domestic violence services providers. A revised 2008 spending plan

1381 and financial plan for the mental illness and drug dependency fund shall be included in  
1382 part two. Part two shall be developed in collaboration with the oversight group. Part two  
1383 of the oversight, implementation and evaluation plan shall be submitted to the council by  
1384 July 3, 2008, for council review and approval by motion. Twelve copies of the part two  
1385 implementation plan to the council shall be filed with the clerk of the council, for  
1386 distribution to all councilmembers and to the lead staff the law, justice and human  
1387 services committee or their successors; and

1388           3. Part Three: Evaluation Plan. Part three of the oversight, implementation and  
1389 evaluation plan is an evaluation plan. Part three, the evaluation plan, shall describe an  
1390 evaluation and reporting plan for the programs funded with the sales tax revenue. Part  
1391 three shall specify: process and outcome evaluation components; a proposed schedule for  
1392 evaluations; performance measurements and performance measurement targets; and data  
1393 elements that will be used for reporting and evaluations. Performance measures shall  
1394 include, but not be limited to: the amount of funding contracted to date, the number and  
1395 status of request for proposals to date, individual program status and statistics such as  
1396 individuals served, data on utilization of the justice and emergency medical systems and  
1397 resources needed to support the evaluation requirements identified in this subsection C.3.  
1398 Part three shall be developed in collaboration with the oversight group. Part three of the  
1399 oversight, implementation and evaluation plan shall be submitted to the council by  
1400 August 1, 2008, for council review and approval by motion. Twelve copies of the part  
1401 three evaluation plan to the council shall be filed with the clerk of the council, for  
1402 distribution to all councilmembers and to the lead staff the law, justice and human  
1403 services committee or their successors.

1404 D.1. In addition to reviewing and approving the parts one, two and three of the  
1405 oversight, implementation and evaluation plan outlined in subsection C. of this section, in  
1406 coordination with the oversight group, the executive shall submit four quarterly progress  
1407 reports and an one annual summary report for the programs supported with the sales tax  
1408 revenue to the council. The quarterly reports shall include at a minimum:

- 1409 a. performance measurement statistics;
- 1410 b. program utilization statistics;
- 1411 c. request for proposal and expenditure status updates;
- 1412 d. progress reports on evaluation implementation;
- 1413 e. geographic distribution of the sales tax expenditures across the county,  
1414 including collection of residential ZIP code data for individuals served by the programs  
1415 and strategies; and
- 1416 f. updated financial plan.

1417 2.a. The quarterly reports to the council are due to the council March 1, June 1,  
1418 September 1 and December 1 for council review for years one and two and thereafter,  
1419 every six months.

1420 b.(1) The annual report to the council shall be submitted to the council by  
1421 April 1, for council review and acceptance by motion. The annual report shall also  
1422 include:

- 1423 (a) a summary of quarterly report data;
- 1424 (b) updated performance measure targets for the following year of the  
1425 programs;

1426 (c) recommendations on program and/or process changes to the funded  
1427 programs based on the measurement and evaluation data;  
1428 (d) recommended revisions to the evaluation plan and processes; and  
1429 (e) recommended performance measures and performance measurement  
1430 targets for each mental illness and drug dependency strategy, as well as any new  
1431 strategies that are established. New or revised performance measures and performance  
1432 measurement targets for the strategies shall be identified and included in the April 1,  
1433 2009, annual report and in each annual report thereafter.

1434 3. Twelve copies of the quarterly reports and the annual report to the council  
1435 shall be filed with the clerk of the council, for distribution to all councilmembers and to  
1436 the lead staff the law, justice and human services committee or its successor.

1437 E. Concurrent with the executive's 2009 budget proposal, and for each  
1438 subsequent year that the tax exists, the executive shall submit a report on program  
1439 expenditures and revenue as part of the annual budget review process. The information  
1440 submitted with the executive's budget shall include an annual updated financial plan and  
1441 a detailed spending plan for the tax funding, as well as revenue information. The  
1442 elements of an annual spending plan, at a minimum, shall include:

- 1443 1. A detailed list of funded activities along with a budget and revenue for each  
1444 activity;
- 1445 2. A reasonable estimate of cost per unit of service of activities;
- 1446 3. The anticipated number of service units to be provided for each activity or  
1447 item;
- 1448 4. How many individuals are estimated to be served in each activity;

1449           5. Whether the activity is to be completed by the county or by a contracted  
1450 provider; and

1451           6. Full time equivalent or term-limited temporary employee impact if service is  
1452 provided by the county.

1453           SECTION 24. Ordinance 11992, Section 2, as amended, and K.C.C. 12.16.010  
1454 are each hereby amended to read as follows:

1455           The definitions in this section apply throughout this chapter unless the context  
1456 clearly requires otherwise.

1457           A. "Administrator" means the ~~((manager of the office of strategic planning and~~  
1458 ~~performance management, business relations and economic development section))~~  
1459 director of the finance and business operations division in the department of executive  
1460 services.

1461           B. "Contract awarding authority" means any person with the power to enter into a  
1462 contractual arrangement binding the county and also means the particular office, agency  
1463 or division on whose behalf the contract is executed. In addition, "contract awarding  
1464 authority" includes, but is not limited to, the county executive, heads of county  
1465 departments or offices and as delegated, division directors.

1466           C. "Contractor" means any person, firm, business, organization, company,  
1467 partnership, corporation or other legal entity, excluding real property lessors and lessees  
1468 and government agencies, contracting to do business with the county including, but not  
1469 limited to, public work contractors, consultant contractors, providers of professional  
1470 services, service agencies, vendors, and suppliers selling or furnishing materials,  
1471 equipment or goods or services.

1472 D. "Disability" means the presence of a sensory, mental or physical impairment  
1473 that is medically cognizable or diagnosable; or exists as a record or history; or is  
1474 perceived to exist whether or not it exists in fact. A disability exists whether it is  
1475 temporary or permanent, common or uncommon, mitigated or unmitigated, or whether or  
1476 not it limits the ability to work generally or work at a particular job or whether or not it  
1477 limits any other activity within the scope of this chapter.

1478 E. "Disability access laws" means all laws requiring that county services,  
1479 programs and activities be accessible by people with disabilities including Title II of the  
1480 Americans with Disabilities Act, Title II of the Telecommunications Act of 1934, as  
1481 amended, and Section 504 of the Rehabilitation Act of 1973, as amended.

1482 F. (~~"Discrimination" means differential treatment of or pursuit of policies or~~  
1483 ~~practices that have a disproportionate impact upon persons due to their sex, race, color,~~  
1484 ~~marital status, national origin, religious affiliation, disability, sexual orientation, gender~~  
1485 ~~identity or expression or age except by minimum age and retirement provisions, unless~~  
1486 ~~based upon a bona fide occupational qualification.~~

1487 G.) "Discriminate" means an action, other than an action taken in accordance  
1488 with lawful equal employment opportunity efforts, or failure to act, whether by itself or  
1489 as part of a practice, the effect of which is to adversely affect or differentiate between or  
1490 among individuals or groups of individuals, by reasons of sex, race, color, marital status,  
1491 national origin, religious affiliation, disability, sexual orientation, gender identity or  
1492 expression or age except by minimum age and retirement provisions, unless based upon a  
1493 bona fide occupational qualification.

1494           G. "Discrimination" means differential treatment of or pursuit of policies or  
1495 practices that have a disproportionate impact upon persons due to their sex, race, color,  
1496 marital status, national origin, religious affiliation, disability, sexual orientation, gender  
1497 identity or expression or age except by minimum age and retirement provisions, unless  
1498 based upon a bona fide occupational qualification.

1499           H. "Employment" means any and all terms and conditions and policies and  
1500 practices of employment including, but not limited to, hiring, firing, upgrading,  
1501 demotion, recruiting, transfer, lay-off, termination, pay rates and advertisement, hours  
1502 and conditions of work.

1503           I. "Equal employment opportunity" means the availability of employment and  
1504 advancement of all people based on merit, capability, and potential, and without regard to  
1505 an individual's sex, race, color, marital status, national origin, religious affiliation,  
1506 disability, sexual orientation, gender identity or expression or age except by minimum  
1507 age and retirement provisions, unless based upon a bona fide occupational qualification.

1508 "Equal employment opportunity" includes the following components: recruitment,  
1509 application processing, hiring, job placement, compensation, promotion, transfer,  
1510 termination and work assignment.

1511           J. "Equal employment opportunity efforts" means active efforts to ensure equal  
1512 opportunity in employment that is free from all forms of discrimination.

1513           K. "Equal opportunity" means a system of practices under which individuals are  
1514 not excluded from any opportunity or benefits because of their sex, race, color, marital  
1515 status, national origin, religious affiliation, disability, sexual orientation, gender identity

1516 or expression or age except by minimum age and retirement provisions, unless based  
1517 upon a bona fide occupational qualification.

1518 L. "Minority" or "Minorities" means a person who is a citizen of the United  
1519 States and who is a member of one or more of the following historically disadvantaged  
1520 racial groups:

1521 1. Black or African American: Having origins in any of the Black racial groups  
1522 of Africa;

1523 2. Hispanic: Mexican, Puerto Rican, Cuban, Central American, South American  
1524 or of other Spanish or Portuguese culture or origin (~~([, regardless of race])~~), regardless of  
1525 race;

1526 3. Asian American: Having origins in any of the original peoples of the Far  
1527 East, Southeast Asia, the Indian subcontinent or the Pacific Islands; or

1528 4. American Indian or Alaskan Native: Having origins in any of the original  
1529 peoples of North America.

1530 M. "Permanent workforce" means those persons employed by a bidder, proposer  
1531 or contractor for at least six continuous months immediately prior to the bid or proposal  
1532 opening or the award of a contract by the county, and who are currently employed by the  
1533 bidder, proposer or contractor.

1534 N. "Reasonable accommodation" means steps taken to modify facilities used by  
1535 employees or to modify a particular job component which enables an otherwise qualified  
1536 person with a disability to perform the essential functions of the job.

1537 O. "Sexual orientation" means male or female heterosexuality, bisexuality, or  
1538 homosexuality, and includes a person's attitudes, preferences, beliefs and practices  
1539 pertaining to sex.

1540 P. "Underrepresentation" means presence in a contractor's work force of  
1541 minorities, women, and persons with disabilities in a particular job category in  
1542 proportionate numbers less than their representation in the county's labor market area.

1543 SECTION 25. Ordinance 8867, Section 1, as amended, and K.C.C. 26.12.010 are  
1544 each hereby amended to read as follows:

1545 A process is hereby established for the annual allocation of the conservation  
1546 futures tax levy funds, to acquire open space lands, including green spaces, greenbelts,  
1547 wildlife habitat and trail rights-of-way proposed for preservation for public use by either  
1548 the county or the cities within the county. King County, cities within the county, citizen  
1549 groups and citizens may make application for funds in this allocation process.

1550 A. The county executive shall determine a date, no later than April 1, as a  
1551 deadline for submission of applications for use of conservation futures tax levy funds. At  
1552 least one month before the application submission deadline date, the executive shall  
1553 provide all cities within the county notice of the opportunity to apply to the county for a  
1554 share of the annual allocation of the conservation futures tax levy funds available for that  
1555 year. Notice also shall be provided in the official county newspaper.

1556 B. No later than March 1, the county council may adopt a motion that provides  
1557 direction to the citizen oversight committee on priorities for evaluating the applications  
1558 within the open space criteria identified in K.C.C. 27.02.025.

1559 C.1. By July 15, the citizen oversight committee shall make project  
1560 recommendations and recommend funding allocations for each project to the executive,  
1561 including:

- 1562 a. a description of each project including project location and acreage;
- 1563 b. a report on how each project meets the county open space selection criteria,  
1564 contained in K.C.C. 26.12.025; and
- 1565 c. the amount of funding requested in each project application; and
- 1566 d. any additional relevant criteria of the jurisdiction in which the potential  
1567 acquisition is located.

1568 2. The committee's recommendations are solely advisory and the executive  
1569 and/or the council may adopt, alter, add to or decline to adopt all or part of the  
1570 committee's recommendations in the budget process.

1571 D. The executive's project and funding recommendation shall be included in the  
1572 annual proposed appropriation ordinance for the ensuing budget year.

1573 E.1. Except as otherwise provided in subsection E.2. and 3. of this section, any  
1574 application funded by this process shall be sponsored and forwarded by the jurisdiction in  
1575 which the project is located. The jurisdiction shall commit to providing a matching  
1576 contribution no less than the amount of conservation futures tax levy funds appropriated  
1577 for the project before conservation futures tax levy funds are reimbursed to that  
1578 jurisdiction. This contribution may consist of cash, land trades with a valuation verified  
1579 by an appraisal by a Member of the Appraisal Institute (MAI) certified appraiser or the  
1580 cash value, excluding King County conservation futures contributions, of other open

1581 spaces acquired within the previous two years that is either directly adjacent to the project  
1582 or the county concludes to be directly linked to the property under application.

1583           2. A jurisdiction may make an application in partnership with one or more  
1584 jurisdictions if the proposed project lies wholly within the boundaries of those  
1585 jurisdictions, or if another reason for such a partnership is articulated within the  
1586 application, such as a trail connection, a community separator or coordinated salmon  
1587 habitat preservation. In such a partnership application, the relationship, roles and  
1588 responsibilities for acquisition, ownership, matching contribution obligations and future  
1589 maintenance must be described. If a partnership application is funded by this process, the  
1590 jurisdictions shall be required to enter into an interlocal agreement with the county  
1591 formalizing the relationship, roles and responsibilities for acquisition, ownership,  
1592 matching contribution obligations and future maintenance.

1593           3. For an application by a citizen or citizen group for a project in the city of  
1594 Seattle, the citizen or citizen group shall commit to providing a matching contribution no  
1595 less than the amount of conservation futures tax levy funds appropriated for the project.  
1596 This contribution may consist of cash, in-kind voluntary contributions or land donations  
1597 with a valuation verified by an appraisal by a Member of the Appraisal Institute (MAI)  
1598 certified appraiser or the cash value, excluding King County conservation futures  
1599 contributions, of other open spaces acquired within the previous two years that is either  
1600 directly adjacent to the project or the county concludes to be directly linked to the  
1601 property under application. For a project based on an application by a citizen or citizen  
1602 group, the funds shall be reimbursed to the jurisdiction in which the project is located. If  
1603 a citizen or citizen group's application is funded by this process, the jurisdiction in which

1604 the project is located shall be required to enter into an interlocal agreement with the  
1605 county formalizing the relationship, roles and responsibilities for acquisition, ownership,  
1606 matching contribution obligations and future maintenance.

1607 F. Conservation futures tax levy funds shall be deposited in the conservation  
1608 futures fund for the purpose of administering, disbursing and accounting for conservation  
1609 futures tax levy funds authorized by King County. Conservation futures tax levy funds  
1610 shall be disbursed to projects previously approved by King County upon receipt and  
1611 verification by King County of properly completed requests for payment of the funds.  
1612 The office of ~~((management))~~ performance, strategy and budget shall prescribe the form  
1613 for the requests. The disbursement requests shall be made only for capital project  
1614 expenditures that include all costs of acquiring real property, including interests in real  
1615 property, and the following costs, though it shall not include the cost of preparing  
1616 applications for conservation futures moneys: cost of related relocation of eligible  
1617 occupants; cost of appraisal; cost of appraisal review; cost of title insurance; closing  
1618 costs; pro rata real estate taxes; recording fees; compensating tax; hazardous waste  
1619 substances reports; directly related staff costs; and related legal and administrative costs.  
1620 The city shall transmit payment to its payees for current capital project costs within five  
1621 days of the receipt by the city of its requested conservation futures tax levy funds. The  
1622 city shall provide a list of authorized individuals to certify requests to King County. The  
1623 city is responsible for the accuracy of the payment requests and the propriety and  
1624 timeliness of its disbursements following receipt of conservation futures tax levy funds.  
1625 Conservation futures tax levy funds may not be used to acquire any property or interest  
1626 therein through the exercise of the power of eminent domain.

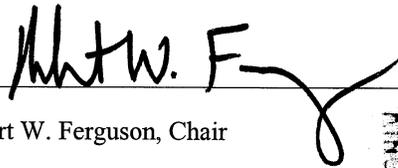
1627           G. Projects carried out by a governmental agency in whole or part with  
1628 conservation futures tax levy funds shall not be transferred or conveyed except by  
1629 interlocal agreement providing that the land or interest in land shall be continued to be  
1630 used for the purposes of K.C.C. 26.12.005 through 26.12.025 and in strict conformance  
1631 with the uses authorized under RCW 84.34.230. Also, the land or interest in land shall  
1632 not be converted to a different use unless other equivalent lands within the geographic  
1633 jurisdiction of the governmental agency are received in exchange for the lands or interest  
1634 in lands. This section does not prevent the grant of easements or franchises or the

1635 making of joint use agreements or other operations compatible with the use of a project  
1636 as provided for in this section and authorized under RCW 84.34.230.  
1637

Ordinance 16960 was introduced on 10/4/2010 and passed by the Metropolitan King County Council on 11/15/2010, by the following vote:

Yes: 9 - Ms. Drago, Mr. Phillips, Mr. von Reichbauer, Mr. Gossett,  
Ms. Hague, Ms. Patterson, Ms. Lambert, Mr. Ferguson and Mr. Dunn  
No: 0  
Excused: 0

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

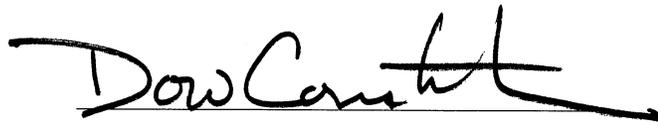
  
Robert W. Ferguson, Chair

ATTEST:

  
Anne Noris, Clerk of the Council

RECEIVED  
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CLERK  
KING COUNTY COUNCIL

APPROVED this 22 day of NOVEMBER, 2010.

  
Dow Constantine, County Executive

Attachments: None