King County

Memorandum

Metropolitan King County Council

TO: Councilmember Phillips
FROM: Anne Noris, Clerk of the Council
DATE: October 31, 2013
RE: Proposed Ordinance 2013-0480, amending building codes

Attached is the legislative review form (checklist) for this ordinance. The notations in ink were made by executive staff before it was transmitted and the notations in pencil were made by Bruce Ritzen. I wanted to alert you to some issues raised by the checklist:

1. The executive did not indicate that the legislation had been reviewed by the Code Reviser for technical issues, although Bruce did review a draft of the ordinance in July.

2. The transmittal letter indicates that "Implementation of this ordinance is expected to have minimal fiscal impact upon the County, as reflected in the attached fiscal note." Is this sufficient to meet the intent of the checklist? We are not sure.

3. The checklist indicates that advertising is required, but does not cite the pertinent statutory or code requirement to enable us to advertise in a timely way.

4. The checklist indicates that there are special circumstances affecting processing time, but nowhere is there a discussion of what those circumstances might be or what kind of special processing might be required.

We have not sent this ordinance to you electronically for possible introduction. If you would like me to do so, please let me know. Alternatively, you can file a paper introduction slip with my office.

c: Joe Woods
Bruce Ritzen

Legislative Review Form

2013-480

King County

Agency: DPER Contact person John Starbard Phone 7-0352

Ordinance ☒ Motion ☐ Proviso ☐ Report ☐ Other ☐ building & fire code update

Civil Division Prosecuting Attorney Review

Name Jennifer Stacy Version final Date

Dept. Director or Designee Review

Name John Starbard Version final Date

Performance Strategy & Budget Office Review

Name Katherine Carter Version final Date

Technical Form/Code Reviser Review – Confirm adherence to legislative format

Name Version Date

Executive Office Review & Transmittal Approval

Name Joe Woods Version final Date

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2013 OCT 30 PM 4:03
KING COUNTY COUNCIL
CLERK

left blank but Yes - looked at 7/30/13

No code/laws cited; seems to be 10 days under RCW 36.12.120.

ENTRANCE CRITERIA REVIEW

	EXEC OFFICE (initials)		KCC CLERK	
Fiscal note?	Y ☒	NA ☐	Y ☒	NA ☐
KC Strategic Plan reference in letter?	Y ☒	NA ☐	Y ☒	NA ☐
Proof read for spelling and grammar?	Y ☒	NA ☐	Y ☒	NA ☐
All pertinent attachments listed/labeled?	Y ☒	NA ☐	Y ☒	NA ☐
Costs identified/described in letter	Y ☐	NA ☒	Y ☐	NA ☐ NO
Regulatory Note Required and Complete?	Y ☐	NA ☒	Y ☐	NA ☐
Formatted/Delivered in word-searchable doc format?	Y ☒	NA ☐	Y ☒	NA ☐
Potential Annexation Area (PAA) impacts identified?	Y ☐	NA ☒	Y ☐	NA ☐ NO
Advertising required? if yes, cite all pertinent code/laws.	Y ☒	NA ☐	Y ☒	NA ☐
Any special circumstances affecting processing time?	Y ☒	NA ☐	Y ☐	NA ☐ ?

Other background information not included in transmittal letter, including explanation of impact to cities, county agencies, or stakeholders

This form is the only place I see that mentions these special circumstances (not mentioned in letter)

Costs mentioned indirectly in letter, pointing to fiscal note