



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

December 6, 2005

Ordinance 15340

Proposed No. 2005-0396.2

Sponsors Phillips

1 AN ORDINANCE relating to council rules and order of
2 business; and amending Ordinance 11683, Section 1, as
3 amended, and K.C.C. 1.24.005, Ordinance 11683, Section 2,
4 as amended, and K.C.C. 1.24.015, Ordinance 11683, Section
5 4, as amended, and K.C.C. 1.24.035, Ordinance 11683,
6 Section 5, as amended, and K.C.C. 1.24.045, Ordinance
7 11683, Section 6, as amended, and K.C.C. 1.24.055,
8 Ordinance 11683, Section 7, as amended, and K.C.C.
9 1.24.065, Ordinance 11683, Section 8, as amended, and
10 K.C.C. 1.24.075, Ordinance 11683, Section 9, as amended,
11 and K.C.C. 1.24.085, Ordinance 11683, Section 10, as
12 amended, and K.C.C. 1.24.095, Ordinance 11683, Section
13 11, as amended, and K.C.C. 1.24.105, Ordinance 11583,
14 Section 12, as amended, and K.C.C. 1.24.115, Ordinance
15 11683, Section 13, as amended, and K.C.C. 1.24.125,
16 Ordinance 11683, Section 14, as amended, and K.C.C.
17 1.24.135, Ordinance 11683, Section 16, as amended, and

18 K.C.C. 1.24.155, Ordinance 11683, Section 20, as amended,
19 and K.C.C. 1.24.195, Ordinance 11683, Section 21, as
20 amended, and K.C.C. 1.24.205, Ordinance 11683, Section
21 23, as amended, and K.C.C. 1.24.225, Ordinance 11683,
22 Section 24, as amended, and K.C.C. 1.24.235, Ordinance
23 11683, Section 27, as amended, and K.C.C. 1.24.265 and
24 Ordinance 11683, Section 31, as amended, and K.C.C.
25 1.24.305.

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28 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

29 SECTION 1. Ordinance 11683, Section 1, as amended, and K.C.C. 1.24.005 are
30 each hereby amended to read as follows:

31 **Rule 1: Definitions.** The definitions in this rule apply throughout this chapter
32 unless the context clearly requires otherwise.

33 A. "Administrative committee" means a committee, other than a special or
34 standing committee, established in the organization motion to act and make
35 recommendations to the council on matters assigned to the committee.

36 B. "Committee" means a standing ~~((or))~~, special or administrative committee of the
37 council as so designated by rule, motion or appointment by the chair of the council.

38 ~~((B.))~~ C. "Legislation" means a "motion" or "ordinance" as those terms are used in
39 Section 230 and 240 of the King County Charter.

40 ~~((C.))~~ D. "Regional committee" means a regional committee established under
41 Section 270 of the King County Charter.

42 ~~((D.))~~ E. "Special committee" means a committee that goes out of existence as
43 soon as it has completed a specified task.

44 ~~((E.))~~ F. "Standing committee" means a committee, excluding regional committees,
45 composed exclusively of councilmembers created by the council and given the task of
46 reviewing legislation.

47 SECTION 2. Ordinance 11683, Section 2, as amended, and K.C.C. 1.24.015 are
48 each hereby amended to read as follows:

49 **Rule 2: Powers and duties of the chair.** The chair of the council has the
50 following powers and duties:

51 A. The chair shall:

52 1. Call the council to order at the hour appointed for meeting and, if a quorum is
53 present, shall cause the minutes of the previous meeting to be approved;

54 2. Proceed with the order of business; and

55 3. Adjourn the council upon a motion to adjourn approved by a majority of
56 members present;

57 B. The chair shall preserve order and decorum and in the interest of efficiency may
58 impose time and subject matter limits for testimony and comment given by the public and
59 members of the council;

60 C. The chair shall promote efficient operation of the council, which shall include
61 setting the agenda and expediting parliamentary debate or, if there is no objection from any
62 other member, expediting the passage of routine motions. The chair's act of adding to,

63 removing from or taking out of order an item on a distributed and posted agenda may be
64 appealed to the full body by any two members under Rule 5_C, K.C.C. 1.24.045_C. The
65 chair shall discourage activities that are dilatory or disruptive. The chair shall endeavor to
66 facilitate the will of the majority of members present at all times;

67 D. ~~((The chair may speak to points of order, inquiry or information in preference to
68 other members. The chair shall decide all questions of order subject to an appeal to the
69 council by a member, on which appeal a member may not speak more than once without
70 leave of the council;~~

71 E.)) The chair may speak to points of order, inquiry or information in preference to
72 other members. Upon a ruling of the chair on a point of order, the chair shall allow any
73 ~~((three))~~ two members to immediately request that the decision be placed before the body.
74 If a majority of members present agree to the ruling of the chair, the business of the council
75 must proceed without further debate. If a majority of the members present do not support
76 the ruling of the chair, the chair shall immediately allow a procedural motion to dispense
77 with the issue in question, proceeding until a decision of the council is secured and the
78 business of the council is allowed to proceed;

79 ~~((F.))~~ E. The chair shall refer legislation to committees unless there is an objection
80 to a referral. If there is an objection by a member, the chair's referral will stand unless
81 ~~((must be made in accordance with the decision of))~~ a majority of the members present vote
82 to support the objection. If the objection is sustained, the chair shall refer the legislation to
83 another committee, unless there is an objection to the referral.

84 F. Any motion that proposes to censure a councilmember for violating the council's
85 antiharassment policy shall be referred to the employment committee.

86 G. The chair shall introduce all legislation relating to land use appeals, road
87 vacations, plat applications, current use assessments and other similar land use decisions.
88 If recommended by action of the employment committee, the chair shall introduce any
89 motion that proposes to censure a councilmember for violating the council's antiharassment
90 policy, unless the chair is the subject of the motion;

91 ~~((G.))~~ H. The chair shall provide copies to all councilmembers of all official
92 communications and requests for council action addressed to the chair from the executive,
93 the sheriff, the assessor, the presiding judge of the district or superior court or the
94 prosecuting attorney; and

95 ~~((H.))~~ I. The chair shall preside over the committee-of-the-whole.

96 SECTION 3. Ordinance 11683, Section 4, as amended, and K.C.C. 1.24.035 are
97 each hereby amended to read as follows:

98 **Rule 4: Meetings.**

99 A.1. The time of regular meetings of the council is one-thirty p.m. on Monday of
100 each week, or Tuesday if Monday is a state or county holiday, unless otherwise ordered by
101 the chair or a majority of the council.

102 2. All ~~((sessions))~~ meetings of the King County council, except as otherwise
103 ordered by the chair or a majority of the council and except meetings of the committees,
104 must be held at the county seat.

105 B. The time for regular committee meetings must be set by the chair of the council
106 or by motion. The committee chair shall set the place of committee meetings.

107 C. ~~((The proceedings of all council and committee meetings must be taken by tape~~
108 ~~recorder. The tapes of the meetings must be retained in the office of the clerk of the~~

109 ~~council for five years, after which the tapes must be transferred to the division of records~~
110 ~~and elections, which shall retain the tapes.~~

111 ~~D.))~~ Council and committee meetings must be held in accordance with the Open
112 Public Meetings Act of 1971, chapter 42.30 RCW.

113 D. A meeting may be continued, in accordance with the Open Public Meetings Act
114 of 1971, chapter 42.30 RCW, to another date and does not conclude until adjourned in
115 accordance with these rules.

116 E.1. An executive session may be held during a council or committee meeting if
117 one of the specific grounds under chapter 42.30 RCW for an executive session exists.

118 ~~((The grounds include:~~

119 ~~a. consideration of the selection of a site or the acquisition of real estate when~~
120 ~~public knowledge of the consideration would cause a likelihood of increased price;~~

121 ~~b. receipt and evaluation of complaints and charges against a public officer or~~
122 ~~employee, or review of the performance of a public employee;~~

123 ~~c. evaluation of the qualifications of an applicant for public employment, or of a~~
124 ~~candidate for appointment to elective office; and~~

125 ~~d. Discussion with legal counsel regarding litigation or potential litigation when~~
126 ~~public knowledge of the discussion is likely to result in an adverse legal or financial~~
127 ~~consequence to the agency.))~~

128 2. Before convening in executive session, the chair of the council or committee
129 shall publicly announce the purpose for excluding the public from the meeting place and
130 the time when the executive session will be concluded. The executive session may be
131 extended to a stated later time by announcement of the chair.

132 3. Only members of the council or committee, special invitees and those
133 employees or staff members the council or committee determines to be necessary are
134 allowed to remain in the room. Persons attending an executive session shall maintain the
135 confidentiality of the proceedings.

136 SECTION 4. Ordinance 11683, Section 5, as amended, and K.C.C. 1.24.045 are
137 each hereby amended to read as follows:

138 **Rule 5: Agenda.**

139 A. Council business must be disposed of in the following order, or in an order the
140 chair deems appropriate, subject to appeal as provided in Rule 5₂C, K.C.C. 1.24.045₂C:

141 1. Roll call;

142 2. Flag salute and Pledge of Allegiance, the leading of which must be offered by a
143 member of the council and which must rotate among all members of the council;

144 3. Approval of minutes;

145 4. Special items;

146 5. Reports from members serving on special and outside committees;

147 ~~((5.))~~ 6. Plat tracings;

148 ~~((6. Special items;))~~

149 7. Hearings and second reading of ordinances from standing committees and
150 regional committees;

151 8. ~~((Introduction))~~ First reading of and action on emergency ordinances without
152 referral to committee;

153 9. Motions, from standing committees and regional committees, for council
154 action;

- 155 10. ~~((Introduction))~~ First reading of and action on motions without referral to
156 committee;
- 157 11. Consent agenda on reappointments to boards and commissions;
- 158 12. Consent agenda on reports and recommended actions from employment
159 committee;
- 160 13. Other reports and recommended actions from the employment committee;
- 161 14. Consent agenda on hearing examiner recommendations;
- 162 15. ~~((Introduction))~~ First reading and referral of ordinances ~~((for first reading and~~
163 ~~referrals))~~;
- 164 16. ~~((Introduction))~~ First reading and referral of motions ~~((and referrals))~~;
- 165 17. Extra items;
- 166 18. Messages from the county executive and other county officials, the judiciary,
167 the regional committees and other agencies;
- 168 19. Other business; and
- 169 20. Adjournment.
- 170 B. Legislation or other items for placement on the council meeting agenda must be
171 submitted to the clerk of the council by 10:00 a.m. Thursday of the week before the next
172 scheduled meeting, except that:
- 173 1. If directed by the chair, the clerk may place an item on the council agenda with
174 a note that the item is contingent on being voted out of committee before the council
175 meeting;

176 2. Legislation or other items for referral to committee may be added at
177 committee-of-the-whole or regularly scheduled council meetings at the discretion of the
178 chair of the council; and

179 3. Legislation or other items needing action by the full council may be added at
180 the discretion of the chair of the council at committee-of-the whole or regularly scheduled
181 council meetings. The chair shall apply the following criteria for the additions:

182 a. the legislation is particularly time-sensitive and delay in action either:

183 (1) might impair the effectiveness of the county's responses to emergencies
184 such as natural or human-made disasters, or other circumstances seriously affecting the
185 public health, safety or welfare or the support of county government and its existing public
186 institutions; or

187 (2) might impair timely performance under deadlines of a statute, ordinance,
188 contract, interlocal agreement, real property instrument or other provision requiring
189 immediate action;

190 b. legislation should be delivered to the chair and the clerk before the beginning
191 of the committee-of-the-whole meeting. An original and twenty copies should be provided
192 to the clerk, together with an introduction slip from the sponsor; and

193 c. the sponsor should provide a brief written description to the chair of the
194 reason for the need to expedite the legislation without regular committee review.

195 C. The chair shall notify the members present of proposed changes to the agenda.

196 If two members object to a change, a majority of the members present shall decide whether
197 to change the agenda.

198 SECTION 5. Ordinance 11683, Section 6, as amended, and K.C.C. 1.24.055 are
199 each hereby amended to read as follows:

200 **Rule 6: Standing committees.** The standing committees shall operate as follows:

201 A. A majority of a committee constitutes a quorum except for a committee with an
202 even number of members, in which case one half of the committee constitutes a quorum. A
203 committee is considered to have a quorum present unless the question is raised by a
204 member of the committee. If a member objects to proceeding because of the lack of a
205 quorum, the committee may not conduct official business, except to conduct a hearing.
206 The appointment or use of alternate members is not allowed for a standing committee.

207 B. During its consideration of a vote on legislation, the deliberations of a
208 committee must be open to the public.

209 C. A vote to report legislation out of committee must be taken by the "ayes" and
210 "nos," with the committee clerk recording the names of the members voting for and against,
211 as well as the names of the members absent. On any matter, including but not limited to an
212 amendment, a vote must be taken by oral roll call if requested by a member of the
213 committee. A standing committee may not vote by secret ballot on an issue. Except for a
214 regional committee, legislation may be reported out of committee by less than a quorum of
215 the committee, subject to signature by a majority of the members of the committee, unless a
216 member present requests a vote on the recommendation by a quorum of the committee. If
217 a member so requests, the legislation may not be reported out of the committee at that
218 meeting without an affirmative vote by a majority of the quorum of the committee. The
219 committee's recommendation on ((L)) legislation reported out of committee subject to
220 signature by a majority of the members of the committee remains in committee without a

221 committee recommendation unless the recommendation slip is signed by a majority of the
222 committee and delivered to the clerk by the close of the second business day after the
223 committee action. A vote in a committee must be recorded and the vote must be preserved
224 as prescribed by the clerk of the council.

225 D. With the exception of legislation referred to committee-of-the-whole, legislation
226 reported to the council from a standing committee must have a majority recommendation
227 report, which must be prepared upon a printed standing committee report form and must be
228 signed by a majority of the committee with one of the following recommendations:

- 229 1. Do pass;
- 230 2. Do pass -- consent;
- 231 3. Do pass substitute;
- 232 4. Do pass substitute -- consent;
- 233 5. Do not pass;
- 234 6. Postpone indefinitely;
- 235 7. Pass out of committee with no recommendation; or
- 236 8. Refer to another committee.

237 E. The rules and procedures contained in this chapter must be observed, when
238 applicable, in all proceedings of a standing or special committee of the council.

239 F. The chair of the committee shall set the agenda for the committee, including
240 whether and when to include on a specific agenda for action proposed legislation referred
241 to the committee by the council chair. A change to the last distributed and posted agenda
242 made at a meeting must be announced by the chair and is subject to appeal to the full

243 committee present by any two members of the committee. A majority of the members
244 present shall decide an appeal under this subsection.

245 G. Notice of a special meeting must be made in compliance with the Open Public
246 Meetings Act of 1971, chapter 42.30 RCW. The committee chair may call up to six special
247 meetings per calendar year. An additional special meeting may be called only upon the
248 request of the chair and the written consent of either the vice-chair of the committee or the
249 chair of the council before the meeting. A special meeting may be called only when:

- 250 1. There is time-sensitive legislation or information that cannot be presented and
251 considered in the ordinary committee meeting schedule;
- 252 2. A joint meeting of two or more committees is necessary to consider a matter; or
- 253 3. An unusual and extreme workload of a committee does not allow its full
254 consideration during the ordinary committee meeting schedule.

255 H. A committee may not recess a meeting for longer than eight hours unless
256 consent is given consistent with Rule 6_G, K.C.C. 1.24.055_G. Such a recess constitutes a
257 special meeting solely for the purpose of counting the six discretionary special meetings
258 provided for in this rule. If recess is until the next day but less than twenty-four hours, then
259 the maximum possible notice must be given. If recess is for greater than twenty-four hours,
260 then at least twenty-four hours' notice must be given.

261 SECTION 6. Ordinance 11683, Section 7, as amended, and K.C.C. 1.24.065 are
262 each hereby amended to read as follows:

263 **Rule 7: Regional committees.**

264 A. Establishment. Three regional, standing committees are established as
265 provided under the King County Charter to develop, recommend and review regional

266 policies and plans for consideration by the council: the regional transit committee, the
267 regional water quality committee and the regional policies committee.

268 B. Membership.

269 1. Composition of committees.

270 a. The regional policies committee and regional transit committee are to each
271 have twelve voting members. Six members of each committee, including the chair of each,
272 must be county councilmembers appointed by the chair of the council and must include
273 councilmembers from districts with unincorporated residents. The chair of the county
274 council shall also appoint the chair and vice-chair of each committee. The remaining
275 members of each committee must be local elected city officials appointed from and in
276 proportion to the relative populations of the city of Seattle and the other cities and towns in
277 the county. Cities and towns other than the city of Seattle may appoint two persons for
278 each of their allocated memberships in each committee, each person with one-half vote.

279 b. The regional water quality committee is to have twelve voting members. Six
280 members of the committee, including the chair, must be county councilmembers appointed
281 by the chair of the council, and must include councilmembers from districts with
282 unincorporated residents. The chair of the county council shall also appoint the chair and
283 vice-chair of the committee. The remaining members of the committee must be local
284 elected city officials appointed from and in proportion to the relative populations of the city
285 of Seattle and the other cities and towns in the county, and two members from special
286 purpose districts providing sewer service in King County. Cities and towns other than the
287 city of Seattle may appoint two persons for each of their allocated memberships, each
288 person with one-half vote.

289 2. Alternating memberships. Each appointing authority may alternate members in
290 accordance with the procedures established by the authority. The appointments must be
291 announced at the beginning of each regional committee meeting to the committee chair or
292 vice-chair and committee secretary by a person authorized by the appointing authority.
293 Each appointing authority shall identify those members to receive mailings and notices of
294 meetings.

295 C. Quorum, notice and voting. Members representing six and one-half votes
296 constitute a quorum of a regional committee. In the absence of a quorum, the committee
297 may perform all committee functions except for voting on legislation. Notice of all regular
298 and special meetings must be provided as specified in the Open Public Meetings Act of
299 1971, chapter 42.30 RCW, and notice must be given to members of the committees,
300 including members who at any time during the calendar year have served on the committee
301 or have been designated by their appointing authority to receive notice. All
302 recommendations of a regional committee must be approved by a majority of the members
303 present and voting and must consist of at least three and one-half affirmative votes. All
304 recommendations must be signed only by members who were present and voting on the
305 matter and be made on a committee report form supplied by the council. There may not be
306 voting by proxy.

307 D.1.a. Referral to the regional transit committee. The chair of the council shall
308 refer to the regional transit committee countywide policies and plans related to the transit
309 services formerly provided by the municipality of metropolitan Seattle. If a standing
310 committee of the council is considering an issue that, upon the standing committee's
311 subsequent review, the standing committee believes should be considered as a countywide

312 policy or plan related to transit, then the standing committee shall so inform the chair of the
313 council. The chair of the council may then determine whether the policy or plan is to be
314 referred to a regional committee.

315 b. Referral to the regional water quality committee. The chair of the council
316 shall refer to the regional water quality committee countywide policies and plans related to
317 the water quality services formerly provided by the municipality of metropolitan Seattle. If
318 a standing committee of the council is considering an issue that, upon the standing
319 committee's subsequent review, the standing committee believes should be considered as a
320 countywide policy or plan related to water quality, then the standing committee shall so
321 inform the chair of the council. The chair of the council may then determine whether the
322 policy or plan is to be referred to a regional committee.

323 2. Regional policies committee work program. The regional policies committee
324 shall establish its subject matter through a work program adopted by ordinance by the
325 council. Once the work program is adopted, all regional policies and plans related to the
326 subject matter must be referred to the committee by the council.

327 3. Provisions applicable to referrals by chair and rereferrals. Referrals by the
328 chair or rereferrals are subject to the procedures, rights and constraints of Rules 13, 17
329 and 26, K.C.C. 1.24.125, 1.24.165 and 1.24.255.

330 4. Proposals and recommendations. If a regional committee develops a proposed
331 countywide policy or plan, or amendment or repeal of a policy or plan, and adopts a
332 recommendation with respect to the policy, plan, amendment or repeal, a county
333 councilmember may introduce the appropriate legislation to adopt the recommended policy
334 or plan.

335 E. Time for review -- committees. A regional committee shall review legislation
336 referred to it within one hundred twenty days of the legislation's referral or such other time
337 as is jointly established by the council and the committee, which shall be confirmed in the
338 form of a motion adopted by the council. However, the committee may request, and the
339 county council may grant by motion, additional time for review. If the committee fails to
340 act upon the proposed policy or plan within the established time limit, the county council
341 may adopt the proposed policy or plan upon eight affirmative votes.

342 F. Time for review – council. The council shall amend, adopt or defeat the
343 legislation referred to a regional committee within ninety days after receipt of an initial
344 regional committee recommendation. However, upon receipt of the council chair's written
345 request for an extension of the time limit, the committee may approve the request in writing
346 by a majority vote at a special meeting or the next regular meeting of the committee.

347 G. Adoption.

348 1. A proposed policy or plan recommended by a regional committee may be
349 adopted, without amendment, by the county council by ~~((seven))~~ five affirmative votes.

350 2. A proposed policy or plan that differs from the policy or plan recommended by
351 a regional committee may be adopted by the county council by ~~((eight))~~ six affirmative
352 votes after the regional committee has had the opportunity to review all county council
353 amendments.

354 H. Amendments and rereferral.

355 1. If the county council votes before the final passage to amend a proposed policy
356 or plan that has been reviewed or recommended by a regional committee, the proposed

357 policy or plan, as amended, must be referred to the appropriate regional committee for
358 further review and recommendation.

359 2. The timeline for the committee's review after rereferral may not be greater than
360 sixty days. However, the committee may request, and the county council may grant by
361 motion, additional time for review. The committee may concur in, dissent from or
362 recommend additional amendments to the policy or plan.

363 3. The council shall amend, adopt or defeat the legislation within sixty days after
364 receipt of a regional committee recommendation following rereferral by the council.

365 I. Regional committee consideration of other regional issues. The chair of the
366 council may request that one or more regional committees examine and comment upon
367 other pending issues that are not countywide policies or plans but would benefit from
368 interjurisdictional discussion. The issues may include, but are not limited to, operational,
369 organizational or implementation measures for countywide plans and policies. This type of
370 regional committee analysis and comment is not subject to the mandatory procedural
371 requirements of Section 270.30 of the King County Charter and the county council may
372 need to act on such issues before comment from the regional committee.

373 J. The regional committee is governed by the King County Charter, the King
374 County Code and, except to the extent expressly provided otherwise, the rules and
375 procedures established for standing and special committees in this chapter.

376 K. Role of regional committees.

377 1. A regional committee shall focus on planning and policy setting in program
378 areas where it has been determined that regional service or facility planning is required and
379 in area where it is agreed the opportunity and need for the planning exist. A regional

380 committee is not responsible for routine review and recommendation on operational and
381 administrative matters such as contracts, budgets, appropriations, and fares and rates,
382 formerly performed by the council of metropolitan Seattle. A regional committee may,
383 however, deal with policies to develop fares and rates within the committee's subject matter
384 area.

385 2. The regional transit committee shall develop, review and recommend
386 countywide policies and plans related to the transportation services formerly provided by
387 the municipality of metropolitan Seattle. Plans and policies that must be assigned to the
388 committee include, but are not limited to, the long-range transit system and capital
389 improvement plans, service design, development and allocation policies, financial policies,
390 fare policies, facility siting policy and major facilities siting process, and review and
391 comment upon Regional Transit Authority plans.

392 3. The regional water quality committee shall develop, review and recommend
393 countywide policies and plans related to the water pollution control functions formerly
394 provided by the municipality of metropolitan Seattle. Plans and policies that must be
395 assigned to the committee include, but are not limited to, water quality comprehensive and
396 long-range capital improvement plans, service area and extension policies, rate policies,
397 and the facility siting policy and major facilities siting process.

398 4. The regional policies committee shall review and recommend regional policies
399 and plans, other than transit and water quality plans, that are within the subject matter area
400 for the committee. Also, the committee may develop proposed policies and plans on issues
401 of countywide significance but, unless referred to the committee by the county council, the
402 policies and plans are not subject to the procedural requirements of Section 270.30 of the

403 King County Charter. Issues that may be referred to the committee or be the subject of the
404 committee's policy development include, but are not limited to, public health, human
405 services, open space, housing, solid waste management, regional services financial policies,
406 criminal justice, jails and district court services, and regional facilities siting. In addition,
407 the regional policies committee may consider major regional governance transition and
408 consolidation issues, particularly those involving potential changes in organization and
409 responsibilities with other county, city or regional organizations.

410 L. To assist each regional committee in evaluating countywide policies and plans,
411 the committee may conduct public meetings and hearings and request briefings and other
412 information from citizens, county, state and local agencies, business entities and other
413 organizations.

414 SECTION 7. Ordinance 11683, Section 8, as amended, and K.C.C. 1.24.075 are
415 each hereby amended to read as follows:

416 **Rule 8: Indication of new and deleted matter in ordinances – copies of official**
417 **communications and request for councilmembers.**

418 A. A section of an existing ordinance may not be amended unless the new
419 ordinance sets forth the amended section at full length. Matter added to an existing
420 ordinance must be indicated by underlining the matter. Matter deleted from an existing
421 ordinance must be indicated by lining out the matter with a solid line and enclosing the
422 lined-out matter within double parentheses. An ordinance may not be presented to or acted
423 upon by the council until this rule is followed.

424 B. Entirely new sections of ordinances that are to be codified may not be
425 underlined but must be designated "NEW SECTION.".

426 ~~((C. The chair shall provide copies to all councilmembers of all official~~
427 ~~communications and requests for council action from the executive, the sheriff, the~~
428 ~~assessor, the presiding judge or the prosecuting attorney addressed to the chair.))~~

429 SECTION 8. Ordinance 11683, Section 9, as amended, and K.C.C. 1.24.085 are
430 each hereby amended to read as follows:

431 **Rule 9: Introduction and initial consideration of proposed legislation.**

432 A. Upon receipt of proposed legislation from the executive, the sheriff, the
433 assessor, the presiding judge, the prosecuting attorney or a councilmember, the clerk of the
434 council shall assign a proposed number to the legislation. The clerk may make formatting
435 and nonsubstantive revisions in form and style to proposed legislation before first reading
436 and shall indicate on the revised legislation that the legislation is revised by the clerk and
437 the date of the revision.

438 B. Upon signature of at least one member of the council and filing with the clerk of
439 the council, or upon receipt by the council of a proposed ordinance submitted as an
440 institutional initiative under Section 230.50.10 of the King County Charter, the proposed
441 legislation is introduced and must be placed on the agenda for first reading and referral.
442 Legislation may be introduced with the title only, but the legislation must be filed with the
443 clerk by first reading. The chair of the council shall refer both the title and the
444 subsequently filed legislation to committee if the legislation was introduced with the title
445 only. If the legislation is not timely filed, the legislation is to be removed from the agenda
446 and is not to be referred to committee.

447 C. A member may add his or her name to sponsorship of legislation at any time
448 before passage of the legislation by informing the clerk of the council in writing. The first

449 member listed on the first introduction slip filed for legislation may not remove his or her
450 name from sponsorship of the legislation. However, any other sponsor of legislation may
451 remove his or her own name from sponsorship of the legislation by informing the clerk of
452 the council in writing.

453 D. First reading of legislation shall consist of either:

454 1. Printing the number and title of the proposed legislation on the published
455 agenda; or

456 2. Adding the proposed legislation to the agenda under Rule 5, K.C.C.
457 1.24.045.B.2. or 3. and including this information in the council's minutes.

458 E. After the first reading, proposed legislation must be referred to an appropriate
459 committee or committees by the chair of the council, except for motions confirming
460 executive reappointments to boards or commissions, which may be referred directly to the
461 council consent agenda. Proposed legislation referred to more than one committee must be
462 considered consecutively by the committees in the order set forth on the marked published
463 agenda or as specified by the chair during the meeting and reflected in the council's
464 minutes.

465 F. Upon being reported out of committee with a recommendation signed by a
466 majority of the committee, proposed legislation must be placed upon an agenda after
467 consideration of public hearing notice requirements for appropriate action. The clerk of the
468 council may make formatting and nonsubstantive revisions in form to proposed legislation
469 after the legislation is reported out of the committee and before the legislation is placed on
470 the agenda for second reading and shall indicate on the revised legislation that the
471 legislation is revised by the clerk and the date of the revision.

472 SECTION 9. Ordinance 11683, Section 10, as amended, and K.C.C. 1.24.095 are
473 each hereby amended to read as follows:

474 **Rule 10: Public hearing and second reading.** At least seven days must elapse
475 after first reading of a proposed ordinance, other than an emergency ordinance, before the
476 council may conduct ((a)) the required public hearing on the proposed ordinance. This rule
477 may be temporarily suspended for a special purpose by a vote of two-thirds of the members
478 elected. The council must conduct a public hearing before adopting an ordinance. Public
479 testimony at the hearing must be germane to the proposed ordinance and must be made in
480 such a manner as to comply with the requirements imposed by the chair under Rule 2B,
481 K.C.C. 1.24.015.B. The chair shall liberally construe this rule as it relates to public
482 testimony.

483 SECTION 10. Ordinance 11683, Section 11, as amended, and K.C.C. 1.24.105 are
484 each hereby amended to read as follows:

485 **Rule 11: Notice – public hearing on proposed ordinance.** Notice for a public
486 hearing on a proposed ordinance must set forth the title of the proposed ordinance and the
487 date, hour and place of hearing. Notice is accomplished by posting notice outside the
488 council chambers, and by such other means required by law. Notice made under this rule
489 constitutes due notice as required in Section 230.10 of the King County Charter. If
490 required, notice must also be provided in the manner and for the time prescribed in the
491 King County Code and state law.

492 SECTION 11. Ordinance 11583, Section 12, as amended, and K.C.C. 1.24.115 are
493 each hereby amended to read as follows:

494 **Rule 12: Notice – police and sanitary regulations.**

495 A. Unless otherwise provided for by state law, an ordinance that establishes a
496 police or sanitary regulation may not be passed unless a public hearing, of which at least
497 ten days' notice has been given, has been held on the ordinance by the council. The notice
498 must be published in the official county newspaper. The notice must also be posted in
499 conformance with Rule 11, K.C.C. 1.24.105.

500 B. The notice must either:

501 1. Set out a copy of the proposed ordinance;

502 2. Summarize the content of each proposed ordinance, succinctly describing the
503 main points of each section and stating that the full text of the proposed ordinance will be
504 mailed upon request without charge. However, a penalty section of an ordinance or a
505 section containing a provision regarding taxation or containing a legal description must be
506 published in full; or

507 3. If a code is adopted by reference, set forth the full official title and a statement
508 describing the general purposes of the code.

509 SECTION 12. Ordinance 11683, Section 13, as amended, and K.C.C. 1.24.125 are
510 each hereby amended to read as follows:

511 **Rule 13: ((Recalling)) Relieving legislation from committees.** A standing
512 committee of the council may be relieved of further consideration of proposed legislation,
513 regardless of prior action by the committee, by ((seven)) five members of the council. The
514 council may then by the required majority vote make the orderly disposition of the
515 proposed legislation including, if appropriate, final passage or setting a public hearing on
516 the matter.

517 SECTION 13. Ordinance 11683, Section 14, as amended, and K.C.C. 1.24.135 are
518 each hereby amended to read as follows:

519 **Rule 14: Adoption by consent.**

520 A. ~~((A-e))~~ Consent agendas may be established by the chair of the council or a
521 committee. ~~((A-p))~~ Proposed ((ordinance)) legislation may be placed on ~~((the))~~ a consent
522 agenda ~~((if a committee or council hearing was previously held on the measure and if a~~
523 ~~council member does not object to the placement))~~ at a council meeting upon
524 recommendation by the committee that considered the legislation. If a member objects to
525 the placement of ~~((a))~~ proposed ((ordinance)) legislation on ~~((the))~~ a consent agenda, the
526 proposed ((ordinance)) legislation must be removed from the consent agenda. ~~((A~~
527 ~~proposed motion may be placed on the consent agenda upon recommendation by the~~
528 ~~committee.))~~ Proposed legislation on the consent agenda at a council meeting is not subject
529 to amendment except as recommended in the committee report. All items on ~~((the))~~ a
530 consent agenda, whether committee recommendations or final council action, may be
531 adopted in one motion by oral roll call vote.

532 B. Employment committee recommendations shall be contained in a written
533 recommendation report that shall be sent to the full council in the manner set forth in the
534 council's organizational motion. The council shall consider the recommendation reports
535 from the committee on an employment committee consent agenda. However, in the event
536 the employment committee forwards two recommendations to the council on the same
537 matter, the two recommendations shall be considered separately from the consent agenda.
538 Upon the request of any member present before the full council, any specific
539 recommendation from the employment committee shall be removed from the consent

540 agenda and considered separately by the council after adoption of the employment consent
541 agenda.

542 C. A consent agenda on hearing examiner recommendations may be established by
543 the chair of the council. A hearing examiner recommendation may be placed on the agenda
544 on hearing examiner recommendations if a hearing was previously held on the measure and
545 if a council member does not object to the placement. If a member objects to the
546 placement of a hearing examiner recommendation on the consent agenda on hearing
547 examiner recommendations, the recommendation must be removed from the consent
548 agenda on hearing examiner recommendations. All items on the consent agenda on hearing
549 examiner recommendations may be adopted in one motion by oral roll call vote.

550 D. A consent agenda on motions confirming reappointments to boards and
551 commissions may be established by the chair of the council. If a member objects to the
552 placement of a confirmation motion on the consent agenda, the motion must be removed
553 from the consent agenda and considered separately before adoption of the confirmation
554 consent agenda. Confirmation motions referred to the consent agenda may be adopted in
555 one motion by oral roll call vote.

556 SECTION 14. Ordinance 11683, Section 16, as amended, and K.C.C. 1.24.155 are
557 each hereby amended to read as follows:

558 **Rule 16: Amendments.** A member may offer amendments to proposed legislation
559 for consideration by the council or a standing committee, in accordance with the following:

560 A. The clerk of the council shall establish the proper form for an amendment.

561 Except as provided in subsection F of this rule, an amendment must:

562 1. Be in writing;

563 2. Bear the name of the member who offers it as well as the page and line number
564 of the proposed legislation to be amended; and

565 3. Be distributed to each member.

566 B. An amendment to proposed legislation may not change the scope and object of
567 the proposed legislation. An amendment must be germane and must embrace the single
568 subject contained within the proposed legislation.

569 C. ~~((Legislation or a section of legislation may not be revised or amended unless
570 the new legislation sets forth the revised legislation or the amended section at full length.~~

571 ~~D.))~~ 1. For the purposes of this subsection ~~((D,))~~ C:

572 a. "line amendment" means an amendment that either adds or deletes, or both,
573 material in a specified portion of legislation~~((;))~~. A "specified portion of legislation"
574 includes either or both the legislation's body and any substantive attachment incorporated
575 as part of the legislation; and

576 b. "striking amendment" means an amendment that deletes the entire text of
577 legislation and inserts new language.

578 2. Striking amendments should be considered before any line amendments. If a
579 striking amendment is moved, all line amendments to the striking amendment, including
580 amendments to the attachment, must be approved or rejected before the striking
581 amendment is approved or rejected.

582 3. Line amendments should be considered section by section with perfecting
583 amendments considered first.

584 (~~3. If a striking amendment is moved, all line amendments to the striking~~
585 ~~amendment must be approved or rejected before the striking amendment is approved or~~
586 ~~rejected.~~)

587 4. Only one amendment and one amendment to the amendment are permitted at a
588 time, but any number of each may be offered in succession if a question already decided is
589 not raised again.

590 5. Title amendments must be considered after the amendments to ~~((the main text~~
591 ~~of))~~ the proposed legislation.

592 E.1. Substitute legislation may only come before the council after consideration by
593 a standing committee. A member may demand a vote on the question of whether the
594 committee substitute is to be substituted for the original proposed legislation. A substitute
595 ordinance must be within the scope and object of the original proposed ordinance.

596 2. A member may offer proposed substitute legislation for a standing committee's
597 consideration, but a member may demand a vote on the question of whether the standing
598 committee is to consider the original legislation rather than the proposed substitute
599 legislation. A proposed substitute ordinance must be within the scope and object of the
600 original proposed ordinance.

601 F. In accordance with Rule 14_A, K.C.C. 1.24.135_A, proposed legislation on the
602 consent agenda is not subject to amendment except as recommended in the committee
603 report.

604 G. To promote efficiency, the council chair, or the chair of a standing committee at
605 the committee's meeting, may accept for consideration an oral amendment that is easily
606 understood.

607 SECTION 15. Ordinance 11683, Section 20, as amended, and K.C.C. 1.24.195 are
608 each hereby amended to read as follows:

609 **Rule 20: Final passage of legislation.**

610 A.1. Except as otherwise provided in this rule or state law, ~~((seven))~~ five
611 affirmative votes are required to adopt an ordinance.

612 2. ~~((Eight))~~ Six affirmative votes are required to adopt an ordinance dealing with
613 countywide policies and plans referred to a regional committee as required by the King
614 County Charter when:

- 615 a. the regional committee fails to act within the established time limit; or
- 616 b. the ordinance adopted by the council differs from the regional committee
617 recommendation.

618 3. ~~((Nine))~~ Six affirmative votes are required to:

- 619 a. enact an emergency ordinance; or
- 620 b. override a veto as provided in Rule 22, K.C.C. 1.24.215.

621 B.1. A majority vote of the members present at a council meeting is required to
622 approve a motion, except as provided in subsection B.2 of this rule.

623 2. ~~((Eight))~~ Six affirmative votes are required to adopt a motion dealing with
624 countywide policies and plans referred to a regional committee as required by the King
625 County Charter when:

- 626 a. the regional committee fails to act within the established time limit, or
- 627 b. the motion adopted by the council differs from the regional committee
628 recommendation.

629 SECTION 16. Ordinance 11683, Section 21, as amended, and K.C.C. 1.24.205 are
630 each hereby amended to read as follows:

631 **Rule 21: Reconsideration.**

632 A. 1. A motion for reconsideration on the final adoption or passage of legislation
633 must be made during the meeting at which the vote on final passage is taken. A vote on a
634 motion for reconsideration on the final adoption or passage of legislation must be taken at
635 the same meeting the vote was taken ~~((, but))~~ unless the council ~~((may))~~ votes to postpone
636 the vote for reconsideration until the next council meeting.

637 2. While the ~~((question of))~~ motion for reconsideration is pending, the legislation
638 ~~((is not))~~ shall not be considered adopted or passed. The clerk of the council may not
639 transmit an ordinance to the county executive until the question of reconsideration is
640 decided.

641 B. ~~((A motion to reconsider an amendment may only be made before the ordinance~~
642 ~~is passed.))~~ If a motion to reconsider carries, the original question is placed before the
643 council in the exact position the original question occupied before the original question was
644 voted upon.

645 C. ~~((Only a member who voted on the prevailing side may move for~~
646 ~~reconsideration.))~~ If a motion to reconsider fails, no other motion for reconsideration on
647 the same vote may be made.

648 D. ~~((A motion to reconsider may be decided only once if decided in the negative.))~~
649 Only a member who voted on the prevailing side may move for reconsideration.

650 E. ~~((If a motion to reconsider is carried, the original question is placed before the~~
651 ~~council in the exact position the original question occupied before the original question was~~

652 ~~voted upon~~)) A motion to reconsider an amendment may only be made before the
653 ordinance is passed.

654 F. Reconsideration of an action under K.C.C. chapter 20.24 is governed by K.C.C.
655 20.24.250.

656 SECTION 17. Ordinance 11683, Section 23, as amended, and K.C.C. 1.24.225 are
657 each hereby amended to read as follows:

658 **Rule 23: Lapse and reintroduction of legislation.** Proposed legislation that is
659 not (~~acted upon~~)) passed or defeated on a vote on final passage at a council meeting before
660 the end of the calendar year lapses if not introduced, reintroduced or passed or defeated on
661 a vote on final passage at a council meeting by February 1 of the next year. Legislation is
662 reintroduced by filing a reintroduction slip with the clerk of the council. Reintroduced
663 legislation keeps the same number assigned to the legislation originally.

664 SECTION 18. Ordinance 11683, Section 24, as amended, and K.C.C. 1.24.235 are
665 each hereby amended to read as follows:

666 **Rule 24: Public record of council meeting.**

667 A. The verbatim public record required by Section 220.40 of the King County
668 Charter must be kept by means of electronic recording of matters occurring at the open
669 sessions of public meetings of the county council. The proceedings of all council and
670 committee meetings must be taken by means of electronic recording. The electronic
671 recordings of the meetings must be retained in the office of the clerk of the council for five
672 years, after which the recordings must be transferred to the records, elections and licensing
673 services division, which shall retain the recordings.

674 B. The clerk of the council or of the committee shall produce minutes, in the form
675 of proceedings, of a meeting according to state law.

676 SECTION 19. Ordinance 11683, Section 27, as amended, and K.C.C. 1.24.265 are
677 each hereby amended to read as follows:

678 **Rule 27: Parliamentary rules.** The rules of parliamentary practice comprised in
679 the ((1990, 9th)) most-recent edition of the Scott, Foresman Robert's Rules of Order must
680 be used as a guide to address procedural questions to the extent consistent with the standing
681 rules in this chapter.

682 SECTION 20. Ordinance 11683, Section 31, as amended, and K.C.C. 1.24.305 are
683 each hereby amended to read as follows:

684 **Rule 31: Legal signature.** An official document issued by order of the council
685 must be signed by the chair or in his or her absence the vice-chair ((~~or acting chair~~)) as
686 provided in Rule 3, K.C.C. 1.24.025, and attested by the clerk of the council or acting clerk

687 of the council, except as otherwise provided by the King County Charter.

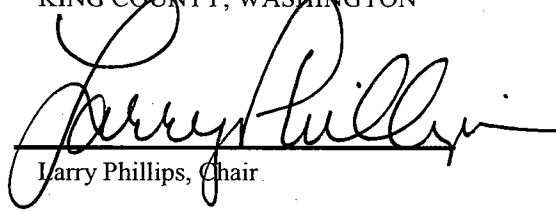
688 SECTION 21. This ordinance takes effect January 1, 2006.

689

Ordinance 15340 was introduced on 9/26/2005 and passed as amended by the Metropolitan King County Council on 12/5/2005, by the following vote:

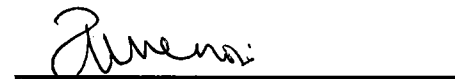
- Yes: 9 - Mr. Phillips, Ms. Lambert, Mr. Dunn, Mr. Ferguson, Mr. Hammond, Mr. Gossett, Ms. Hague, Mr. Irons and Mr. Constantine
- No: 0
- Excused: 4 - Ms. Edmonds, Mr. von Reichbauer, Mr. Pelz and Ms. Patterson

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON




Larry Phillips, Chair

ATTEST:



Anne Noris, Clerk of the Council

APPROVED this 16 day of December, 2005.



Ron Sims, County Executive

2005 DEC 16 PM 1:40
 RECEIVED
 CLERK
 KING COUNTY COUNCIL

Attachments None