



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Ordinance 20002

Proposed No. 2025-0298.1

Sponsors Dembowski

1 AN ORDINANCE adopting the community needs lists for
2 the six King County community service area and five urban
3 unincorporated potential annexation area geographies; and
4 repealing Ordinance 19527, Section 2, Attachment A to
5 Ordinance 19527, Ordinance 19860, Section 2, and
6 Attachment A to Ordinance 19860.

7 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

8 **SECTION 1. Findings:**

9 A. K.C.C. 2.16.055.C. requires the executive to transmit to the council
10 community needs lists for the six rural community service area and five urban
11 unincorporated potential annexation area geographies concurrent with the executive's
12 biennial budget transmittal.

13 B. Ordinance 19527, enacted in November 2022, adopted community needs lists
14 for six rural Community Service Areas and five urban unincorporated Potential
15 Annexation Areas, reflecting priorities identified through community engagement and
16 equity-focused analysis. The lists include services, programs, facilities, and capital
17 improvements consistent with adopted subarea and county plans, along with responsible
18 agencies and anticipated timelines.

19 C. Ordinance 19860, adopted in 2024, approved the Community Needs List for
20 the Snoqualmie Valley/Northeast King County Community Service Area, affirming King

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County's commitment to a community-driven, cocreated process for identifying priority needs for services, programs, and capital improvements. Developed with input from local residents and guided by equity principles, the adopted list will inform county planning, budgeting, and implementation in coordination with relevant departments. In alignment with a prior agreement between the King County council and the department of local services, this was the only community needs list transmitted as part of the 2024 one-year budget transmittal.

D. As required by K.C.C. 2.16.055.C.:

1. The community needs lists are consistent with and, when relevant, implement the subarea plan and other county plans;

2. The community needs lists include potential services, programs, facilities, and capital improvements that respond to community-identified needs, including those that build on the communities' strengths and assets;

3. The community needs list were developed, reviewed, and prioritized using tools and resources developed by the office of equity and racial and social justice, including community engagement, language access, and equity impact review tools. The county used the "County engages in dialogue" and "County and community work together" levels of community engagement for the six rural King County community service area and five urban unincorporated potential annexation area geographies;

4. The community needs lists were developed based on an initial catalog of requests from the community for potential services, programs, and improvements. The initial catalog was refined by the community service area program of the department of local services into community needs lists based on review by departments as to whether

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44 and to what extent the requests meet or strengthen the community vision and policies
45 established in the subarea plan and other county plans. County agencies also reviewed
46 the initial catalog for consistency with other county plans, feasibility, budget constraints,
47 timing, resource needs, and other barriers to implementation. The six rural community
48 service area and five urban unincorporated potential annexation area communities also
49 reviewed the initial catalog through ongoing community engagement to identify, discuss,
50 and prioritize community needs;

51 5. The community needs lists were prioritized by the executive in consultation
52 with the community and the councilmember offices that represent the six rural
53 community service area and five urban unincorporated potential annexation area
54 geographies. The community needs lists identify which county agencies are responsible
55 for implementation of each item and anticipated timelines for completion;

56 6. For each request from the initial catalog that is not advanced to the
57 community needs lists, information is provided for why the request was not advanced.
58 For items that cannot be accomplished by the county because they are outside of the
59 scope of county operations, information is provided on how noncounty entities may be
60 able to accomplish the item, including consideration of potential partnerships with
61 noncounty entities;

62 7. The community needs lists include performance metrics to monitor the
63 implementation and the overarching progress towards reaching the twenty-year vision
64 established in the policies of the subarea plan, as informed by the community and the
65 council. The performance metrics will be reviewed and reported on annually and
66 monitored by the community and the council; and

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67 8. The executive coordinated and collaborated with councilmember offices that
68 represent the six rural community service area and five urban unincorporated potential
69 annexation area geographies throughout the development of the community needs lists.

70 E. In accordance with K.C.C. 2.16.055.C., the community needs lists are the
71 responsibility of the executive to implement. Implementation of the community needs
72 lists will require additional resources and funding requests, which are subject to approval
73 through the county budget process. The feasibility of implementation and timelines for
74 completion identified in the community needs lists may change based on future resources
75 and appropriations.

76 SECTION 2. The Bear Creek/Sammamish Community Needs List, Attachment A
77 to this ordinance, is adopted.

78 SECTION 3. The Four Creeks/Tiger Mountain Community Needs List,
79 Attachment B to this ordinance, is adopted.

80 SECTION 4. The Greater Maple Valley/Cedar River Community Needs List,
81 Attachment C to this ordinance, is adopted.

82 SECTION 5. The Snoqualmie Valley/NE King County Community Needs,
83 Attachment D to this ordinance, is adopted.

84 SECTION 6. The Southeast King County Community Needs List, Attachment E
85 to this ordinance, is adopted.

86 SECTION 7. The Vashon/Maury Island Community Needs List, Attachment F to
87 this ordinance, is adopted.

88 SECTION 8. The East Federal Way Community Needs List, Attachment G to
89 this ordinance, is adopted.

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90 SECTION 9. The East Renton Community Needs List, Attachment H to this
91 ordinance, is adopted.

92 SECTION 10. The Fairwood Community Needs List, Attachment I to this
93 ordinance, is adopted.

94 SECTION 11. The North Highline/White Center Community Needs List,
95 Attachment J to this ordinance, is adopted.

96 SECTION 12. The Skyway-West Hill Community Needs List, Attachment K to
97 this ordinance is adopted.

98 SECTION 13. The following are hereby repealed:

99 A. Ordinance 19527, Section 2;

100 B. Attachment A to Ordinance 19527;

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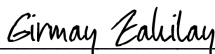
- 101 C. Ordinance 19860, Section 2; and
- 102 D. Attachment A to Ordinance 19860.

Ordinance 20002 was introduced on 10/7/2025 and passed by the Metropolitan King County Council on 11/18/2025, by the following vote:

Yes: 9 - Balducci, Barón, Dembowski, Dunn, Mosqueda, Perry, Quinn, von Reichbauer and Zahilay

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Signed by:



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Girmay Zahilay, Chair

ATTEST:

DocuSigned by:

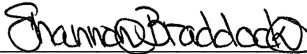


8DE1BB375AD3422...

Melani Hay, Clerk of the Council

APPROVED this ____ day of 11/25/2025, ____.

Signed by:



AAA4841FD7644BE...

Shannon Braddock, County Executive

Attachments: A. Bear Creek-Sammamish Community Needs List, B. Four Creeks-Tiger Mountain Community Needs List, C. Greater Maple Valley-Cedar River Community Needs List, D. Snoqualmie Valley-NE King County Community Needs, E. Southeast King County Community Needs List, F. Vashon-Maury Island Community Needs List, G. East Federal Way Community Needs List, H. East Renton Plateau Community Needs List, I. Fairwood Community Needs List, J. North Highline-White Center Community Needs List, K. Skyway-West Hill Community Needs List

Community Needs Lists

September 2025



King County

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Bear Creek/Sammamish Community Needs List

Legend

Budget ID: Budget identification number. This number is referenced in budget documentation if the budget request is responsive to a request on the community needs list. The middle two digits indicate the year the request was added to the community needs list (CNL). However, budget IDs without a middle number (e.g., BCC.001) correspond to requests added to the CNL in 2022.

Category: The overarching request category. A category may contain multiple requests from community.

Agency: Lead King County Executive Branch department responsible for implementing a solution to the request.

Type: Potential service, Potential program, Potential Capital Improvement Project (Potential CIP) or Standard operations (only if additional funding is needed to meet service level requested by community).

Anticipated Timeline: The anticipated implementation timeline. To Be Determined (TBD, funding needed to develop a plan), Current Biennium, 2027+, Ongoing, or Not Applicable (N/A) because it is not planned.

Priority: Priority is determined by community, King County Council, and informed by County knowledge of community. Low, Medium, or High.

Strengthens Community Vision: Yes, No, Possibly, if County is unaware of a specific community vision, and TBD (to be determined), if an area lacks a subarea plan.

Request: One or more requests from community that fall within the category.

Potential Partners: Potential partner types that could lead or collaborate in developing solution to the requests from community. List of partner types, Not Applicable (N/A), or To Be Determined (TBD).

For source information, please contact the Department of Local Services at AskLocalServices@kingcounty.gov.

BUDGET ID: BCCS.25.001

Category: Accessibility for people with disabilities

Type: Potential CIP

Priority: Low

Request: Improve accessibility for people with disabilities on 171st Ave NE, S of NE Woodinville Duvall Rd. Both of our early elementary disabled kids need to walk along the edge of busy road to reach the school bus.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.001

Category: Bike lanes

Type: Potential CIP

Priority: High

Request: Install more bike lanes:

- Reintree (194th)
- NE Redmond Rd
- 232nd Ave NE near 16205 232nd Ave NE
- 116th St between Avondale and 204th St

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Attachment A
Bear Creek/Sammamish Community Needs List

- Union Hill near Bear Creek/Sammamish P&R and Perrigo Park
- 238th South of Union Hill Rd near 6804 238th Ave NE
- NE Novelty Hill Rd, on the stretch between Redmond Town and Eastridge Drive NE
- Across Snoqualmie Valley, Woodinville-Duvall Rd or Novelty Hill Rd are dangerous – Tolt Pipeline ends abruptly in a private road
- At the Y-intersection of Union Hill Rd & 238th Ave NE
- Widening all major arterials to create new paved bike lanes
- NE Union Hill Rd (2023)
- NE Novelty Hill Rd (2023)
- Add bike lanes from Redmond Ridge area to Duvall (2023)

Potential Partners: N/A

BUDGET ID: BCCS.25.002

Category: Childcare

Type: Standard operations

Priority: High

Request: Add more affordable childcare options:

- Subsidize childcare based on income with a maximum limit
- Provide more before and after school care with enough spots for children
- Start full-day preschool at age 3 with extended care options

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.003

Category: Chronic disease prevention & management

Type: Standard operations

Priority: Medium

Request: Enhance communication with seniors to identify their needs and provide appropriate resources.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.004

Category: Chronic disease prevention & management

Type: Standard operations

Priority: Low

Request: Enhance communication with seniors to identify their needs and provide appropriate resources.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.005

Category: Community engagement

Type: Standard operations

Priority: High

Request: To increase engagement and visibility, hold regular meetings in community centers.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.006

Category: Community engagement

Lead Department: KCSO

Attachment A
Bear Creek/Sammamish Community Needs List

Type: Potential program
Priority: High
Request: Increase deputies in Trilogy, Redmond, WA.
Potential Partners: N/A

Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.007
Category: County park & trail facilities
Type: Standard operations
Priority: High
Request: Increase security in Marymoor Park.
Potential Partners: KCSO

Lead Department: DNRP
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.008
Category: Crime & traffic enforcement
Type: Standard operations
Priority: Low
Request: Ticket illegal parking on roadways that block emergency vehicles from reaching their destinations.
Potential Partners: N/A

Lead Department: KCSO
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.009
Category: Crime & traffic enforcement
Type: Standard operations
Priority: High
Request: Increase police visibility to address reckless driving and consistently make traffic stops along Novelty Hill Rd and Redmond Ridge Dr.
Potential Partners: N/A

Lead Department: KCSO
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.010
Category: Crime & traffic enforcement
Type: Standard operations
Priority: Low
Request: Increase traffic rule enforcement during school drop off and pickup.
Potential Partners: N/A

Lead Department: KCSO
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.011
Category: Crime & traffic enforcement
Type: Standard operations
Priority: High
Request: Address car theft and home burglary in our community.
Potential Partners: N/A

Lead Department: KCSO
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.012
Category: Crime & traffic enforcement
Type: Potential program
Priority: High
Request: Offer self-defense classes to help women feel safe on the trails.

Lead Department: KCSO
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

Attachment A
Bear Creek/Sammamish Community Needs List

Potential Partners: N/A

BUDGET ID: BCCS.25.013

Category: Crime & traffic enforcement

Type: Standard operations

Priority: High

Request: Impose strict penalties on individuals caught entering homes or cars and prowling.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.014

Category: Crime & traffic enforcement

Type: Standard operations

Priority: Medium

Request: Increase guardian-type policing, provide Neighborhood Watch training.

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.015

Category: Crime & traffic enforcement

Type: Standard operations

Priority: High

Request: Increase nighttime sheriff patrols and offer neighborhood watch programs to address package theft, suspicious activity, graffiti, and car break-ins at The Lodge at Redmond Ridge.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.016

Category: Crime & traffic enforcement

Type: Standard operations

Priority: High

Request:

- Assign resources to crime investigation
- Open stolen car registration databases for public searches
- Integrate neighborhood cameras and license plate readers to enhance community safety

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.017

Category: Crime & traffic enforcement

Type: Standard operations

Priority: High

Request: Enforce speed limits for pedestrian safety 7 days a week on Ames Lk Carnation Rd.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: BCCS.004

Category: Economic development

Type: Potential service

Priority: Low

Request: Promote the shopping center at NE Marketplace Dr and Redmond Ridge Dr NE.

Potential Partners: Chambers of commerce, local businesses, shopping center.

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Attachment A
Bear Creek/Sammamish Community Needs List

BUDGET ID: BCCS.25.018

Category: Excessive vehicle speed

Type: Potential CIP

Priority: High

Request: Improve safety/reduce speeding on:

- NE 124th St
- Paradise Lake Rd
- NE 116th St
- Avondale Rd NE & NE Woodinville Duvall Rd
- 168th Ave NE between NE 145th St and NE 160th St
- Woodinville Duvall Rd

Potential Partners: KCSO

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.019

Category: Forestry programs

Type: Potential program

Priority: High

Request: Improve urban forest health and promote native plants by controlling weeds, educating property owners, and incentivizing developers to plant native plants.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.020

Category: Forestry programs

Type: Potential program

Priority: High

Request: Enhance wildfire safety education in the Greater Novelty Hill area.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.021

Category: Housing

Type: Standard operations

Priority: Low

Request: Provide alternatives to suburban sprawl for affordable housing. The infrastructure costs are high, and low-density development requires more cars, burdening those least able to afford it.

Potential Partners: Housing developers

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: BCCS.006

Category: Intersection improvements

Type: Potential CIP

Priority: High

Request: Add traffic lights/turn lanes:

- Add a right-hand turn pocket from northbound NE 132nd St to eastbound NE 133rd St, at the WFR firehouse
- Add a left turn lane for left turning traffic at Woodinville Duvall Rd at the western entrance to Raintree
- Add a roundabout at the intersection of Novelty Hill Rd and 238th Ave NE

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Attachment A
Bear Creek/Sammamish Community Needs List

BUDGET ID: BCCS.020

Category: Kokanee

Type: Standard operations

Priority: Medium

Request: Study the impact of private, county, and city property on the Kokanee salmon.

Potential Partners: Lake Sammamish Kokanee Work Group, Washington Department of Fish & Wildlife, Trout Unlimited, University of Washington Bothell

Lead Department: DNRP

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.022

Category: Other roadway maintenance & preservation

Type: Potential CIP

Priority: Low

Request: Add road dots or reflective road markers along Novelty Hill Rd to increase safety.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.023

Category: Park & ride lots

Type: Potential service

Priority: High

Request: Add bus stops to the other side of the Redmond Ridge neighborhood. All stops are focused on the Novelty Rd half, with none beyond the school.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.024

Category: Park & ride lots

Type: Potential program

Priority: High

Request: Ensure safety with guards, good lighting, and live-monitored cameras.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.025

Category: Permitting services

Type: Potential program

Priority: High

Request: Offer permit application and building code education through online workshops.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.026

Category: Permitting services

Type: Potential program

Priority: High

Request: Reduce permit costs for low-income families and seniors.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.027

Category: Policing priorities

Type: Standard operations

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Attachment A
Bear Creek/Sammamish Community Needs List

Priority: High **Strengthens Community Vision:** TBD
Request: Maintain funding for emergency services to avoid delayed response times and use all alert modes to keep criminals cautious.
Potential Partners: N/A

BUDGET ID: BCCS.25.028
Category: Policing priorities **Lead Department:** KCSO
Type: Potential program **Anticipated Implementation Timeline:** TBD
Priority: High **Strengthens Community Vision:** TBD
Request: Increase fully equipped vehicle patrols.
Potential Partners: N/A

BUDGET ID: BCCS.009
Category: Road maintenance **Lead Department:** DLS
Type: Standard operations **Anticipated Implementation Timeline:** Ongoing
Priority: High **Strengthens Community Vision:** TBD
Request: Reliable and predictable snow plowing services for main and arterial roads:
 - Redmond Ridge/Redmond Ridge E (street cleaning)
 - 216th Ave NE
 - 216th Ave and connected roads between Woodinville-Duvall Rd and NE 133rd St
 - Novelty Hill Rd
 - Trilogy Pkwy
 - Union Hill Rd
 - Redmond Ridge Dr
 - 208th
 - 195th
Potential Partners: N/A

BUDGET ID: BCCS.010
Category: Road pavement **Lead Department:** DLS
Type: Potential CIP **Anticipated Implementation Timeline:** TBD
Priority: High **Strengthens Community Vision:** TBD
Request: Repave:
 - 133rd
 - Avondale Rd from Woodinville-Duvall Rd south to NE 159th St/NE 146th Way/Southbound Ln at NE 146th Way/NE 132nd St/Bear Creek Rd NE
 - NE 8th St between 244th and Soaring Eagle Park
 - 148th St from Willows toward Kirkland up to Redmond Way
 - Bear Creek Rd NE
 - From Hwy 202 up 244th Ave
 - Redmond Ridge Neighborhood/Novelty Hill Rd
Potential Partners: N/A

BUDGET ID: BCCS.25.029
Category: Roadway drainage & flooding **Lead Department:** DLS
Type: Potential CIP **Anticipated Implementation Timeline:** TBD
Priority: High **Strengthens Community Vision:** TBD

Attachment A
Bear Creek/Sammamish Community Needs List

Request: Improve drainage on NE 165th St between 183rd PI NE and 179th PI NE.

Potential Partners: N/A

BUDGET ID: BCCS.012

Category: Sidewalks/Pathways

Type: Potential CIP

Priority: High

Request: Install more sidewalks:

- Reintree (194th)
- 232nd Ave NE near 16205 232nd Ave NE
- 116th St between Avondale and 204th St
- Both sides of Union Hill Rd (including near Perrigo Park and at the Y-intersection of Union Hill Rd and 238th Ave NE)
- 238th south of Union Hill Rd near 6804
- 238th Ave NE – all major arterials
- Novelty Hill Rd
- 124th and 128th, especially between 202 and Avondale
- Ames Lake Dr NE with at least a sidewalk on one or both sides
- 87th and 230 Way NE (2023)
- 148th-140th PI (Woodinville area) (2023)
- Woodinville-Duvall Rd from Avondale to Cottage Lake Park
- NE Woodinville Duvall Rd between Duvall City Limits and Woodinville City Limits
- Avondale Rd NE between NE Woodinville Duvall Rd and NE 116th St
- 171st Ave NE south of NE Woodinville Duvall Rd

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.013

Category: Sidewalks/Pathways

Type: Potential CIP

Priority: High

Request: Add gravel or asphalt to provide a year-round pedestrian/bicycle surface:

- NE 136th St near 18309 NE 136th St
- 13607 180th Ave NE
- Multi-use shoulder on 140th PI NE due to heavy pedestrian traffic and heavy rural commercial activities

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.019

Category: Stormwater management

Type: Potential CIP

Priority: Medium

Request: Wetland restoration and flood mitigation along Evans Creek (196th Ave NE).

Potential Partners: Basin Steward, Parks, SWS, ERES, non-profit partners who do restoration (e.g., MSFEG), TPL, Forterra, City of Redmond

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.030

Category: Substance abuse prevention

Type: Potential program

Lead Department: PHSKC

Anticipated Implementation Timeline: TBD

Attachment A
Bear Creek/Sammamish Community Needs List

Priority: High Request: Increase youth education on drugs and their effects. Potential Partners: Community organizations	Strengthens Community Vision: TBD
BUDGET ID: BCCS.25.031 Category: Substance abuse: Youth Type: Standard operations Priority: Low Request: Enhance education and treatment of children's mental health to prevent substance use disorders. Potential Partners: N/A	Lead Department: DCHS Anticipated Implementation Timeline: Ongoing Strengthens Community Vision: TBD
BUDGET ID: BCCS.25.032 Category: Substance abuse: Youth Type: Standard operations Priority: Low Request: Increase youth educational programs. Potential Partners: Community organizations	Lead Department: DCHS Anticipated Implementation Timeline: Ongoing Strengthens Community Vision: TBD
BUDGET ID: BCCS.014 Category: Traffic congestion Type: Potential CIP Priority: High Request: Address congestion/widen/expand roads: - NE Novelty Hill Rd (entire road, from Redmond Ridge Dr to 234th Pl NE, from Trilogy Pkwy west to Avondale) - Woodinville-Duvall from Safeway/Avondale to Woodinville City limits - NE Union Hill, especially approaching 520 (2023) - Avondale Rd to 520, especially during rush hours (2023) Potential Partners: N/A	Lead Department: DLS Anticipated Implementation Timeline: N/A Strengthens Community Vision: TBD
BUDGET ID: BCCS.25.033 Category: Transit service Type: Potential service Priority: Low Request: - Fix the tracking system for bus route 224 to ensure accurate real-time transit information - Address the issue of service cessation during snowfall Potential Partners: N/A	Lead Department: Metro Transit Anticipated Implementation Timeline: TBD Strengthens Community Vision: TBD
BUDGET ID: BCCS.25.034 Category: Transit service Type: Potential service Priority: High Request: Restore bus service to English Hill and nearby areas. Potential Partners: N/A	Lead Department: Metro Transit Anticipated Implementation Timeline: TBD Strengthens Community Vision: TBD

Attachment A
Bear Creek/Sammamish Community Needs List

BUDGET ID: BCCS.25.035

Category: Transit service

Type: Potential service

Priority: Low

Request: Add a shorter route to Seattle (Route 268 is canceled).

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.036

Category: Transit service

Type: Potential service

Priority: High

Request: Improve bus frequency and timing in Redmond Ridge Dr area and on Novelty Rd.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: BCCS.25.037

Category: Transit Facilities

Type: Potential program

Priority: Low

Request: Add a bus connection from Klahanie near Fall City Rd to transit centers for easy commute.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Appendix 1: Community Engagement



Bear Creek/Sammamish Community Needs List Community Engagement Appendix

Attachment A
Bear Creek/Sammamish Community Needs List Appendix 1

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Introduction

King County Code (KCC) 2.16.055.C.1 requires the Department of Local Services (DLS) to develop 11 individual community needs lists (CNL): one for each of the six rural King County community service areas (CSA) and one for each of the County's five urban potential annexation areas (PAA).^{1,2,3} These 11 CNLs are the list of potential services, programs, facilities, and capital improvements identified by each community. This CNL effort is part of King County's ongoing commitment to help ensure that the voices of residents are heard and considered in local decision-making processes.

The CNLs are updated each biennium and are transmitted concurrently with the Executive Proposed Budget to the King County Council. CNLs are one of many inputs informing King County executive branch departmental budget requests, along with departmental priorities, strategic plans, and priorities of the King County Executive and the King County Council. Because the CNLs list potential services, programs, facilities, and capital improvements identified by community, funding is necessary to implement them. Implementation of CNL requests is dependent on funding allocated in the County's adopted biennial budget.

At the end of 2022, after developing community needs lists for the first time in 2021-2022, DLS worked with community members to co-create and redesign the community needs list development process to achieve "County and community work together" or higher on the Community Engagement Continuum.⁴ At this level "Community and King County share in decision-making to co-create solutions together." Co-creation involves engaging with community members on strategy at the earliest possible moment.⁵ The Co-creation team consisted of representatives from each of the 11 unincorporated King County (UKC) areas, along with seven King County staff members representing executive branch departments. Members of the Co-creation Team are listed in Appendix A.

This team co-created the process steps below to meet the requirements specified in KCC for establishing the CNLs:⁶

- Step 1: Develop a survey that educates as it asks questions.
- Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.
- Step 3: Assemble community survey responses (requests) into catalogues.
- Step 4: Share the catalogues with departments for review.
- Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNL.
- Step 6: Collaborate with the Community Service Area Liaisons to prioritize requests.
- Step 7: Collaborate with the Councilmember who represents the area.
- Step 8: Finalize the CNL.
- Step 9: Share the CNL with departments to inform departmental budget requests.
- Step 10: Transmit the CNL to the King County Council for possible adoption.
- Step 11: Share the list of community requests that were not advanced to the CNL with community.

¹ [King County Code 2.16.055.C.1.](#)

² Rural community service areas: Bear Creek/Sammamish, Four Creeks/Tiger Mountain, Greater Maple Valley/Cedar River, SE King County, Snoqualmie Valley/NE King County, and Vashon/Maury Island

³ Urban potential annexation areas: East Federal Way, East Renton Highlands, Fairwood, North Highline, and Skyway/West Hill

⁴ [CommunityEngagementGuideContinuum](#)

⁵ [Community Engagement & Co-Creation - King County, Washington](#)

⁶ [King County Code 2.16.055.C.3.](#)

- Step 12: Monitor the implementation of the CNL and report out to community.

The overall CNL development process was enriched through the strategic application of the Office of Equity, Racial, and Social Justice tools and the active participation of the Co-creation Team and Community Connectors (for members, see Appendix B). These groups brought diverse perspectives to the work, ensuring a comprehensive and inclusive approach to CNL development.

CNL Development Process

Step 1: Develop a survey that educates as it asks questions.

In collaboration with the Co-creation Team, DLS developed multiple goals for the community needs list development process, including educating the public about County functions. The CNL survey was designed to enable participants to explore broad policy areas and detailed sub-topics based on their personal interest. Eight main policy areas were identified in partnership with executive branch departments, ranging from Environment to Youth Services. Sub-topics were refined using previous survey data, departmental input, and community feedback, resulting in 97 categories grouped by policy area. This structure enabled respondents to better understand County services. The full list of policy areas and categories used in the 2023 survey is provided in Appendix C.

Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.

In July 2023, DLS launched the new survey and introduced the Community Connectors program to improve awareness and participation, especially among underrepresented groups in unincorporated King County. With \$2,500–\$5,000 grants to support engagement activities, 19 local organizations conducted outreach and promoted the survey. These organizations were selected based on their ability to connect with residents whose voices are not typically represented. DLS provided support through materials, weekly meetings, and event participation (see Appendix D for examples of materials).

Step 3: Assemble community survey responses (requests) into catalogues.

DLS compiled survey responses into catalogues for each area and each department. Each community request was categorized, assigned to a lead department, and organized for review and follow-up. (See Appendix E for DLS task details).

Step 4: Share the catalogues with departments for review.

DLS shared each department catalogue with the corresponding lead department for review. According to the criteria set forth in King County Code 2.16.055.C.3., a request must align with county and subarea plans, fall within an executive branch department's scope, support the community's vision, and have feasible budget, timing, and resource requirements to be eligible for the CNL.⁷ Departments then evaluated their assigned items according to this criteria and the guidance detailed in Appendix F. During this phase, DLS clarified the purpose of community needs lists and reviewed departmental feedback. This process led to iterative refinement of the catalogues.

Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNLs.

⁷ [King County Code 2.16.055.C.3.](#)

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DLS collaborated with executive departments to determine which items from the previous CNLs should be transferred to the 2025 CNLs by requesting a status update for each request. Updates consisted of the following categories:

- Funded and completed
- Funded and in progress
- Funded but have not yet been started
- Partially-funded and in progress
- Not funded

Since CNLs are intended to inform development of departmental budget proposals, only unfunded requests and partially-funded requests from the 2022 CNLs were incorporated into the 2025 CNLs, along with new requests identified through the community surveys.

These status updates also link to fulfilling the performance monitoring requirement for the implementation of the CNLs, mandated by King County Code.⁸ The items categorized as “Funded and completed,” “Funded and in progress,” and “Funded but not yet started” were moved to the status update report provided for the Bear Creek/Sammamish area.⁹

Step 6: Collaborate with the community service area liaisons to prioritize requests.

CSA liaisons prioritized requests as high, medium, or low, based on their local knowledge and engagement with community members.¹⁰

Step 7: Collaborate with the Councilmember who represents the area.

DLS shared the CNL with Council District Three staff prior to finalizing it. Based on feedback received from Council District Three staff, prioritization for some requests was modified. DLS shared feedback with executive branch department staff, who then responded to District Three staff questions. Those responses were shared with District Three staff in a subsequent meeting.

Step 8: Finalize the CNL.

To finalize the list, DLS reviewed the CNL, incorporated any final executive branch department edits, and added an identification number for reference during the budget development process.

Step 9: Share the CNL with departments to inform departmental budget requests.

DLS provided the final CNLs to the Office of Performance, Strategy, and Budget (PSB), which then shared them with each department for consideration during their 2026–2027 budget development. Along with other budget development guidance, PSB asked department finance managers to add the CNL identification number to departmental budget requests pertaining to CNL requests.

Step 10: Transmit the CNL to the King County Council for consideration.

⁸ [King County Code 2.16.055.C.3.](#)

⁹ [Bear Creek/Sammamish - CNL status update report](#)

¹⁰ CSA liaisons are King County Department of Local Services staff who support unincorporated areas by helping residents navigate King County services and answering their questions. They engage with community members through office hours, community meetings, events, and direct interactions. They address both individual resident concerns and emergent community needs. DLS has one rural community service area liaison and one urban potential annexation area liaison. These two positions are supplemented with DLS Director’s Office staff, specifically the DLS External Relations Manager.

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The Executive transmitted the Bear Creek/Sammamish CNL to the King County Council as part of the 2026–2027 budget transmittal.

Step 11: Share the list of community requests that were not advanced to CNL with community.

DLS will share the 2025 CNL, along with appendices including requests not advanced to the CNL, with the community after the CNL has been approved by Motion by the King County Council. DLS will post this information to its website and to the CNL engagement hub, where it will replace the previous CNL. Translation of the CNL will be provided upon request.

Step 12: Monitor the implementation of the CNL and report out to community.

DLS provides a yearly update to community and Council on the status of the implementation of the CNLs.¹¹ DLS posts this report to the CNL community engagement hub.¹²

CNL Community Engagement

The King County Council (KCC) directs the Department of Local Services (DLS) to include an appendix with the CNLs that explains how the community engagement conducted during the CNL development process meets the “County engages in dialogue” level, or higher, on the County’s Continuum of Community Engagement. The appendix must also demonstrate the use of language access and equity impact review tools provided by the Office of Equity and Social Justice (OESJ), which was renamed the Office of Equity and Racial and Social Justice in 2020, as required by KCC 2.16.055.C.2.

2. Each community needs list shall:
 - c. be developed, reviewed, prioritized, amended, adopted and implemented using tools and resources developed by the office of equity and social justice, including, but not limited to, community engagement, language access and equity impact review tools. The county shall use, at minimum, the "County engages in dialogue" and "County and community work together" levels of engagement as outlined in the office of equity and social justice's Community Engagement Guide for the development, review, amendment, adoption and implementation of the community needs list. The county shall include as an appendix to the community needs list information detailing the community engagement completed during the development of the community needs list and how the community engagement meets the requirements of this subsection C.2.c..¹³

This document is the appendix detailing community engagement undertaken to develop the Bear Creek/Sammamish CNL and how it meets the requirements of KCC.

Community engagement related to the CNL occurred in two phases, as the body of work to develop the CNL includes two discrete community engagement tasks per KCC 2.16.055.C.3:

- I. **Compile requests from community:** An initial catalogue shall be compiled that identifies all requests from the community for potential services, programs, facilities, and capital improvements.

¹¹ [KCC 2.16.055.C.3.](#)

¹² [Bear Creek/Sammamish - CNL status update report](#)

¹³ [KCC 2.16.055.C.2.](#)

- II. **Prioritize community requests:** Review by the CSA liaisons through ongoing community engagement to identify, discuss, and prioritize community needs.¹⁴

CNL Engagement Phase I – Promoting the CNL survey and compiling requests.

The purpose of this phase is to engage with community members to gather their requests and better understand community needs. DLS then compiles the requests into a catalogue of community requests, which with further analysis as described above, is refined into the CNL. The engagement phase for this Bear Creek/Sammamish CNL took place during November 2022-February 2024.

As described above, DLS collaborated closely with community, and formed a group called the Co-creation Team to review, redevelop, and enhance the process used to develop the 2022 CNLs, which occurred during the COVID-19 pandemic. The Co-creation Team offered insightful recommendations on how to refine the CNL process during six meetings and contributed to the creation of a more relevant, user-friendly, and inclusive survey. Based on the Co-creation Team's input, this new survey aimed to educate the community about the County's work and solicit input on what communities wanted to see on their community needs lists.

Guided by the Co-creation Team's recommendations, DLS crafted and introduced the survey in July 2023. To further raise awareness, foster inclusivity, and boost response rates, DLS initiated the Community Connectors program at the recommendation of the Co-creation Team. The Community Connectors program engaged 19 community leaders, organizations, and nonprofits throughout unincorporated King County to disseminate the survey and organize events to encourage broad community involvement. Each organization received a small grant of \$1,000 to \$2,5000 to help them create materials, fund staff time, or hold events to enhance participation among historically underrepresented groups, including people of color and immigrants. Those holding events received the larger grant amount.

DLS developed and distributed marketing materials on the CNL website for Community Connector program partners to use to boost CNL promotion, including social media post examples, email templates, flyers, QR code business cards, and photographs. Additionally, DLS organized weekly online group meetings so that Community Connectors could discuss engagement strategies, brainstorm ideas for those areas with fewer events or organized engagement opportunities, and share the issues they were facing. Some of the Community Connectors engaged community members in creative ways, meeting then where they were at places such as grocery stores or restaurants. DLS also offered one-on-one sessions with group members to further refine strategies to promote the survey and enhance outreach efforts.

King County's objectives with Community Connectors initiative were twofold:

- Engage residents of unincorporated areas in identifying community needs.
- Advance King County's equity and social justice goals by promoting equal opportunities and outcomes for all, especially targeting people of color, youth, seniors, economically disadvantaged groups, and English as a second language speakers.

DLS also engaged the service of the CSA liaisons to promoting the survey as the CSA liaisons work with the different rural community service areas and urban potential annexation areas. The CSA liaisons promoted the survey at office hours and events in community and at local community-based

¹⁴ [KCC 2.16.055.C.3.](#)

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organization meetings, such as area councils, community development associations, homeowner's associations, etc.

In addition to utilizing the support of the Community Connectors and CSA liaisons, DLS distributed survey information to community members in the following settings in the top languages of each community.

- **At community events:** Engaged with residents at events such as fairs or community meetings, either organized by Community Connectors or organized by other community-based organizations.
- **In high-traffic locations:** Posted flyers in frequently visited community spots, including bulletin boards, grocery stores, and parks.
- **Via targeted mail:**
 - Sent letters with the flyer to more than 600 low-income housing developments, retirement communities, schools, and places of worship asking them to promote the survey and post the survey flyer.
 - Sent postcards promoting the survey to 34,570 unincorporated King County (UKC) households, which is one-third of all UKC households.
- **Through online promotion:** Used DLS social media to promote the survey.
- **In media advertisements:** Placed advertisements in media outlets, particularly ethnic radio and news channels, to reach diverse communities.
- **Sent email bulletin:** Sent an email bulletin to 36,582 UKC email addresses, with an estimated 6,296 email addresses specifically targeting Bear Creek-Sammamish residents.
- **Shared partner promotion:** Shared the survey flyer with over 100 economic partners such as chambers of commerce and economic development organizations.

DLS also provided community members with several ways to submit survey responses to address physical or technological barriers: written ideas through in-person interaction or email and spoken ideas through in-person interaction or telephone. DLS had access to on-demand interpretation and translation services to facilitate all community engagement activities.

Submission options included the following:

- A unique telephone number with voicemail and language interpretation for verbal submissions.
- The asklocalservices@kingcounty.gov email address for written email submissions.
- The survey translated into multiple languages by PublicInput.¹⁵
- A paper survey to address technological barriers.
- DLS and/or Community Connector interaction at events and office hours.

Based on Co-creation Team input, DLS developed and designed a unique website for the survey that provided all the information necessary for residents to review and provide feedback using PublicInput. PublicInput is a community engagement software platform for governments. It provides a simple online interface that community members can use to engage with government at their convenience. King County has an enterprise subscription to this service, which is also used by several other departments.

¹⁵ <https://PublicInput.com>

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Department project hubs and subsites are featured on the King County Engagement Hub hosted by PublicInput.¹⁶

Each PublicInput website includes a translate button, which allows the user to select from over 100 languages. This translation feature is powered by Google Translate. Google Translate uses a machine learning system that compares texts from a broad range of sources so that the context of the words on the screen is considered in the translation. Community members had the option to enter their email addresses if they wished to do so.

In total, DLS received 1,552 responses from across unincorporated King County, including 162 from the Bear Creek/Sammamish area. After the initial review of the 2023 survey results by departments, DLS met with the Community Connector members in January 2024 to share the results and discuss next steps with them.

During this first community engagement phase, all written CNL outreach materials were geared to provide education about the CNLs and encourage community members to submit requests. Examples of these communication materials are included in Appendix E. See Table 1 for specific outreach efforts.

Table 1: Phase I Written Community Outreach Materials

DATE	Outreach	Outreach Format	Audience
07/17/2023	Develop DLS website to include CNL information and submission options	Website	UKC residents
07/24/2023	Share information about the CNLs and submission options.	Instagram and Facebook post * Instagram Story	4,955 DLS Facebook & 1,562 Instagram followers
07/26/2023	Share information about the CNLs and submission options.	Mailer	35,000 UKC residents (randomly selected 1/3)
07/27/2023	Share information about the CNLs and request promotional support.	Email	Upper Bear Creek Unincorporated Area Council (UAC) mailing list
07/28/2023	Share information about the CNLs and submission options.	Flyer and email	Woodinville and Redmond Ridge libraries
07/31/2023	Share information about the CNLs and request promotional support.	Email	Over 600 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and request promotional support.	Mail	Over 200 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/03/2023	Share information about the CNLs and submission options.	Instagram and Facebook *	4,955 DLS Facebook & 1,562 Instagram followers
08/12/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/04/2023	District 9 Newsletter sharing information about the CNLs,	Councilmember newsletter	District 9 residents

¹⁶ <https://PublicInput.com/kingcounty>

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DATE	Outreach	Outreach Format	Audience
	purpose, and a link to the publicinput.com site.		
08/08/2023	King County Employee Newsletter	Newsletter	King County Employees
08/07/2023	Share information about the CNLs and submission options	Nextdoor	UKC 92,000 users
08/10/2023	Share information about the CNLs and submission options	Seattle Medium ad	Seattle Medium, serves the African American and other underserved communities in the region
08/11/2023	Share information about the CNLs and submission options	Runta News and Facebook ad.	Runta News focuses on issues relevant to the Somali, African, and Muslim communities in the greater Seattle and Portland Metro area
08/12/2023	Reminder about CNL survey.	Instagram and Facebook post*	4,955 DLS Facebook followers 1,562 DLS Instagram followers; 10,631 Facebook users.
08/27/2023	Community Event	Community Connector event promotion	Novelty Hill Community Area residents
08/24/2023	What are your community's priorities?	Email bulletin	36,582 UKC recipients
08/28/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Nextdoor	UKC 92,000 users
08/28/2023	Podcast – interview	Northwest News Radio	Radio: STAR 101.5, KVI 570 and NWN 97.7
08/31/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Instagram and Facebook post*	4,955 DLS Facebook & 1,562 Instagram followers

*Facebook posts can be viewed by going to <https://facebook.com/kingcountylocalservices>

In addition, from July to September 2023, DLS printed and distributed over 10,000 flyers and 2,000 business cards throughout unincorporated King County. These materials were distributed during various events and at libraries, grocery stores, and other locations by King County staff and Community Connectors.

CNL Engagement Phase II–Prioritization

In Phase 2, CSA liaisons prioritized the community requests, utilizing their expertise and experience with Bear Creek/Sammamish community members to ensure that each request for this area was prioritized according to the community's needs. Because community input is foundational to the CNL development

process, ongoing community engagement was the primary and principal driver used to inform prioritization of every request as high, medium, or low.

Utilization of Office of Equity and Social Justice Tools for CNL Development

The CNL program is an important approach for ensuring that UKC community voices are heard and have an opportunity to inform King County services, programs, and capital improvements for the unincorporated areas of King County. Per KCC 2.16.055.A.3, DLS is responsible for developing and implementing programs and strategies that improve community partnerships and the delivery, responsiveness, and quality of local services.¹⁷ It is also responsible for developing and implementing programs and services to promote successful public engagement and “help all residents of unincorporated King County be more knowledgeable of, better served by and heard by King County departments and agencies.”¹⁸

The Office of Equity and Racial and Social Justice (OERSJ) provided tools to guide the development of new initiatives and community engagement efforts because intentional and meaningful community engagement and co-creation are foundational to being pro-equity and anti-racist.^{19,20} The tools developed by OERSJ include the Community Engagement Guide (CEG), which includes the Community Engagement Continuum, the Equity Impact Review (EIR) process, and language access resources.^{21,22,23}

Community Engagement Guide

The Community Engagement Guide includes the Community Engagement Continuum, which provides details, characteristics, and strategies for five levels of community engagement. The Continuum helps King County evaluate which community engagement level is appropriate given factors such as program goals, time constraints, County and community readiness, and capacity and resources.²⁴

Equity Impact Review (EIR) Process

The EIR process helps to ensure that equity impacts are rigorously and holistically considered and advanced in the design and implementation of a proposed plan, policy, program, or capital improvement by providing a checklist of items to consider.²⁵

Language Access Resources

Language access resources include the 2021 Written Translation Manual, Top 10 Language Dashboard, Top Six Language Maps, and King County’s language access requirements. These resources provide the information for determining which languages should be available during community engagement efforts and for creating documents that can easily and clearly be translated.²⁶

As described in the sections below, DLS used these tools to develop and carry out the community engagement plans for the CNL development initiative. A basic requirement for using the tools is understanding the demographics of the initiative’s area and who will be impacted by the initiative.

¹⁷ [KCC 2.16.055.A.3.](#)

¹⁸ [KCC 2.16.055.D.1.](#)

¹⁹ [Community Engagement & Co-Creation](#)

²⁰ [Racism as a Public Health Crisis in King County](#)

²¹ [Community Engagement Guide, Continuum of Community Engagement](#)

²² [Equity Impact Review Process Overview](#)

²³ [Language and Communication Guidance and Resources for County Employees](#)

²⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

²⁵ [Equity Impact Review Process Overview](#)

²⁶ [Language and Communication Guidance and Resources for County Employees](#)

Bear Creek/Sammamish Demographics

As shown in Table 2, Bear Creek/Sammamish area, with 27 percent Black, Indigenous, and People of Color (BIPOC), is less diverse than unincorporated King County, which is 32 percent BIPOC. It is less diverse than the County overall (40 percent BIPOC). Close to 51,000 residents live in the Bear Creek/Sammamish area, just under 21 percent of the UKC population. Bear Creek/Sammamish area median household income of \$166,000 is 161 percent of the King County median household income and 202 percent of the UKC median. Eighty-seven percent of Bear Creek/Sammamish residents own their home, compared to 56 percent of King County residents.²⁷

Table 2: Bear Creek/Sammamish Demographics

General Information	King County	Unincorporated Areas	Bear Creek/Sammamish
Population	2,225,000	244,000	51,000
Average household size	2.4	2.7	2.8
Median age	37	36	46
Percent male	50%	50%	50%
Percent female	50%	50%	50%
Percent youth (under 18 years old)	21%	23%	18%
Percent elder (over 65 years old)	14%	16%	16%

Race and Ethnicity	King County	Unincorporated Areas	Bear Creek/Sammamish
White	60%	68%	73%
Hispanic or Latinx	10%	9%	5%
Asian	18%	13%	18%
Native Hawaiian Pacific Islander	1%	1%	0%
African American	7%	5%	1%
Native American	0.6%	1%	0%
Two or more races		5%	4%
Limited English-speaking population		5%	2%

Income and Poverty	King County	Unincorporated Areas	Bear Creek/Sammamish
Median household income	\$103,000	\$82,000	\$166,000
Households below poverty line	17%	7%	3%

Housing	King County	Unincorporated areas	Bear Creek/Sammamish
Owner-occupied households	56%	79%	87%
Renter-occupied households	44%	21%	13%
% Rent-burdened households	34%	47%	42%

²⁷ U.S. Census Bureau. (2022). 2015-2020 American Community Survey 5-year Estimates.

Who will be impacted by the CNL?

All members of the CSA community are impacted by the CNL initiative because the services, programs, and facilities that are provided by or influenced by County government affect the environment in which community members live. As such, all members of the community are decision-makers in the CNL process. They provide input on which potential services, programs, and capital improvement projects should be added to the CNL.

The Community Engagement Guide

Throughout the CNL development process, KCC directs the County to use at least the "County engages in dialogue" and "County and community work together" levels on the Community Engagement Continuum in the Community Engagement Guide.²⁸ These levels are the second and third highest levels on the continuum and are shown on Figure 1.²⁹

Figure 1: KCC-specified Levels of Engagement for the CNL Development Process

Levels of Engagement				
County Informs King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	County Consults King County gathers information from the community to inform county-led interventions	County engages in dialogue King County engages community members to shape county priorities and plans	County and community work together Community and King County share in decision-making to co-create solutions together	Community directs action Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

The King County Community Engagement Guide states that:

“As a project develops, the level of community engagement may need to change to meet changing needs and objectives. The level of engagement will depend on various factors, including program goals, time constraints, level of program and community readiness, and capacity and resources. There is no one right level of engagement, but considering the range of engagement and its implications on your work is a key step in promoting community participation and building community trust.”³⁰

DLS formed the Co-creation Team of community members and County staff to evaluate the 2021-2022 CNL development process and propose a new development process. This team redesigned the engagement process after collaborating. This effort aimed to achieve the goal of “County and community work together” on the Continuum of Community Engagement.³¹ Per the guidance identified above, the following factors were considered:

²⁸ [KCC 2.16.055.C.2.](#)

²⁹ [Community Engagement Guide, Continuum of Community Engagement](#)

³⁰ [Community Engagement Guide, Continuum of Community Engagement](#)

³¹ [Community Engagement Guide, Continuum of Community Engagement](#)

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- **Program goals:** The program goal was to develop a CNL that is reflective of an entire community's needs, particularly those who have historically not been or felt included, such as low-income populations and populations of color.
- **Time constraints:** Community members have busy lives with limited time to participate in King County initiatives.
- **Level of program and community readiness:** CNL development is an iterative process repeated every two years. Sharing knowledge is necessary to familiarize community with the CNL development process and the list's purpose.
- **Capacity and resources:** Both community groups and King County departments have limited capacity.

DLS also reviewed the characteristics of engagement for each engagement level as listed on the Community Engagement Continuum, as shown on Figure 2, and compared them to the CNL development process as described above. This was done to verify that DLS was working at the "County and community work together" level of engagement to develop the CNL.³²

Table 3: Characteristics of Engagement of the CNL development process:

Characteristics of engagement	CNL development process
Two-way channel of communication	Communication flows to and from community to prioritize requests.
Multiple interactions	Community members interact with the development process multiple times, from promoting participation, to submitting ideas and prioritizing them.
Medium- to long-term	At a minimum, an updated CNL needs to be submitted to Council every two years, "concurrent with the executive's biennial budget transmittal." ³³
Shapes and informs County programs	CNL is one of many inputs used by departments to inform their budgets.

DLS used many of the corresponding strategies listed on the Continuum of Community Engagement as shown in Figure 2.³⁴ These strategies are described above in the Phase I community engagement sections of this document.

³² [Community Engagement Guide, Continuum of Community Engagement](#)

³³ [KCC 2.16.055.C.5.b.](#)

³⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

Figure 2: Strategies Used to Develop the CNL.

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

Equity Impact Review Process

As outlined by OERSJ, the Equity Impact Review (EIR) Process identifies three equity frameworks which should be considered during the development and implementation of a proposed action.^{35,36} These equity frameworks are:

- **Distributional Equity:** Fair and just distribution of benefits and burdens to all parties.
- **Process Equity:** Inclusive, open, and fair process with meaningful opportunities for input.
- **Cross-generational Equity:** Consideration of effects of current actions on future generations.

This brief review seeks to identify, evaluate, and communicate potential impacts – both positive and negative – associated with the community engagement and development of the CNL by DLS and the potential implementation of CNL requests by departments. This review is organized into five phases of analysis, as follows:

Phase 1: Scope. Identify who will be affected.

Phase 2: Assess equity and community context.

Phase 3: Analysis and decision process.

Phase 4: Implementation. Staying connected with the community.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.³⁷

CNL Development EIR Summary

Phase 1: Scope. Identify who will be affected.

All community members seeking services from King County could be affected by the CNL.

Phase 2: Assess equity and community context.

Per the EIR process checklist, community priorities and concerns need to be identified to assess equity and community context. The CNL development process identifies communities' priorities and concerns.

³⁵ [Equity Impact Review Process Overview](#)

³⁶ An action is defined by the EIR Process as “plan/policy/program development, operations modification, capital programs/projects, etc.” [Equity Impact Review Process Overview](#)

³⁷ [Equity Impact Review Process Overview](#)

Each of the determinants of equity are likely to be either directly or indirectly influenced by the development of the CNL. The determinants of equity are:

-Early Childhood Development	-Parks and Natural Resources	-Neighborhoods
-Education	-Built and Natural Environment	-Housing
-Jobs and Job Training	-Transportation	-Community and Public Safety
-Health and Human Services	-Community Economic	-Law and Justice
-Food Systems	Development	

The development of the CNL impacts these determinants of equity because it identifies the concerns and priorities of community, which is the first step in creating solutions. The extent to which impact on each determinant is realized depends on several factors, such as: available funding resources, timelines for implementation, the scope and location of specific programs and investments, and the community members affected.

Phase 3: Analysis and decision process.

The CNL development process does not identify alternative solutions to community requests, it merely identifies the requests. However, the prioritization of these requests as high, medium, or low is based on community engagement and knowledge. This prioritization is shared with the lead departments and could influence budget requests.

Phase 4: Implement. Are you staying connected with communities and employees?

The CNL is transmitted to Council as part of the 2026-2027 biennial budget transmittal. Once adopted, DLS will share the CNL with community members. The list will be translated per language access requirements and posted on PublicInput and DLS's website and brought to community meetings. The list's location will be communicated through a variety of outreach activities and the engagement platform. DLS will continue to build relationships with community members and engage on an ongoing basis to learn of their needs for potential services, programs, facilities, and capital improvements. The engagement website allows community members to enter requests at any time. DLS continues to promote this feature regularly through social media, at office hours, and at community meetings.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.

This is the second iteration of the CNL development process, and it was significantly influenced by community through the Co-creation Team and the Community Connectors. DLS will start the development of the next iteration of the CNLs in mid-2026.

The CNL development process takes distributional, process, and cross-generational equity into consideration by:

- Attempting to gather community needs in all areas of UKC, both rural and urban.
- Creating an inclusive, open, and fair process with meaningful opportunities for input; however, more work can always be done to ensure that community members who historically were or felt excluded are welcomed into the process.
- Acknowledging and communicating to community members and King County staff that the CNL is a snapshot in time and thus needs to be updated regularly to give current and future generations an opportunity to make their needs known.

CNL Implementation EIR Summary

Should the County fund solutions to the community-identified needs on the CNL, the County and community will work together to co-create responsive services, programs, facilities, or capital

Attachment A
Bear Creek/Sammamish Community Needs List Appendix 1

improvements. The lead department for the funded solution is responsible for using the EIR process during program development and implementation to ensure that distributional equity, process equity, and cross-generational equity are considered in the solution development and implementation process.

In Phase 2 of the EIR process checklist, the community's concerns and needs should be identified to evaluate community context. The CNL will be useful in Phase 2 of the EIR process for funded solutions because it is a readily available lists of community-identified needs.

CNL Language Access Resources

DLS used the language access resources developed by OERSJ to ensure that language translation and interpretation were available during both community engagement phases of the CNL development process.³⁸ The Written Translation Manual, updated in 2021, was referenced to ensure that materials, including website and mailer text, could easily and accurately be translated.³⁹

From tools to outreach materials to meetings, DLS offered translation and interpretation services for the top seven most frequently spoken languages in UKC as identified by the Top 10 Languages Dashboard.⁴⁰ These languages are English, Russian, Vietnamese, Korean, Spanish, Hindi, and Chinese. These languages were selected based on the number of individuals who speak English less than "very well" according to the 2021 American Community Survey data for languages spoken at home in specific urban areas. However, PublicInput includes a "Translate" button, which allows the user to select from over 100 languages, allowing for greater participation across all language groups.

Table 4: 2021 ACS Data: Language Diversity and Population in unincorporated King County

Language	Population
Spanish	4,143
Vietnamese	2,297
Other Asian and Pacific Island languages	1,266
Russian, Polish, or other Slavic languages	1,250
Chinese (incl. Mandarin, Cantonese)	1,153
Other and unspecified languages	1,052
Korean	750
Tagalog (incl. Filipino)	670
Other Indo-European languages	418
Arabic	92
German or other West Germanic languages	18
French, Haitian, or Cajun	11

- Spanish and Vietnamese are the top two languages with the highest number of speakers who have limited English proficiency, with populations of 4,143 and 2,297 respectively.
- The category of Other Asian and Pacific Island languages likely includes Hindi, as suggested by on-the-ground insights, with a population of 1,266.

³⁸ [Language and Communication Guidance and Resources for County Employees](#)

³⁹ [2021 Written Translation Manual](#)

⁴⁰ [Top 10 Languages Dashboard](#)

Attachment A
Bear Creek/Sammamish Community Needs List Appendix 1

- Russian is assumed to be the predominant language among the Russian, Polish, or other Slavic languages group, which has 1,250 speakers.
- Chinese languages (including Mandarin and Cantonese) have 1,153 speakers, making it a significant group.
- The remaining languages, Korean and Tagalog (including Filipino), have smaller but notable populations of 750 and 670 respectively, warranting translation services.

These seven languages were chosen based on the need to effectively communicate with and provide services to the largest groups with limited English proficiency in urban areas.

The mailer sent to 34,570 UKC household in Phase I included text in the top seven languages stating, “To request this information in another language or format, email AskLocalServices@kingcounty.gov or call 206 477 3800.” Interpretation services were offered at the meetings and workshops upon request. In the Bear Creek/Sammamish area, no additional language interpreters were requested.

Summary & Lessons Learned

The CNL is a snapshot in time of community needs. It is required to be updated, at a minimum, every two years.⁴¹ DLS continues to work with community, the King County Council, King County departments, and other agencies to update, prioritize, and implement the CNL requests.

DLS continues to expand and refine its community engagement efforts with community members in ways that reach those in the community who did not participate in the development of the community needs lists or who may not realize how the community needs list may affect their daily lives. DLS will continue to ask community members to evaluate and reaffirm their priorities with both in-person and digital engagement strategies to maximize participation. This means continuing to look for opportunities to collect and share information such as:

- Partnering with existing community organizations, such as faith-based organizations, that already work with and represent underrepresented community members such as immigrants and limited English proficiency populations.
- Engaging with residents where they already meet to be respectful of their time.
- Working with and in schools to engage students and their families as both often have schedule restrictions that make it hard to engage with the County.
- Considering other places where youth gather to seek input.
- Engaging with seniors at senior living communities to be respectful of their mobility and facility with technology.
- Connecting with disability service providers to reach out to their clients.
- Providing alternative meeting times for those with irregular schedules.
- Compensating participants for their engagement, respecting their time, involvement, and expertise.
- Documenting the number of participants, and if possible, their race and ethnicity to ensure participants represent the demographics of the community.

DLS strives to obtain participant contact and demographic data, through optional demographic surveys, to assess which community members are not being reached through current in-person and online engagement efforts.

⁴¹ [King County Code 2.16.055.C.2.](#)

Attachment A
Bear Creek/Sammamish Community Needs List Appendix 1

KCC requires that implementation of the CNL be reviewed and reported on annually.⁴² DLS will gather the updates from agencies and share these reports on the DLS website and the CNL community engagement hub, where community can leave comments.

Moving forward, the CNL process must continue to remain open and transparent, affected communities or neighborhoods must continue to be included in the decision-making, and resources must be directed where needs are the greatest.

⁴² [KCC 2.16.055.C.2.](#)

Community Engagement Appendices**A. Co-creation Team**

Name	CSA
Sandy Cobb	Bear Creek Sammamish
Michelle Faltaous	Fairwood
Warren Iverson	Greater Maple Valley
Michael Magnani	Four Creeks
Timothy O'Brien	SE King County
Deborah Salem	East Federal Way
Kimnang Seng	White Center/North Highline
Lauren Silver-Turner	Snoqualmie Valley
Yordanos Teferi	East Renton Plateau
Michael Trahan	Skyway West Hill
David Vogel	Vashon Maury Island
Danielle de Clercq	King County
David Daw	King County
Cyndal Ellenberger	King County
Mo McBroom	King County
John Vander Sluis	King County
John Taylor	King County
Amelia Tjaden	King County

B. Community Connectors

Name	CSA
Hamdi Abdulla	Skyway/West Hill
John Affolter	Vashon/Maury Island
Trapper Bailey	Snoqualmie Valley/ Northeast King County
Sandy Cobb	Sammamish/Bear Creek/Redmond Ridge
Cynthia Edwards	Skyway/West Hill
Noni Ervin	Fairwood
Fin Harmany	Skyway/West Hill
Lis Harmegnies	Fairwood
Steven Hiester	Greater Maple Valley
Gwendolyn High	East Renton Plateau
Jefferson Rose/Randy Nguyen	White Center/North Highline
Timothy OBrien	SE King County (Enumclaw Plateau)
Shelley Puariea	East Federal Way
Deborah Salem	East Federal Way
Annie Sieger	Fairwood
Lauren Silver-Turner	Snoqualmie Valley/ Northeast King County

C. 2023 CNL Survey Categories by Policy Area

Environment, Farmland, Parks, & Open Spaces (e.g., climate change, wildlife, parks, flood control)

1. County park and trail facilities (e.g., dog parks, trailhead parking, restrooms)
2. County park operations and maintenance (e.g., litter control, trail maintenance, safety)
3. Recreation and community programs (e.g., community centers, programming, park safety)
4. Farming programs (e.g., farm leasing, farmer support, technical assistance with forest health and wildfire prevention, agricultural drainage)
5. Habitat and ecosystems (e.g., open space acquisition, salmon restoration, noxious weeds, habitat restoration)
6. Forestry programs (e.g., wildfire safety, carbon sequestration)
7. Water resource protection (e.g., clean water)
8. Historic preservation (e.g., landmarks, archeological finds, preservation of historic buildings)
9. Parks District
10. Other

Health & Human Services (e.g., mental health, senior services, homelessness)

11. Behavior health/mental health services
12. Developmental disabilities services
13. Domestic violence services
14. Veteran's services
15. Senior services
16. School districts
17. The impact of racism on health (racism as a Public Health crisis)
18. Substance abuse prevention (e.g., opioid overdose prevention and related services)
19. Healthy food access
20. Homelessness (e.g., housing, health)
21. Parent and child health
22. Healthcare access
23. Chronic disease prevention & management (e.g., heart disease, cancer, asthma, diabetes, COPD)
24. Communicable disease prevention (e.g., MRSA, Sexually Transmitted Disease, Shigellosis, Tuberculosis, West Nile Virus, Zika, Pertussis, Rabies, COVID-19)
25. Health information and education
26. Pre-release support/post-release support for individuals held in jail
27. Other

Community, Economic, and Workforce Development and Resources.

28. Community centers
29. Workforce development
30. Small business funding
31. Business incubator/Startup development center
32. Commercial development
33. Farmers markets
34. Other

Housing and Land Use (e.g., affordable housing, growth management act).

Bear Creek/Sammamish Community Needs List Appendix 1

- 35. Environmental health and healthy homes (e.g., lead exposure, mold, ventilation)
- 36. Housing (e.g., affordable housing, housing repair)
- 37. Code enforcement
- 38. Permitting services
- 39. Other

Public Transportation & Roads (e.g., bus service, water taxi, sidewalks, bike paths).

- 40. Traffic congestion and flow (e.g., delay, neighborhood cut-through traffic)
- 41. Excessive vehicle speeds
- 42. Roadway lighting (e.g., streetlight)
- 43. Other traffic safety (e.g., intersection & roadway design, signage, traffic, etc.)
- 44. Parking
- 45. Other roadway operation (snow/ice removal, street cleaning, etc.)
- 46. Road surface condition (e.g., pavement and bridge deck condition)
- 47. Roadway drainage and flooding
- 48. Mowing, tree trimming, other road safety-related vegetation management
- 49. Litter, dumping, debris, objects in the road right-of-way
- 50. Other roadway maintenance and preservation
- 51. Roadway pedestrian infrastructure & safety (e.g., crosswalks, sidewalks, rural multi-use shoulders)
- 52. Roadway bike infrastructure & safety (e.g., bike lanes, rural multi-use shoulders)
- 53. Accessibility for people with disabilities (e.g., curb ramps)
- 54. Highways (e.g., State Route 18, I-405, etc.)
- 55. Other road-related issues
- 56. Transit stops and passenger facilities
- 57. Transit service
- 58. Park and ride lots
- 59. Other

Public & Community Safety (e.g., crime, disaster preparation & response, policing).

- 60. Community engagement (e.g., police-community partnership or police-community relations)
- 61. Co-response teams (e.g., funding, staffing, accountability)
- 62. Neighborhood watch programs
- 63. King County Search & Rescue
- 64. King County Sheriff's Office community locations (e.g., district office/storefront)
- 65. Policing priorities (e.g., funding, staffing, accountability)
- 66. Crime & traffic enforcement
- 67. Youth crime
- 68. Noise (e.g., traffic noise, airport noise)
- 69. Animal control services (e.g., licensing, leash laws, adoption, response times)
- 70. Public health emergency response and resiliency (e.g., wildfire smoke, COVID response)
- 71. Gun violence
- 72. Injury prevention
- 73. Emergency management (e.g., ability to respond)
- 74. Emergency & disaster preparedness (e.g., getting yourself ready)
- 75. Climate justice & health
- 76. Extreme weather centers (e.g., warming, cooling, smoke, disaster centers)

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Bear Creek/Sammamish Community Needs List Appendix 1

77. Other

Youth & Early Childhood Services (e.g., childcare, after school programs).

- 78. Childcare (e.g., subsidy navigation and assistance)
- 79. Early childhood supports
- 80. Education
- 81. Substance abuse: youth (e.g., cannabis, fentanyl)
- 82. Youth programs and services
- 83. School districts
- 84. Other

Other Services, Infrastructure, & Utilities (e.g., digital equity, landfill, illegal dumping, sewer).

- 85. Access to King County services (online, in-person)
- 86. Litter and illegal dumping not on King County property
- 87. Litter, illegal dumping, and vandalism on King County-owned property
- 88. Graffiti not on King County property
- 89. Recycling and composting facilities and services
- 90. Cable companies (internet access)
- 91. Fire districts
- 92. Flood control and stormwater management (e.g., drainage, stormwater, surface water)
- 93. Pollution and hazardous waste (e.g., collection, education)
- 94. Library
- 95. Fireworks (e.g., enforcement)
- 96. Wastewater treatment
- 97. Other

D. Examples of CNL Communication Materials

Example of a Flyer

What do you want for your community?



King County Local Services is asking people who live in unincorporated areas (areas that lie outside city limits) what would make their communities better places to live.

We will work with communities to make a **Community Needs List**—a list of desired services, programs, facilities, and capital improvements—for each area. King County will use these lists to help make budget decisions next year.

To request this information in another format or language, email AskLocalServices@kingcounty.gov or call 206-477-3800.

Para solicitar esta información en Español, envíe un mensaje de correo electrónico a AskLocalServices@kingcounty.gov o llamar al 206-477-3800.

要以其他格式或語言索取此信息, 請致電 206-477-3800 或發送電子郵件至 AskLocalServices@kingcounty.gov.

इस जानकारी को किसी अन्य प्रारूप या भाषा में अनुरोध करने के लिए, AskLocalServices@kingcounty.gov पर ईमेल करें या 206-477-3800 पर कॉल करें।

다른 형식이나 언어로 이 정보를 요청하려면 206-477-3800 번으로 문의하거나 AskLocalServices@kingcounty.gov 로 이메일을 보내주시기 바랍니다.

Чтобы запросить эту информацию в другом формате или на другом языке, звоните 206-477-3800 или пишите AskLocalServices@kingcounty.gov.

Để có các thông tin này bằng tiếng Việt, xin gọi số 206-477-3800 hoặc gửi điện thư đến asklocalservices@kingcounty.gov.

Share your ideas by August 30

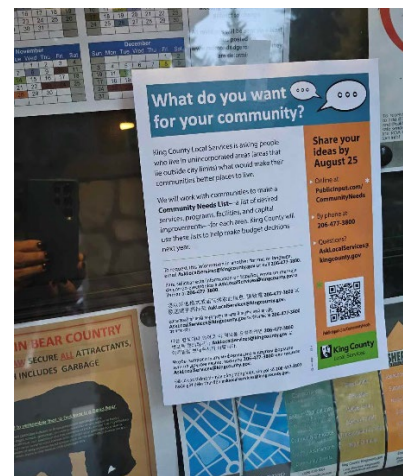
- ▶ Online at PublicInput.com/CommunityNeeds *
- ▶ By phone at 206-477-3800
- ▶ Questions? AskLocalServices@kingcounty.gov



PublicInput.com/CommunityNeeds



King County
Local Services



Example of a Business Card Handout



What do you want for your community?
You know your area best.
 Share your ideas for making it a better place to live.



Take the survey:

-  PublicInput.com/CommunityNeeds
-  AskLocalServices@kingcounty.gov
-  206-477-3800

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 số 206-477-3800 hoặc gửi điện thư đến
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 mensaje de correo electrónico a
AskLocalServices@kingcounty.gov o llamar al
 206-477-3800.

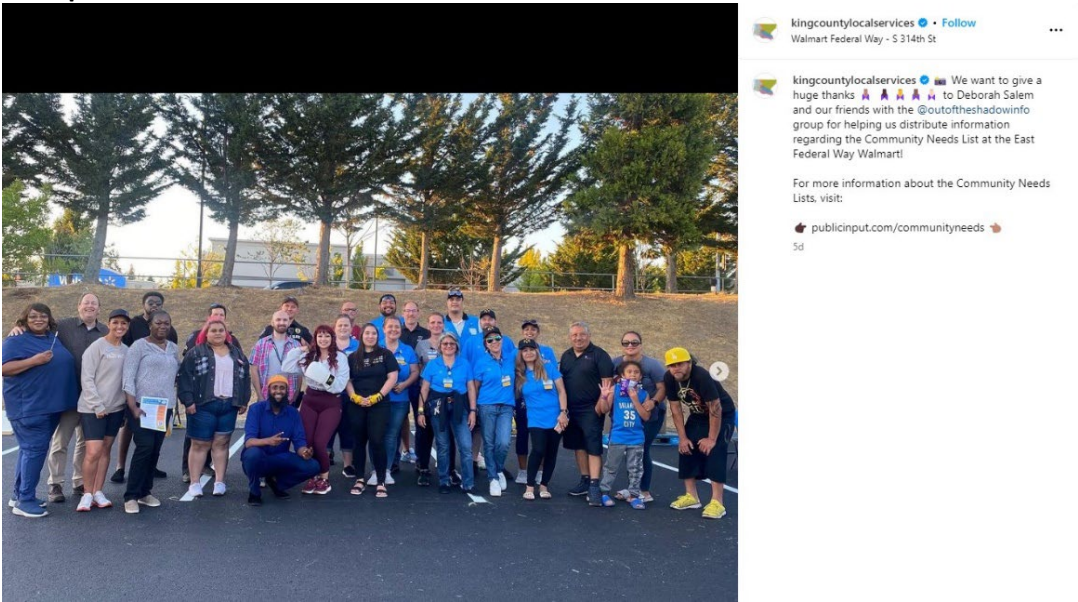
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AskLocalServices@kingcounty.gov पर ईमेल करें या
 206-477-3800 पर कॉल करें।

Example of an Instagram Post



Examples of Facebook Posts





King County Local Services - Roads, Permitting, Community Service Areas

August 1, 2023 · 🌐

More #nationalnightout #nno pics! 😊

📷 Gwen High from CARE stands ready with her Community Needs List informational package ready for distribution to her community on the East Renton Plateau! For more information visit: publicinput.com/communityneeds



Examples of Community Connector Event Promotion



st 2023 Events/Meetings

s for updates on events, meetings and much more.
om.

EVENTS COMMITTEE

July 19, 7:00PM, virtual meeting
August 16, 7:00PM, virtual meeting
The Events Committee is responsible

LITTER WALK

July 16 & August 20, 3:00PM

PARTY
FOOD
TRUCK



August 27
5:00PM - 7:30PM
@ the Redmond Ridge
Community Center

MULTIPLE FOOD TRUCK OPTIONS | MUSIC

Watch the weekly email bulletin and www.RedmondRidgeROA.com for updates



E. Catalogue headings and DLS tasks for each request

KCC.2.16.055.C3 details how community needs lists shall be established.⁴³ The table describes the actions taken by DLS to develop the catalogue in alignment with the KCC.

Catalogue Column Title	DLS Task
Area	Import the unincorporated area selected by the survey taker.
Request	Import the text of the community request from the survey.
Community Request Category	- Assign each request to a relevant sub-topic category based on survey options.
Lead Department	Identify and assign the department best suited to lead implementation of the request.
Strengthens Community Vision	Evaluate and indicate whether the request meets or strengthens the community vision and policies established in the proposed subarea plan and King County's guiding principles.

⁴³ [King County Code 2.16.055.C.3.](#)

F. Catalogue headings and lead department review tasks

KCC department reviewers were provided the guidance below in alignment with the CNL development process stipulated in KCC.2.16.055.C3.⁴⁴

Catalogue Column Title	Requested Action/Required Information
Request	Review all entries in this column. Consolidate similar or duplicate requests where appropriate to streamline analysis and reduce redundancy.
Community Request Category	No action needed.
Lead Department	Confirm that the department assigned is the lead agency for the requests. If not, suggest an alternative agency.
In County Scope	Select yes or no to indicate whether the requests fall within the department's scope of work.
Reason out of scope	Explain why these requests are <u>not</u> within the department's scope of work.
Anticipated Implementation Timeline	Enter anticipated timeline if known, otherwise enter TBD or N/A as applicable. - TBD – A larger planning effort is needed before a specific timeline can be selected. - N/A – Even though within scope, a solution is unlikely to be implemented due to feasibility, budget constraints, resource needs, and other barriers to implementation.
Potential Partnerships	Enter potential partners who could help or lead in the development and implementation of solutions to the requests. Be creative and flexible; include other government agencies, nonprofits, etc.
Type of Request	Enter type of request: - Potential service - Potential program - Potential capital improvement project - Standard operations needing additional funding to meet requested level of service - Standard operations <i>not</i> needing additional funding to meet requested level of service - Existing capital improvement project - Policy - Other
Comments	Add department comments such as highlighting next steps, any related or conflicting King County priorities, and specific partnership or collaboration opportunities that build on community's strengths and assets.

⁴⁴ [King County Code 2.16.055.C.3.](#)

Appendix 2: Glossary of Acronyms

ADU – Accessory Dwelling Unit	KCRHA – King County Regional Homelessness Authority
BHRD – Behavioral Health and Recovery Division	KCSO – King County Sheriff’s Office
BIA – Business Improvement Area	LEAD – Law Enforcement Assisted Diversion
BIPOC – Black, Indigenous, and People of Color	NGO – Non-governmental Organization
CBO – Community-Based Organization	PHSKC – Public Health Seattle & King County
CDA – Community Development Association	PSB – Performance, Strategy, and Budget
CDC – Community Development Corporation	PSE – Puget Sound Energy
CDFI – Community Development Financial Institution	PSESD – Puget Sound Educational Service District
CHS – Community Health Services Division	RSD – Road Services Division
CJTC – Criminal Justice Training Center	SBA – Small Business Association
CSA – Community Service Area	SBDC – Washington Small Business Development Center
CSO – Community Service Officer (King County Sheriff’s Office)	SCL – Seattle City Light
CTC – College to Career	SCRC – Skyway Community Resource Center
CYYAD – Children, Youth and Young Adults Division	SODA – Service Our Dog Area
DCHS – Department of Community and Human Services	SR – State Route
DCYF – Washington State Department of Children, Youth & Families	SVT – Snoqualmie Valley Transportation
DLS – Department of Local Services	SWD – Solid Waste Division
DNRP – Department of Natural Resources and Parks	SWH – Skyway-West Hill
DPW – Department of Public Works	SWS – Stormwater Services Section
KCHA – King County Housing Authority	UA – Unincorporated Area
KCLS – King County Library System	UAC – Unincorporated Area Council
KCPAO – King County Prosecuting Attorney’s Office	UKC – Unincorporated King County
	WDFW – Washington Department of Fish and Wildlife
	WFDC – Work Force Development Center
	WLRD – Water and Land Resources Division
	WSDOT – Washington State Department of Transportation

Appendix 3: Performance Measures

The King County Code states that community needs lists shall establish performance metrics to monitor the implementation of items on the community needs lists and the overarching progress towards reaching the 20-year vision established in the subarea plan.¹

To achieve this, the lead executive branch department for each item on the list will provide an annual status update. For capital improvement projects, the lead department will indicate the expected project timeline and the current development phase: planning phase, preliminary design phase, final design phase, implementation phase, closing phase, or land acquisition phase. For programs and services, the lead department will indicate the expected implementation timeline and the program or service phase, such as design phase, request for proposal phase, or implementation phase. These phases will vary depending on whether the work is done by King County or by partner organizations. The Department of Local Services will consolidate these updates into a report for the respective community and Councilmember annually.

The overarching progress towards reaching the 20-year vision established in the subarea plan, for those areas with subarea plans, will be monitored biannually according to the monitoring plan developed for the subarea plan.

DLS is accountable for providing a yearly update to community and Council on the status of the implementation of the CNLs.² DLS last posted the status of the September 2022 CNLs, including that of Bear Creek/Sammamish on the new community engagement hub in 2024.³

¹ [King County Code 2.16.055.C.3.](#)

² [KCC 2.16.055.C.3.](#)

³ [Bear Creek/Sammamish - CNL status update report](#)

Community Needs Lists

September 2025



King County

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Four Creeks/Tiger Mountain Community Needs List

Legend

Budget ID: Budget identification number. This number is referenced in budget documentation if the budget request is responsive to a request on the community needs list. The middle two digits indicate the year the request was added to the community needs list (CNL). However, budget IDs without a middle number (e.g., FCTC.001) correspond to requests added to the CNL in 2022.

Category: The overarching request category. A category may contain multiple requests from community.

Agency: Lead King County Executive Branch department responsible for implementing a solution to the request.

Type: Potential service, Potential program, Potential Capital Improvement Project (Potential CIP) or Standard operations (only if additional funding is needed to meet service level requested by community).

Anticipated Timeline: The anticipated implementation timeline. To Be Determined (TBD, funding needed to develop a plan), Current Biennium, 2027+, Ongoing, or Not Applicable (N/A) because it is not planned.

Priority: Priority is determined by community, King County Council, and informed by County knowledge of community. Low, Medium, or High.

Strengthens Community Vision: Yes, No, Possibly, if County is unaware of a specific community vision, and TBD (to be determined), if an area lacks a subarea plan.

Request: One or more requests from community that fall within the category.

Potential Partners: Potential partner types that could lead or collaborate in developing solution to the requests from community. List of partner types, Not Applicable (N/A), or To Be Determined (TBD).

For source information, please contact the Department of Local Services at AskLocalServices@kingcounty.gov.

BUDGET ID: FCTC.001

Category: Bike lanes

Type: Potential CIP

Priority: Medium

Request: Install more bike lanes:

- On May Valley Rd and other local roads
- Connecting downtown Issaquah to S King County/Black Diamond-Enumclaw

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FCTC.25.001

Category: Community engagement

Type: Potential program

Priority: High

Request: Increase communication methods and the participation of the sheriff in the community.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FCTC.25.002

Category: DNRP-other

Type: Potential program

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Attachment B
Four Creeks/Tiger Mountain Community Needs List

Priority: High **Strengthens Community Vision:** TBD
Request: Replace the culvert in Sunset Valley Farms and clear pinch points in McDonald Creek to alleviate flooding along May Valley Rd and in the neighborhood.
Potential Partners: N/A

BUDGET ID: FCTC.25.003
Category: Excessive vehicle speed **Lead Department:** DLS
Type: Potential CIP **Anticipated Implementation Timeline:** TBD
Priority: High **Strengthens Community Vision:** TBD
Request: Traffic calming on May Valley Rd.
Potential Partners: N/A

BUDGET ID: FCTC.003
Category: Intersection improvements **Lead Department:** DLS
Type: Potential CIP **Anticipated Implementation Timeline:** TBD
Priority: High **Strengthens Community Vision:** TBD
Request: Improve traffic safety and flow on the roundabout at Issaquah-Hobart and May Valley.
Potential Partners: N/A

BUDGET ID: FCTC.005
Category: Law enforcement funding **Lead Department:** KCSO
Type: Standard operations **Anticipated Implementation Timeline:** N/A
Priority: High **Strengthens Community Vision:** TBD
Request:

- Increase funding for more sheriff deputies
- Increase funding 50%
- Use marijuana tax to fund more police

Potential Partners: N/A

BUDGET ID: FCTC.25.004
Category: Policing priorities **Lead Department:** KCSO
Type: Potential service **Anticipated Implementation Timeline:** TBD
Priority: High **Strengthens Community Vision:** TBD
Request:

- Increase car patrols
- Establish a closer sheriff's office to deter organized vandalism and other crimes

Potential Partners: N/A

BUDGET ID: FCTC.009
Category: Restoration **Lead Department:** DNRP
Type: Potential CIP **Anticipated Implementation Timeline:** TBD
Priority: High **Strengthens Community Vision:** TBD
Request: Improve the capacity, stream restoration, and surrounding land acquisition at Cemetery Pond Wetland and Tributary.
Potential Partners: N/A

BUDGET ID: FCTC.010

Attachment B
Four Creeks/Tiger Mountain Community Needs List

Category: Road drainage Type: Potential CIP Priority: High Request: Address flooding issues by covering the open drainage ditches along May Valley Rd. Potential Partners: Flood Control District, WLRD	Lead Department: DLS Anticipated Implementation Timeline: TBD Strengthens Community Vision: TBD

BUDGET ID: FCTC.012 Category: Road maintenance Type: Standard operations Priority: High Request: - Prioritize 190th PI SE and SE 60th St on way to Open Windows School for snow removal - Improve roadway infrastructure, especially needed for emergencies/severe weather events, viable routes to hospitals - Enhance snow plowing in Maple Hills or hire contractors Potential Partners: N/A	Lead Department: DLS Anticipated Implementation Timeline: Ongoing Strengthens Community Vision: TBD

BUDGET ID: FCTC.013 Category: Road pavement Type: Potential CIP Priority: High Request: Repave: - Issaquah-Hobart - SE 138th PI (2023) - Sunset Valley Farms (2023) Potential Partners: N/A	Lead Department: DLS Anticipated Implementation Timeline: TBD Strengthens Community Vision: TBD

BUDGET ID: FCTC.017 Category: Traffic congestion Type: Potential CIP Priority: High Request: Manage traffic by adding lanes, managing traffic, and developing new routes on: - Issaquah-Hobart Rd (study traffic impact on IHR, and signage and safety) - 198th PI SE/168th PI SE in Bellevue to manage Open Windows School traffic on steep, windy hill Potential Partners: N/A	Lead Department: DLS Anticipated Implementation Timeline: N/A Strengthens Community Vision: TBD

BUDGET ID: FCTC.020 Category: Trail parking Type: Potential CIP Priority: High Request: - Add trailhead parking in the Issaquah Alps - Add parking and a roadside trail between the Margaret's Way trailhead parking area and the Jim Whittaker Wilderness parking area Potential Partners: TBD	Lead Department: DNRP Anticipated Implementation Timeline: TBD Strengthens Community Vision: TBD

BUDGET ID: FCTC.25.005

Attachment B
Four Creeks/Tiger Mountain Community Needs List

Category: Transit service

Type: Potential program

Priority: High

Request:

- Prioritize regional bus service along Issaquah Hobart Rd and SR 18 to alleviate I-405 congestion
- Improve transit options between Southeast King County and I-90, and plan park-and-rides at Maple Valley/SR 18 and Issaquah Hobart Rd/SR 18

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FCTC.25.006

Category: Youth programs & services

Type: Standard operations

Priority: Low

Request: Provide camps and services for kids with special needs during summer, winter, and spring breaks.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

Appendix 1: Community Engagement



Four Creeks/Tiger Mountain Community Needs List Community Engagement Appendix

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Introduction

King County Code (KCC) 2.16.055.C.1 requires the Department of Local Services (DLS) to develop 11 individual community needs lists (CNL): one for each of the six rural King County community service areas (CSA) and one for each of the County's five urban potential annexation areas (PAA).^{1,2,3} These 11 CNLs are the list of potential services, programs, facilities, and capital improvements identified by each community. This CNL effort is part of King County's ongoing commitment to help ensure that the voices of residents are heard and considered in local decision-making processes.

The CNLs are updated each biennium and are transmitted concurrently with the Executive Proposed Budget to the King County Council. CNLs are one of many inputs informing King County executive branch departmental budget requests, along with departmental priorities, strategic plans, and priorities of the King County Executive and the King County Council. Because the CNLs list potential services, programs, facilities, and capital improvements identified by community, funding is necessary to implement them. Implementation of CNL requests is dependent on funding allocated in the County's adopted biennial budget.

At the end of 2022, after developing community needs lists for the first time in 2021-2022, DLS worked with community members to co-create and redesign the community needs list development process to achieve "County and community work together" or higher on the Community Engagement Continuum.⁴ At this level "Community and King County share in decision-making to co-create solutions together." Co-creation involves engaging with community members on strategy at the earliest possible moment.⁵ The Co-creation team consisted of representatives from each of the 11 unincorporated King County (UKC) areas, along with seven King County staff members representing executive branch departments. Members of the Co-creation Team are listed in Appendix A.

This team co-created the process steps below to meet the requirements specified in KCC for establishing the CNLs:⁶

- Step 1: Develop a survey that educates as it asks questions.
- Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.
- Step 3: Assemble community survey responses (requests) into catalogues.
- Step 4: Share the catalogues with departments for review.
- Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNL.
- Step 6: Collaborate with the Community Service Area Liaisons to prioritize requests.
- Step 7: Collaborate with the Councilmember who represents the area.
- Step 8: Finalize the CNL.
- Step 9: Share the CNL with departments to inform departmental budget requests.
- Step 10: Transmit the CNL to the King County Council for possible adoption.
- Step 11: Share the list of community requests that were not advanced to the CNL with community.

¹ [King County Code 2.16.055.C.1.](#)

² Rural community service areas: Bear Creek/Sammamish, Four Creeks/Tiger Mountain, Greater Maple Valley/Cedar River, SE King County, Snoqualmie Valley/NE King County, and Vashon/Maury Island

³ Urban potential annexation areas: East Federal Way, East Renton Highlands, Fairwood, North Highline, and Skyway/West Hill

⁴ [CommunityEngagementGuideContinuum](#)

⁵ [Community Engagement & Co-Creation - King County, Washington](#)

⁶ [King County Code 2.16.055.C.3.](#)

- Step 12: Monitor the implementation of the CNL and report out to community.

The overall CNL development process was enriched through the strategic application of the Office of Equity, Racial, and Social Justice tools and the active participation of the Co-creation Team and Community Connectors (for members, see Appendix B). These groups brought diverse perspectives to the work, ensuring a comprehensive and inclusive approach to CNL development.

CNL Development Process

Step 1: Develop a survey that educates as it asks questions.

In collaboration with the Co-creation Team, DLS developed multiple goals for the community needs list development process, including educating the public about County functions. The CNL survey was designed to enable participants to explore broad policy areas and detailed sub-topics based on their personal interest. Eight main policy areas were identified in partnership with executive branch departments, ranging from Environment to Youth Services. Sub-topics were refined using previous survey data, departmental input, and community feedback, resulting in 97 categories grouped by policy area. This structure enabled respondents to better understand County services. The full list of policy areas and categories used in the 2023 survey is provided in Appendix C.

Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.

In July 2023, DLS launched the new survey and introduced the Community Connectors program to improve awareness and participation, especially among underrepresented groups in unincorporated King County. With \$2,500–\$5,000 grants to support engagement activities, 19 local organizations conducted outreach and promoted the survey. These organizations were selected based on their ability to connect with residents whose voices are not typically represented. DLS provided support through materials, weekly meetings, and event participation (see Appendix D for examples of materials).

Step 3: Assemble community survey responses (requests) into catalogues.

DLS compiled survey responses into catalogues for each area and each department. Each community request was categorized, assigned to a lead department, and organized for review and follow-up. (See Appendix E for DLS task details).

Step 4: Share the catalogues with departments for review.

DLS shared each department catalogue with the corresponding lead department for review. According to the criteria set forth in King County Code 2.16.055.C.3., a request must align with county and subarea plans, fall within an executive branch department's scope, support the community's vision, and have feasible budget, timing, and resource requirements to be eligible for the CNL.⁷ Departments then evaluated their assigned items according to this criteria and the guidance detailed in Appendix F. During this phase, DLS clarified the purpose of community needs lists and reviewed departmental feedback. This process led to iterative refinement of the catalogues.

Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNLs.

⁷ [King County Code 2.16.055.C.3.](#)

Four Creeks/Tiger Mountain Community Needs List Appendix 1

DLS collaborated with executive departments to determine which items from the previous CNLs should be transferred to the 2025 CNLs by requesting a status update for each request. Updates consisted of the following categories:

- Funded and completed
- Funded and in progress
- Funded but have not yet been started
- Partially-funded and in progress
- Not funded

Since CNLs are intended to inform development of departmental budget proposals, only unfunded requests and partially-funded requests from the 2022 CNLs were incorporated into the 2025 CNLs, along with new requests identified through the community surveys.

These status updates also link to fulfilling the performance monitoring requirement for the implementation of the CNLs, mandated by King County Code.⁸ The items categorized as “Funded and completed,” “Funded and in progress,” and “Funded but not yet started” were moved to the status update report provided for the Four Creeks/Tiger Mountain area.⁹

Step 6: Collaborate with the community service area liaisons to prioritize requests.

CSA liaisons prioritized requests as high, medium, or low, based on their local knowledge and engagement with community members.¹⁰

Step 7: Collaborate with the Councilmember who represents the area.

DLS shared the CNL with Council Districts Three and Nine staff prior to finalizing it. Based on feedback received from Council Districts Three and Nine staff, prioritization for some requests was modified. DLS shared feedback with executive branch department staff, who then responded to questions from District Three staff. Those responses were shared with District Three staff in a subsequent meeting.

Step 8: Finalize the CNL.

To finalize the list, DLS reviewed the CNL, incorporated any final executive branch department edits, and added an identification number for reference during the budget development process.

Step 9: Share the CNL with departments to inform departmental budget requests.

DLS provided the final CNLs to the Office of Performance, Strategy, and Budget (PSB), which then shared them with each department for consideration during their 2026–2027 budget development. Along with other budget development guidance, PSB asked department finance managers to add the CNL identification number to departmental budget requests pertaining to CNL requests.

Step 10: Transmit the CNL to the King County Council for consideration.

⁸ [King County Code 2.16.055.C.3.](#)

⁹ [Four Creeks/Tiger Mountain - CNL status update report](#)

¹⁰ CSA liaisons are King County Department of Local Services staff who support unincorporated areas by helping residents navigate King County services and answering their questions. They engage with community members through office hours, community meetings, events, and direct interactions. They address both individual resident concerns and emergent community needs. DLS has one rural community service area liaison and one urban potential annexation area liaison. These two positions are supplemented with DLS Director’s Office staff, specifically the DLS External Relations Manager.

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The Executive transmitted the Four Creeks/Tiger Mountain CNL to the King County Council as part of the 2026–2027 budget transmittal.

Step 11: Share the list of community requests that were not advanced to CNL with community.

DLS will share the 2025 CNL, along with appendices including requests not advanced to the CNL, with the community after the CNL has been approved by Motion by the King County Council. DLS will post this information to its website and to the CNL engagement hub, where it will replace the previous CNL. Translation of the CNL will be provided upon request.

Step 12: Monitor the implementation of the CNL and report out to community.

DLS provides a yearly update to community and Council on the status of the implementation of the CNLs.¹¹ DLS posts this report to the CNL community engagement hub.¹²

CNL Community Engagement

The King County Council (KCC) directs the Department of Local Services (DLS) to include an appendix with the CNLs that explains how the community engagement conducted during the CNL development process meets the “County engages in dialogue” level, or higher, on the County’s Continuum of Community Engagement. The appendix must also demonstrate the use of language access and equity impact review tools provided by the Office of Equity and Social Justice (OESJ), which was renamed the Office of Equity and Racial and Social Justice in 2020, as required by KCC 2.16.055.C.2.

2. Each community needs list shall:

c. be developed, reviewed, prioritized, amended, adopted and implemented using tools and resources developed by the office of equity and social justice, including, but not limited to, community engagement, language access and equity impact review tools. The county shall use, at minimum, the "County engages in dialogue" and "County and community work together" levels of engagement as outlined in the office of equity and social justice's Community Engagement Guide for the development, review, amendment, adoption and implementation of the community needs list. The county shall include as an appendix to the community needs list information detailing the community engagement completed during the development of the community needs list and how the community engagement meets the requirements of this subsection C.2.c..¹³

This document is the appendix detailing community engagement undertaken to develop the Four Creeks/Tiger Mountain CNL and how it meets the requirements of KCC.

Community engagement related to the CNL occurred in two phases, as the body of work to develop the CNL includes two discrete community engagement tasks per KCC 2.16.055.C.3:

- I. **Compile requests from community:** An initial catalogue shall be compiled that identifies all requests from the community for potential services, programs, facilities, and capital improvements.

¹¹ [KCC 2.16.055.C.3.](#)

¹² [Four Creeks/Tiger Mountain - CNL status update report](#)

¹³ [KCC 2.16.055.C.2.](#)

- II. **Prioritize community requests:** Review by the CSA liaisons through ongoing community engagement to identify, discuss, and prioritize community needs.¹⁴

CNL Engagement Phase I – Promoting the CNL survey and compiling requests.

The purpose of this phase is to engage with community members to gather their requests and better understand community needs. DLS then compiles the requests into a catalogue of community requests, which with further analysis as described above, is refined into the CNL. The engagement phase for this Four Creeks/Tiger Mountain CNL took place during November 2022-February 2024.

As described above, DLS collaborated closely with community, and formed a group called the Co-creation Team to review, redevelop, and enhance the process used to develop the 2022 CNLs, which occurred during the COVID-19 pandemic. The Co-creation Team offered insightful recommendations on how to refine the CNL process during six meetings and contributed to the creation of a more relevant, user-friendly, and inclusive survey. Based on the Co-creation Team's input, this new survey aimed to educate the community about the County's work and solicit input on what communities wanted to see on their community needs lists.

Guided by the Co-creation Team's recommendations, DLS crafted and introduced the survey in July 2023. To further raise awareness, foster inclusivity, and boost response rates, DLS initiated the Community Connectors program at the recommendation of the Co-creation Team. The Community Connectors program engaged 19 community leaders, organizations, and nonprofits throughout unincorporated King County to disseminate the survey and organize events to encourage broad community involvement. Each organization received a small grant of \$1,000 to \$2,5000 to help them create materials, fund staff time, or hold events to enhance participation among historically underrepresented groups, including people of color and immigrants. Those holding events received the larger grant amount.

DLS developed and distributed marketing materials on the CNL website for Community Connector program partners to use to boost CNL promotion, including social media post examples, email templates, flyers, QR code business cards, and photographs. Additionally, DLS organized weekly online group meetings so that Community Connectors could discuss engagement strategies, brainstorm ideas for those areas with fewer events or organized engagement opportunities, and share the issues they were facing. Some of the Community Connectors engaged community members in creative ways, meeting then where they were at places such as grocery stores or restaurants. DLS also offered one-on-one sessions with group members to further refine strategies to promote the survey and enhance outreach efforts.

King County's objectives with Community Connectors initiative were twofold:

- Engage residents of unincorporated areas in identifying community needs.
- Advance King County's equity and social justice goals by promoting equal opportunities and outcomes for all, especially targeting people of color, youth, seniors, economically disadvantaged groups, and English as a second language speakers.

DLS also engaged the service of the CSA liaisons to promoting the survey as the CSA liaisons work with the different rural community service areas and urban potential annexation areas. The CSA liaisons promoted the survey at office hours and events in community and at local community-based

¹⁴ [KCC 2.16.055.C.3.](#)

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organization meetings, such as area councils, community development associations, homeowner's associations, etc.

In addition to utilizing the support of the Community Connectors and CSA liaisons, DLS distributed survey information to community members in the following settings in the top languages of each community.

- **At community events:** Engaged with residents at events such as fairs or community meetings, either organized by Community Connectors or organized by other community-based organizations.
- **In high-traffic locations:** Posted flyers in frequently visited community spots, including bulletin boards, grocery stores, and parks.
- **Via targeted mail:**
 - Sent letters with the flyer to more than 600 low-income housing developments, retirement communities, schools, and places of worship asking them to promote the survey and post the survey flyer.
 - Sent postcards promoting the survey to 34,570 unincorporated King County (UKC) households, which is one-third of all UKC households.
- **Through online promotion:** Used DLS social media to promote the survey.
- **In media advertisements:** Placed advertisements in media outlets, particularly ethnic radio and news channels, to reach diverse communities.
- **Sent email bulletin:** Sent an email bulletin to 36,582 UKC email addresses, with an estimated 1,139 email addresses specifically targeting Four Creeks/Tiger Mountain County area residents.
- **Shared partner promotion:** Shared the survey flyer with over 100 economic partners such as chambers of commerce and economic development organizations.

DLS also provided community members with several ways to submit survey responses to address physical or technological barriers: written ideas through in-person interaction or email and spoken ideas through in-person interaction or telephone. DLS had access to on-demand interpretation and translation services to facilitate all community engagement activities.

Submission options included the following:

- A unique telephone number with voicemail and language interpretation for verbal submissions.
- The asklocalservices@kingcounty.gov email address for written email submissions.
- The survey translated into multiple languages by PublicInput.¹⁵
- A paper survey to address technological barriers.
- DLS and/or Community Connector interaction at events and office hours.

Based on Co-creation Team input, DLS developed and designed a unique website for the survey that provided all the information necessary for residents to review and provide feedback using PublicInput. PublicInput is a community engagement software platform for governments. It provides a simple online interface that community members can use to engage with government at their convenience. King County has an enterprise subscription to this service, which is also used by several other departments.

¹⁵ <https://PublicInput.com>

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Department project hubs and subsites are featured on the King County Engagement Hub hosted by PublicInput.¹⁶

Each PublicInput website includes a translate button, which allows the user to select from over 100 languages. This translation feature is powered by Google Translate. Google Translate uses a machine learning system that compares texts from a broad range of sources so that the context of the words on the screen is considered in the translation. Community members had the option to enter their email addresses if they wished to do so.

In total, DLS received 1,552 responses from across unincorporated King County, including 23 from the Four Creeks/Tiger Mountain area. After the initial review of the 2023 survey results by departments, DLS met with the Community Connector members in January 2024 to share the results and discuss next steps with them.

During this first community engagement phase, all written CNL outreach materials were geared to provide education about the CNLs and encourage community members to submit requests. Examples of these communication materials are included in Appendix E. See Table 1 for specific outreach efforts.

Table 1: Phase I Written Community Outreach Materials

DATE	Outreach	Outreach Format	Audience
07/17/2023	Develop DLS website to include CNL information and submission options	Website	UKC residents
07/24/2023	Share information about the CNLs and submission options.	Instagram and Facebook post * Instagram Story	4,955 DLS Facebook & 1,562 Instagram followers
07/26/2023	Share information about the CNLs and submission options.	Mailer	35,000 UKC residents (randomly selected 1/3)
07/27/2023	Share information about the CNLs and request promotional support.	Email	(UAC) mailing list
07/31/2023	Share information about the CNLs and request promotional support.	Email	Over 600 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and request promotional support.	Mail	Over 200 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/03/2023	Share information about the CNLs and submission options.	Instagram and Facebook *	4,955 DLS Facebook & 1,562 Instagram followers
08/12/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/04/2023	District 9 Newsletter sharing information about the CNLs, purpose, and a link to the publicinput.com site.	Councilmember newsletter	District 9 residents

¹⁶ <https://PublicInput.com/kingcounty>

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DATE	Outreach	Outreach Format	Audience
08/08/2023	King County Employee Newsletter	Newsletter	King County Employees
08/07/2023	Share information about the CNLs and submission options	Nextdoor	UKC 92,000 users
08/10/2023	Share information about the CNLs and submission options	Seattle Medium ad	Seattle Medium, serves the African American and other underserved communities in the region
08/11/2023	Share information about the CNLs and submission options	Runta News and Facebook ad.	Runta News focuses on issues relevant to the Somali, African, and Muslim communities in the greater Seattle and Portland Metro area
08/12/2023	Reminder about CNL survey.	Instagram and Facebook post*	4,955 DLS Facebook followers 1,562 DLS Instagram followers; 10,631 Facebook users.
08/24/2023	What are your community's priorities?	Email bulletin	36,582 UKC recipients
08/28/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Nextdoor	UKC 92,000 users
08/28/2023	Podcast – interview	Northwest News Radio	Radio: STAR 101.5, KVI 570 and NWN 97.7
08/31/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Instagram and Facebook post*	4,955 DLS Facebook & 1,562 Instagram followers

*Facebook posts can be viewed by going to <https://facebook.com/kingcountylocalservices>

In addition, from July to September 2023, DLS printed and distributed over 10,000 flyers and 2,000 business cards throughout unincorporated King County. These materials were distributed during various events and at libraries, grocery stores, and other locations by King County staff and Community Connectors.

CNL Engagement Phase II–Prioritization

In Phase 2, CSA liaisons prioritized the community requests, utilizing their expertise and experience with Four Creeks/Tiger Mountain community members to ensure that each request for this area was prioritized according to the community's needs. Because community input is foundational to the CNL development process, ongoing community engagement was the primary and principal driver used to inform prioritization of every request as high, medium, or low.

Utilization of Office of Equity and Social Justice Tools for CNL Development

The CNL program is an important approach for ensuring that UKC community voices are heard and have an opportunity to inform King County services, programs, and capital improvements for the unincorporated areas of King County. Per KCC 2.16.055.A.3, DLS is responsible for developing and implementing programs and strategies that improve community partnerships and the delivery, responsiveness, and quality of local services.¹⁷ It is also responsible for developing and implementing programs and services to promote successful public engagement and “help all residents of unincorporated King County be more knowledgeable of, better served by and heard by King County departments and agencies.”¹⁸

The Office of Equity and Racial and Social Justice (OERSJ) provided tools to guide the development of new initiatives and community engagement efforts because intentional and meaningful community engagement and co-creation are foundational to being pro-equity and anti-racist.^{19,20} The tools developed by OERSJ include the Community Engagement Guide (CEG), which includes the Community Engagement Continuum, the Equity Impact Review (EIR) process, and language access resources.^{21,22,23}

Community Engagement Guide

The Community Engagement Guide includes the Community Engagement Continuum, which provides details, characteristics, and strategies for five levels of community engagement. The Continuum helps King County evaluate which community engagement level is appropriate given factors such as program goals, time constraints, County and community readiness, and capacity and resources.²⁴

Equity Impact Review (EIR) Process

The EIR process helps to ensure that equity impacts are rigorously and holistically considered and advanced in the design and implementation of a proposed plan, policy, program, or capital improvement by providing a checklist of items to consider.²⁵

Language Access Resources

Language access resources include the 2021 Written Translation Manual, Top 10 Language Dashboard, Top Six Language Maps, and King County’s language access requirements. These resources provide the information for determining which languages should be available during community engagement efforts and for creating documents that can easily and clearly be translated.²⁶

As described in the sections below, DLS used these tools to develop and carry out the community engagement plans for the CNL development initiative. A basic requirement for using the tools is understanding the demographics of the initiative’s area and who will be impacted by the initiative.

Four Creeks/Tiger Mountain Demographics

As shown in Table 2, Four Creeks/Tiger Mountain area, with 21 percent Black, Indigenous, and People of Color (BIPOC), is less diverse than unincorporated King County, which is 32 percent BIPOC. It is less

¹⁷ [KCC 2.16.055.A.3.](#)

¹⁸ [KCC 2.16.055.D.1.](#)

¹⁹ [Community Engagement & Co-Creation](#)

²⁰ [Racism as a Public Health Crisis in King County](#)

²¹ [Community Engagement Guide, Continuum of Community Engagement](#)

²² [Equity Impact Review Process Overview](#)

²³ [Language and Communication Guidance and Resources for County Employees](#)

²⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

²⁵ [Equity Impact Review Process Overview](#)

²⁶ [Language and Communication Guidance and Resources for County Employees](#)

Four Creeks/Tiger Mountain Community Needs List Appendix 1

diverse than the County overall (40 percent BIPOC). Close to 13,000 residents live in the Four Creeks/Tiger Mountain area, just over five percent of the UKC population. Four Creeks/Tiger Mountain area median household income of \$122,000 is 118 percent of the King County median household income and 149 percent of the UKC median. Ninety-two percent of Four Creeks/Tiger Mountain residents own their home, compared to 56 percent of King County residents.²⁷

Table 2: Four Creeks/Tiger Mountain Demographics

General Information	King County	Unincorporated Areas	Four Creeks/Tiger Mountain
Population	2,225,000	244,000	13,000
Average household size	2.4	2.7	3
Median age	37	36	47
Percent male	50%	50%	51%
Percent female	50%	50%	49%
Percent youth (under 18 years old)	21%	23%	19%
Percent elder (over 65 years old)	14%	16%	20%

Race and Ethnicity	King County	Unincorporated Areas	Four Creeks/Tiger Mountain
White	60%	68%	79%
Hispanic or Latinx	10%	9%	7%
Asian	18%	13%	9%
Native Hawaiian Pacific Islander	1%	1%	0%
African American	7%	5%	1%
Native American	0.6%	1%	0%
Two or more races		5%	4%
Limited English-speaking population		5%	2%

Income and Poverty	King County	Unincorporated Areas	Four Creeks/Tiger Mountain
Median household income	\$103,000	\$82,000	\$122,000
Households below poverty line	17%	7%	6%

Housing	King County	Unincorporated areas	Four Creeks/Tiger Mountain
Owner-occupied households	56%	79%	92%
Renter-occupied households	44%	21%	8%
% Rent-burdened households	34%	47%	54%

Who will be impacted by the CNL?

All members of the CSA community are impacted by the CNL initiative because the services, programs, and facilities that are provided by or influenced by County government affect the environment in which

²⁷ U.S. Census Bureau. (2022). 2015-2020 American Community Survey 5-year Estimates.

community members live. As such, all members of the community are decision-makers in the CNL process. They provide input on which potential services, programs, and capital improvement projects should be added to the CNL.

The Community Engagement Guide

Throughout the CNL development process, KCC directs the County to use at least the "County engages in dialogue" and "County and community work together" levels on the Community Engagement Continuum in the Community Engagement Guide.²⁸ These levels are the second and third highest levels on the continuum and are shown on Figure 1.²⁹

Figure 1: KCC-specified Levels of Engagement for the CNL Development Process

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

The King County Community Engagement Guide states that:

“As a project develops, the level of community engagement may need to change to meet changing needs and objectives. The level of engagement will depend on various factors, including program goals, time constraints, level of program and community readiness, and capacity and resources. There is no one right level of engagement, but considering the range of engagement and its implications on your work is a key step in promoting community participation and building community trust.”³⁰

DLS formed the Co-creation Team of community members and County staff to evaluate the 2021-2022 CNL development process and propose a new development process. This team redesigned the engagement process after collaborating. This effort aimed to achieve the goal of “County and community work together” on the Continuum of Community Engagement.³¹ Per the guidance identified above, the following factors were considered:

- **Program goals:** The program goal was to develop a CNL that is reflective of an entire community’s needs, particularly those who have historically not been or felt included, such as low-income populations and populations of color.

²⁸ [KCC 2.16.055.C.2.](#)

²⁹ [Community Engagement Guide, Continuum of Community Engagement](#)

³⁰ [Community Engagement Guide, Continuum of Community Engagement](#)

³¹ [Community Engagement Guide, Continuum of Community Engagement](#)

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- **Time constraints:** Community members have busy lives with limited time to participate in King County initiatives.
- **Level of program and community readiness:** CNL development is an iterative process repeated every two years. Sharing knowledge is necessary to familiarize community with the CNL development process and the list's purpose.
- **Capacity and resources:** Both community groups and King County departments have limited capacity.

DLS also reviewed the characteristics of engagement for each engagement level as listed on the Community Engagement Continuum, as shown on Figure 2, and compared them to the CNL development process as described above. This was done to verify that DLS was working at the “County and community work together” level of engagement to develop the CNL.³²

Table 3: Characteristics of Engagement of the CNL development process:

Characteristics of engagement	CNL development process
Two-way channel of communication	Communication flows to and from community to prioritize requests.
Multiple interactions	Community members interact with the development process multiple times, from promoting participation, to submitting ideas and prioritizing them.
Medium- to long-term	At a minimum, an updated CNL needs to be submitted to Council every two years, “concurrent with the executive's biennial budget transmittal.” ³³
Shapes and informs County programs	CNL is one of many inputs used by departments to inform their budgets.

DLS used many of the corresponding strategies listed on the Continuum of Community Engagement as shown in Figure 2.³⁴ These strategies are described above in the Phase I community engagement sections of this document.

³² [Community Engagement Guide, Continuum of Community Engagement](#)

³³ [KCC 2.16.055.C.5.b.](#)

³⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

Figure 2: Strategies Used to Develop the CNL.

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

Equity Impact Review Process

As outlined by OERSJ, the Equity Impact Review (EIR) Process identifies three equity frameworks which should be considered during the development and implementation of a proposed action.^{35,36} These equity frameworks are:

- **Distributional Equity:** Fair and just distribution of benefits and burdens to all parties.
- **Process Equity:** Inclusive, open, and fair process with meaningful opportunities for input.
- **Cross-generational Equity:** Consideration of effects of current actions on future generations.

This brief review seeks to identify, evaluate, and communicate potential impacts – both positive and negative – associated with the community engagement and development of the CNL by DLS and the potential implementation of CNL requests by departments. This review is organized into five phases of analysis, as follows:

- Phase 1: Scope. Identify who will be affected.
- Phase 2: Assess equity and community context.
- Phase 3: Analysis and decision process.
- Phase 4: Implementation. Staying connected with the community.
- Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.³⁷

CNL Development EIR Summary

Phase 1: Scope. Identify who will be affected.

All community members seeking services from King County could be affected by the CNL.

Phase 2: Assess equity and community context.

Per the EIR process checklist, community priorities and concerns need to be identified to assess equity and community context. The CNL development process identifies communities' priorities and concerns.

³⁵ [Equity Impact Review Process Overview](#)

³⁶ An action is defined by the EIR Process as “plan/policy/program development, operations modification, capital programs/projects, etc.” [Equity Impact Review Process Overview](#)

³⁷ [Equity Impact Review Process Overview](#)

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Each of the determinants of equity are likely to be either directly or indirectly influenced by the development of the CNL. The determinants of equity are:

-Early Childhood Development	-Parks and Natural Resources	-Neighborhoods
-Education	-Built and Natural Environment	-Housing
-Jobs and Job Training	-Transportation	-Community and Public Safety
-Health and Human Services	-Community Economic Development	-Law and Justice
-Food Systems		

The development of the CNL impacts these determinants of equity because it identifies the concerns and priorities of community, which is the first step in creating solutions. The extent to which impact on each determinant is realized depends on several factors, such as: available funding resources, timelines for implementation, the scope and location of specific programs and investments, and the community members affected.

Phase 3: Analysis and decision process.

The CNL development process does not identify alternative solutions to community requests, it merely identifies the requests. However, the prioritization of these requests as high, medium, or low is based on community engagement and knowledge. This prioritization is shared with the lead departments and could influence budget requests.

Phase 4: Implement. Are you staying connected with communities and employees?

The CNL is transmitted to Council as part of the 2026-2027 biennial budget transmittal. Once adopted, DLS will share the CNL with community members. The list will be translated per language access requirements and posted on PublicInput and DLS's website and brought to community meetings. The list's location will be communicated through a variety of outreach activities and the engagement platform. DLS will continue to build relationships with community members and engage on an ongoing basis to learn of their needs for potential services, programs, facilities, and capital improvements. The engagement website allows community members to enter requests at any time. DLS continues to promote this feature regularly through social media, at office hours, and at community meetings.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.

This is the second iteration of the CNL development process, and it was significantly influenced by community through the Co-creation Team and the Community Connectors. DLS will start the development of the next iteration of the CNLs in mid-2026.

The CNL development process takes distributional, process, and cross-generational equity into consideration by:

- Attempting to gather community needs in all areas of UKC, both rural and urban.
- Creating an inclusive, open, and fair process with meaningful opportunities for input; however, more work can always be done to ensure that community members who historically were or felt excluded are welcomed into the process.
- Acknowledging and communicating to community members and King County staff that the CNL is a snapshot in time and thus needs to be updated regularly to give current and future generations an opportunity to make their needs known.

CNL Implementation EIR Summary

Should the County fund solutions to the community-identified needs on the CNL, the County and community will work together to co-create responsive services, programs, facilities, or capital

improvements. The lead department for the funded solution is responsible for using the EIR process during program development and implementation to ensure that distributional equity, process equity, and cross-generational equity are considered in the solution development and implementation process.

In Phase 2 of the EIR process checklist, the community's concerns and needs should be identified to evaluate community context. The CNL will be useful in Phase 2 of the EIR process for funded solutions because it is a readily available lists of community-identified needs.

CNL Language Access Resources

DLS used the language access resources developed by OERSJ to ensure that language translation and interpretation were available during both community engagement phases of the CNL development process.³⁸ The Written Translation Manual, updated in 2021, was referenced to ensure that materials, including website and mailer text, could easily and accurately be translated.³⁹

From tools to outreach materials to meetings, DLS offered translation and interpretation services for the top seven most frequently spoken languages in UKC as identified by the Top 10 Languages Dashboard.⁴⁰ These languages are English, Russian, Vietnamese, Korean, Spanish, Hindi, and Chinese. These languages were selected based on the number of individuals who speak English less than "very well" according to the 2021 American Community Survey data for languages spoken at home in specific urban areas. However, PublicInput includes a "Translate" button, which allows the user to select from over 100 languages, allowing for greater participation across all language groups.

Table 4: 2021 ACS Data: Language Diversity and Population in unincorporated King County

Language	Population
Spanish	4,143
Vietnamese	2,297
Other Asian and Pacific Island languages	1,266
Russian, Polish, or other Slavic languages	1,250
Chinese (incl. Mandarin, Cantonese)	1,153
Other and unspecified languages	1,052
Korean	750
Tagalog (incl. Filipino)	670
Other Indo-European languages	418
Arabic	92
German or other West Germanic languages	18
French, Haitian, or Cajun	11

- Spanish and Vietnamese are the top two languages with the highest number of speakers who have limited English proficiency, with populations of 4,143 and 2,297 respectively.
- The category of Other Asian and Pacific Island languages likely includes Hindi, as suggested by on-the-ground insights, with a population of 1,266.

³⁸ [Language and Communication Guidance and Resources for County Employees](#)

³⁹ [Written Translation Manual](#)

⁴⁰ [Top 10 Languages Dashboard](#)

Four Creeks/Tiger Mountain Community Needs List Appendix 1

- Russian is assumed to be the predominant language among the Russian, Polish, or other Slavic languages group, which has 1,250 speakers.
- Chinese languages (including Mandarin and Cantonese) have 1,153 speakers, making it a significant group.
- The remaining languages, Korean and Tagalog (including Filipino), have smaller but notable populations of 750 and 670 respectively, warranting translation services.

These seven languages were chosen based on the need to effectively communicate with and provide services to the largest groups with limited English proficiency in urban areas.

The mailer sent to 34,570 UKC household in Phase I included text in the top seven languages stating, “To request this information in another language or format, email AskLocalServices@kingcounty.gov or call 206 477 3800.” Interpretation services were offered at the meetings and workshops upon request. In the Four Creeks/Tiger Mountain area, no additional language interpreters were requested.

Summary & Lessons Learned

The CNL is a snapshot in time of community needs. It is required to be updated, at a minimum, every two years.⁴¹ DLS continues to work with community, the King County Council, King County departments, and other agencies to update, prioritize, and implement the CNL requests.

DLS continues to expand and refine its community engagement efforts with community members in ways that reach those in the community who did not participate in the development of the community needs lists or who may not realize how the community needs list may affect their daily lives. DLS will continue to ask community members to evaluate and reaffirm their priorities with both in-person and digital engagement strategies to maximize participation. This means continuing to look for opportunities to collect and share information such as:

- Partnering with existing community organizations, such as faith-based organizations, that already work with and represent underrepresented community members such as immigrants and limited English proficiency populations.
- Engaging with residents where they already meet to be respectful of their time.
- Working with and in schools to engage students and their families as both often have schedule restrictions that make it hard to engage with the County.
- Considering other places where youth gather to seek input.
- Engaging with seniors at senior living communities to be respectful of their mobility and facility with technology.
- Connecting with disability service providers to reach out to their clients.
- Providing alternative meeting times for those with irregular schedules.
- Compensating participants for their engagement, respecting their time, involvement, and expertise.
- Documenting the number of participants, and if possible, their race and ethnicity to ensure participants represent the demographics of the community.

DLS strives to obtain participant contact and demographic data, through optional demographic surveys, to assess which community members are not being reached through current in-person and online engagement efforts.

⁴¹ [King County Code 2.16.055.C.2.](#)

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KCC requires that implementation of the CNL be reviewed and reported on annually.⁴² DLS will gather the updates from agencies and share these reports on the DLS website and the CNL community engagement hub, where community can leave comments.

Moving forward, the CNL process must continue to remain open and transparent, affected communities or neighborhoods must continue to be included in the decision-making, and resources must be directed where needs are the greatest.

⁴² [KCC 2.16.055.C.2.](#)

Community Engagement Appendices**A. Co-creation Team**

Name	CSA
Sandy Cobb	Bear Creek Sammamish
Michelle Faltaous	Fairwood
Warren Iverson	Greater Maple Valley
Michael Magnani	Four Creeks
Timothy O'Brien	SE King County
Deborah Salem	East Federal Way
Kimnang Seng	White Center/North Highline
Lauren Silver-Turner	Snoqualmie Valley
Yordanos Teferi	East Renton Plateau
Michael Trahan	Skyway West Hill
David Vogel	Vashon Maury Island
Danielle de Clercq	King County
David Daw	King County
Cyndal Ellenberger	King County
Mo McBroom	King County
John Vander Sluis	King County
John Taylor	King County
Amelia Tjaden	King County

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B. Community Connectors

Name	CSA
Hamdi Abdulla	Skyway/West Hill
John Affolter	Vashon/Maury Island
Trapper Bailey	Snoqualmie Valley/ Northeast King County
Sandy Cobb	Sammamish/Bear Creek/Redmond Ridge
Cynthia Edwards	Skyway/West Hill
Noni Ervin	Fairwood
Fin Harmany	Skyway/West Hill
Lis Harmegnies	Fairwood
Steven Hiestler	Greater Maple Valley
Gwendolyn High	East Renton Plateau
Jefferson Rose/Randy Nguyen	White Center/North Highline
Timothy OBrien	SE King County (Enumclaw Plateau)
Shelley Puariea	East Federal Way
Deborah Salem	East Federal Way
Annie Sieger	Fairwood
Lauren Silver-Turner	Snoqualmie Valley/ Northeast King County

C. 2023 CNL Survey Categories by Policy Area

Environment, Farmland, Parks, & Open Spaces (e.g., climate change, wildlife, parks, flood control)

1. County park and trail facilities (e.g., dog parks, trailhead parking, restrooms)
2. County park operations and maintenance (e.g., litter control, trail maintenance, safety)
3. Recreation and community programs (e.g., community centers, programming, park safety)
4. Farming programs (e.g., farm leasing, farmer support, technical assistance with forest health and wildfire prevention, agricultural drainage)
5. Habitat and ecosystems (e.g., open space acquisition, salmon restoration, noxious weeds, habitat restoration)
6. Forestry programs (e.g., wildfire safety, carbon sequestration)
7. Water resource protection (e.g., clean water)
8. Historic preservation (e.g., landmarks, archeological finds, preservation of historic buildings)
9. Parks District
10. Other

Health & Human Services (e.g., mental health, senior services, homelessness)

11. Behavior health/mental health services
12. Developmental disabilities services
13. Domestic violence services
14. Veteran's services
15. Senior services
16. School districts
17. The impact of racism on health (racism as a Public Health crisis)
18. Substance abuse prevention (e.g., opioid overdose prevention and related services)
19. Healthy food access
20. Homelessness (e.g., housing, health)
21. Parent and child health
22. Healthcare access
23. Chronic disease prevention & management (e.g., heart disease, cancer, asthma, diabetes, COPD)
24. Communicable disease prevention (e.g., MRSA, Sexually Transmitted Disease, Shigellosis, Tuberculosis, West Nile Virus, Zika, Pertussis, Rabies, COVID-19)
25. Health information and education
26. Pre-release support/post-release support for individuals held in jail
27. Other

Community, Economic, and Workforce Development and Resources.

28. Community centers
29. Workforce development
30. Small business funding
31. Business incubator/Startup development center
32. Commercial development
33. Farmers markets
34. Other

Housing and Land Use (e.g., affordable housing, growth management act).

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- 35. Environmental health and healthy homes (e.g., lead exposure, mold, ventilation)
- 36. Housing (e.g., affordable housing, housing repair)
- 37. Code enforcement
- 38. Permitting services
- 39. Other

Public Transportation & Roads (e.g., bus service, water taxi, sidewalks, bike paths).

- 40. Traffic congestion and flow (e.g., delay, neighborhood cut-through traffic)
- 41. Excessive vehicle speeds
- 42. Roadway lighting (e.g., streetlight)
- 43. Other traffic safety (e.g., intersection & roadway design, signage, traffic, etc.)
- 44. Parking
- 45. Other roadway operation (snow/ice removal, street cleaning, etc.)
- 46. Road surface condition (e.g., pavement and bridge deck condition)
- 47. Roadway drainage and flooding
- 48. Mowing, tree trimming, other road safety-related vegetation management
- 49. Litter, dumping, debris, objects in the road right-of-way
- 50. Other roadway maintenance and preservation
- 51. Roadway pedestrian infrastructure & safety (e.g., crosswalks, sidewalks, rural multi-use shoulders)
- 52. Roadway bike infrastructure & safety (e.g., bike lanes, rural multi-use shoulders)
- 53. Accessibility for people with disabilities (e.g., curb ramps)
- 54. Highways (e.g., State Route 18, I-405, etc.)
- 55. Other road-related issues
- 56. Transit stops and passenger facilities
- 57. Transit service
- 58. Park and ride lots
- 59. Other

Public & Community Safety (e.g., crime, disaster preparation & response, policing).

- 60. Community engagement (e.g., police-community partnership or police-community relations)
- 61. Co-response teams (e.g., funding, staffing, accountability)
- 62. Neighborhood watch programs
- 63. King County Search & Rescue
- 64. King County Sheriff's Office community locations (e.g., district office/storefront)
- 65. Policing priorities (e.g., funding, staffing, accountability)
- 66. Crime & traffic enforcement
- 67. Youth crime
- 68. Noise (e.g., traffic noise, airport noise)
- 69. Animal control services (e.g., licensing, leash laws, adoption, response times)
- 70. Public health emergency response and resiliency (e.g., wildfire smoke, COVID response)
- 71. Gun violence
- 72. Injury prevention
- 73. Emergency management (e.g., ability to respond)
- 74. Emergency & disaster preparedness (e.g., getting yourself ready)
- 75. Climate justice & health
- 76. Extreme weather centers (e.g., warming, cooling, smoke, disaster centers)

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77. Other

Youth & Early Childhood Services (e.g., childcare, after school programs).

- 78. Childcare (e.g., subsidy navigation and assistance)
- 79. Early childhood supports
- 80. Education
- 81. Substance abuse: youth (e.g., cannabis, fentanyl)
- 82. Youth programs and services
- 83. School districts
- 84. Other

Other Services, Infrastructure, & Utilities (e.g., digital equity, landfill, illegal dumping, sewer).

- 85. Access to King County services (online, in-person)
- 86. Litter and illegal dumping not on King County property
- 87. Litter, illegal dumping, and vandalism on King County-owned property
- 88. Graffiti not on King County property
- 89. Recycling and composting facilities and services
- 90. Cable companies (internet access)
- 91. Fire districts
- 92. Flood control and stormwater management (e.g., drainage, stormwater, surface water)
- 93. Pollution and hazardous waste (e.g., collection, education)
- 94. Library
- 95. Fireworks (e.g., enforcement)
- 96. Wastewater treatment
- 97. Other

D. Examples of CNL Communication Materials

Example of a Flyer

What do you want for your community?



King County Local Services is asking people who live in unincorporated areas (areas that lie outside city limits) what would make their communities better places to live.

We will work with communities to make a **Community Needs List**—a list of desired services, programs, facilities, and capital improvements—for each area. King County will use these lists to help make budget decisions next year.

To request this information in another format or language, email AskLocalServices@kingcounty.gov or call 206-477-3800.

Para solicitar esta información en Español, envíe un mensaje de correo electrónico a AskLocalServices@kingcounty.gov o llamar al 206-477-3800.

要以其他格式或語言索取此信息, 請致電 206-477-3800 或發送電子郵件至 AskLocalServices@kingcounty.gov.

इस जानकारी को किसी अन्य प्रकार या भाषा में अनुरोध करने के लिए, AskLocalServices@kingcounty.gov पर ईमेल करें या 206-477-3800 पर कॉल करें।

다른 형식이나 언어로 이 정보를 요청하려면 206-477-3800 번으로 문의하거나 AskLocalServices@kingcounty.gov 로 이메일을 보내주시기 바랍니다.

Чтобы запросить эту информацию в другом формате или на другом языке, звоните 206-477-3800 или пишите AskLocalServices@kingcounty.gov.

Để có các thông tin này bằng tiếng Việt, xin gọi số 206-477-3800 hoặc gửi điện thư đến asklocalservices@kingcounty.gov.

Share your ideas by August 30

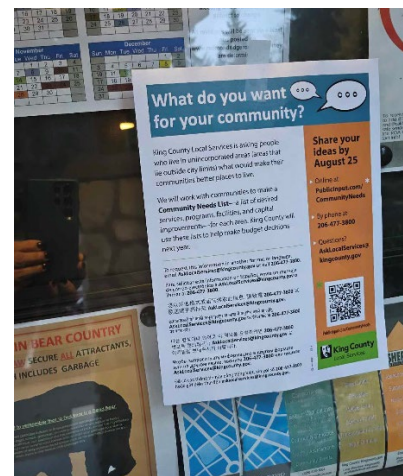
- ▶ Online at PublicInput.com/CommunityNeeds *
- ▶ By phone at 206-477-3800
- ▶ Questions? AskLocalServices@kingcounty.gov



PublicInput.com/CommunityNeeds



King County
Local Services



Example of a Business Card Handout



What do you want for your community?
You know your area best.
 Share your ideas for making it a better place to live.



Take the survey:

-  PublicInput.com/CommunityNeeds
-  AskLocalServices@kingcounty.gov
-  206-477-3800

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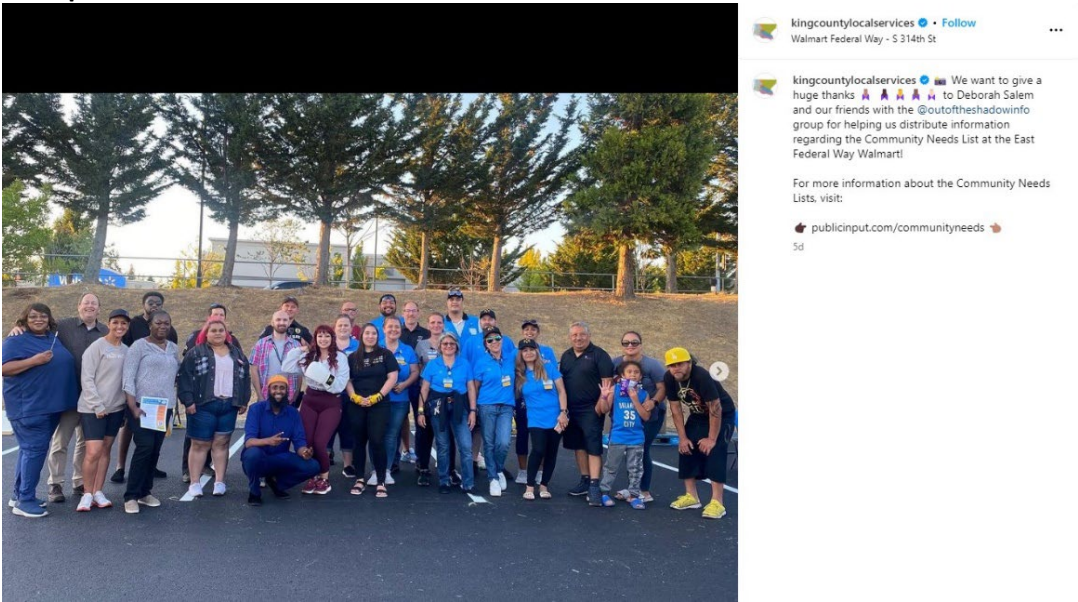
要以其他格式或語言索取此信息，請致電 206-477-3800 或
 發送電子郵件至 AskLocalServices@kingcounty.gov。

इस जानकारी को किसी अन्य प्रारूप या भाषा में अनुरोध करने के लिए,
AskLocalServices@kingcounty.gov पर ईमेल करें या
 206-477-3800 पर कॉल करें।

Example of an Instagram Post



Examples of Facebook Posts



Four Creeks/Tiger Mountain Community Needs List Appendix 1



Examples of Community Connector Event Promotion



st 2023 Events/Meetings

s for updates on events, meetings and much more.
om.

EVENTS COMMITTEE July 19, 7:00PM, virtual meeting August 16, 7:00PM, virtual meeting The Events Committee is responsible	LITTER WALK July 16 & August 20, 3:00PM

PARTY FOOD TRUCK

August 27
 5:00PM - 7:30PM
 @ the Redmond Ridge Community Center

MULTIPLE FOOD TRUCK OPTIONS | MUSIC

Watch the weekly email bulletin and www.RedmondRidgeROA.com for updates



E. Catalogue headings and DLS tasks for each request

KCC.2.16.055.C3 details how community needs lists shall be established.⁴³ The table describes the actions taken by DLS to develop the catalogue in alignment with the KCC.

Catalogue Column Title	DLS Task
Area	Import the unincorporated area selected by the survey taker.
Request	Import the text of the community request from the survey.
Community Request Category	- Assign each request to a relevant sub-topic category based on survey options.
Lead Department	Identify and assign the department best suited to lead implementation of the request.
Strengthens Community Vision	Evaluate and indicate whether the request meets or strengthens the community vision and policies established in the proposed subarea plan and King County's guiding principles.

⁴³ [King County Code 2.16.055.C.3.](#)

F. Catalogue headings and lead department review tasks

KCC department reviewers were provided the guidance below in alignment with the CNL development process stipulated in KCC.2.16.055.C3.⁴⁴

Catalogue Column Title	Requested Action/Required Information
Request	Review all entries in this column. Consolidate similar or duplicate requests where appropriate to streamline analysis and reduce redundancy.
Community Request Category	No action needed.
Lead Department	Confirm that the department assigned is the lead agency for the requests. If not, suggest an alternative agency.
In County Scope	Select yes or no to indicate whether the requests fall within the department's scope of work.
Reason out of scope	Explain why these requests are <u>not</u> within the department's scope of work.
Anticipated Implementation Timeline	Enter anticipated timeline if known, otherwise enter TBD or N/A as applicable. - TBD – A larger planning effort is needed before a specific timeline can be selected. - N/A – Even though within scope, a solution is unlikely to be implemented due to feasibility, budget constraints, resource needs, and other barriers to implementation.
Potential Partnerships	Enter potential partners who could help or lead in the development and implementation of solutions to the requests. Be creative and flexible; include other government agencies, nonprofits, etc.
Type of Request	Enter type of request: - Potential service - Potential program - Potential capital improvement project - Standard operations needing additional funding to meet requested level of service - Standard operations <i>not</i> needing additional funding to meet requested level of service - Existing capital improvement project - Policy - Other
Comments	Add department comments such as highlighting next steps, any related or conflicting King County priorities, and specific partnership or collaboration opportunities that build on community's strengths and assets.

⁴⁴ [King County Code 2.16.055.C.3.](#)

Appendix 2: Glossary of Acronyms

ADU – Accessory Dwelling Unit	KCRHA – King County Regional Homelessness Authority
BHRD – Behavioral Health and Recovery Division	KCSO – King County Sheriff’s Office
BIA – Business Improvement Area	LEAD – Law Enforcement Assisted Diversion
BIPOC – Black, Indigenous, and People of Color	NGO – Non-governmental Organization
CBO – Community-Based Organization	PHSKC – Public Health Seattle & King County
CDA – Community Development Association	PSB – Performance, Strategy, and Budget
CDC – Community Development Corporation	PSE – Puget Sound Energy
CDFI – Community Development Financial Institution	PSESD – Puget Sound Educational Service District
CHS – Community Health Services Division	RSD – Road Services Division
CJTC – Criminal Justice Training Center	SBA – Small Business Association
CSA – Community Service Area	SBDC – Washington Small Business Development Center
CSO – Community Service Officer (King County Sheriff’s Office)	SCL – Seattle City Light
CTC – College to Career	SCRC – Skyway Community Resource Center
CYYAD – Children, Youth and Young Adults Division	SODA – Service Our Dog Area
DCHS – Department of Community and Human Services	SR – State Route
DCYF – Washington State Department of Children, Youth & Families	SVT – Snoqualmie Valley Transportation
DLS – Department of Local Services	SWD – Solid Waste Division
DNRP – Department of Natural Resources and Parks	SWH – Skyway-West Hill
DPW – Department of Public Works	SWS – Stormwater Services Section
KCHA – King County Housing Authority	UA – Unincorporated Area
KCLS – King County Library System	UAC – Unincorporated Area Council
KCPAO – King County Prosecuting Attorney’s Office	UKC – Unincorporated King County
	WDFW – Washington Department of Fish and Wildlife
	WFDC – Work Force Development Center
	WLRD – Water and Land Resources Division
	WSDOT – Washington State Department of Transportation

Appendix 3: Performance Measures

The King County Code states that community needs lists shall establish performance metrics to monitor the implementation of items on the community needs lists and the overarching progress towards reaching the 20-year vision established in the subarea plan.¹

To achieve this, the lead executive branch department for each item on the list will provide an annual status update. For capital improvement projects, the lead department will indicate the expected project timeline and the current development phase: planning phase, preliminary design phase, final design phase, implementation phase, closing phase, or land acquisition phase. For programs and services, the lead department will indicate the expected implementation timeline and the program or service phase, such as design phase, request for proposal phase, or implementation phase. These phases will vary depending on whether the work is done by King County or by partner organizations. The Department of Local Services will consolidate these updates into a report for the respective community and Councilmember annually.

The overarching progress towards reaching the 20-year vision established in the subarea plan, for those areas with subarea plans, will be monitored biannually according to the monitoring plan developed for the subarea plan.

DLS is accountable for providing a yearly update to community and Council on the status of the implementation of the CNLs.² DLS last posted the status of the September 2022 CNLs, including that of Four Creeks/Tiger Mountain on the new community engagement hub in 2024.³

¹ [King County Code 2.16.055.C.3.](#)

² [KCC 2.16.055.C.3.](#)

³ [Four Creeks/Tiger Mountain - CNL status update report](#)

Community Needs Lists

September 2025



King County

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Greater Maple Valley-Cedar River County Community Needs List

Legend

Budget ID: Budget identification number. This number is referenced in budget documentation if the budget request is responsive to a request on the community needs list. The middle two digits indicate the year the request was added to the community needs list (CNL). However, budget IDs without a middle number (e.g., GMVC.017) correspond to requests added to the CNL in 2022.

Category: The overarching request category. A category may contain multiple requests from community.

Agency: Lead King County Executive Branch department responsible for implementing a solution to the request.

Type: Potential service, Potential program, Potential Capital Improvement Project (Potential CIP) or Standard operations (only if additional funding is needed to meet service level requested by community).

Anticipated Timeline: The anticipated implementation timeline. To Be Determined (TBD, funding needed to develop a plan), Current Biennium, 2027+, Ongoing, or Not Applicable (N/A) because it is not planned.

Priority: Priority is determined by community, King County Council, and informed by County knowledge of community. Low, Medium, or High.

Strengthens Community Vision: Yes, No, Possibly, if County is unaware of a specific community vision, and TBD (to be determined), if an area lacks a subarea plan.

Request: One or more requests from community that fall within the category.

Potential Partners: Potential partner types that could lead or collaborate in developing solution to the requests from community. List of partner types, Not Applicable (N/A), or To Be Determined (TBD).

For source information, please contact the Department of Local Services at

AskLocalServices@kingcounty.gov.

BUDGET ID: GMVC.25.001

Category: Behavioral/mental health services

Type: Standard operations

Priority: Low

Request: Improve access to affordable behavioral health services for children and teens, including social worker retraining and more programs for autism, ADHD, and other common challenges.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.002

Category: Behavioral/mental health services

Type: Standard operations

Priority: Low

Request: Create community programs to support teens and working parents outside of school hours with diverse, healthy, and engaging activities beyond sports, fostering connections and support networks.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.003

Category: Childcare

Lead Department: DCHS

Attachment C
Greater Maple Valley-Cedar River Community Needs List

Type: Standard operations
Priority: Low
Request: Provide childcare subsidies to support working parents and prevent youth crime.
Potential Partners: Community organizations

Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.004
Category: Code enforcement
Type: Standard operations
Priority: High
Request: Increase the number of code enforcement officers.
Potential Partners: N/A

Lead Department: DLS
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.005
Category: Community engagement
Type: Standard operations
Priority: Low
Request: Provide youth mentoring programs, such as a Big Brother/Big Sister program, to help youth escape negative stigmas.
Potential Partners: N/A

Lead Department: KCSO
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.006
Category: Community engagement
Type: Potential program
Priority: Low
Request: Engage with the community through events like a “Touch a Truck” event; if such events already exist, ensure they are better advertised to increase awareness and participation.
Potential Partners: N/A

Lead Department: KCSO
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.007
Category: County park & trail facilities
Type: Potential CIP
Priority: High
Request: Address Ravensdale issues:
- Picnic Shelters: Allocate construction funds
- Lake Access: Improve access and create a parking area/trailhead
- Parking: Establish parking on the east end of Ravensdale-Retreat Natural Area
- Community Center: Build or repurpose a community center
Potential Partners: N/A

Lead Department: DNRP
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.008
Category: County park & trail facilities
Type: Potential CIP
Priority: Low
Request: Create a dog park in the Covington/Maple Valley area near Lake Sawyer, with separate areas for large and small dogs.
Potential Partners: N/A

Lead Department: DNRP
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

Greater Maple Valley-Cedar River Community Needs List

BUDGET ID: GMVC.25.009

Category: County park & trail facilities

Type: Potential CIP

Priority: High

Request:

- Create safe and accessible parking for equestrian trailers at Little Lake Katherine in Enumclaw
- Improve O'Grady's parking area
- Establish a multi-use horse park in South King County, ideally at Summit-Landsburg, supported by Back Country Horsemen

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.010

Category: Crime & traffic enforcement

Type: Potential service

Priority: High

Request: Increase Sheriff's presence and enforce laws at:

- Lake Francis area
- Parking lot on Hwy 169 right beneath Hwy 18
- Parking lot on the trail heads for Cedar River Trails

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.011

Category: DNRP-Other

Type: Potential CIP

Priority: High

Request: Preserve Hobart Ballfield and purchase adjacent Fire Department property for parking (located at SE 208th & 276th Ave SE). Options: purchase outright or trade part of 'donut hole' property in Maple Valley, benefiting multiple stakeholders.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.012

Category: Environmental health & healthy homes

Type: Potential program

Priority: High

Request: Ensure landfills and composting meet safety guidelines and improve communications with the residents.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.013

Category: Excessive vehicle speed

Type: Potential CIP

Priority: High

Request: Traffic calming and speeding:

- Ravensdale-Black Diamond Rd from the Ravensdale store south to Hwy 169 in the heart of Black Diamond
- SE 208th St from approximately 137th/Big Soos Creek to 148th Ave SE

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Attachment C
Greater Maple Valley-Cedar River Community Needs List

BUDGET ID: GMVC.25.014

Category: Forestry programs

Type: Standard operations

Priority: Low

Request:

- Thin the dense forest around Ravensdale Park Community Meadow to prevent root rot, as prioritized in the KC Black Diamond Stewardship Plan
- Schedule and execute pre-commercial thinning on KC owned parcel 362206-9001

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.015

Category: Forestry programs

Type: Standard operations

Priority: High

Request:

- Mandate urban greening with drought-tolerant trees and shrubs
- Sponsor plantings for businesses and residents, offering discounts at events with expert guidance
- Use locations like farmers markets and hardware store parking lots

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.016

Category: Habitat & ecosystems

Type: Potential CIP

Priority: High

Request: Restore salmon habitat along Jenkins Creek, especially near the former Johnson/Wilke property.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.017

Category: Health information & education

Type: Standard operations

Priority: Medium

Request: Provide health information to the community through TV and news alerts, school communications, and community meetings with newsletters.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.018

Category: Healthy food access

Type: Potential program

Priority: Low

Request: Provide a rotating food truck that provides free or affordable fresh foods to different neighborhoods.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.019

Category: Healthy food access

Lead Department: PHSKC

Greater Maple Valley-Cedar River Community Needs List

Type: Potential program
Priority: Medium
Request: Address food shortages in the community, especially for the elderly, by implementing a voucher program to efficiently use existing food banks and farmers markets.
Potential Partners: Community organizations

Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

BUDGET ID: GMVC.008
Category: Intersection improvements
Type: Potential CIP
Priority: High
Request: Construct roundabouts at every major intersection from Black Diamond to Issaquah, including:
 - Issaquah-Hobart and Cedar Grove
 - Summit Landsburg and Landsburg Rd SE
 - Make Jones Rd a roundabout
 - Do not install traffic lights due to delays and local pollution
Potential Partners: N/A

Lead Department: DLS
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.020
Category: Substance abuse prevention
Type: Potential program
Priority: High
Request: Emphasize education and awareness skills, training on recognizing signs and symptoms, and knowledge on treatment. Outreach programs should train children to be aware and report suspicious items that look like candy.
Potential Partners: Community organizations

Lead Department: PHSKC
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.021
Category: Substance abuse prevention
Type: Standard operations
Priority: Medium
Request: Provide more access to Narcan.
Potential Partners: Community organizations

Lead Department: PHSKC
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: GMVC.017
Category: Traffic congestion
Type: Potential CIP
Priority: High
Request: Address congestion, expand roadways, and improve traffic flow:
 - Issaquah-Hobart Rd traffic, signs, safety, and reversible center lane from Ravensdale to Issaquah.
 Provide two northbound lanes in the morning and two southbound lanes the evening
Potential Partners: N/A

Lead Department: DLS
Anticipated Implementation Timeline: N/A
Strengthens Community Vision: TBD

BUDGET ID: GMVC.019
Category: Trails
Type: Potential CIP
Priority: Low
Request:

Lead Department: DNRP
Anticipated Implementation Timeline: 2025+
Strengthens Community Vision: TBD

Greater Maple Valley-Cedar River Community Needs List

- Pave all the way from Hwy 18 to the Cedar River Watershed (gravel is not working well)

- Connect all trail systems; progress is slow

Potential Partners: Maple Valley

BUDGET ID: GMVC.25.022

Category: Transit service

Type: Potential program

Priority: High

Request: Implement a dial-a-ride service throughout rural King County, especially in Greater Maple Valley/Cedar River area.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.023

Category: Transit stops & passengers' facilities

Type: Potential program

Priority: Medium

Request: Add more bus stops along Petrovitsky Park area.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.024

Category: Youth programs & services

Type: Standard operations

Priority: Low

Request: Expand after-school programs, camps, and non-religious youth groups.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: GMVC.25.025

Category: Sidewalks/Pathways

Type: Potential CIP

Priority: High

Request: Add sidewalks in the Greater Maple Valley area, connecting the area around Tahoma elementary school to the Cedar to Green River Trail.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Appendix 1: Community Engagement



Greater Maple Valley-Cedar River Community Needs List Community Engagement Appendix

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Introduction

King County Code (KCC) 2.16.055.C.1 requires the Department of Local Services (DLS) to develop 11 individual community needs lists (CNL): one for each of the six rural King County community service areas (CSA) and one for each of the County's five urban potential annexation areas (PAA).^{1,2,3} These 11 CNLs are the list of potential services, programs, facilities, and capital improvements identified by each community. This CNL effort is part of King County's ongoing commitment to help ensure that the voices of residents are heard and considered in local decision-making processes.

The CNLs are updated each biennium and are transmitted concurrently with the Executive Proposed Budget to the King County Council. CNLs are one of many inputs informing King County executive branch departmental budget requests, along with departmental priorities, strategic plans, and priorities of the King County Executive and the King County Council. Because the CNLs list potential services, programs, facilities, and capital improvements identified by community, funding is necessary to implement them. Implementation of CNL requests is dependent on funding allocated in the County's adopted biennial budget.

At the end of 2022, after developing community needs lists for the first time in 2021-2022, DLS worked with community members to co-create and redesign the community needs list development process to achieve "County and community work together" or higher on the Community Engagement Continuum.⁴ At this level "Community and King County share in decision-making to co-create solutions together." Co-creation involves engaging with community members on strategy at the earliest possible moment.⁵ The Co-creation team consisted of representatives from each of the 11 unincorporated King County (UKC) areas, along with seven King County staff members representing executive branch departments. Members of the Co-creation Team are listed in Appendix A.

This team co-created the process steps below to meet the requirements specified in KCC for establishing the CNLs:⁶

- Step 1: Develop a survey that educates as it asks questions.
- Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.
- Step 3: Assemble community survey responses (requests) into catalogues.
- Step 4: Share the catalogues with departments for review.
- Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNL.
- Step 6: Collaborate with the Community Service Area Liaisons to prioritize requests.
- Step 7: Collaborate with the Councilmember who represents the area.
- Step 8: Finalize the CNL.
- Step 9: Share the CNL with departments to inform departmental budget requests.
- Step 10: Transmit the CNL to the King County Council for possible adoption.
- Step 11: Share the list of community requests that were not advanced to the CNL with community.

¹ [King County Code 2.16.055.C.1.](#)

² Rural community service areas: Bear Creek/Sammamish, Four Creeks/Tiger Mountain, Greater Maple Valley/Cedar River, SE King County, Snoqualmie Valley/NE King County, and Vashon/Maury Island

³ Urban potential annexation areas: East Federal Way, East Renton Highlands, Fairwood, North Highline, and Skyway/West Hill

⁴ [CommunityEngagementGuideContinuum](#)

⁵ [Community Engagement & Co-Creation - King County, Washington](#)

⁶ [King County Code 2.16.055.C.3.](#)

- Step 12: Monitor the implementation of the CNL and report out to community.

The overall CNL development process was enriched through the strategic application of the Office of Equity, Racial, and Social Justice tools and the active participation of the Co-creation Team and Community Connectors (for members, see Appendix B). These groups brought diverse perspectives to the work, ensuring a comprehensive and inclusive approach to CNL development.

CNL Development Process

Step 1: Develop a survey that educates as it asks questions.

In collaboration with the Co-creation Team, DLS developed multiple goals for the community needs list development process, including educating the public about County functions. The CNL survey was designed to enable participants to explore broad policy areas and detailed sub-topics based on their personal interest. Eight main policy areas were identified in partnership with executive branch departments, ranging from Environment to Youth Services. Sub-topics were refined using previous survey data, departmental input, and community feedback, resulting in 97 categories grouped by policy area. This structure enabled respondents to better understand County services. The full list of policy areas and categories used in the 2023 survey is provided in Appendix C.

Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.

In July 2023, DLS launched the new survey and introduced the Community Connectors program to improve awareness and participation, especially among underrepresented groups in unincorporated King County. With \$2,500–\$5,000 grants to support engagement activities, 19 local organizations conducted outreach and promoted the survey. These organizations were selected based on their ability to connect with residents whose voices are not typically represented. DLS provided support through materials, weekly meetings, and event participation (see Appendix D for examples of materials).

Step 3: Assemble community survey responses (requests) into catalogues.

DLS compiled survey responses into catalogues for each area and each department. Each community request was categorized, assigned to a lead department, and organized for review and follow-up. (See Appendix E for DLS task details).

Step 4: Share the catalogues with departments for review.

DLS shared each department catalogue with the corresponding lead department for review. According to the criteria set forth in King County Code 2.16.055.C.3., a request must align with county and subarea plans, fall within an executive branch department's scope, support the community's vision, and have feasible budget, timing, and resource requirements to be eligible for the CNL.⁷ Departments then evaluated their assigned items according to this criteria and the guidance detailed in Appendix F. During this phase, DLS clarified the purpose of community needs lists and reviewed departmental feedback. This process led to iterative refinement of the catalogues.

Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNLs.

⁷ [King County Code 2.16.055.C.3.](#)

Greater Maple Valley-Cedar River Community Needs List Appendix 1

DLS collaborated with executive departments to determine which items from the previous CNLs should be transferred to the 2025 CNLs by requesting a status update for each request. Updates consisted of the following categories:

- Funded and completed
- Funded and in progress
- Funded but have not yet been started
- Partially-funded and in progress
- Not funded

Since CNLs are intended to inform development of departmental budget proposals, only unfunded requests and partially-funded requests from the 2022 CNLs were incorporated into the 2025 CNLs, along with new requests identified through the community surveys.

These status updates also link to fulfilling the performance monitoring requirement for the implementation of the CNLs, mandated by King County Code.⁸ The items categorized as “Funded and completed,” “Funded and in progress,” and “Funded but not yet started” were moved to the status update report provided for the Greater Maple Valley-Cedar River area.⁹

Step 6: Collaborate with the community service area liaisons to prioritize requests.

CSA liaisons prioritized requests as high, medium, or low, based on their local knowledge and engagement with community members.¹⁰

Step 7: Collaborate with the Councilmember who represents the area.

DLS shared the CNL with Council District Nine staff prior to finalizing it. DLS shared the CNL with Council District Nine staff prior to finalizing it. Based on feedback received from Council District Nine staff, prioritization for some requests was modified. DLS shared feedback with executive branch department staff.

Step 8: Finalize the CNL.

To finalize the list, DLS reviewed the CNL, incorporated any final executive branch department edits, and added an identification number for reference during the budget development process.

Step 9: Share the CNL with departments to inform departmental budget requests.

DLS provided the final CNLs to the Office of Performance, Strategy, and Budget (PSB), which then shared them with each department for consideration during their 2026–2027 budget development. Along with other budget development guidance, PSB asked department finance managers to add the CNL identification number to departmental budget requests pertaining to CNL requests.

Step 10: Transmit the CNL to the King County Council for consideration.

⁸ [King County Code 2.16.055.C.3.](#)

⁹ [Greater Maple Valley-Cedar River - CNL status update report](#)

¹⁰ CSA liaisons are King County Department of Local Services staff who support unincorporated areas by helping residents navigate King County services and answering their questions. They engage with community members through office hours, community meetings, events, and direct interactions. They address both individual resident concerns and emergent community needs. DLS has one rural community service area liaison and one urban potential annexation area liaison. These two positions are supplemented with DLS Director’s Office staff, specifically the DLS External Relations Manager.

Greater Maple Valley-Cedar River Community Needs List Appendix 1

The Executive transmitted the Greater Maple Valley-Cedar River CNL to the King County Council as part of the 2026–2027 budget transmittal.

Step 11: Share the list of community requests that were not advanced to CNL with community.

DLS will share the 2025 CNL, along with appendices including requests not advanced to the CNL, with the community after the CNL has been approved by Motion by the King County Council. DLS will post this information to its website and to the CNL engagement hub, where it will replace the previous CNL. Translation of the CNL will be provided upon request.

Step 12: Monitor the implementation of the CNL and report out to community.

DLS provides a yearly update to community and Council on the status of the implementation of the CNLs.¹¹ DLS posts this report to the CNL community engagement hub.¹²

CNL Community Engagement

The King County Council (KCC) directs the Department of Local Services (DLS) to include an appendix with the CNLs that explains how the community engagement conducted during the CNL development process meets the “County engages in dialogue” level, or higher, on the County’s Continuum of Community Engagement. The appendix must also demonstrate the use of language access and equity impact review tools provided by the Office of Equity and Social Justice (OESJ), which was renamed the Office of Equity and Racial and Social Justice in 2020, as required by KCC 2.16.055.C.2.

2. Each community needs list shall:
 - c. be developed, reviewed, prioritized, amended, adopted and implemented using tools and resources developed by the office of equity and social justice, including, but not limited to, community engagement, language access and equity impact review tools. The county shall use, at minimum, the "County engages in dialogue" and "County and community work together" levels of engagement as outlined in the office of equity and social justice's Community Engagement Guide for the development, review, amendment, adoption and implementation of the community needs list. The county shall include as an appendix to the community needs list information detailing the community engagement completed during the development of the community needs list and how the community engagement meets the requirements of this subsection C.2.c..¹³

This document is the appendix detailing community engagement undertaken to develop the Greater Maple Valley-Cedar River CNL and how it meets the requirements of KCC.

Community engagement related to the CNL occurred in two phases, as the body of work to develop the CNL includes two discrete community engagement tasks per KCC 2.16.055.C.3:

- I. **Compile requests from community:** An initial catalogue shall be compiled that identifies all requests from the community for potential services, programs, facilities, and capital improvements.

¹¹ [KCC 2.16.055.C.3.](#)

¹² [Greater Maple Valley-Cedar River - CNL status update report](#)

¹³ [KCC 2.16.055.C.2.](#)

- II. **Prioritize community requests:** Review by the CSA liaisons through ongoing community engagement to identify, discuss, and prioritize community needs.¹⁴

CNL Engagement Phase I – Promoting the CNL survey and compiling requests.

The purpose of this phase is to engage with community members to gather their requests and better understand community needs. DLS then compiles the requests into a catalogue of community requests, which with further analysis as described above, is refined into the CNL. The engagement phase for this Greater Maple Valley-Cedar River CNL took place during November 2022-February 2024.

As described above, DLS collaborated closely with community, and formed a group called the Co-creation Team to review, redevelop, and enhance the process used to develop the 2022 CNLs, which occurred during the COVID-19 pandemic. The Co-creation Team offered insightful recommendations on how to refine the CNL process during six meetings and contributed to the creation of a more relevant, user-friendly, and inclusive survey. Based on the Co-creation Team's input, this new survey aimed to educate the community about the County's work and solicit input on what communities wanted to see on their community needs lists.

Guided by the Co-creation Team's recommendations, DLS crafted and introduced the survey in July 2023. To further raise awareness, foster inclusivity, and boost response rates, DLS initiated the Community Connectors program at the recommendation of the Co-creation Team. The Community Connectors program engaged 19 community leaders, organizations, and nonprofits throughout unincorporated King County to disseminate the survey and organize events to encourage broad community involvement. Each organization received a small grant of \$1,000 to \$2,5000 to help them create materials, fund staff time, or hold events to enhance participation among historically underrepresented groups, including people of color and immigrants. Those holding events received the larger grant amount.

DLS developed and distributed marketing materials on the CNL website for Community Connector program partners to use to boost CNL promotion, including social media post examples, email templates, flyers, QR code business cards, and photographs. Additionally, DLS organized weekly online group meetings so that Community Connectors could discuss engagement strategies, brainstorm ideas for those areas with fewer events or organized engagement opportunities, and share the issues they were facing. Some of the Community Connectors engaged community members in creative ways, meeting then where they were at places such as grocery stores or restaurants. DLS also offered one-on-one sessions with group members to further refine strategies to promote the survey and enhance outreach efforts.

King County's objectives with Community Connectors initiative were twofold:

- Engage residents of unincorporated areas in identifying community needs.
- Advance King County's equity and social justice goals by promoting equal opportunities and outcomes for all, especially targeting people of color, youth, seniors, economically disadvantaged groups, and English as a second language speakers.

DLS also engaged the service of the CSA liaisons to promoting the survey as the CSA liaisons work with the different rural community service areas and urban potential annexation areas. The CSA liaisons promoted the survey at office hours and events in community and at local community-based

¹⁴ [KCC 2.16.055.C.3.](#)

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organization meetings, such as area councils, community development associations, homeowner's associations, etc.

In addition to utilizing the support of the Community Connectors and CSA liaisons, DLS distributed survey information to community members in the following settings in the top languages of each community.

- **At community events:** Engaged with residents at events such as fairs or community meetings, either organized by Community Connectors or organized by other community-based organizations.
- **In high-traffic locations:** Posted flyers in frequently visited community spots, including bulletin boards, grocery stores, and parks.
- **Via targeted mail:**
 - Sent letters with the flyer to more than 600 low-income housing developments, retirement communities, schools, and places of worship asking them to promote the survey and post the survey flyer.
 - Sent postcards promoting the survey to 34,570 unincorporated King County (UKC) households, which is one-third of all UKC households.
- **Through online promotion:** Used DLS social media to promote the survey.
- **In media advertisements:** Placed advertisements in media outlets, particularly ethnic radio and news channels, to reach diverse communities.
- **Sent email bulletin:** Sent an email bulletin to 36,582 UKC email addresses, with an estimated 2,669 email addresses specifically targeting Greater Maple Valley-Cedar River County area residents.
- **Shared partner promotion:** Shared the survey flyer with over 100 economic partners such as chambers of commerce and economic development organizations.

DLS also provided community members with several ways to submit survey responses to address physical or technological barriers: written ideas through in-person interaction or email and spoken ideas through in-person interaction or telephone. DLS had access to on-demand interpretation and translation services to facilitate all community engagement activities.

Submission options included the following:

- A unique telephone number with voicemail and language interpretation for verbal submissions.
- The asklocalservices@kingcounty.gov email address for written email submissions.
- The survey translated into multiple languages by PublicInput.¹⁵
- A paper survey to address technological barriers.
- DLS and/or Community Connector interaction at events and office hours.

Based on Co-creation Team input, DLS developed and designed a unique website for the survey that provided all the information necessary for residents to review and provide feedback using PublicInput. PublicInput is a community engagement software platform for governments. It provides a simple online interface that community members can use to engage with government at their convenience. King

¹⁵ <https://PublicInput.com>

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County has an enterprise subscription to this service, which is also used by several other departments. Department project hubs and subsites are featured on the King County Engagement Hub hosted by PublicInput.¹⁶

Each PublicInput website includes a translate button, which allows the user to select from over 100 languages. This translation feature is powered by Google Translate. Google Translate uses a machine learning system that compares texts from a broad range of sources so that the context of the words on the screen is considered in the translation. Community members had the option to enter their email addresses if they wished to do so.

In total, DLS received 1,552 responses from across unincorporated King County, including 72 from the Greater Maple Valley-Cedar River area. After the initial review of the 2023 survey results by departments, DLS met with the Community Connector members in January 2024 to share the results and discuss next steps with them.

During this first community engagement phase, all written CNL outreach materials were geared to provide education about the CNLs and encourage community members to submit requests. Examples of these communication materials are included in Appendix E. See Table 1 for specific outreach efforts.

Table 1: Phase I Written Community Outreach Materials

DATE	Outreach	Outreach Format	Audience
07/17/2023	Develop DLS website to include CNL information and submission options	Website	UKC residents
07/24/2023	Share information about the CNLs and submission options.	Instagram and Facebook post * Instagram Story	4,955 DLS Facebook & 1,562 Instagram followers
07/26/2023	Share information about the CNLs and submission options.	Mailer	35,000 UKC residents (randomly selected 1/3)
07/31/2023	Share information about the CNLs and request promotional support.	Email	Over 600 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and request promotional support.	Mail	Over 200 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/03/2023	Share information about the CNLs and submission options.	Instagram and Facebook *	4,955 DLS Facebook & 1,562 Instagram followers
08/04/2023	District 9 Newsletter sharing information about the CNLs, purpose, and a link to the publicinput.com site.	Councilmember newsletter	District 9 residents
08/05/2023	Share information about the CNLs and submission options.	Flyer	Fred Meyer, Hobart Store, Wildreness Village, Ravensdale market, and QFC

¹⁶ <https://PublicInput.com/kingcounty>

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DATE	Outreach	Outreach Format	Audience
08/07/2023	Share information about the CNLs and submission options	Nextdoor	UKC 92,000 users
08/08/2023	Share information about the CNLs and submission options.	Community Connector promotion	GMVUAC council meeting
08/08/2023	King County Employee Newsletter	Newsletter	King County Employees
08/10/2023	Share information about the CNLs and submission options	Seattle Medium ad	Seattle Medium, serves the African American and other underserved communities in the region
08/11/2023	Share information about the CNLs and submission options	Runta News and Facebook ad.	Runta News focuses on issues relevant to the Somali, African, and Muslim communities in the greater Seattle and Portland Metro area
08/12/2023	Reminder about CNL survey.	Instagram and Facebook post*	4,955 DLS Facebook followers 1,562 DLS Instagram followers; 10,631 Facebook users.
08/12/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/13/2023	Share information about the CNLs and submission options.	Community Connector promotion	Maple Valley Senior Center
08/23/2023	Share information about the CNLs and submission options.	Community Connector promotion - Signs	Maple Valley area residents
08/28/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Nextdoor	UKC 92,000 users
08/28/2023	What are your community's priorities?	Email bulletin	36,582 UKC recipients
08/28/2023	Podcast – interview	Northwest News Radio	Radio: STAR 101.5, KVI 570 and NWN 97.7
08/31/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Instagram and Facebook post*	4,955 DLS Facebook & 1,562 Instagram followers

*Facebook posts can be viewed by going to <https://facebook.com/kingcountylocalservices>

In addition, from July to September 2023, DLS printed and distributed over 10,000 flyers and 2,000 business cards throughout unincorporated King County. These materials were distributed during various events and at libraries, grocery stores, and other locations by King County staff and Community Connectors.

CNL Engagement Phase II—Prioritization

In Phase 2, CSA liaisons prioritized the community requests, utilizing their expertise and experience with Greater Maple Valley-Cedar River community members to ensure that each request for this area was prioritized according to the community's needs. Because community input is foundational to the CNL development process, ongoing community engagement was the primary and principal driver used to inform prioritization of every request as high, medium, or low.

Utilization of Office of Equity and Social Justice Tools for CNL Development

The CNL program is an important approach for ensuring that UKC community voices are heard and have an opportunity to inform King County services, programs, and capital improvements for the unincorporated areas of King County. Per KCC 2.16.055.A.3, DLS is responsible for developing and implementing programs and strategies that improve community partnerships and the delivery, responsiveness, and quality of local services.¹⁷ It is also responsible for developing and implementing programs and services to promote successful public engagement and “help all residents of unincorporated King County be more knowledgeable of, better served by and heard by King County departments and agencies.”¹⁸

The Office of Equity and Racial and Social Justice (OERSJ) provided tools to guide the development of new initiatives and community engagement efforts because intentional and meaningful community engagement and co-creation are foundational to being pro-equity and anti-racist.^{19,20} The tools developed by OERSJ include the Community Engagement Guide (CEG), which includes the Community Engagement Continuum, the Equity Impact Review (EIR) process, and language access resources.^{21,22,23}

Community Engagement Guide

The Community Engagement Guide includes the Community Engagement Continuum, which provides details, characteristics, and strategies for five levels of community engagement. The Continuum helps King County evaluate which community engagement level is appropriate given factors such as program goals, time constraints, County and community readiness, and capacity and resources.²⁴

Equity Impact Review (EIR) Process

The EIR process helps to ensure that equity impacts are rigorously and holistically considered and advanced in the design and implementation of a proposed plan, policy, program, or capital improvement by providing a checklist of items to consider.²⁵

Language Access Resources

Language access resources include the 2021 Written Translation Manual, Top 10 Language Dashboard, Top Six Language Maps, and King County’s language access requirements. These resources provide the information for determining which languages should be available during community engagement efforts and for creating documents that can easily and clearly be translated.²⁶

¹⁷ [KCC 2.16.055.A.3.](#)

¹⁸ [KCC 2.16.055.D.1.](#)

¹⁹ [Community Engagement & Co-Creation](#)

²⁰ [Racism as a Public Health Crisis in King County](#)

²¹ [Community Engagement Guide, Continuum of Community Engagement](#)

²² [Equity Impact Review Process Overview](#)

²³ [Language and Communication Guidance and Resources for County Employees](#)

²⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

²⁵ [Equity Impact Review Process Overview](#)

²⁶ [Language and Communication Guidance and Resources for County Employees](#)

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As described in the sections below, DLS used these tools to develop and carry out the community engagement plans for the CNL development initiative. A basic requirement for using the tools is understanding the demographics of the initiative's area and who will be impacted by the initiative.

Greater Maple Valley-Cedar River Demographics

As shown in Table 2, Greater Maple Valley-Cedar River area, with 16 percent Black, Indigenous, and People of Color (BIPOC), is less diverse than unincorporated King County, which is 32 percent BIPOC. It is less diverse than the County overall (40 percent BIPOC). Close to 19,000 residents live in the Greater Maple Valley-Cedar River area, just under eight percent of the UKC population. Greater Maple Valley-Cedar River area median household income of \$110,000 is 107 percent of the King County median household income and 134 percent of the UKC median. Eighty-eight percent of Greater Maple Valley-Cedar River residents own their home, compared to 56 percent of King County residents.²⁷

Table 2: Greater Maple Valley-Cedar River Demographics

General Information	King County	Unincorporated Areas	Greater Maple Valley-Cedar River
Population	2,225,000	244,000	19,000
Average household size	2.4	2.7	3
Median age	37	36	48
Percent male	50%	50%	50%
Percent female	50%	50%	50%
Percent youth (under 18 years old)	21%	23%	22%
Percent elder (over 65 years old)	14%	16%	16%

Race and Ethnicity	King County	Unincorporated Areas	Greater Maple Valley-Cedar River
White	60%	68%	84%
Hispanic or Latinx	10%	9%	4%
Asian	18%	13%	5%
Native Hawaiian Pacific Islander	1%	1%	0%
African American	7%	5%	2%
Native American	0.6%	1%	0%
Two or more races		5%	3%
Limited English-speaking population		5%	1%

Income and Poverty	King County	Unincorporated Areas	Greater Maple Valley-Cedar River
Median household income	\$103,000	\$82,000	\$110,000
Households below poverty line	17%	7%	8%

Housing	King County	Unincorporated areas	Greater Maple Valley-Cedar River

²⁷ U.S. Census Bureau. (2022). 2015-2020 American Community Survey 5-year Estimates.

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Owner-occupied households	56%	79%	88%
Renter-occupied households	44%	21%	12%
% Rent-burdened households	34%	47%	37%

Who will be impacted by the CNL?

All members of the CSA community are impacted by the CNL initiative because the services, programs, and facilities that are provided by or influenced by County government affect the environment in which community members live. As such, all members of the community are decision-makers in the CNL process. They provide input on which potential services, programs, and capital improvement projects should be added to the CNL.

The Community Engagement Guide

Throughout the CNL development process, KCC directs the County to use at least the "County engages in dialogue" and "County and community work together" levels on the Community Engagement Continuum in the Community Engagement Guide.²⁸ These levels are the second and third highest levels on the continuum and are shown on Figure 1.²⁹

Figure 1: KCC-specified Levels of Engagement for the CNL Development Process

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

The King County Community Engagement Guide states that:

“As a project develops, the level of community engagement may need to change to meet changing needs and objectives. The level of engagement will depend on various factors, including program goals, time constraints, level of program and community readiness, and capacity and resources. There is no one right level of engagement, but considering the range of engagement and its implications on your work is a key step in promoting community participation and building community trust.”³⁰

DLS formed the Co-creation Team of community members and County staff to evaluate the 2021-2022 CNL development process and propose a new development process. This team redesigned the engagement process after collaborating. This effort aimed to achieve the goal of “County and

²⁸ [KCC 2.16.055.C.2.](#)

²⁹ [Community Engagement Guide, Continuum of Community Engagement](#)

³⁰ [Community Engagement Guide, Continuum of Community Engagement](#)

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community work together” on the Continuum of Community Engagement.³¹ Per the guidance identified above, the following factors were considered:

- **Program goals:** The program goal was to develop a CNL that is reflective of an entire community’s needs, particularly those who have historically not been or felt included, such as low-income populations and populations of color.
- **Time constraints:** Community members have busy lives with limited time to participate in King County initiatives.
- **Level of program and community readiness:** CNL development is an iterative process repeated every two years. Sharing knowledge is necessary to familiarize community with the CNL development process and the list’s purpose.
- **Capacity and resources:** Both community groups and King County departments have limited capacity.

DLS also reviewed the characteristics of engagement for each engagement level as listed on the Community Engagement Continuum, as shown on Figure 2, and compared them to the CNL development process as described above. This was done to verify that DLS was working at the “County and community work together” level of engagement to develop the CNL.³²

Table 3: Characteristics of Engagement of the CNL development process:

Characteristics of engagement	CNL development process
Two-way channel of communication	Communication flows to and from community to prioritize requests.
Multiple interactions	Community members interact with the development process multiple times, from promoting participation, to submitting ideas and prioritizing them.
Medium- to long-term	At a minimum, an updated CNL needs to be submitted to Council every two years, “concurrent with the executive's biennial budget transmittal.” ³³
Shapes and informs County programs	CNL is one of many inputs used by departments to inform their budgets.

DLS used many of the corresponding strategies listed on the Continuum of Community Engagement as shown in Figure 2.³⁴ These strategies are described above in the Phase I community engagement sections of this document.

³¹ [Community Engagement Guide, Continuum of Community Engagement](#)

³² [Community Engagement Guide, Continuum of Community Engagement](#)

³³ [KCC 2.16.055.C.5.b.](#)

³⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

Figure 2: Strategies Used to Develop the CNL.

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

Equity Impact Review Process

As outlined by OERSJ, the Equity Impact Review (EIR) Process identifies three equity frameworks which should be considered during the development and implementation of a proposed action.^{35,36} These equity frameworks are:

- **Distributional Equity:** Fair and just distribution of benefits and burdens to all parties.
- **Process Equity:** Inclusive, open, and fair process with meaningful opportunities for input.
- **Cross-generational Equity:** Consideration of effects of current actions on future generations.

This brief review seeks to identify, evaluate, and communicate potential impacts – both positive and negative – associated with the community engagement and development of the CNL by DLS and the potential implementation of CNL requests by departments. This review is organized into five phases of analysis, as follows:

- Phase 1: Scope. Identify who will be affected.
- Phase 2: Assess equity and community context.
- Phase 3: Analysis and decision process.
- Phase 4: Implementation. Staying connected with the community.
- Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.³⁷

CNL Development EIR Summary

Phase 1: Scope. Identify who will be affected.

All community members seeking services from King County could be affected by the CNL.

Phase 2: Assess equity and community context.

Per the EIR process checklist, community priorities and concerns need to be identified to assess equity and community context. The CNL development process identifies communities' priorities and concerns.

³⁵ [Equity Impact Review Process Overview](#)

³⁶ An action is defined by the EIR Process as “plan/policy/program development, operations modification, capital programs/projects, etc.” [Equity Impact Review Process Overview](#)

³⁷ [Equity Impact Review Process Overview](#)

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Each of the determinants of equity are likely to be either directly or indirectly influenced by the development of the CNL. The determinants of equity are:

-Early Childhood Development	-Parks and Natural Resources	-Neighborhoods
-Education	-Built and Natural Environment	-Housing
-Jobs and Job Training	-Transportation	-Community and Public Safety
-Health and Human Services	-Community Economic	-Law and Justice
-Food Systems	Development	

The development of the CNL impacts these determinants of equity because it identifies the concerns and priorities of community, which is the first step in creating solutions. The extent to which impact on each determinant is realized depends on several factors, such as: available funding resources, timelines for implementation, the scope and location of specific programs and investments, and the community members affected.

Phase 3: Analysis and decision process.

The CNL development process does not identify alternative solutions to community requests, it merely identifies the requests. However, the prioritization of these requests as high, medium, or low is based on community engagement and knowledge. This prioritization is shared with the lead departments and could influence budget requests.

Phase 4: Implement. Are you staying connected with communities and employees?

The CNL is transmitted to Council as part of the 2026-2027 biennial budget transmittal. Once adopted, DLS will share the CNL with community members. The list will be translated per language access requirements and posted on PublicInput and DLS's website and brought to community meetings. The list's location will be communicated through a variety of outreach activities and the engagement platform. DLS will continue to build relationships with community members and engage on an ongoing basis to learn of their needs for potential services, programs, facilities, and capital improvements. The engagement website allows community members to enter requests at any time. DLS continues to promote this feature regularly through social media, at office hours, and at community meetings.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.

This is the second iteration of the CNL development process, and it was significantly influenced by community through the Co-creation Team and the Community Connectors. DLS will start the development of the next iteration of the CNLs in mid-2026.

The CNL development process takes distributional, process, and cross-generational equity into consideration by:

- Attempting to gather community needs in all areas of UKC, both rural and urban.
- Creating an inclusive, open, and fair process with meaningful opportunities for input; however, more work can always be done to ensure that community members who historically were or felt excluded are welcomed into the process.
- Acknowledging and communicating to community members and King County staff that the CNL is a snapshot in time and thus needs to be updated regularly to give current and future generations an opportunity to make their needs known.

CNL Implementation EIR Summary

Should the County fund solutions to the community-identified needs on the CNL, the County and community will work together to co-create responsive services, programs, facilities, or capital

improvements. The lead department for the funded solution is responsible for using the EIR process during program development and implementation to ensure that distributional equity, process equity, and cross-generational equity are considered in the solution development and implementation process.

In Phase 2 of the EIR process checklist, the community's concerns and needs should be identified to evaluate community context. The CNL will be useful in Phase 2 of the EIR process for funded solutions because it is a readily available lists of community-identified needs.

CNL Language Access Resources

DLS used the language access resources developed by OERSJ to ensure that language translation and interpretation were available during both community engagement phases of the CNL development process.³⁸ The Written Translation Manual, updated in 2021, was referenced to ensure that materials, including website and mailer text, could easily and accurately be translated.³⁹

From tools to outreach materials to meetings, DLS offered translation and interpretation services for the top seven most frequently spoken languages in UKC as identified by the Top 10 Languages Dashboard.⁴⁰ These languages are English, Russian, Vietnamese, Korean, Spanish, Hindi, and Chinese. These languages were selected based on the number of individuals who speak English less than "very well" according to the 2021 American Community Survey data for languages spoken at home in specific urban areas. However, PublicInput includes a "Translate" button, which allows the user to select from over 100 languages, allowing for greater participation across all language groups.

Table 4: 2021 ACS Data: Language Diversity and Population in unincorporated King County

Language	Population
Spanish	4,143
Vietnamese	2,297
Other Asian and Pacific Island languages	1,266
Russian, Polish, or other Slavic languages	1,250
Chinese (incl. Mandarin, Cantonese)	1,153
Other and unspecified languages	1,052
Korean	750
Tagalog (incl. Filipino)	670
Other Indo-European languages	418
Arabic	92
German or other West Germanic languages	18
French, Haitian, or Cajun	11

- Spanish and Vietnamese are the top two languages with the highest number of speakers who have limited English proficiency, with populations of 4,143 and 2,297 respectively.
- The category of Other Asian and Pacific Island languages likely includes Hindi, as suggested by on-the-ground insights, with a population of 1,266.

³⁸ [Language and Communication Guidance and Resources for County Employees](#)

³⁹ [Written Translation Manual](#)

⁴⁰ [Top 10 Languages Dashboard](#)

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- Russian is assumed to be the predominant language among the Russian, Polish, or other Slavic languages group, which has 1,250 speakers.
- Chinese languages (including Mandarin and Cantonese) have 1,153 speakers, making it a significant group.
- The remaining languages, Korean and Tagalog (including Filipino), have smaller but notable populations of 750 and 670 respectively, warranting translation services.

These seven languages were chosen based on the need to effectively communicate with and provide services to the largest groups with limited English proficiency in urban areas.

The mailer sent to 34,570 UKC household in Phase I included text in the top seven languages stating, “To request this information in another language or format, email AskLocalServices@kingcounty.gov or call 206 477 3800.” Interpretation services were offered at the meetings and workshops upon request. In the Greater Maple Valley-Cedar River area, no additional language interpreters were requested.

Summary & Lessons Learned

The CNL is a snapshot in time of community needs. It is required to be updated, at a minimum, every two years.⁴¹ DLS continues to work with community, the King County Council, King County departments, and other agencies to update, prioritize, and implement the CNL requests.

DLS continues to expand and refine its community engagement efforts with community members in ways that reach those in the community who did not participate in the development of the community needs lists or who may not realize how the community needs list may affect their daily lives. DLS will continue to ask community members to evaluate and reaffirm their priorities with both in-person and digital engagement strategies to maximize participation. This means continuing to look for opportunities to collect and share information such as:

- Partnering with existing community organizations, such as faith-based organizations, that already work with and represent underrepresented community members such as immigrants and limited English proficiency populations.
- Engaging with residents where they already meet to be respectful of their time.
- Working with and in schools to engage students and their families as both often have schedule restrictions that make it hard to engage with the County.
- Considering other places where youth gather to seek input.
- Engaging with seniors at senior living communities to be respectful of their mobility and facility with technology.
- Connecting with disability service providers to reach out to their clients.
- Providing alternative meeting times for those with irregular schedules.
- Compensating participants for their engagement, respecting their time, involvement, and expertise.
- Documenting the number of participants, and if possible, their race and ethnicity to ensure participants represent the demographics of the community.

DLS strives to obtain participant contact and demographic data, through optional demographic surveys, to assess which community members are not being reached through current in-person and online engagement efforts.

⁴¹ [King County Code 2.16.055.C.2.](#)

Greater Maple Valley-Cedar River Community Needs List Appendix 1

KCC requires that implementation of the CNL be reviewed and reported on annually.⁴² DLS will gather the updates from agencies and share these reports on the DLS website and the CNL community engagement hub, where community can leave comments.

Moving forward, the CNL process must continue to remain open and transparent, affected communities or neighborhoods must continue to be included in the decision-making, and resources must be directed where needs are the greatest.

⁴² [KCC 2.16.055.C.2.](#)

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Community Engagement Appendices

A. Co-creation Team

Name	CSA
Sandy Cobb	Bear Creek Sammamish
Michelle Faltaous	Fairwood
Warren Iverson	Greater Maple Valley
Michael Magnani	Four Creeks
Timothy O'Brien	SE King County
Deborah Salem	East Federal Way
Kimnang Seng	White Center/North Highline
Lauren Silver-Turner	Snoqualmie Valley
Yordanos Teferi	East Renton Plateau
Michael Trahan	Skyway West Hill
David Vogel	Vashon Maury Island
Danielle de Clercq	King County
David Daw	King County
Cyndal Ellenberger	King County
Mo McBroom	King County
John Vander Sluis	King County
John Taylor	King County
Amelia Tjaden	King County

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B. Community Connectors

Name	CSA
Hamdi Abdulla	Skyway/West Hill
John Affolter	Vashon/Maury Island
Trapper Bailey	Snoqualmie Valley/ Northeast King County
Sandy Cobb	Sammamish/Bear Creek/Redmond Ridge
Cynthia Edwards	Skyway/West Hill
Noni Ervin	Fairwood
Fin Harmany	Skyway/West Hill
Lis Harmegnies	Fairwood
Steven Hiester	Greater Maple Valley
Gwendolyn High	East Renton Plateau
Jefferson Rose/Randy Nguyen	White Center/North Highline
Timothy OBrien	SE King County (Enumclaw Plateau)
Shelley Puariea	East Federal Way
Deborah Salem	East Federal Way
Annie Sieger	Fairwood
Lauren Silver-Turner	Snoqualmie Valley/ Northeast King County

C. 2023 CNL Survey Categories by Policy Area

Environment, Farmland, Parks, & Open Spaces (e.g., climate change, wildlife, parks, flood control)

1. County park and trail facilities (e.g., dog parks, trailhead parking, restrooms)
2. County park operations and maintenance (e.g., litter control, trail maintenance, safety)
3. Recreation and community programs (e.g., community centers, programming, park safety)
4. Farming programs (e.g., farm leasing, farmer support, technical assistance with forest health and wildfire prevention, agricultural drainage)
5. Habitat and ecosystems (e.g., open space acquisition, salmon restoration, noxious weeds, habitat restoration)
6. Forestry programs (e.g., wildfire safety, carbon sequestration)
7. Water resource protection (e.g., clean water)
8. Historic preservation (e.g., landmarks, archeological finds, preservation of historic buildings)
9. Parks District
10. Other

Health & Human Services (e.g., mental health, senior services, homelessness)

11. Behavior health/mental health services
12. Developmental disabilities services
13. Domestic violence services
14. Veteran's services
15. Senior services
16. School districts
17. The impact of racism on health (racism as a Public Health crisis)
18. Substance abuse prevention (e.g., opioid overdose prevention and related services)
19. Healthy food access
20. Homelessness (e.g., housing, health)
21. Parent and child health
22. Healthcare access
23. Chronic disease prevention & management (e.g., heart disease, cancer, asthma, diabetes, COPD)
24. Communicable disease prevention (e.g., MRSA, Sexually Transmitted Disease, Shigellosis, Tuberculosis, West Nile Virus, Zika, Pertussis, Rabies, COVID-19)
25. Health information and education
26. Pre-release support/post-release support for individuals held in jail
27. Other

Community, Economic, and Workforce Development and Resources.

28. Community centers
29. Workforce development
30. Small business funding
31. Business incubator/Startup development center
32. Commercial development
33. Farmers markets
34. Other

Housing and Land Use (e.g., affordable housing, growth management act).

Greater Maple Valley-Cedar River Community Needs List Appendix 1

- 35. Environmental health and healthy homes (e.g., lead exposure, mold, ventilation)
- 36. Housing (e.g., affordable housing, housing repair)
- 37. Code enforcement
- 38. Permitting services
- 39. Other

Public Transportation & Roads (e.g., bus service, water taxi, sidewalks, bike paths).

- 40. Traffic congestion and flow (e.g., delay, neighborhood cut-through traffic)
- 41. Excessive vehicle speeds
- 42. Roadway lighting (e.g., streetlight)
- 43. Other traffic safety (e.g., intersection & roadway design, signage, traffic, etc.)
- 44. Parking
- 45. Other roadway operation (snow/ice removal, street cleaning, etc.)
- 46. Road surface condition (e.g., pavement and bridge deck condition)
- 47. Roadway drainage and flooding
- 48. Mowing, tree trimming, other road safety-related vegetation management
- 49. Litter, dumping, debris, objects in the road right-of-way
- 50. Other roadway maintenance and preservation
- 51. Roadway pedestrian infrastructure & safety (e.g., crosswalks, sidewalks, rural multi-use shoulders)
- 52. Roadway bike infrastructure & safety (e.g., bike lanes, rural multi-use shoulders)
- 53. Accessibility for people with disabilities (e.g., curb ramps)
- 54. Highways (e.g., State Route 18, I-405, etc.)
- 55. Other road-related issues
- 56. Transit stops and passenger facilities
- 57. Transit service
- 58. Park and ride lots
- 59. Other

Public & Community Safety (e.g., crime, disaster preparation & response, policing).

- 60. Community engagement (e.g., police-community partnership or police-community relations)
- 61. Co-response teams (e.g., funding, staffing, accountability)
- 62. Neighborhood watch programs
- 63. King County Search & Rescue
- 64. King County Sheriff's Office community locations (e.g., district office/storefront)
- 65. Policing priorities (e.g., funding, staffing, accountability)
- 66. Crime & traffic enforcement
- 67. Youth crime
- 68. Noise (e.g., traffic noise, airport noise)
- 69. Animal control services (e.g., licensing, leash laws, adoption, response times)
- 70. Public health emergency response and resiliency (e.g., wildfire smoke, COVID response)
- 71. Gun violence
- 72. Injury prevention
- 73. Emergency management (e.g., ability to respond)
- 74. Emergency & disaster preparedness (e.g., getting yourself ready)
- 75. Climate justice & health
- 76. Extreme weather centers (e.g., warming, cooling, smoke, disaster centers)

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77. Other

Youth & Early Childhood Services (e.g., childcare, after school programs).

- 78. Childcare (e.g., subsidy navigation and assistance)
- 79. Early childhood supports
- 80. Education
- 81. Substance abuse: youth (e.g., cannabis, fentanyl)
- 82. Youth programs and services
- 83. School districts
- 84. Other

Other Services, Infrastructure, & Utilities (e.g., digital equity, landfill, illegal dumping, sewer).

- 85. Access to King County services (online, in-person)
- 86. Litter and illegal dumping not on King County property
- 87. Litter, illegal dumping, and vandalism on King County-owned property
- 88. Graffiti not on King County property
- 89. Recycling and composting facilities and services
- 90. Cable companies (internet access)
- 91. Fire districts
- 92. Flood control and stormwater management (e.g., drainage, stormwater, surface water)
- 93. Pollution and hazardous waste (e.g., collection, education)
- 94. Library
- 95. Fireworks (e.g., enforcement)
- 96. Wastewater treatment
- 97. Other

D. Examples of CNL Communication Materials

Example of a Flyer

What do you want for your community?



King County Local Services is asking people who live in unincorporated areas (areas that lie outside city limits) what would make their communities better places to live.

We will work with communities to make a **Community Needs List**—a list of desired services, programs, facilities, and capital improvements—for each area. King County will use these lists to help make budget decisions next year.

To request this information in another format or language, email AskLocalServices@kingcounty.gov or call 206-477-3800.

Para solicitar esta información en Español, envíe un mensaje de correo electrónico a AskLocalServices@kingcounty.gov o llamar al 206-477-3800.

要以其他格式或語言索取此信息, 請致電 206-477-3800 或發送電子郵件至 AskLocalServices@kingcounty.gov.

इस जानकारी को किसी अन्य प्रारूप या भाषा में अनुरोध करने के लिए, AskLocalServices@kingcounty.gov पर ईमेल करें या 206-477-3800 पर कॉल करें।

다른 형식이나 언어로 이 정보를 요청하려면 206-477-3800 번으로 문의하거나 AskLocalServices@kingcounty.gov 로 이메일을 보내주시기 바랍니다.

Чтобы запросить эту информацию в другом формате или на другом языке, звоните 206-477-3800 или пишите AskLocalServices@kingcounty.gov.

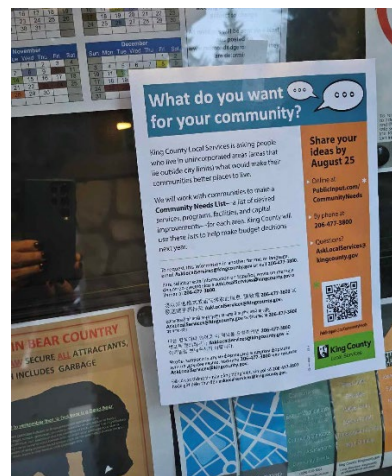
Để có các thông tin này bằng tiếng Việt, xin gọi số 206-477-3800 hoặc gửi điện thư đến asklocalservices@kingcounty.gov.

Share your ideas by August 30

- ▶ Online at PublicInput.com/CommunityNeeds *
- ▶ By phone at 206-477-3800
- ▶ Questions? AskLocalServices@kingcounty.gov

*


King County
Local Services



Example of a Business Card Handout



What do you want for your community?
You know your area best.
 Share your ideas for making it a better place to live.



Take the survey:

-  PublicInput.com/CommunityNeeds
-  AskLocalServices@kingcounty.gov
-  206-477-3800

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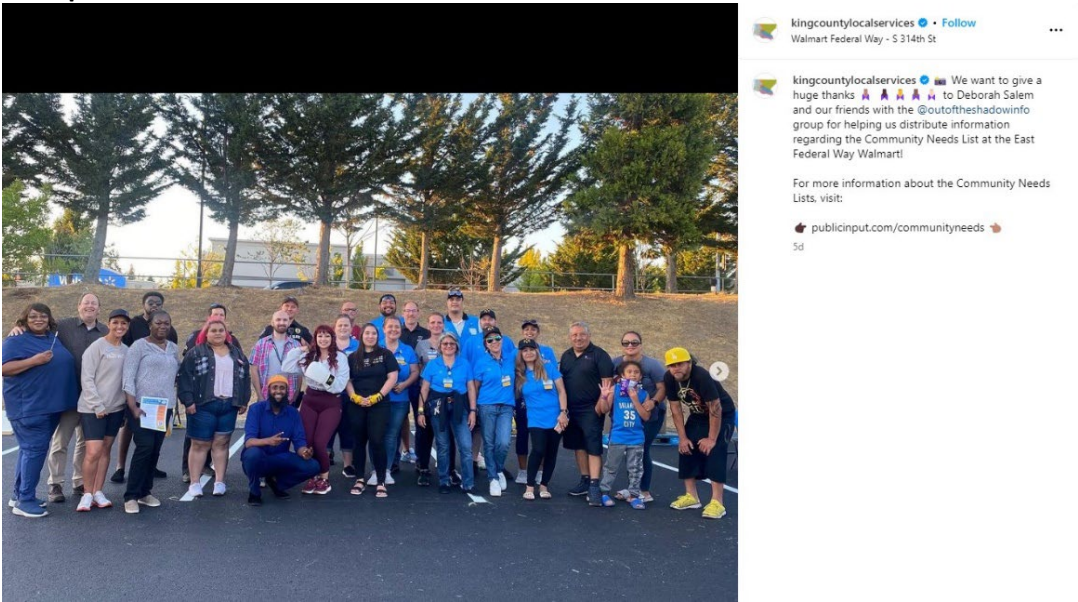
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AskLocalServices@kingcounty.gov पर ईमेल करें या
 206-477-3800 पर कॉल करें।

Example of an Instagram Post



Examples of Facebook Posts



Greater Maple Valley-Cedar River Community Needs List Appendix 1



Examples of Community Connector Event Promotion



King County Community Needs List Survey

by GMVUAC Committee | Jan 1, 2022 | Announcements | 0 comments

King County Community Needs List Survey

In order to create a Community Needs List King County is asking unincorporated area residents to take part in a survey.

The GMVUAC is supporting this effort to let our local government know what rural residents feel is important to them.

Below is a link to the survey.

[Survey](#)

Greater Maple Valley-Cedar River Community Needs List Appendix 1

E. Catalogue headings and DLS tasks for each request

KCC.2.16.055.C3 details how community needs lists shall be established.⁴³ The table describes the actions taken by DLS to develop the catalogue in alignment with the KCC.

Catalogue Column Title	DLS Task
Area	Import the unincorporated area selected by the survey taker.
Request	Import the text of the community request from the survey.
Community Request Category	- Assign each request to a relevant sub-topic category based on survey options.
Lead Department	Identify and assign the department best suited to lead implementation of the request.
Strengthens Community Vision	Evaluate and indicate whether the request meets or strengthens the community vision and policies established in the proposed subarea plan and King County's guiding principles.

⁴³ [King County Code 2.16.055.C.3.](#)

Greater Maple Valley-Cedar River Community Needs List Appendix 1

F. Catalogue headings and lead department review tasks

KCC department reviewers were provided the guidance below in alignment with the CNL development process stipulated in KCC.2.16.055.C3.⁴⁴

Catalogue Column Title	Requested Action/Required Information
Request	Review all entries in this column. Consolidate similar or duplicate requests where appropriate to streamline analysis and reduce redundancy.
Community Request Category	No action needed.
Lead Department	Confirm that the department assigned is the lead agency for the requests. If not, suggest an alternative agency.
In County Scope	Select yes or no to indicate whether the requests fall within the department's scope of work.
Reason out of scope	Explain why these requests are <u>not</u> within the department's scope of work.
Anticipated Implementation Timeline	Enter anticipated timeline if known, otherwise enter TBD or N/A as applicable. - TBD – A larger planning effort is needed before a specific timeline can be selected. - N/A – Even though within scope, a solution is unlikely to be implemented due to feasibility, budget constraints, resource needs, and other barriers to implementation.
Potential Partnerships	Enter potential partners who could help or lead in the development and implementation of solutions to the requests. Be creative and flexible; include other government agencies, nonprofits, etc.
Type of Request	Enter type of request: - Potential service - Potential program - Potential capital improvement project - Standard operations needing additional funding to meet requested level of service - Standard operations <i>not</i> needing additional funding to meet requested level of service - Existing capital improvement project - Policy - Other
Comments	Add department comments such as highlighting next steps, any related or conflicting King County priorities, and specific partnership or collaboration opportunities that build on community's strengths and assets.

⁴⁴ [King County Code 2.16.055.C.3.](#)

Appendix 2: Glossary of Acronyms

ADU – Accessory Dwelling Unit	KCRHA – King County Regional Homelessness Authority
BHRD – Behavioral Health and Recovery Division	KCSO – King County Sheriff’s Office
BIA – Business Improvement Area	LEAD – Law Enforcement Assisted Diversion
BIPOC – Black, Indigenous, and People of Color	NGO – Non-governmental Organization
CBO – Community-Based Organization	PHSKC – Public Health Seattle & King County
CDA – Community Development Association	PSB – Performance, Strategy, and Budget
CDC – Community Development Corporation	PSE – Puget Sound Energy
CDFI – Community Development Financial Institution	PSESD – Puget Sound Educational Service District
CHS – Community Health Services Division	RSD – Road Services Division
CJTC – Criminal Justice Training Center	SBA – Small Business Association
CSA – Community Service Area	SBDC – Washington Small Business Development Center
CSO – Community Service Officer (King County Sheriff’s Office)	SCL – Seattle City Light
CTC – College to Career	SCRC – Skyway Community Resource Center
CYYAD – Children, Youth and Young Adults Division	SODA – Service Our Dog Area
DCHS – Department of Community and Human Services	SR – State Route
DCYF – Washington State Department of Children, Youth & Families	SVT – Snoqualmie Valley Transportation
DLS – Department of Local Services	SWD – Solid Waste Division
DNRP – Department of Natural Resources and Parks	SWH – Skyway-West Hill
DPW – Department of Public Works	SWS – Stormwater Services Section
KCHA – King County Housing Authority	UA – Unincorporated Area
KCLS – King County Library System	UAC – Unincorporated Area Council
KCPAO – King County Prosecuting Attorney’s Office	UKC – Unincorporated King County
	WDFW – Washington Department of Fish and Wildlife
	WFDC – Work Force Development Center
	WLRD – Water and Land Resources Division
	WSDOT – Washington State Department of Transportation

Appendix 3: Performance Measures

The King County Code states that community needs lists shall establish performance metrics to monitor the implementation of items on the community needs lists and the overarching progress towards reaching the 20-year vision established in the subarea plan.¹

To achieve this, the lead executive branch department for each item on the list will provide an annual status update. For capital improvement projects, the lead department will indicate the expected project timeline and the current development phase: planning phase, preliminary design phase, final design phase, implementation phase, closing phase, or land acquisition phase. For programs and services, the lead department will indicate the expected implementation timeline and the program or service phase, such as design phase, request for proposal phase, or implementation phase. These phases will vary depending on whether the work is done by King County or by partner organizations. The Department of Local Services will consolidate these updates into a report for the respective community and Councilmember annually.

The overarching progress towards reaching the 20-year vision established in the subarea plan, for those areas with subarea plans, will be monitored biannually according to the monitoring plan developed for the subarea plan.

DLS is accountable for providing a yearly update to community and Council on the status of the implementation of the CNLs.² DLS last posted the status of the September 2022 CNLs, including that of Greater Maple Valley-Cedar River on the new community engagement hub in 2024.³

¹ [King County Code 2.16.055.C.3.](#)

² [KCC 2.16.055.C.3.](#)

³ [Greater Maple Valley-Cedar River - CNL status update report](#)

Community Needs Lists

September 2025



King County

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Snoqualmie Valley/NE King County Community Needs List

Legend

Budget ID: Budget identification number. This number is referenced in budget documentation if the budget request is responsive to a request on the community needs list. The middle two digits indicate the year the request was added to the community needs list (CNL). However, budget IDs without a middle number (e.g., SNVC.012) correspond to requests added to the CNL in 2022.

Category: The overarching request category. A category may contain multiple requests from community.

Agency: Lead King County Executive Branch department responsible for implementing a solution to the request.

Type: Potential service, Potential program, Potential Capital Improvement Project (Potential CIP) or Standard operations (only if additional funding is needed to meet service level requested by community).

Anticipated Timeline: The anticipated implementation timeline. To Be Determined (TBD, funding needed to develop a plan), Current Biennium, 2027+, Ongoing, or Not Applicable (N/A) because it is not planned.

Priority: Priority is determined by community, King County Council, and informed by County knowledge of community. Low, Medium, or High.

Strengthens Community Vision: Yes, No, Possibly, if County is unaware of a specific community vision, and TBD (to be determined), if an area lacks a subarea plan.

Request: One or more requests from community that fall within the category.

Potential Partners: Potential partner types that could lead or collaborate in developing solution to the requests from community. List of partner types, Not Applicable (N/A), or To Be Determined (TBD).

For source information, please contact the Department of Local Services at

AskLocalServices@kingcounty.gov.

BUDGET ID: SNVC.24.001

Category: Access to services

Type: Standard operations

Priority: Medium

Request: Increase the distribution of guides on senior programs at libraries, senior centers, and pharmacies, including income guidelines and funding support.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.002

Category: Access to services

Type: Potential service

Priority: Medium, Low

Request: Provide access to meals at the Senior Center in Carnation on weekends.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.003

Category: Access to services

Type: Potential program

TBD

Lead Department: DCHS

Anticipated Implementation Timeline:

Attachment D
Snoqualmie Valley/NE King County Community Needs List

Priority: High **Strengthens Community Vision:** Yes
Request: Provide youth programs to help find employment, such as Open Doors.
Potential Partners: Community organizations

BUDGET ID: SNVC.24.005
Category: Access to services **Lead Department:** Executive Office
Type: Potential service **Anticipated Implementation Timeline:** TBD
Priority: High **Strengthens Community Vision:** Yes
Request: Establish a central point of contact (e.g., phone number, website) by demographic characteristics (youth, seniors, low income, families) that can refer customers to all relevant King County services.
Potential Partners: DLS, DCHS

BUDGET ID: SNVC.24.006
Category: Access to services **Lead Department:** PHSKC
Type: Potential service **Anticipated Implementation Timeline:** TBD
Priority: High **Strengthens Community Vision:** Yes
Request: Educate unincorporated communities about available public health services by holding local information sessions.
Potential Partners: Community organizations

BUDGET ID: SNVC.24.007
Category: Access to services **Lead Department:** PHSKC
Type: Standard operations **Anticipated Implementation Timeline:** Ongoing
Priority: High **Strengthens Community Vision:** Yes
Request: Provide additional outreach, especially to seniors.
Potential Partners: Community organizations, DCHS

BUDGET ID: SNVC.24.010
Category: Aquatic center grants **Lead Department:** DNRP
Type: Potential program **Anticipated Implementation Timeline:** 2025
Priority: High **Strengthens Community Vision:** Possibly
Request: Expand the DNRP/King County Aquatic Center grants.
Potential Partners: N/A

BUDGET ID: SNVC.24.011
Category: Behavioral health **Lead Department:** DCHS
Type: Potential program **Anticipated Implementation Timeline:** TBD
Priority: High **Strengthens Community Vision:** Yes
Request: Increase behavioral health services for children, especially 5–18-year-olds.
Potential Partners: N/A

BUDGET ID: SNVC.25.001
Category: Behavioral/mental health services **Lead Department:** DCHS
Type: Potential program **Anticipated Implementation Timeline:** TBD
Priority: Low **Strengthens Community Vision:** Yes

Attachment D
Snoqualmie Valley/NE King County Community Needs List

Request: Increase publicity about existing services, with a focus on children who have experienced trauma from COVID-19 and financial challenges.

Potential Partners: Community organizations

BUDGET ID: SNVC.002

Category: Bike facilities

Type: Potential CIP

Priority: High

Request: Add bike lanes and/or improve shoulders:

- Fall City Rd
- SE Issaquah-Fall City Rd
- Fall City-Preston Rd
- Fall City from Spring Glen
- 124th Ave NE
- Connecting the towns in the Valley
- Both sides of Big Rock Rd
- Preston Green Bridge
- SE Mt Si Rd (2023)
- SE Edgewick Rd (2023)
- Cedar Falls Rd (the hill up to Rattlesnake Lake) (2023)
- Wilderness Rim neighborhood (2023)
- 468th Ave (2023)
- Woodinville-Duvall Rd from Duvall to Woodinville (2023)
- Lake Alice Rd from Issaquah Fall City Rd to the intersection with 337th PI SE (2023)
- Cherry Valley Rd, to Cherry Falls trailhead and Lake Margaret (2024)
- Stone Quarry Rd/394th PI SE (KC-owned section) (2024)
- Bike routes on emergency evacuation routes (2024)
- Safe routes for commuters and recreation (2024)

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.012

Category: Code enforcement

Type: Standard operations

Priority: High

Request: Increase enforcement in response to environmental reporting and concerns with waste, junk cars, or heavy equipment use that can be contaminating the environment.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SNVC.25.002

Category: Code enforcement

Type: Standard operations

Priority: High

Request: Implement a public tracking system for code violations with clear deadlines and penalties.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.013

Category: Co-responder model

Lead Department: KCSO

Attachment D
Snoqualmie Valley/NE King County Community Needs List

Type: Standard operations
Priority: High
Request: Expand the co-responder model.
Potential Partners: DCHS

Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: Possibly

BUDGET ID: SNVC.25.003

Category: County park operations & maintenance
Type: Potential CIP
Priority: Low
Request:

Lead Department: DNRP
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: Yes

- Connect the Tolt Pipeline Trail across Snoqualmie Valley
- Add a bike lane over 124th to connect to the Snoqualmie Valley Trail
- Creating a path from Bear Creek or Redmond Ridge to Duvall

Potential Partners: N/A

BUDGET ID: SNVC.25.004

Category: Crime & traffic enforcement
Type: Standard operations
Priority: Medium
Request: Increase law enforcement at trailheads.
Potential Partners: N/A

Lead Department: KCSO
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: No

BUDGET ID: SNVC.24.014

Category: Crime data
Type: Standard operations
Priority: High
Request: Inform community of reported suspicious activity (e.g. NextDoor or social media updates) or expand the crime data maps to include community service areas.
Potential Partners: N/A

Lead Department: KCSO
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.015

Category: Crisis services
Type: Potential service
Priority: Medium, Low
Request: Provide medical and crisis services for youth of the Valley and their families.
Potential Partners: Community organizations

Lead Department: DCHS
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: Yes

BUDGET ID: SNVC.25.005

Category: DNRP-Other
Type: Potential program
Priority: High
Request:

Lead Department: DNRP
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: Yes

- Enhance management and clearing of Tiger Mountain to protect wildlife habitats
- Focus on conservation efforts from High Point to North Bend
- Implement zoning overlays to buy and preserve more park and open space land

Potential Partners: N/A

BUDGET ID: SNVC.25.006

Attachment D
Snoqualmie Valley/NE King County Community Needs List

Category: Domestic violence services

Type: Standard operations

Priority: Low

Request: Increase education on domestic violence, including teen dating violence. Provide psychoeducation to young men on consent and respectful behavior towards women.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SNVC.25.007

Category: Early childhood supports

Type: Standard operations

Priority: Low

Request: Ensure childcare facilities provide tailored support for kids with special needs, not just basic safety.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.016

Category: Economic development

Type: Potential program

Priority: High

Request: Provide economic development grants for the Hwy 2 corridor.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.012

Category: Excessive vehicle speed

Type: Potential CIP

Priority: High

Request: Improve safety/reduce speeding:

- Near 6635 Preston Fall City Rd SE and 6639 Preston Fall City Rd SE
- Near 5710 Preston Fall City Rd SE
- Fall City, on 332nd from 202 to Issaquah Fall City Rd (2024)
- Tolt Hill at Remlinger (2024)
- West Snoqualmie Valley Rd (2023)
- Cedar Falls Rd between the roundabout north of the I-90 overpass to the Riverbend neighborhood access (2023)
- High Point Way from Ext 22 to Ext 20 (2023)

Potential Partners: TBD

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.005

Category: Fall City—dog park

Type: Potential CIP

Priority: Medium, Low

Request: Create dog park for Fall City:

- Near 33344 SE Redmond Fall City
- Near 3924 Fall City Carnation Rd SE

Potential Partners: SODA

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.006

Snoqualmie Valley/NE King County Community Needs List

Category: Fall City–park improvements

Type: Potential CIP

Priority: Medium, Low

Request: Provide one or more covered park shelters with picnic benches in Fall City.

Potential Partners: Fall City Community Association, Fall City Metropolitan Park District

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.008

Category: Fall City–park improvements

Type: Potential CIP

Priority: Low

Request: Cover the arena for winter riding and community events.

Potential Partners: Fall City Metropolitan Park District, Equestrian User Groups

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.007

Category: Fall City–park infrastructure

Type: Potential CIP

Priority: Medium, Low

Request: Provide a rock-climbing wall similar to the one in North Bend at Torguson Park near 4105 Fall City/Carnation Rd SE.

Potential Partners: Fall City Community Association, Fall City Metropolitan Park District

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.009

Category: Fall City–playground

Type: Potential CIP

Priority: Low

Request: Playground near 4105 Fall City Carnation Rd SE.

Potential Partners: Fall City Community Association, Fall City Metropolitan Park District

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.017

Category: Farm drainage

Type: Potential CIP

Priority: High

Request: Provide tools and support to address larger farm drainage issues.

Potential Partners: KCD, WID

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.018

Category: Health education

Type: Potential service

Priority: Medium, Low

Request: Expand Access to Baby and Child Dentistry (ABCD) to include a coordinator for elementary school for kids in the Skykomish and Snoqualmie Valleys.

Potential Partners: N/A

Lead Department: PHSKC

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.25.008

Category: Healthy food access

Type: Standard operations

Priority: High

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

Snoqualmie Valley/NE King County Community Needs List

Request: Partner with local farms to provide fresh produce to shelters, senior centers, and food pantries, and negotiate for field gleaning to support these efforts.

Potential Partners: N/A

BUDGET ID: SNVC.25.009

Category: Healthy food access

Type: Standard operations

Priority: High

Request:

- Provide food subsidies for healthy options to support families struggling with rising costs
- Offer resources and subsidies for those above the poverty line who still face difficulties affording healthy food

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SNVC.25.010

Category: Healthy food access

Type: Standard operations

Priority: Medium

Request: Continue Meals on Wheels delivery to homebound individuals.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SNVC.25.011

Category: Historic preservation

Type: Potential service

Priority: High

Request: Preserve old barns, homesteads, and historic landmarks from being cleared.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.25.012

Category: Historic preservation

Type: Potential CIP

Priority: High

Request: Promote the preservation of buildings and the original character of the area, reflecting both European settlers' and Native heritage.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.019

Category: Homelessness

Type: Standard operations

Priority: High

Request: Do more outreach to homeless youth regarding mental wellness.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.020

Category: Human services

Type: Potential program

Priority: High

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

Attachment D
Snoqualmie Valley/NE King County Community Needs List

Request: Expand community-based mental health options for seniors and youth, including suicide prevention.

Potential Partners: Interagency Recovery Academy & Seattle Public Schools

BUDGET ID: SNVC.009

Category: Human services

Type: Potential service

Priority: Medium, Low

Request: Offer mobility aid services for self-sufficient seniors.

Potential Partners: Metro, City of Seattle (AAA)

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.029

Category: Human services

Type: Potential service

Priority: Medium

Request: Services for elderly people who are independent but need assistance with mobility.

Potential Partners: Metro, City of Seattle (AAA)

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.021

Category: KCSO community locations

Type: Potential program

Priority: High

Request: Add a staffed storefront location in Snoqualmie Pass.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.022

Category: KCSO staffing

Type: Potential service

Priority: High

Request: Provide 24/7 KCSO support in northeast unincorporated King County given remote location and long response times.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.023

Category: KCSO staffing

Type: Standard operations

Priority: High

Request: Increase patrol officers.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.024

Category: Law enforcement education

Type: Potential program

Priority: High

Request: Add public education programs to help community members understand what law enforcement does and how to support their law enforcement agencies.

Potential Partners: DLS, DNRP, Metro, Sound, Roads

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Possibly

Attachment D
Snoqualmie Valley/NE King County Community Needs List

BUDGET ID: SNVC.24.025

Category: Mental health services

Type: Potential service

Priority: Medium, Low

Request: Increase access to mobile mental health services and case manager services to navigate care access. Availability of mobile counseling services is a need.

Potential Partners: Health Care Authority

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.026

Category: Mobile health services

Type: Potential service

Priority: High

Request: Expand mobile health services with periodic outreach to educate and provide on-site assistance, including year-round wrap-around services.

Potential Partners: N/A

Lead Department: PHSKC

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.027

Category: Multi-use trails

Type: Potential CIP

Priority: High

Request: Develop bicycle and/or multi-use trails off the Hwy 2 corridor; restore bicycle corridor on Old Cascade Highway from Baring to Stevens Pass.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.029

Category: Neighborhood watch programs

Type: Standard operations

Priority: Medium

Request: Provide support for Neighborhood Watch Programs.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SNVC.25.013

Category: Other

Type: Potential CIP

Priority: High

Request: Add more athletic fields.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.25.014

Category: Park & Ride lots

Type: Potential program

Priority: Low

Request: Monitor the security of the Preston Park & Ride.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

Attachment D
Snoqualmie Valley/NE King County Community Needs List

BUDGET ID: SNVC.24.030

Category: Park infrastructure

Type: Potential CIP

Priority: High

Request: Develop covered Pickleball/sports Courts in:

- Fall City or Preston

- NE King County (Baring/Grotto/Money Creek/Mill Town/Timberlane/Foss River/Scenic)

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.031

Category: Parks infrastructure

Type: Potential CIP

Priority: High

Request: Create a county park in NE King County (Baring, Grotto, Money Creek, Timberlane, Foss River, or Scenic).

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.032

Category: Parks infrastructure

Type: Potential CIP

Priority: High

Request: The new park at Preston Mill needs funding to stabilize the historic landmark.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.033

Category: Parks infrastructure

Type: Potential CIP

Priority: High

Request: The Hop Shed at the Fall City Park needs funding to stabilize the historic landmark.

Potential Partners: Fall City Parks District

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.014

Category: Parks infrastructure

Type: Potential CIP

Priority: Low

Request: Provide artificial turf fields in the Valley, e.g. baseball fields.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: 2025+

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.034

Category: Parks outreach

Type: Potential service

Priority: High

Request: Run “bag and toss out your dog poop, don’t leave it on the side of the trail” campaigns.

Potential Partners: DNRP-Parks

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

Attachment D
Snoqualmie Valley/NE King County Community Needs List

BUDGET ID: SNVC.24.035

Category: Participatory budgeting

Type: Potential program

Priority: Medium

Request: Rural participatory budget funding for unincorporated King County.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.031

Category: Sidewalks/Pathways

Type: Potential CIP

Priority: Low

Request: Develop a trail connection between the west side of the SR 203 marked crossing and the equestrian parking area for Fall City Park.

Potential Partners: PSE, King County Roads

Lead Department: DNRP

Anticipated Implementation Timeline: Not planned

Strengthens Community Vision: Yes

BUDGET ID: SNVC.032

Category: Pedestrian access/sidewalks

Type: Potential CIP

Priority: Medium, Low

Request: Provide pedestrian access to the Snoqualmie River from Downtown Fall City through the Fall City Floodplain Restoration (Barfuse) Project being developed by King County.

Potential Partners: Fall City Metropolitan Parks District

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.015

Category: Pedestrian crossings

Type: Potential CIP

Priority: High

Request: Provide crosswalk and reconfigure intersection and/or warning system for pedestrian safety at Preston-Fall City Trail intersection with Preston Fall City Rd.

Potential Partners: DNRP, WSDOT

Lead Department: DLS & DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.037

Category: Permitting fees

Type: Potential program

TBD

Priority: High

Request: Create a grant fund to cover permitting costs for lower income property owners.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline:

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.038

Category: Playgrounds

Type: Potential CIP

Priority: High

Request: Develop an adaptive playground for children of all abilities in the lower valley.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

Attachment D
Snoqualmie Valley/NE King County Community Needs List

BUDGET ID: SNVC.25.015

Category: Policing priorities

Type: Potential program

Priority: High

Request:

- Partner with Seattle PD for the Rattlesnake Lake area, especially since Seattle residents frequently visit
- Strengthen collaboration with Snoqualmie North Bend Police Department
- Hire more officers and add more patrol vehicles
- Add penalties for criminals

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

BUDGET ID: SNVC.25.016

Category: Policing priorities

Type: Standard operations

Priority: High

Request: Enhance law enforcement to address the rise in homelessness tent camps, drug usage, and property crime.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: SNVC.25.017

Category: Policing priorities

Type: Standard operations

Priority: High

Request: Recruit additional mental health specialists to handle non-violent 911 calls.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: SNVC.25.018

Category: Recycling & composting facilities

Type: Potential service

Priority: Low

Request: Increase the number of yard waste drop-off locations to better serve the community.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.016

Category: Road drainage

Type: Potential CIP

Priority: High

Request: Address flooding:

- 124th elevation and flood resiliency
- Flood Control in the Snoqualmie River Valley (2023)

Potential Partners: Flood Control District

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.019

Category: Road maintenance

Type: Standard operations

Priority: Medium

Lead Department: DLS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

Attachment D
Snoqualmie Valley/NE King County Community Needs List

Request: More snow plowing in:

- Riverview School District (secondary roads in Duvall, Carnation, Redmond and Woodinville)
- Wilderness Rim
- Increased de-icing, plowing, and sanding of roads during snow events

Potential Partners: N/A

BUDGET ID: SNVC.020

Category: Road pavement

Type: Potential CIP

Priority: Medium

Request: Resurface/improve road surface condition for:

- Lake Alice Rd
- 280th Dr SE off of High Point Way
- 27311 SW Cemetery Rd, Duvall
- Fall City
- Heathercrest neighborhood
- East Lake Joy Dr NE, serving Lake Joy, the Tolt River Highlands, Moss Lake/Creek and 344th
- Repairs needed 1000' east and west of the Tolt River Highlands entrance, and from 11427 E Lake Joy Dr NE to 34824 NE Lake Joy Rd
- Foss River Rd (2024)
- Timberlane (2024)
- Riverwood in Baring (2024)
- Roads leading to trailheads (2024)

Potential Partners: TBD

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.021

Category: Road pavement

Type: Potential CIP

Priority: Low

Request: Landslide protection and paving of SE David Powell Rd.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SNVC.022

Category: Road pavement

Type: Standard operations

Priority: Medium

Request: Grade alley in Fall City.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.023

Category: Road vegetation

Type: Standard operations

Priority: Low

Request: Review existing trees for trimming or removal near primary and secondary roads before next windstorm season.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

Attachment D
Snoqualmie Valley/NE King County Community Needs List

BUDGET ID: SNVC.24.039

Category: Roadway drainage & flooding

Type: Potential CIP

Priority: Medium

Request: Improve drainage for:

- 635th PI NE
- NE 197th PI
- 633rd PI NE
- Ditch on Stone Quarry Rd/394th PI SE (KC-owned section)
- SE 43rd and 341st in unincorporated Fall City

Potential Partners: TBD

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.040

Category: Roadway drainage/pavement

Type: Potential CIP

Priority: Medium

Request: Address roadway erosion for:

- Fay Rd
- Old Coal Mine Rd (372nd PI SE)
- Potentially Tolt Hill Rd
- Cherry Valley
- Riverbend

Potential Partners: TBD

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.041

Category: School resource officer

Type: Potential program

Priority: High

Request: Re-establish the School Resource Office (SRO) Program, possibly with a roaming officer.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.25.019

Category: Senior services

Type: Standard operations

Priority: High

Request: Provide additional funding to support creating senior centers.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.043

Category: Septic systems

Type: Potential program

Priority: High

Request: Financial assistance for septic tank system and system repair.

Potential Partners: Dept of Ecology, Craft3, Dept of Health

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Possibly

Attachment D
Snoqualmie Valley/NE King County Community Needs List

BUDGET ID: SNVC.24.044

Category: Septic systems

Type: Potential program

Priority: High

Request: Support septic system health and replacement program.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.029

Category: Sidewalks/Pathways

Type: Potential CIP

Priority: Medium, Low

Request: Improve walking facilities at these locations (sidewalks, expanded shoulders, trails):

- SE Mt Si Rd
- 468th Ave SE
- Fay Rd: expand and improve shoulders
- Both sides of Big Rock Rd
- 3rd between 145th and Kennedy St
- 436th between North Bend Way and Riverbend Café
- Near 5607 322nd Ave SE
- Preston Bridge on Preston Fall City Rd
- Connecting UKC neighborhoods around North Bend to open spaces and regional trails
- Fall City: downtown, near schools, and from Spring Glen to Fall City
- SE & Edgewick Rd (2023)
- Cedar Falls Rd (the hill up to Rattlesnake Lake) (2023)
- The Wilderness Rim neighborhood (2023)
- SE Edgewick road (2023)

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.045

Category: Social workers

Type: Potential service

Priority: Medium, Low

Request: Station social workers at food banks.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.046

Category: Storm debris management

Type: Potential service

Priority: Medium

Request: Provide free storm debris drop-offs at transfer stations, open and operate temporary debris management sites, and monitor loads at drop-off or debris management sites.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.024

Category: Traffic congestion

Type: Potential CIP

Priority: Medium

Lead Department: DLS

Anticipated Implementation Timeline: N/A

Strengthens Community Vision: TBD

Snoqualmie Valley/NE King County Community Needs List

Request: Ease congestion and improve traffic flow:

- Widen Novelty Hill Rd and make it safer
- Increase 124th Ave to four lanes
- High Point Way

Potential Partners: N/A

BUDGET ID: SNVC.026

Category: Trailhead parking

Type: Potential CIP

Priority: High

Request: Add more parking at popular trailheads:

- Snoqualmie Valley Trail and SE 356th Dr (Snoqualmie Valley Trail at the 356th Dr SE location).
- On 356th Ave near 4255 356th Dr SE for Tokul Mountain bike trail
- Tiger Mountain
- Olallie (2024)
- Raging River (2024)

Potential Partners: Evergreen Mountain Bike Alliance

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.027

Category: Trails

Type: Potential CIP

Priority: Low

Request: Extend the existing King County trail (Lake Alice Rd to Falls Overlook) in phases to eventually connect with the city of Snoqualmie.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: N/A

Strengthens Community Vision: Yes

BUDGET ID: SNVC.034

Category: Trails

Type: Potential CIP

Priority: High

Request: Include trail in WLRD Barfuse Project.

Potential Partners: Fall City Metropolitan Parks District

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.048

Category: Transit infrastructure

Type: Potential CIP

Priority: Medium, Low

Request: Improve bus shelters.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.25.020

Category: Transit infrastructure

Type: Potential service

Priority: High

Request: Increase number of covered bus shelters in Snoqualmie Valley.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

Attachment D
Snoqualmie Valley/NE King County Community Needs List

BUDGET ID: SNVC.25.021

Category: Transit service

Type: Potential service

Priority: Low

Request: Add a transit service option for the residents of Cedar Falls Rd.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.049

Category: Transit service

Type: Potential service

Priority: High

Strengthens Community Vision: Yes (shuttles and ride shares) - Possibly (fixed routes)

Request: Tailor service options (e.g. community shuttles, ride-share options) and service frequency to rural areas (particularly US 2 and Snoqualmie Valley), include more weekend service.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

BUDGET ID: SNVC.24.050

Category: Transit service

Type: Potential program

TBD

Priority: High

Request: Interagency partnership with other transit agencies, including Skykomish, Snohomish Transit, or even BNSF/Amtrak to improve US 2 options.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline:

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.051

Category: Transit service

Type: Potential service

Priority: High

Request: More direct bus route between North Bend and Issaquah.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.054

Category: Transit service

Type: Potential service

Priority: High

Request: Expand service options, particularly for youth, during the week and on weekends.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.25.022

Category: Transit service

Type: Potential service

Priority: High

Request: Expand service options, particularly for seniors, during the week and on weekends to get from rural to urban towns, to community support services, to medical services, etc.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

Attachment D
Snoqualmie Valley/NE King County Community Needs List

BUDGET ID: SNVC.24.008

Category: Tutoring

Type: Potential service

Priority: High

Request: Expand tutoring beyond libraries to mobile services in rural areas.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.056

Category: Water safety

Type: Potential program

Priority: High

Request: Increase drowning information warnings for Snoqualmie and Skykomish Rivers and enhance social media outreach.

Potential Partners: DNRP, DLS, and KC Sheriff's Office Marine Patrol & Rescue Office; Drowning Prevention community-based organizations (SplashForward and No More Under); State Parks Boating Program.

Lead Department: PHSKC

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SNVC.24.057

Category: Water well quality

Type: Potential program

Priority: Medium, Low

Request: Allow well water quality checks and provide technical support for resolving water quality issues.

Potential Partners: Dept. of Ecology

Lead Department: PHSKC

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.058

Category: Wildlife-proof containers

Type: Potential CIP

Priority: High

Request: Assist homeowners without collection service in purchasing wildlife proof containers.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.059

Category: Wildlife-proof containers

Type: Potential service

Priority: High

Request: Ensure solid waste haulers provide wildlife proof containers.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.25.023

Category: Workforce development

Type: Potential program

Priority: High

Request:

- Provide more workforce development resources for women, including support and networking opportunities

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Attachment D
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- Establish these resources on government websites like KCLS.org, with agencies staffed by women to assist in workforce development

Potential Partners: Community organizations

BUDGET ID: SNVC.24.060

Category: Yard waste collection

Type: Potential service

Priority: High

Request: Add yard waste collection container at the Skykomish Drop Box.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.24.061

Category: Yard waste collection

Type: Potential service

Priority: High

Request: Provide the same yard waste collection service options to all residents of Snoqualmie Valley.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SNVC.25.024

Category: Youth programs & services

Type: Standard operations

Priority: Low

Request: Fund more safe spaces for teens, such as Trail Youth coffee, which offers dedicated teen hours.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

Appendix 1: Community Engagement



Snoqualmie Valley/NE King County Community Needs List Community Engagement Appendix

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Introduction

King County Code (KCC) 2.16.055.C.1 requires the Department of Local Services (DLS) to develop 11 individual community needs lists (CNL): one for each of the six rural King County community service areas (CSA) and one for each of the County's five urban potential annexation areas (PAA).^{1,2,3} These 11 CNLs are the list of potential services, programs, facilities, and capital improvements identified by each community. This CNL effort is part of King County's ongoing commitment to help ensure that the voices of residents are heard and considered in local decision-making processes.

The CNLs are updated each biennium and are transmitted concurrently with the Executive Proposed Budget to the King County Council. CNLs are one of many inputs informing King County executive branch departmental budget requests, along with departmental priorities, strategic plans, and priorities of the King County Executive and the King County Council. Because the CNLs list potential services, programs, facilities, and capital improvements identified by community, funding is necessary to implement them. Implementation of CNL requests is dependent on funding allocated in the County's adopted biennial budget.

At the end of 2022, after developing community needs lists for the first time in 2021-2022, DLS worked with community members to co-create and redesign the community needs list development process to achieve "County and community work together" or higher on the Community Engagement Continuum.⁴ At this level "Community and King County share in decision-making to co-create solutions together." Co-creation involves engaging with community members on strategy at the earliest possible moment.⁵ The Co-creation team consisted of representatives from each of the 11 unincorporated King County (UKC) areas, along with seven King County staff members representing executive branch departments. Members of the Co-creation Team are listed in Appendix A.

This team co-created the process steps below to meet the requirements specified in KCC for establishing the CNLs:⁶

- Step 1: Develop a survey that educates as it asks questions.
- Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.
- Step 3: Assemble community survey responses (requests) into catalogues.
- Step 4: Share the catalogues with departments for review.
- Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNL.
- Step 6: Collaborate with the Community Service Area Liaisons to prioritize requests.
- Step 7: Collaborate with the Councilmember who represents the area.
- Step 8: Finalize the CNL.
- Step 9: Share the CNL with departments to inform departmental budget requests.
- Step 10: Transmit the CNL to the King County Council for possible adoption.
- Step 11: Share the list of community requests that were not advanced to the CNL with community.

¹ [King County Code 2.16.055.C.1.](#)

² Rural community service areas: Bear Creek/Sammamish, Four Creeks/Tiger Mountain, Greater Maple Valley/Cedar River, SE King County, Snoqualmie Valley/NE King County, and Vashon/Maury Island

³ Urban potential annexation areas: East Federal Way, East Renton Highlands, Fairwood, North Highline, and Skyway/West Hill

⁴ [CommunityEngagementGuideContinuum](#)

⁵ [Community Engagement & Co-Creation - King County, Washington](#)

⁶ [King County Code 2.16.055.C.3.](#)

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- Step 12: Monitor the implementation of the CNL and report out to community.

The co-created process was piloted in the development of the Snoqualmie Valley/Northeast King County 2024 community needs list, which was transmitted concurrent with the 2025 Executive Proposed Budget to the King County Council.

This CNL was developed by updating the 2024 CNL and transmitting it with the 2026-2027 Executive Proposed Budget. The overall CNL development process was enriched through the strategic application of the Office of Equity, Racial, and Social Justice tools and the active participation of the Co-creation Team and Community Connectors (for members, see Appendix B). These groups brought diverse perspectives to the work, ensuring a comprehensive and inclusive approach to CNL development.

CNL Development Process

Step 1: Develop a survey that educates as it asks questions.

In collaboration with the Co-creation Team, DLS developed multiple goals for the community needs list development process, including educating the public about County functions. The CNL survey was designed to enable participants to explore broad policy areas and detailed sub-topics based on their personal interest. Eight main policy areas were identified in partnership with executive branch departments, ranging from Environment to Youth Services. Sub-topics were refined using previous survey data, departmental input, and community feedback, resulting in 97 categories grouped by policy area. This structure enabled respondents to better understand County services. The full list of policy areas and categories used in the 2023 survey is provided in Appendix C.

Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.

In July 2023, DLS launched the new survey and introduced the Community Connectors program to improve awareness and participation, especially among underrepresented groups in unincorporated King County. With \$2,500–\$5,000 grants to support engagement activities, 19 local organizations conducted outreach and promoted the survey. These organizations were selected based on their ability to connect with residents whose voices are not typically represented. DLS provided support through materials, weekly meetings, and event participation (see Appendix D for examples of materials).

Step 3: Assemble community survey responses (requests) into catalogues.

DLS compiled survey responses into catalogues for each area and each department. Each community request was categorized, assigned to a lead department, and organized for review and follow-up. (See Appendix E for DLS task details).

Step 4: Share the catalogues with departments for review.

DLS shared each department catalogue with the corresponding lead department for review. According to the criteria set forth in King County Code 2.16.055.C.3., a request must align with county and subarea plans, fall within an executive branch department's scope, support the community's vision, and have feasible budget, timing, and resource requirements to be eligible for the CNL.⁷ Departments then evaluated their assigned items according to this criteria and the guidance detailed in Appendix F. During this phase, DLS clarified the purpose of community needs lists and reviewed departmental feedback. This process led to iterative refinement of the catalogues.

⁷ [King County Code 2.16.055.C.3.](#)

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Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNLs.

DLS collaborated with executive departments to determine which items from the previous CNLs should be transferred to the 2025 CNLs by requesting a status update for each request. Updates consisted of the following categories:

- Funded and completed
- Funded and in progress
- Funded but have not yet been started
- Partially-funded and in progress
- Not funded

Since CNLs are intended to inform development of departmental budget proposals, only unfunded requests and partially-funded requests from the 2022 CNLs were incorporated into the 2025 CNLs, along with new requests identified through the community surveys.

These status updates also link to fulfilling the performance monitoring requirement for the implementation of the CNLs, mandated by King County Code.⁸ The items categorized as “Funded and completed,” “Funded and in progress,” and “Funded but not yet started” were moved to the status update report provided for the Snoqualmie Valley-NE King County area.⁹

Step 6: Collaborate with the community service area liaisons to prioritize requests.

CSA liaisons prioritized requests as high, medium, or low, based on their local knowledge and engagement with community members.¹⁰

Step 7: Collaborate with the Councilmember who represents the area.

DLS shared the CNL with Council District Three staff prior to finalizing it. Based on feedback received from Council District Three staff, prioritization for some requests was modified. DLS shared feedback with executive branch department staff, who then responded to District Three staff questions. Those responses were shared with District Three staff in a subsequent meeting.

Step 8: Finalize the CNL.

To finalize the list, DLS reviewed the CNL, incorporated any final executive branch department edits, and added an identification number for reference during the budget development process.

Step 9: Share the CNL with departments to inform departmental budget requests.

DLS provided the final CNLs to the Office of Performance, Strategy, and Budget (PSB), which then shared them with each department for consideration during their 2026–2027 budget development. Along with other budget development guidance, PSB asked department finance managers to add the CNL identification number to departmental budget requests pertaining to CNL requests.

⁸ [King County Code 2.16.055.C.3.](#)

⁹ [Snoqualmie Valley-NE King County - CNL status update report](#)

¹⁰ CSA liaisons are King County Department of Local Services staff who support unincorporated areas by helping residents navigate King County services and answering their questions. They engage with community members through office hours, community meetings, events, and direct interactions. They address both individual resident concerns and emergent community needs. DLS has one rural community service area liaison and one urban potential annexation area liaison. These two positions are supplemented with DLS Director’s Office staff, specifically the DLS External Relations Manager.

Step 10: Transmit the CNL to the King County Council for consideration.

The Executive transmitted the Snoqualmie Valley-NE King County CNL to the King County Council as part of the 2026–2027 budget transmittal.

Step 11: Share the list of community requests that were not advanced to CNL with community.

DLS will share the 2025 CNL, along with appendices including requests not advanced to the CNL, with the community after the CNL has been approved by Motion by the King County Council. DLS will post this information to its website and to the CNL engagement hub, where it will replace the previous CNL. Translation of the CNL will be provided upon request.

Step 12: Monitor the implementation of the CNL and report out to community.

DLS provides a yearly update to community and Council on the status of the implementation of the CNLs.¹¹ DLS posts this report to the CNL community engagement hub.¹²

CNL Community Engagement

The King County Council (KCC) directs the Department of Local Services (DLS) to include an appendix with the CNLs that explains how the community engagement conducted during the CNL development process meets the “County engages in dialogue” level, or higher, on the County’s Continuum of Community Engagement. The appendix must also demonstrate the use of language access and equity impact review tools provided by the Office of Equity and Social Justice (OESJ), which was renamed the Office of Equity and Racial and Social Justice in 2020, as required by KCC 2.16.055.C.2.

2. Each community needs list shall:

c. be developed, reviewed, prioritized, amended, adopted and implemented using tools and resources developed by the office of equity and social justice, including, but not limited to, community engagement, language access and equity impact review tools. The county shall use, at minimum, the "County engages in dialogue" and "County and community work together" levels of engagement as outlined in the office of equity and social justice's Community Engagement Guide for the development, review, amendment, adoption and implementation of the community needs list. The county shall include as an appendix to the community needs list information detailing the community engagement completed during the development of the community needs list and how the community engagement meets the requirements of this subsection C.2.c..¹³

This document is the appendix detailing community engagement undertaken to develop the Snoqualmie Valley-NE King County CNL and how it meets the requirements of KCC.

Community engagement related to the CNL occurred in two phases, as the body of work to develop the CNL includes two discrete community engagement tasks per KCC 2.16.055.C.3:

- I. **Compile requests from community:** An initial catalogue shall be compiled that identifies all requests from the community for potential services, programs, facilities, and capital improvements.

¹¹ [KCC 2.16.055.C.3.](#)

¹² [Snoqualmie Valley-NE King County - CNL status update report](#)

¹³ [KCC 2.16.055.C.2.](#)

- II. **Prioritize community requests:** Review by the CSA liaisons through ongoing community engagement to identify, discuss, and prioritize community needs.¹⁴

CNL Engagement Phase I – Promoting the CNL survey and compiling requests.

The purpose of this phase is to engage with community members to gather their requests and better understand community needs. DLS then compiles the requests into a catalogue of community requests, which with further analysis as described above, is refined into the CNL. The engagement phase for this Snoqualmie Valley/NE King County CNL took place during November 2022-February 2024.

As described above, DLS collaborated closely with community, and formed a group called the Co-creation Team to review, redevelop, and enhance the process used to develop the 2022 CNLs, which occurred during the COVID-19 pandemic. The Co-creation Team offered insightful recommendations on how to refine the CNL process during six meetings and contributed to the creation of a more relevant, user-friendly, and inclusive survey. Based on the Co-creation Team's input, this new survey aimed to educate the community about the County's work and solicit input on what communities wanted to see on their community needs lists.

Guided by the Co-creation Team's recommendations, DLS crafted and introduced the survey in July 2023. To further raise awareness, foster inclusivity, and boost response rates, DLS initiated the Community Connectors program at the recommendation of the Co-creation Team. The Community Connectors program engaged 19 community leaders, organizations, and nonprofits throughout unincorporated King County to disseminate the survey and organize events to encourage broad community involvement. Each organization received a small grant of \$1,000 to \$2,5000 to help them create materials, fund staff time, or hold events to enhance participation among historically underrepresented groups, including people of color and immigrants. Those holding events received the larger grant amount.

DLS developed and distributed marketing materials on the CNL website for Community Connector program partners to use to boost CNL promotion, including social media post examples, email templates, flyers, QR code business cards, and photographs. Additionally, DLS organized weekly online group meetings so that Community Connectors could discuss engagement strategies, brainstorm ideas for those areas with fewer events or organized engagement opportunities, and share the issues they were facing. Some of the Community Connectors engaged community members in creative ways, meeting then where they were at places such as grocery stores or restaurants. DLS also offered one-on-one sessions with group members to further refine strategies to promote the survey and enhance outreach efforts.

King County's objectives with Community Connectors initiative were twofold:

- Engage residents of unincorporated areas in identifying community needs.
- Advance King County's equity and social justice goals by promoting equal opportunities and outcomes for all, especially targeting people of color, youth, seniors, economically disadvantaged groups, and English as a second language speakers.

DLS also engaged the service of the CSA liaisons to promoting the survey as the CSA liaisons work with the different rural community service areas and urban potential annexation areas. The CSA liaisons promoted the survey at office hours and events in community and at local community-based

¹⁴ [KCC 2.16.055.C.3.](#)

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organization meetings, such as area councils, community development associations, homeowner's associations, etc.

In addition to utilizing the support of the Community Connectors and CSA liaisons, DLS distributed survey information to community members in the following settings in the top languages of each community.

- **At community events:** Engaged with residents at events such as fairs or community meetings, either organized by Community Connectors or organized by other community-based organizations.
- **In high-traffic locations:** Posted flyers in frequently visited community spots, including bulletin boards, grocery stores, and parks.
- **Via targeted mail:**
 - Sent letters with the flyer to more than 600 low-income housing developments, retirement communities, schools, and places of worship asking them to promote the survey and post the survey flyer.
 - Sent postcards promoting the survey to 34,570 unincorporated King County (UKC) households, which is one-third of all UKC households.
- **Through online promotion:** Used DLS social media to promote the survey.
- **In media advertisements:** Placed advertisements in media outlets, particularly ethnic radio and news channels, to reach diverse communities.
- **Sent email bulletin:** Sent an email bulletin to 36,582 UKC email addresses, with an estimated 8,184 email addresses specifically targeting Snoqualmie Valley/NE King County area residents.
- **Shared partner promotion:** Shared the survey flyer with over 100 economic partners such as chambers of commerce and economic development organizations.

DLS also provided community members with several ways to submit survey responses to address physical or technological barriers: written ideas through in-person interaction or email and spoken ideas through in-person interaction or telephone. DLS had access to on-demand interpretation and translation services to facilitate all community engagement activities.

Submission options included the following:

- A unique telephone number with voicemail and language interpretation for verbal submissions.
- The asklocalservices@kingcounty.gov email address for written email submissions.
- The survey translated into multiple languages by PublicInput.¹⁵
- A paper survey to address technological barriers.
- DLS and/or Community Connector interaction at events and office hours.

Based on Co-creation Team input, DLS developed and designed a unique website for the survey that provided all the information necessary for residents to review and provide feedback using PublicInput. PublicInput is a community engagement software platform for governments. It provides a simple online interface that community members can use to engage with government at their convenience. King County has an enterprise subscription to this service, which is also used by several other departments.

¹⁵ <https://PublicInput.com>

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Department project hubs and subsites are featured on the King County Engagement Hub hosted by PublicInput.¹⁶

Each PublicInput website includes a translate button, which allows the user to select from over 100 languages. This translation feature is powered by Google Translate. Google Translate uses a machine learning system that compares texts from a broad range of sources so that the context of the words on the screen is considered in the translation. Community members had the option to enter their email addresses if they wished to do so.

In total, DLS received 1,552 responses from across unincorporated King County, including 152 from the Snoqualmie Valley/NE King County area. After the initial review of the 2023 survey results by departments, DLS met with the Community Connector members in January 2024 to share the results and discuss next steps with them.

During this first community engagement phase, all written CNL outreach materials were geared to provide education about the CNLs and encourage community members to submit requests. Examples of these communication materials are included in Appendix E. See Table 1 for specific outreach efforts.

Table 1: Phase I Written Community Outreach Materials

DATE	Outreach	Outreach Format	Audience
07/06/2023	Share information about the CNLs and the upcoming survey during the Baring Subarea Plan Community Meeting.	In-person	Baring community
07/17/2023	Develop DLS website to include CNL information and submission options	Website	UKC residents
07/24/2023	Share information about the CNLs and submission options.	Instagram and Facebook post * Instagram Story	4,955 DLS Facebook & 1,562 Instagram followers
07/26/2023	Share information about the CNLs and submission options.	Mailer	35,000 UCK residents (randomly selected 1/3)
07/31/2023	Share information about the CNLs and request promotional support.	Email	Over 600 emails sent to UKC nonprofits and religious groups
07/31/2023	Share information about the CNLs and request promotional support.	Email	Fall City Association
08/01/2023	Share information about the CNLs and request promotional support.	Mail	Over 200 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/03/2023	Share information about the CNLs and submission options.	Instagram and Facebook *	4,955 DLS Facebook & 1,562 Instagram followers
08/12/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers

¹⁶ <https://PublicInput.com/kingcounty>

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DATE	Outreach	Outreach Format	Audience
08/04/2023	District 9 Newsletter sharing information about the CNLs, purpose, and a link to the publicinput.com site.	Councilmember newsletter	District 9 residents
08/08/2023	King County Employee News Letter	Newsletter	King County Employees
08/07/2023	Share information about the CNLs and submission options	Nextdoor	UKC 92,000 users
08/10/2023	Share information about the CNLs and submission options	Seattle Medium ad	Seattle Medium, serves the African American and other underserved communities in the region
08/11/2023	Share information about the CNLs and submission options	Runta News The Truth and Facebook ad.	Runta News focuses on issues relevant to the Somali, African, and Muslim communities in the greater Seattle and Portland Metro area
08/12/2023	Reminder about CNL survey sites and reminder.	Instagram and Facebook post*	4,955 DLS Facebook followers 1,562 DLS Instagram followers; 10,631 Facebook users.
08/28/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Nextdoor	UKC 92,000 users
08/28/2023	What are your community's priorities?	Email bulletin	36,582 UKC recipients
08/28/2023	Share information about the CNLs and request promotional support.	Email	UKC Economic Alliance-Snoqualmie Valley Partners
08/28/2023	Podcast – interview	Northwest News Radio	Radio: STAR 101.5, KVI 570 and NWN 97.7
08/31/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Instagram and Facebook post*	4,955 DLS Facebook & 1,562 Instagram followers

*Facebook posts can be viewed by going to <https://facebook.com/kingcountylocalservices>

In addition, from July to September 2023, DLS printed and distributed over 10,000 flyers and 2,000 business cards throughout unincorporated King County. These materials were distributed during various events and at libraries, grocery stores, and other locations by King County staff and Community Connectors.

CNL Engagement Phase II—Prioritization

In Phase 2, CSA liaisons prioritized the updated community requests, utilizing their expertise and experience with Snoqualmie Valley/NE King County community members to ensure that each request for this area was prioritized according to the community's needs. Because community input is foundational to the CNL development process, ongoing community engagement was the primary and principal driver used to inform prioritization of every request as high, medium, or low.

Utilization of Office of Equity and Social Justice Tools for CNL Development

The CNL program is an important approach for ensuring that UKC community voices are heard and have an opportunity to inform King County services, programs, and capital improvements for the unincorporated areas of King County. Per KCC 2.16.055.A.3, DLS is responsible for developing and implementing programs and strategies that improve community partnerships and the delivery, responsiveness, and quality of local services.¹⁷ It is also responsible for developing and implementing programs and services to promote successful public engagement and “help all residents of unincorporated King County be more knowledgeable of, better served by and heard by King County departments and agencies.”¹⁸

The Office of Equity and Racial and Social Justice (OERSJ) provided tools to guide the development of new initiatives and community engagement efforts because intentional and meaningful community engagement and co-creation are foundational to being pro-equity and anti-racist.^{19,20} The tools developed by OERSJ include the Community Engagement Guide (CEG), which includes the Community Engagement Continuum, the Equity Impact Review (EIR) process, and language access resources.^{21,22,23}

Community Engagement Guide

The Community Engagement Guide includes the Community Engagement Continuum, which provides details, characteristics, and strategies for five levels of community engagement. The Continuum helps King County evaluate which community engagement level is appropriate given factors such as program goals, time constraints, County and community readiness, and capacity and resources.²⁴

Equity Impact Review (EIR) Process

The EIR process helps to ensure that equity impacts are rigorously and holistically considered and advanced in the design and implementation of a proposed plan, policy, program, or capital improvement by providing a checklist of items to consider.²⁵

Language Access Resources

Language access resources include the 2021 Written Translation Manual, Top 10 Language Dashboard, Top Six Language Maps, and King County’s language access requirements. These resources provide the information for determining which languages should be available during community engagement efforts and for creating documents that can easily and clearly be translated.²⁶

¹⁷ [KCC 2.16.055.A.3.](#)

¹⁸ [KCC 2.16.055.D.1.](#)

¹⁹ [Community Engagement & Co-Creation](#)

²⁰ [Racism as a Public Health Crisis in King County](#)

²¹ [Community Engagement Guide, Continuum of Community Engagement](#)

²² [Equity Impact Review Process Overview](#)

²³ [Language and Communication Guidance and Resources for County Employees](#)

²⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

²⁵ [Equity Impact Review Process Overview](#)

²⁶ [Language and Communication Guidance and Resources for County Employees](#)

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As described in the sections below, DLS used these tools to develop and carry out the community engagement plans for the CNL development initiative. A basic requirement for using the tools is understanding the demographics of the initiative's area and who will be impacted by the initiative.

Snoqualmie Valley/NE King County Demographics

As shown in Table 2, Snoqualmie Valley/NE King County area, with 14 percent Black, Indigenous, and People of Color (BIPOC), is less diverse than unincorporated King County, which is 32 percent BIPOC. It is less diverse than the County overall (40 percent BIPOC). Close to 26,000 residents live in the Snoqualmie Valley/NE King County area, just under 11 percent of the UKC population. Snoqualmie Valley/NE King County area median household income of \$124,000 is 120 percent of the King County median household income and 151 percent of the UKC median. Eighty-eight percent of Snoqualmie Valley/NE King County residents own their home, compared to 56 percent of King County residents.²⁷

Table 2: Snoqualmie Valley/NE King County Demographics

General Information	King County	Unincorporated Areas	Snoqualmie Valley/NE King County
Population	2,225,000	244,000	26,000
Average household size	2.4	2.7	3
Median age	37	36	43
Percent male	50%	50%	51%
Percent female	50%	50%	49%
Percent youth (under 18 years old)	21%	23%	23%
Percent elder (over 65 years old)	14%	16%	13%

Race and Ethnicity	King County	Unincorporated Areas	Snoqualmie Valley/NE King County
White	60%	68%	86%
Hispanic or Latinx	10%	9%	5%
Asian	18%	13%	5%
Native Hawaiian Pacific Islander	1%	1%	0%
African American	7%	5%	0%
Native American	0.6%	1%	1%
Two or more races		5%	3%
Limited English-speaking population		5%	2%

Income and Poverty	King County	Unincorporated Areas	Snoqualmie Valley/NE King County
Median household income	\$103,000	\$82,000	\$124,000
Households below poverty line	17%	7%	3%

²⁷ U.S. Census Bureau. (2022). 2015-2020 American Community Survey 5-year Estimates.

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Housing	King County	Unincorporated areas	Snoqualmie Valley/NE King County
Owner-occupied households	56%	79%	87%
Renter-occupied households	44%	21%	13%
% Rent-burdened households	34%	47%	42%

Who will be impacted by the CNL?

All members of the CSA community are impacted by the CNL initiative because the services, programs, and facilities that are provided by or influenced by County government affect the environment in which community members live. As such, all members of the community are decision-makers in the CNL process. They provide input on which potential services, programs, and capital improvement projects should be added to the CNL.

The Community Engagement Guide

Throughout the CNL development process, KCC directs the County to use at least the "County engages in dialogue" and "County and community work together" levels on the Community Engagement Continuum in the Community Engagement Guide.²⁸ These levels are the second and third highest levels on the continuum and are shown on Figure 1.²⁹

Figure 1: KCC-specified Levels of Engagement for the CNL Development Process

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

The King County Community Engagement Guide states that:

“As a project develops, the level of community engagement may need to change to meet changing needs and objectives. The level of engagement will depend on various factors, including program goals, time constraints, level of program and community readiness, and capacity and resources. There is no one right level of engagement, but considering the range of engagement and its implications on your work is a key step in promoting community participation and building community trust.”³⁰

²⁸ [KCC 2.16.055.C.2.](#)

²⁹ [Community Engagement Guide, Continuum of Community Engagement](#)

³⁰ [Community Engagement Guide, Continuum of Community Engagement](#)

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DLS formed the Co-creation Team of community members and County staff to evaluate the 2021-2022 CNL development process and propose a new development process. This team redesigned the engagement process after collaborating. This effort aimed to achieve the goal of “County and community work together” on the Continuum of Community Engagement.³¹ Per the guidance identified above, the following factors were considered:

- **Program goals:** The program goal was to develop a CNL that is reflective of an entire community’s needs, particularly those who have historically not been or felt included, such as low-income populations and populations of color.
- **Time constraints:** Community members have busy lives with limited time to participate in King County initiatives.
- **Level of program and community readiness:** CNL development is an iterative process repeated every two years. Sharing knowledge is necessary to familiarize community with the CNL development process and the list’s purpose.
- **Capacity and resources:** Both community groups and King County departments have limited capacity.

DLS also reviewed the characteristics of engagement for each engagement level as listed on the Community Engagement Continuum, as shown on Figure 2, and compared them to the CNL development process as described above. This was done to verify that DLS was working at the “County and community work together” level of engagement to develop the CNL.³²

Table 3: Characteristics of Engagement of the CNL development process:

Characteristics of engagement	CNL development process
Two-way channel of communication	Communication flows to and from community to prioritize requests.
Multiple interactions	Community members interact with the development process multiple times, from promoting participation, to submitting ideas and prioritizing them.
Medium- to long-term	At a minimum, an updated CNL needs to be submitted to Council every two years, “concurrent with the executive's biennial budget transmittal.” ³³
Shapes and informs County programs	CNL is one of many inputs used by departments to inform their budgets.

³¹ [Community Engagement Guide, Continuum of Community Engagement](#)

³² [Community Engagement Guide, Continuum of Community Engagement](#)

³³ [KCC 2.16.055.C.5.b.](#)

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DLS used many of the corresponding strategies listed on the Continuum of Community Engagement as shown in Figure 2.³⁴ These strategies are described above in the Phase I community engagement sections of this document.

Figure 2: Strategies Used to Develop the CNL.

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

Equity Impact Review Process

As outlined by OERSJ, the Equity Impact Review (EIR) Process identifies three equity frameworks which should be considered during the development and implementation of a proposed action.^{35,36} These equity frameworks are:

- **Distributional Equity:** Fair and just distribution of benefits and burdens to all parties.
- **Process Equity:** Inclusive, open, and fair process with meaningful opportunities for input.
- **Cross-generational Equity:** Consideration of effects of current actions on future generations.

This brief review seeks to identify, evaluate, and communicate potential impacts – both positive and negative – associated with the community engagement and development of the CNL by DLS and the potential implementation of CNL requests by departments. This review is organized into five phases of analysis, as follows:

- Phase 1: Scope. Identify who will be affected.
- Phase 2: Assess equity and community context.
- Phase 3: Analysis and decision process.
- Phase 4: Implementation. Staying connected with the community.
- Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.³⁷

CNL Development EIR Summary

Phase 1: Scope. Identify who will be affected.

All community members seeking services from King County could be affected by the CNL.

³⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

³⁵ [Equity Impact Review Process Overview](#)

³⁶ An action is defined by the EIR Process as “plan/policy/program development, operations modification, capital programs/projects, etc.” [Equity Impact Review Process Overview](#)

³⁷ [Equity Impact Review Process Overview](#)

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Phase 2: Assess equity and community context.

Per the EIR process checklist, community priorities and concerns need to be identified to assess equity and community context. The CNL development process identifies communities' priorities and concerns. Each of the determinants of equity are likely to be either directly or indirectly influenced by the development of the CNL. The determinants of equity are:

-Early Childhood Development	-Parks and Natural Resources	-Neighborhoods
-Education	-Built and Natural Environment	-Housing
-Jobs and Job Training	-Transportation	-Community and Public Safety
-Health and Human Services	-Community Economic Development	-Law and Justice
-Food Systems		

The development of the CNL impacts these determinants of equity because it identifies the concerns and priorities of community, which is the first step in creating solutions. The extent to which impact on each determinant is realized depends on several factors, such as: available funding resources, timelines for implementation, the scope and location of specific programs and investments, and the community members affected.

Phase 3: Analysis and decision process.

The CNL development process does not identify alternative solutions to community requests, it merely identifies the requests. However, the prioritization of these requests as high, medium, or low is based on community engagement and knowledge. This prioritization is shared with the lead departments and could influence budget requests.

Phase 4: Implement. Are you staying connected with communities and employees?

The CNL is transmitted to Council as part of the 2026-2027 biennial budget transmittal. Once adopted, DLS will share the CNL with community members. The list will be translated per language access requirements and posted on PublicInput and DLS's website and brought to community meetings. The list's location will be communicated through a variety of outreach activities and the engagement platform. DLS will continue to build relationships with community members and engage on an ongoing basis to learn of their needs for potential services, programs, facilities, and capital improvements. The engagement website allows community members to enter requests at any time. DLS continues to promote this feature regularly through social media, at office hours, and at community meetings.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.

This is the second iteration of the CNL development process, and it was significantly influenced by community through the Co-creation Team and the Community Connectors. DLS will start the development of the next iteration of the CNLs in mid-2026.

The CNL development process takes distributional, process, and cross-generational equity into consideration by:

- Attempting to gather community needs in all areas of UKC, both rural and urban.
- Creating an inclusive, open, and fair process with meaningful opportunities for input; however, more work can always be done to ensure that community members who historically were or felt excluded are welcomed into the process.
- Acknowledging and communicating to community members and King County staff that the CNL is a snapshot in time and thus needs to be updated regularly to give current and future generations an opportunity to make their needs known.

CNL Implementation EIR Summary

Should the County fund solutions to the community-identified needs on the CNL, the County and community will work together to co-create responsive services, programs, facilities, or capital improvements. The lead department for the funded solution is responsible for using the EIR process during program development and implementation to ensure that distributional equity, process equity, and cross-generational equity are considered in the solution development and implementation process.

In Phase 2 of the EIR process checklist, the community's concerns and needs should be identified to evaluate community context. The CNL will be useful in Phase 2 of the EIR process for funded solutions because it is a readily available lists of community-identified needs.

CNL Language Access Resources

DLS used the language access resources developed by OERSJ to ensure that language translation and interpretation were available during both community engagement phases of the CNL development process.³⁸ The Written Translation Manual, updated in 2021, was referenced to ensure that materials, including website and mailer text, could easily and accurately be translated.³⁹

From tools to outreach materials to meetings, DLS offered translation and interpretation services for the top seven most frequently spoken languages in UKC as identified by the Top 10 Languages Dashboard.⁴⁰ These languages are English, Russian, Vietnamese, Korean, Spanish, Hindi, and Chinese. These languages were selected based on the number of individuals who speak English less than "very well" according to the 2021 American Community Survey data for languages spoken at home in specific urban areas. However, PublicInput includes a "Translate" button, which allows the user to select from over 100 languages, allowing for greater participation across all language groups.

Table 4: 2021 ACS Data: Language Diversity and Population in unincorporated King County

Language	Population
Spanish	4,143
Vietnamese	2,297
Other Asian and Pacific Island languages	1,266
Russian, Polish, or other Slavic languages	1,250
Chinese (incl. Mandarin, Cantonese)	1,153
Other and unspecified languages	1,052
Korean	750
Tagalog (incl. Filipino)	670
Other Indo-European languages	418
Arabic	92
German or other West Germanic languages	18
French, Haitian, or Cajun	11

- Spanish and Vietnamese are the top two languages with the highest number of speakers who have limited English proficiency, with populations of 4,143 and 2,297 respectively.

³⁸ [Language and Communication Guidance and Resources for County Employees](#)

³⁹ [Written Translation Manual](#)

⁴⁰ [Top 10 Languages Dashboard](#)

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- The category of Other Asian and Pacific Island languages likely includes Hindi, as suggested by on-the-ground insights, with a population of 1,266.
- Russian is assumed to be the predominant language among the Russian, Polish, or other Slavic languages group, which has 1,250 speakers.
- Chinese languages (including Mandarin and Cantonese) have 1,153 speakers, making it a significant group.
- The remaining languages, Korean and Tagalog (including Filipino), have smaller but notable populations of 750 and 670 respectively, warranting translation services.

These seven languages were chosen based on the need to effectively communicate with and provide services to the largest groups with limited English proficiency in urban areas.

The mailer sent to 34,570 UKC household in Phase I included text in the top seven languages stating, “To request this information in another language or format, email AskLocalServices@kingcounty.gov or call 206 477 3800.” Interpretation services were offered at the meetings and workshops upon request. In the Snoqualmie Valley/NE King County area, no additional language interpreters were requested.

Summary & Lessons Learned

The CNL is a snapshot in time of community needs. It is required to be updated, at a minimum, every two years.⁴¹ DLS continues to work with community, the King County Council, King County departments, and other agencies to update, prioritize, and implement the CNL requests.

DLS continues to expand and refine its community engagement efforts with community members in ways that reach those in the community who did not participate in the development of the community needs lists or who may not realize how the community needs list may affect their daily lives. DLS will continue to ask community members to evaluate and reaffirm their priorities with both in-person and digital engagement strategies to maximize participation. This means continuing to look for opportunities to collect and share information such as:

- Partnering with existing community organizations, such as faith-based organizations, that already work with and represent underrepresented community members such as immigrants and limited English proficiency populations.
- Engaging with residents where they already meet to be respectful of their time.
- Working with and in schools to engage students and their families as both often have schedule restrictions that make it hard to engage with the County.
- Considering other places where youth gather to seek input.
- Engaging with seniors at senior living communities to be respectful of their mobility and facility with technology.
- Connecting with disability service providers to reach out to their clients.
- Providing alternative meeting times for those with irregular schedules.
- Compensating participants for their engagement, respecting their time, involvement, and expertise.
- Documenting the number of participants, and if possible, their race and ethnicity to ensure participants represent the demographics of the community.

⁴¹ [King County Code 2.16.055.C.2.](#)

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DLS strives to obtain participant contact and demographic data, through optional demographic surveys, to assess which community members are not being reached through current in-person and online engagement efforts.

KCC requires that implementation of the CNL be reviewed and reported on annually.⁴² DLS will gather the updates from agencies and share these reports on the DLS website and the CNL community engagement hub, where community can leave comments.

Moving forward, the CNL process must continue to remain open and transparent, affected communities or neighborhoods must continue to be included in the decision-making, and resources must be directed where needs are the greatest.

⁴² [KCC 2.16.055.C.2.](#)

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Community Engagement Appendices

A. Co-creation Team

Name	CSA
Sandy Cobb	Bear Creek Sammamish
Michelle Faltaous	Fairwood
Warren Iverson	Greater Maple Valley
Michael Magnani	Four Creeks
Timothy O'Brien	SE King County
Deborah Salem	East Federal Way
Kimnang Seng	White Center/North Highline
Lauren Silver-Turner	Snoqualmie Valley
Yordanos Teferi	East Renton Plateau
Michael Trahan	Skyway West Hill
David Vogel	Vashon Maury Island
Danielle de Clercq	King County
David Daw	King County
Cyndal Ellenberger	King County
Mo McBroom	King County
John Vander Sluis	King County
John Taylor	King County
Amelia Tjaden	King County

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B. Community Connectors

Name	CSA
Hamdi Abdulla	Skyway/West Hill
John Affolter	Vashon/Maury Island
Trapper Bailey	Snoqualmie Valley/ Northeast King County
Sandy Cobb	Sammamish/Bear Creek/Redmond Ridge
Cynthia Edwards	Skyway/West Hill
Noni Ervin	Fairwood
Fin Harmany	Skyway/West Hill
Lis Harmegnies	Fairwood
Steven Hiester	Greater Maple Valley
Gwendolyn High	East Renton Plateau
Jefferson Rose/Randy Nguyen	White Center/North Highline
Timothy OBrien	SE King County (Enumclaw Plateau)
Shelley Puariea	East Federal Way
Deborah Salem	East Federal Way
Annie Sieger	Fairwood
Lauren Silver-Turner	Snoqualmie Valley/ Northeast King County

C. 2023 CNL Survey Categories by Policy Area

Environment, Farmland, Parks, & Open Spaces (e.g., climate change, wildlife, parks, flood control)

1. County park and trail facilities (e.g., dog parks, trailhead parking, restrooms)
2. County park operations and maintenance (e.g., litter control, trail maintenance, safety)
3. Recreation and community programs (e.g., community centers, programming, park safety)
4. Farming programs (e.g., farm leasing, farmer support, technical assistance with forest health and wildfire prevention, agricultural drainage)
5. Habitat and ecosystems (e.g., open space acquisition, salmon restoration, noxious weeds, habitat restoration)
6. Forestry programs (e.g., wildfire safety, carbon sequestration)
7. Water resource protection (e.g., clean water)
8. Historic preservation (e.g., landmarks, archeological finds, preservation of historic buildings)
9. Parks District
10. Other

Health & Human Services (e.g., mental health, senior services, homelessness)

11. Behavior health/mental health services
12. Developmental disabilities services
13. Domestic violence services
14. Veteran's services
15. Senior services
16. School districts
17. The impact of racism on health (racism as a Public Health crisis)
18. Substance abuse prevention (e.g., opioid overdose prevention and related services)
19. Healthy food access
20. Homelessness (e.g., housing, health)
21. Parent and child health
22. Healthcare access
23. Chronic disease prevention & management (e.g., heart disease, cancer, asthma, diabetes, COPD)
24. Communicable disease prevention (e.g., MRSA, Sexually Transmitted Disease, Shigellosis, Tuberculosis, West Nile Virus, Zika, Pertussis, Rabies, COVID-19)
25. Health information and education
26. Pre-release support/post-release support for individuals held in jail
27. Other

Community, Economic, and Workforce Development and Resources.

28. Community centers
29. Workforce development
30. Small business funding
31. Business incubator/Startup development center
32. Commercial development
33. Farmers markets
34. Other

Housing and Land Use (e.g., affordable housing, growth management act).

35. Environmental health and healthy homes (e.g., lead exposure, mold, ventilation)

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- 36. Housing (e.g., affordable housing, housing repair)
- 37. Code enforcement
- 38. Permitting services
- 39. Other

Public Transportation & Roads (e.g., bus service, water taxi, sidewalks, bike paths).

- 40. Traffic congestion and flow (e.g., delay, neighborhood cut-through traffic)
- 41. Excessive vehicle speeds
- 42. Roadway lighting (e.g., streetlight)
- 43. Other traffic safety (e.g., intersection & roadway design, signage, traffic, etc.)
- 44. Parking
- 45. Other roadway operation (snow/ice removal, street cleaning, etc.)
- 46. Road surface condition (e.g., pavement and bridge deck condition)
- 47. Roadway drainage and flooding
- 48. Mowing, tree trimming, other road safety-related vegetation management
- 49. Litter, dumping, debris, objects in the road right-of-way
- 50. Other roadway maintenance and preservation
- 51. Roadway pedestrian infrastructure & safety (e.g., crosswalks, sidewalks, rural multi-use shoulders)
- 52. Roadway bike infrastructure & safety (e.g., bike lanes, rural multi-use shoulders)
- 53. Accessibility for people with disabilities (e.g., curb ramps)
- 54. Highways (e.g., State Route 18, I-405, etc.)
- 55. Other road-related issues
- 56. Transit stops and passenger facilities
- 57. Transit service
- 58. Park and ride lots
- 59. Other

Public & Community Safety (e.g., crime, disaster preparation & response, policing).

- 60. Community engagement (e.g., police-community partnership or police-community relations)
- 61. Co-response teams (e.g., funding, staffing, accountability)
- 62. Neighborhood watch programs
- 63. King County Search & Rescue
- 64. King County Sheriff's Office community locations (e.g., district office/storefront)
- 65. Policing priorities (e.g., funding, staffing, accountability)
- 66. Crime & traffic enforcement
- 67. Youth crime
- 68. Noise (e.g., traffic noise, airport noise)
- 69. Animal control services (e.g., licensing, leash laws, adoption, response times)
- 70. Public health emergency response and resiliency (e.g., wildfire smoke, COVID response)
- 71. Gun violence
- 72. Injury prevention
- 73. Emergency management (e.g., ability to respond)
- 74. Emergency & disaster preparedness (e.g., getting yourself ready)
- 75. Climate justice & health
- 76. Extreme weather centers (e.g., warming, cooling, smoke, disaster centers)
- 77. Other

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Youth & Early Childhood Services (e.g., childcare, after school programs).

- 78. Childcare (e.g., subsidy navigation and assistance)
- 79. Early childhood supports
- 80. Education
- 81. Substance abuse: youth (e.g., cannabis, fentanyl)
- 82. Youth programs and services
- 83. School districts
- 84. Other

Other Services, Infrastructure, & Utilities (e.g., digital equity, landfill, illegal dumping, sewer).

- 85. Access to King County services (online, in-person)
- 86. Litter and illegal dumping not on King County property
- 87. Litter, illegal dumping, and vandalism on King County-owned property
- 88. Graffiti not on King County property
- 89. Recycling and composting facilities and services
- 90. Cable companies (internet access)
- 91. Fire districts
- 92. Flood control and stormwater management (e.g., drainage, stormwater, surface water)
- 93. Pollution and hazardous waste (e.g., collection, education)
- 94. Library
- 95. Fireworks (e.g., enforcement)
- 96. Wastewater treatment
- 97. Other

D. Examples of CNL Communication Materials

Example of a Flyer

What do you want for your community?



King County Local Services is asking people who live in unincorporated areas (areas that lie outside city limits) what would make their communities better places to live.

We will work with communities to make a **Community Needs List**—a list of desired services, programs, facilities, and capital improvements—for each area. King County will use these lists to help make budget decisions next year.

To request this information in another format or language, email AskLocalServices@kingcounty.gov or call 206-477-3800.

Para solicitar esta información en Español, envíe un mensaje de correo electrónico a AskLocalServices@kingcounty.gov o llamar al 206-477-3800.

要以其他格式或語言索取此信息, 請致電 206-477-3800 或發送電子郵件至 AskLocalServices@kingcounty.gov.

इस जानकारी को किसी अन्य प्रकार या भाषा में अनुरोध करने के लिए, AskLocalServices@kingcounty.gov पर ईमेल करें या 206-477-3800 पर कॉल करें।

다른 형식이나 언어로 이 정보를 요청하려면 206-477-3800 번으로 문의하거나 AskLocalServices@kingcounty.gov 로 이메일을 보내주시기 바랍니다.

Чтобы запросить эту информацию в другом формате или на другом языке, звоните 206-477-3800 или пишите AskLocalServices@kingcounty.gov.

Để có các thông tin này bằng tiếng Việt, xin gọi số 206-477-3800 hoặc gửi điện thư đến asklocalservices@kingcounty.gov.

Share your ideas by August 30

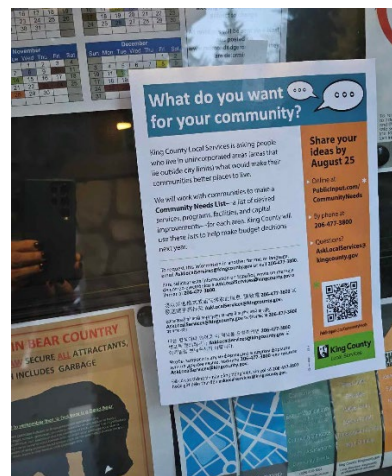
- ▶ Online at PublicInput.com/CommunityNeeds *
- ▶ By phone at 206-477-3800
- ▶ Questions? AskLocalServices@kingcounty.gov



PublicInput.com/CommunityNeeds



King County
Local Services



Example of a Business Card Handout



What do you want for your community?
You know your area best.
 Share your ideas for making it a better place to live.



Take the survey:

-  PublicInput.com/CommunityNeeds
-  AskLocalServices@kingcounty.gov
-  206-477-3800

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इस जानकारी को किसी अन्य प्रारूप या भाषा में अनुरोध करने के लिए,
AskLocalServices@kingcounty.gov पर ईमेल करें या
 206-477-3800 पर कॉल करें।

Example of an Instagram Post



kingcountylocalserv
es

kingcountylocalservices Let your voice be heard! Share your ideas for making #UnincorporatedKingCounty a better place to live here, today!

Take the survey at
publicinput.com/communityneeds

5m

8 MINUTES AGO

Log in to like or comment.

Examples of Facebook Posts



kingcountylocalservices Walmart Federal Way - S 314th St

kingcountylocalservices We want to give a huge thanks 🙌🙌🙌🙌 to Deborah Salem and our friends with the @outtotheshadowinfo group for helping us distribute information regarding the Community Needs List at the East Federal Way Walmart!

For more information about the Community Needs Lists, visit:
publicinput.com/communityneeds

5d



Examples of Community Connector Event Promotion



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E. Catalogue headings and DLS tasks for each request

KCC.2.16.055.C3 details how community needs lists shall be established.⁴³ The table describes the actions taken by DLS to develop the catalogue in alignment with the KCC.

Catalogue Column Title	DLS Task
Area	Import the unincorporated area selected by the survey taker.
Request	Import the text of the community request from the survey.
Community Request Category	- Assign each request to a relevant sub-topic category based on survey options.
Lead Department	Identify and assign the department best suited to lead implementation of the request.
Strengthens Community Vision	Evaluate and indicate whether the request meets or strengthens the community vision and policies established in the proposed subarea plan and King County's guiding principles.

⁴³ [King County Code 2.16.055.C.3.](#)

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F. Catalogue headings and lead department review tasks

KCC department reviewers were provided the guidance below in alignment with the CNL development process stipulated in KCC.2.16.055.C3.⁴⁴

Catalogue Column Title	Requested Action/Required Information
Request	Review all entries in this column. Consolidate similar or duplicate requests where appropriate to streamline analysis and reduce redundancy.
Community Request Category	No action needed.
Lead Department	Confirm that the department assigned is the lead agency for the requests. If not, suggest an alternative agency.
In County Scope	Select yes or no to indicate whether the requests fall within the department's scope of work.
Reason out of scope	Explain why these requests are <u>not</u> within the department's scope of work.
Anticipated Implementation Timeline	Enter anticipated timeline if known, otherwise enter TBD or N/A as applicable. - TBD – A larger planning effort is needed before a specific timeline can be selected. - N/A – Even though within scope, a solution is unlikely to be implemented due to feasibility, budget constraints, resource needs, and other barriers to implementation.
Potential Partnerships	Enter potential partners who could help or lead in the development and implementation of solutions to the requests. Be creative and flexible; include other government agencies, nonprofits, etc.
Type of Request	Enter type of request: - Potential service - Potential program - Potential capital improvement project - Standard operations needing additional funding to meet requested level of service - Standard operations <i>not</i> needing additional funding to meet requested level of service - Existing capital improvement project - Policy - Other
Comments	Add department comments such as highlighting next steps, any related or conflicting King County priorities, and specific partnership or collaboration opportunities that build on community's strengths and assets.

⁴⁴ [King County Code 2.16.055.C.3.](#)

Appendix 2: Glossary of Acronyms

ADU – Accessory Dwelling Unit	KCRHA – King County Regional Homelessness Authority
BHRD – Behavioral Health and Recovery Division	KCSO – King County Sheriff’s Office
BIA – Business Improvement Area	LEAD – Law Enforcement Assisted Diversion
BIPOC – Black, Indigenous, and People of Color	NGO – Non-governmental Organization
CBO – Community-Based Organization	PHSKC – Public Health Seattle & King County
CDA – Community Development Association	PSB – Performance, Strategy, and Budget
CDC – Community Development Corporation	PSE – Puget Sound Energy
CDFI – Community Development Financial Institution	PSESD – Puget Sound Educational Service District
CHS – Community Health Services Division	RSD – Road Services Division
CJTC – Criminal Justice Training Center	SBA – Small Business Association
CSA – Community Service Area	SBDC – Washington Small Business Development Center
CSO – Community Service Officer (King County Sheriff’s Office)	SCL – Seattle City Light
CTC – College to Career	SCRC – Skyway Community Resource Center
CYYAD – Children, Youth and Young Adults Division	SODA – Service Our Dog Area
DCHS – Department of Community and Human Services	SR – State Route
DCYF – Washington State Department of Children, Youth & Families	SVT – Snoqualmie Valley Transportation
DLS – Department of Local Services	SWD – Solid Waste Division
DNRP – Department of Natural Resources and Parks	SWH – Skyway-West Hill
DPW – Department of Public Works	SWS – Stormwater Services Section
KCHA – King County Housing Authority	UA – Unincorporated Area
KCLS – King County Library System	UAC – Unincorporated Area Council
KCPAO – King County Prosecuting Attorney’s Office	UKC – Unincorporated King County
	WDFW – Washington Department of Fish and Wildlife
	WFDC – Work Force Development Center
	WLRD – Water and Land Resources Division
	WSDOT – Washington State Department of Transportation

Appendix 3: Performance Measures

The King County Code states that community needs lists shall establish performance metrics to monitor the implementation of items on the community needs lists and the overarching progress towards reaching the 20-year vision established in the subarea plan.¹

To achieve this, the lead executive branch department for each item on the list will provide an annual status update. For capital improvement projects, the lead department will indicate the expected project timeline and the current development phase: planning phase, preliminary design phase, final design phase, implementation phase, closing phase, or land acquisition phase. For programs and services, the lead department will indicate the expected implementation timeline and the program or service phase, such as design phase, request for proposal phase, or implementation phase. These phases will vary depending on whether the work is done by King County or by partner organizations. The Department of Local Services will consolidate these updates into a report for the respective community and Councilmember annually.

The overarching progress towards reaching the 20-year vision established in the subarea plan, for those areas with subarea plans, will be monitored biannually according to the monitoring plan developed for the subarea plan.

DLS is accountable for providing a yearly update to community and Council on the status of the implementation of the CNLs.² DLS last posted the status of the September 2022 CNLs, including that of Snoqualmie Valley/NE King County on the new community engagement hub in 2024.³

¹ [King County Code 2.16.055.C.3.](#)

² [KCC 2.16.055.C.3.](#)

³ [Snoqualmie Valley/NE King County - CNL status update report](#)

Community Needs Lists

September 2025



King County

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Southeast King County Community Needs List

Legend

Budget ID: Budget identification number. This number is referenced in budget documentation if the budget request is responsive to a request on the community needs list. The middle two digits indicate the year the request was added to the community needs list (CNL). However, budget IDs without a middle number (e.g., SEKC.011) correspond to requests added to the CNL in 2022.

Category: The overarching request category. A category may contain multiple requests from community.

Agency: Lead King County Executive Branch department responsible for implementing a solution to the request.

Type: Potential service, Potential program, Potential Capital Improvement Project (Potential CIP) or Standard operations (only if additional funding is needed to meet service level requested by community).

Anticipated Timeline: The anticipated implementation timeline. To Be Determined (TBD, funding needed to develop a plan), Current Biennium, 2027+, Ongoing, or Not Applicable (N/A) because it is not planned.

Priority: Priority is determined by community, King County Council, and informed by County knowledge of community. Low, Medium, or High.

Strengthens Community Vision: Yes, No, Possibly, if County is unaware of a specific community vision, and TBD (to be determined), if an area lacks a subarea plan.

Request: One or more requests from community that fall within the category.

Potential Partners: Potential partner types that could lead or collaborate in developing solution to the requests from community. List of partner types, Not Applicable (N/A), or To Be Determined (TBD).

For source information, please contact the Department of Local Services at AskLocalServices@kingcounty.gov.

BUDGET ID: SEKC.25.001

Category: Childcare

Type: Standard operations

Priority: Low

Request: Provide additional funding to help low-income families and students.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.002

Category: Childcare

Type: Standard operations

Priority: Low

Request: Provide monthly group sessions for moms on development and increase free spots for infants of low-income single moms and families.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.003

Category: Childcare

Type: Standard operations

Priority: Low

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

Attachment E
Southeast King County Community Needs List

Request: Provide affordable childcare services and accessible programs

Potential Partners: Community organizations

BUDGET ID: SEKC.25.004

Category: Chronic disease prevention & management

Lead Department: PHSKC

Type: Potential program

Anticipated Implementation Timeline: TBD

Priority: Low

Strengthens Community Vision: TBD

Request: Offer incentives for healthier lifestyles, like discounts for gym memberships.

Potential Partners: Community organizations

BUDGET ID: SEKC.25.005

Category: Co-response teams

Lead Department: KCSO

Type: Standard operations

Anticipated Implementation Timeline: Ongoing

Priority: High

Strengthens Community Vision: TBD

Request: Form the co-response team as soon as possible, increase the number of emergency responders like nurses, ensure they perform at their best, and educate the team on promoting economic growth and engaging with community members

Potential Partners: N/A

BUDGET ID: SEKC.25.006

Category: County park & trail facilities

Lead Department: DNRP

Type: Potential CIP

Anticipated Implementation Timeline: TBD

Priority: High

Strengthens Community Vision: TBD

Request:

- Trailhead and trail development in Cedar Creek Park:
- Focus on increasing good users to deter vandalism, ORV use, and homeless camps
- Acquire land along the Green River Gorge for open space preservation and regional trail development
- Work with Washington State Parks to improve access and recreational amenities for the Green River Gorge, including trails, connectivity between trail systems, and whitewater recreational access
- Prioritize open space and trail projects in Southeast King County
- Add more trails and trailheads in South King County at Cedar Creek Park and the Green River Gorge due to growing popularity and population

Potential Partners: N/A

BUDGET ID: SEKC.25.007

Category: County park & trail facilities

Lead Department: DNRP

Type: Potential CIP

Anticipated Implementation Timeline: TBD

Priority: High

Strengthens Community Vision: TBD

Request: Improve trailer parking at O'Grady Park and enforce parking and trail use separation at Lake Sawyer/Black Diamond.

Potential Partners: N/A

BUDGET ID: SEKC.25.008

Category: County park & trail facilities

Lead Department: DNRP

Type: Potential CIP

Anticipated Implementation Timeline: TBD

Priority: High

Strengthens Community Vision: TBD

Request:

Attachment E
Southeast King County Community Needs List

- Create more undeveloped parks with minimal facilities to preserve natural habitats and support wildlife
- Set aside additional land for recreation and wildlife, focusing on Southeast King County

Potential Partners: N/A

BUDGET ID: SEKC.25.009

Category: County park & trail facilities

Type: Potential CIP

Priority: High

Request: Accelerate land conservation efforts along the Middle Green River/Green River Gorge to prevent environmental degradation.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.010

Category: County park & trail facilities

Type: Standard operations

Priority: High

Request: Develop more single-track, multi-use trails in Southeast King County, ensuring they are accessible for all users, including those with disabilities (e.g., Black Diamond trail).

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.011

Category: Crime & traffic enforcement

Type: Standard operations

Priority: High

Request:

- Reduce home burglaries
- Increase traffic enforcement and address aggressive driving on 152nd, Kent and 132nd, Kent past Reber Ranch, uphill across from 2 Auburn schools, and along roads near Cumberland

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.012

Category: Crime & traffic enforcement

Type: Potential program

Priority: High

Request: Improve Sheriff and emergency response time at White Center Community Center and add more resources.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.013

Category: DNRP-Other

Type: Standard operations

Priority: High

Request: Increase safe walking areas in Auburn; Green River paths are unsafe. Constant noise from Pacific Raceway disrupts the neighborhood. Move Raceway, restrict hours and noise levels.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

Attachment E
Southeast King County Community Needs List

BUDGET ID: SEKC.25.014

Category: Domestic violence services

Type: Standard operations

Priority: Low

Request: Provide additional shelter for women and kids.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.015

Category: Excessive vehicle speed

Type: Potential CIP

Priority: High

Request: Traffic calming and speeding:

- Along the 2-3 miles of roads from Veazie or Deep Lake to Cumberland and Cumberland to Green River Gorge Resort

- On Covington-Sawyer Rd

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.016

Category: Farming programs

Type: Standard operations

Priority: Low

Request: Provide financial support and advertising for the county fair to enhance its diversity and participation.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.017

Category: Forestry programs

Type: Standard operations

Priority: Medium

Request: Conduct research on grasses and carbon sequestration and offer educational opportunities to local pasture managers on how to optimize carbon sequestration on their properties.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.018

Category: Gun violence

Type: Standard operations

Priority: Medium

Request: Help community-based organizations to support educate against gun violence in the area.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.019

Category: Health information & education

Type: Potential program

TBD

Priority: Low

Request: Provide education on health resources, host guest speakers, and engage schools, senior centers, and the community.

Lead Department: PHSKC

Anticipated Implementation Timeline:

Strengthens Community Vision: TBD

Potential Partners: Community organizations

BUDGET ID: SEKC.25.020

Category: Healthy food access

Type: Potential program

Priority: Low

Request:

- Increase outreach efforts, such as offering classes on affordable, healthy diets with tips for creative meal planning when time, energy, and money are limited
- Provide more support to local food banks

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.021

Category: Historic preservation

Type: Potential service

Priority: High

Request: Preserve historic venues by limiting construction near historic areas and incentivizing the repurposing, restoration, and preservation of heritage and agricultural venues.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SEKC.004

Category: Intersection improvements

Type: Potential CIP

Priority: High

Request: Add traffic lights at the intersection near 28727 181st Ave SE.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.022

Category: Metro

Type: Potential service

Priority: Medium

Request: Provide additional free transportation options.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.023

Category: Other traffic safety

Type: Potential CIP

Priority: High

Request: Improve Traffic Safety on:

- SE 208th St from 132nd Ave SE to 148th Ave SE
- The junction of 140th Ave SE with SE 208th St
- Auburn-Black Diamond Hwy and Kent-Black Diamond Hwy (currently very unsafe for bikers)
- Covington-Sawyer Rd (also known as 272nd St) as you head into/out of Covington and Maple Valley
- Add shoulders to Enumclaw Franklin Rd and improve the road to the gravel mine from the SR 169 intersection

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Attachment E
Southeast King County Community Needs List

BUDGET ID: SEKC.25.024

Category: Parent & child health

Type: Standard operations

Priority: Medium

Request: Offer more public education sessions at libraries and schools for parents with simultaneous children's programs on the same topics.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.025

Category: Policing priorities

Type: Potential program

TBD

Priority: High

Request: Improve police activities in rural areas:

- A more sheriff vehicles in town and use ATVs, UTVs, and bicycles in rural areas
- Ensure more frequent visits by the Sheriff to properties

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline:

Strengthens Community Vision: TBD

BUDGET ID: SEKC.007

Category: Restoration

Type: Standard operations

Priority: High

Request: Conduct restoration programs:

- Restore Burns Creek
- Restore Boise Creek
- Close gaps in NGO-directed Bass Lake Complex restoration and accept input
- Protect Soos Creek for salmon and wildlife

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: SEKC.009

Category: Road pavement

Type: Potential CIP

Priority: High

Request: Improve road surface conditions on:

- 170th PI SE
- SE 416th between highways 164 and 169 (in desperate need of repaving; the cement portion of 416th that was the original road to Enumclaw has never been resurfaced and is a safety hazard)
- Between SE 384th Ave and SE 376th on 244th Ave SE
- Fix height differential between repaved roads and connecting gravel roads after the resurfacing of Lake Holmes Rd, in particular 186th Ave SE

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.026

Category: Roadway bike infrastructure & safety

Type: Potential CIP

Priority: Low

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Attachment E
Southeast King County Community Needs List

Request: Add/improve bike lanes on:

- Veazie-Cumberland Rd between SE 392nd St south to SE 416th St; add the shoulder section on Veazie-Cumberland Rd, pave the extension of the Foothills Trail, provide a trail parking lot at Nolte State Park (east of the road). An alternative is to develop/pave the Foothills Regional Trail that parallels the route of this road section; this is a high-speed part of the road, so these changes would also be good for motorists
- Enumclaw-Franklin Rd; rebuild the road, including shoulders, and help State Parks complete the planned trail between Kanaskat-Palmer State Park and at least SR169, then onto Flaming Geyser State Park; remake the road to the gravel mine from the 169 intersection
- Improve bike safety on Auburn-Black Diamond and Kent-Black Diamond highways
- Add bike line on Covington-Sawyer and 272nd near Covington and Maple Valley.

Potential Partners: N/A

BUDGET ID: SEKC.25.027

Category: Roadway pedestrian infrastructure & safety

Lead Department: DLS

Type: Potential CIP

Anticipated Implementation Timeline: TBD

Priority: Medium

Strengthens Community Vision: TBD

Request: Add/improve sidewalks/crosswalks on:

- SE 208th St from 148th Ave SE to Soos Creek-Gary Grant Park; install a walkway with curbing and a pedestrian bridge over Soos Creek to connect to the Park Trail (the north side would be ideal)
- White River Amphitheater (40601 Auburn Enumclaw Rd SE, Auburn, WA 98092); improve accessibility around this area, especially at bus stops and Auburn Enumclaw Rd SE and 396th Dr SE intersection, to enhance inclusivity for event attendees
- Develop non-vehicle paths for safer access into and out of Covington
- Covington Sawyer Rd; create a crosswalk near the train tracks for pedestrians to cross the street
- Widen the path on the first corner after the train tracks heading up the hill to provide a safer walkway into Covington

Potential Partners: N/A

BUDGET ID: SEKC.25.028

Category: Roadway pedestrian infrastructure & safety

Lead Department: DLS

Type: Potential CIP

Anticipated Implementation Timeline: TBD

Priority: Low

Strengthens Community Vision: TBD

Request: Conduct a detailed accessibility assessment in rural areas, focusing on bus stops and community locations. Prioritize the installation of sidewalks, ramps, crosswalks, and proper signage. Collaborate with local transportation and community organizations to allocate resources for necessary improvements.

Potential Partners: N/A

BUDGET ID: SEKC.25.029

Category: Senior services

Lead Department: DCHS

Type: Potential service

Anticipated Implementation Timeline: TBD

Priority: High

Strengthens Community Vision: TBD

Request: Increase outreach to help non-driving seniors access resource centers and reduce their isolation.

Potential Partners: Community organizations

Attachment E
Southeast King County Community Needs List

BUDGET ID: SEKC.25.030

Category: Senior services

Type: Potential service

Priority: High

Request: Provide assistance with taxes and transportation to health appointments.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.031

Category: Senior services

Type: Potential CIP

Priority: High

Request: Provide and increase low-income housing for seniors

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.032

Category: Senior services

Type: Potential program

TBD

Priority: High

Request: Allocate more funds for programs aimed at improving senior health.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline:

Strengthens Community Vision: TBD

BUDGET ID: SEKC.011

Category: Sheriff storefront

Type: Potential CIP

Priority: Medium

Request: Add a small police station in SE Lake Holm Rd area near Black Diamond Rd.

Potential Partners: FMD, DLS

Lead Department: KCSO

Anticipated Implementation Timeline: N/A

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.033

Category: Substance abuse prevention

Type: Standard operations

Priority: Medium

Request: Provide easy access to Narcan.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.034

Category: Traffic safety

Type: Potential CIP

Priority: High

Request: Improve traffic safety along the Green River Gorge; the trucks are very heavy, going too fast, have rocks and debris falling off them, and do not stay on the prescribed haul routes. The worst examples are Enumclaw-Franklin Rd, Cumberland-Kanaskat Rd, Kanaskat-Retreat Rd, Kent-Kangley Rd, Ravensdale-Black Diamond Rd, and Landsburg Rd.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.035

Attachment E
Southeast King County Community Needs List

Category: Transit service

Type: Potential service

Priority: High

Request:

- Increase public transportation in Enumclaw
- Add routes from Enumclaw to Pierce County or direct routes to other King County locations

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.036

Category: Transit service

Type: Potential program

Priority: High

Request: Improve transportation options and add public transit in Enumclaw.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.037

Category: Wildfires

Type: Potential service

Priority: High

Request:

- Request funding for and initiate a public outreach program to help landowners in unincorporated King County mitigate wildfire risks
- Provide support for the historical town of Cumberland, WA, which predates the founding of Washington State and includes structures from 1882

Potential Partners: N/A

BUDGET ID: SEKC.25.038

Category: Workforce development

Type: Potential program

TBD

Priority: Low

Request: Educate the younger generation and add more youth programs, early development work programs, and internships.

Potential Partners: Community organizations

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Lead Department: DCHS

Anticipated Implementation Timeline:

Strengthens Community Vision: TBD

BUDGET ID: SEKC.25.039

Category: Youth crime

Type: Potential program

TBD

Priority: High

Request: Create a safer environment by establishing community hubs, adding safe hubs and youth-at-risk programs, and providing crossing guards and learning homes.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline:

Strengthens Community Vision: TBD

Appendix 1: Community Engagement



Southeast King County Community Needs List Community Engagement Appendix

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Introduction

King County Code (KCC) 2.16.055.C.1 requires the Department of Local Services (DLS) to develop 11 individual community needs lists (CNL): one for each of the six rural King County community service areas (CSA) and one for each of the County's five urban potential annexation areas (PAA).^{1,2,3} These 11 CNLs are the list of potential services, programs, facilities, and capital improvements identified by each community. This CNL effort is part of King County's ongoing commitment to help ensure that the voices of residents are heard and considered in local decision-making processes.

The CNLs are updated each biennium and are transmitted concurrently with the Executive Proposed Budget to the King County Council. CNLs are one of many inputs informing King County executive branch departmental budget requests, along with departmental priorities, strategic plans, and priorities of the King County Executive and the King County Council. Because the CNLs list potential services, programs, facilities, and capital improvements identified by community, funding is necessary to implement them. Implementation of CNL requests is dependent on funding allocated in the County's adopted biennial budget.

At the end of 2022, after developing community needs lists for the first time in 2021-2022, DLS worked with community members to co-create and redesign the community needs list development process to achieve "County and community work together" or higher on the Community Engagement Continuum.⁴ At this level "Community and King County share in decision-making to co-create solutions together." Co-creation involves engaging with community members on strategy at the earliest possible moment.⁵ The Co-creation team consisted of representatives from each of the 11 unincorporated King County (UKC) areas, along with seven King County staff members representing executive branch departments. Members of the Co-creation Team are listed in Appendix A.

This team co-created the process steps below to meet the requirements specified in KCC for establishing the CNLs:⁶

- Step 1: Develop a survey that educates as it asks questions.
- Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.
- Step 3: Assemble community survey responses (requests) into catalogues.
- Step 4: Share the catalogues with departments for review.
- Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNL.
- Step 6: Collaborate with the Community Service Area Liaisons to prioritize requests.
- Step 7: Collaborate with the Councilmember who represents the area.
- Step 8: Finalize the CNL.
- Step 9: Share the CNL with departments to inform departmental budget requests.
- Step 10: Transmit the CNL to the King County Council for possible adoption.
- Step 11: Share the list of community requests that were not advanced to the CNL with community.

¹ [King County Code 2.16.055.C.1.](#)

² Rural community service areas: Bear Creek/Sammamish, Four Creeks/Tiger Mountain, Greater Maple Valley/Cedar River, SE King County, Snoqualmie Valley/NE King County, and Vashon/Maury Island

³ Urban potential annexation areas: East Federal Way, East Renton Highlands, Fairwood, North Highline, and Skyway/West Hill

⁴ [CommunityEngagementGuideContinuum](#)

⁵ [Community Engagement & Co-Creation - King County, Washington](#)

⁶ [King County Code 2.16.055.C.3.](#)

- Step 12: Monitor the implementation of the CNL and report out to community.

The overall CNL development process was enriched through the strategic application of the Office of Equity, Racial, and Social Justice tools and the active participation of the Co-creation Team and Community Connectors (for members, see Appendix B). These groups brought diverse perspectives to the work, ensuring a comprehensive and inclusive approach to CNL development.

CNL Development Process

Step 1: Develop a survey that educates as it asks questions.

In collaboration with the Co-creation Team, DLS developed multiple goals for the community needs list development process, including educating the public about County functions. The CNL survey was designed to enable participants to explore broad policy areas and detailed sub-topics based on their personal interest. Eight main policy areas were identified in partnership with executive branch departments, ranging from Environment to Youth Services. Sub-topics were refined using previous survey data, departmental input, and community feedback, resulting in 97 categories grouped by policy area. This structure enabled respondents to better understand County services. The full list of policy areas and categories used in the 2023 survey is provided in Appendix C.

Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.

In July 2023, DLS launched the new survey and introduced the Community Connectors program to improve awareness and participation, especially among underrepresented groups in unincorporated King County. With \$2,500–\$5,000 grants to support engagement activities, 19 local organizations conducted outreach and promoted the survey. These organizations were selected based on their ability to connect with residents whose voices are not typically represented. DLS provided support through materials, weekly meetings, and event participation (see Appendix D for examples of materials).

Step 3: Assemble community survey responses (requests) into catalogues.

DLS compiled survey responses into catalogues for each area and each department. Each community request was categorized, assigned to a lead department, and organized for review and follow-up. (See Appendix E for DLS task details).

Step 4: Share the catalogues with departments for review.

DLS shared each department catalogue with the corresponding lead department for review. According to the criteria set forth in King County Code 2.16.055.C.3., a request must align with county and subarea plans, fall within an executive branch department's scope, support the community's vision, and have feasible budget, timing, and resource requirements to be eligible for the CNL.⁷ Departments then evaluated their assigned items according to this criteria and the guidance detailed in Appendix F. During this phase, DLS clarified the purpose of community needs lists and reviewed departmental feedback. This process led to iterative refinement of the catalogues.

Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNLs.

⁷ [King County Code 2.16.055.C.3.](#)

Attachment E
Southeast King County Community Needs List Appendix 1

DLS collaborated with executive departments to determine which items from the previous CNLs should be transferred to the 2025 CNLs by requesting a status update for each request. Updates consisted of the following categories:

- Funded and completed
- Funded and in progress
- Funded but have not yet been started
- Partially-funded and in progress
- Not funded

Since CNLs are intended to inform development of departmental budget proposals, only unfunded requests and partially-funded requests from the 2022 CNLs were incorporated into the 2025 CNLs, along with new requests identified through the community surveys.

These status updates also link to fulfilling the performance monitoring requirement for the implementation of the CNLs, mandated by King County Code.⁸ The items categorized as “Funded and completed,” “Funded and in progress,” and “Funded but not yet started” were moved to the status update report provided for the Southeast King County area.⁹

Step 6: Collaborate with the community service area liaisons to prioritize requests.

CSA liaisons prioritized requests as high, medium, or low, based on their local knowledge and engagement with community members.¹⁰

Step 7: Collaborate with the Councilmember who represents the area.

DLS shared the CNL with Council District Nine staff prior to finalizing it. DLS shared the CNL with Council District Nine staff prior to finalizing it. Based on feedback received from Council District Nine staff, prioritization for some requests was modified. DLS shared feedback with executive branch department staff.

Step 8: Finalize the CNL.

To finalize the list, DLS reviewed the CNL, incorporated any final executive branch department edits, and added an identification number for reference during the budget development process.

Step 9: Share the CNL with departments to inform departmental budget requests.

DLS provided the final CNLs to the Office of Performance, Strategy, and Budget (PSB), which then shared them with each department for consideration during their 2026–2027 budget development. Along with other budget development guidance, PSB asked department finance managers to add the CNL identification number to departmental budget requests pertaining to CNL requests.

Step 10: Transmit the CNL to the King County Council for consideration.

⁸ [King County Code 2.16.055.C.3.](#)

⁹ [Southeast King County- CNL status update report](#)

¹⁰ CSA liaisons are King County Department of Local Services staff who support unincorporated areas by helping residents navigate King County services and answering their questions. They engage with community members through office hours, community meetings, events, and direct interactions. They address both individual resident concerns and emergent community needs. DLS has one rural community service area liaison and one urban potential annexation area liaison. These two positions are supplemented with DLS Director’s Office staff, specifically the DLS External Relations Manager.

The Executive transmitted the Southeast King County CNL to the King County Council as part of the 2026–2027 budget transmittal.

Step 11: Share the list of community requests that were not advanced to CNL with community.

DLS will share the 2025 CNL, along with appendices including requests not advanced to the CNL, with the community after the CNL has been approved by Motion by the King County Council. DLS will post this information to its website and to the CNL engagement hub, where it will replace the previous CNL. Translation of the CNL will be provided upon request.

Step 12: Monitor the implementation of the CNL and report out to community.

DLS provides a yearly update to community and Council on the status of the implementation of the CNLs.¹¹ DLS posts this report to the CNL community engagement hub.¹²

CNL Community Engagement

The King County Council (KCC) directs the Department of Local Services (DLS) to include an appendix with the CNLs that explains how the community engagement conducted during the CNL development process meets the “County engages in dialogue” level, or higher, on the County’s Continuum of Community Engagement. The appendix must also demonstrate the use of language access and equity impact review tools provided by the Office of Equity and Social Justice (OESJ), which was renamed the Office of Equity and Racial and Social Justice in 2020, as required by KCC 2.16.055.C.2.

2. Each community needs list shall:
 - c. be developed, reviewed, prioritized, amended, adopted and implemented using tools and resources developed by the office of equity and social justice, including, but not limited to, community engagement, language access and equity impact review tools. The county shall use, at minimum, the "County engages in dialogue" and "County and community work together" levels of engagement as outlined in the office of equity and social justice's Community Engagement Guide for the development, review, amendment, adoption and implementation of the community needs list. The county shall include as an appendix to the community needs list information detailing the community engagement completed during the development of the community needs list and how the community engagement meets the requirements of this subsection C.2.c..¹³

This document is the appendix detailing community engagement undertaken to develop the Southeast King County CNL and how it meets the requirements of KCC.

Community engagement related to the CNL occurred in two phases, as the body of work to develop the CNL includes two discrete community engagement tasks per KCC 2.16.055.C.3:

- I. **Compile requests from community:** An initial catalogue shall be compiled that identifies all requests from the community for potential services, programs, facilities, and capital improvements.

¹¹ [KCC 2.16.055.C.3.](#)

¹² [South East King County - CNL status update report](#)

¹³ [KCC 2.16.055.C.2.](#)

- II. **Prioritize community requests:** Review by the CSA liaisons through ongoing community engagement to identify, discuss, and prioritize community needs.¹⁴

CNL Engagement Phase I – Promoting the CNL survey and compiling requests.

The purpose of this phase is to engage with community members to gather their requests and better understand community needs. DLS then compiles the requests into a catalogue of community requests, which with further analysis as described above, is refined into the CNL. The engagement phase for this Southeast King County CNL took place during November 2022-February 2024.

As described above, DLS collaborated closely with community, and formed a group called the Co-creation Team to review, redevelop, and enhance the process used to develop the 2022 CNLs, which occurred during the COVID-19 pandemic. The Co-creation Team offered insightful recommendations on how to refine the CNL process during six meetings and contributed to the creation of a more relevant, user-friendly, and inclusive survey. Based on the Co-creation Team's input, this new survey aimed to educate the community about the County's work and solicit input on what communities wanted to see on their community needs lists.

Guided by the Co-creation Team's recommendations, DLS crafted and introduced the survey in July 2023. To further raise awareness, foster inclusivity, and boost response rates, DLS initiated the Community Connectors program at the recommendation of the Co-creation Team. The Community Connectors program engaged 19 community leaders, organizations, and nonprofits throughout unincorporated King County to disseminate the survey and organize events to encourage broad community involvement. Each organization received a small grant of \$1,000 to \$2,5000 to help them create materials, fund staff time, or hold events to enhance participation among historically underrepresented groups, including people of color and immigrants. Those holding events received the larger grant amount.

DLS developed and distributed marketing materials on the CNL website for Community Connector program partners to use to boost CNL promotion, including social media post examples, email templates, flyers, QR code business cards, and photographs. Additionally, DLS organized weekly online group meetings so that Community Connectors could discuss engagement strategies, brainstorm ideas for those areas with fewer events or organized engagement opportunities, and share the issues they were facing. Some of the Community Connectors engaged community members in creative ways, meeting then where they were at places such as grocery stores or restaurants. DLS also offered one-on-one sessions with group members to further refine strategies to promote the survey and enhance outreach efforts.

King County's objectives with Community Connectors initiative were twofold:

- Engage residents of unincorporated areas in identifying community needs.
- Advance King County's equity and social justice goals by promoting equal opportunities and outcomes for all, especially targeting people of color, youth, seniors, economically disadvantaged groups, and English as a second language speakers.

DLS also engaged the service of the CSA liaisons to promoting the survey as the CSA liaisons work with the different rural community service areas and urban potential annexation areas. The CSA liaisons promoted the survey at office hours and events in community and at local community-based

¹⁴ [KCC 2.16.055.C.3.](#)

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organization meetings, such as area councils, community development associations, homeowner's associations, etc.

In addition to utilizing the support of the Community Connectors and CSA liaisons, DLS distributed survey information to community members in the following settings in the top languages of each community.

- **At community events:** Engaged with residents at events such as fairs or community meetings, either organized by Community Connectors or organized by other community-based organizations.
- **In high-traffic locations:** Posted flyers in frequently visited community spots, including bulletin boards, grocery stores, and parks.
- **Via targeted mail:**
 - Sent letters with the flyer to more than 600 low-income housing developments, retirement communities, schools, and places of worship asking them to promote the survey and post the survey flyer.
 - Sent postcards promoting the survey to 34,570 unincorporated King County (UKC) households, which is one-third of all UKC households.
- **Through online promotion:** Used DLS social media to promote the survey.
- **In media advertisements:** Placed advertisements in media outlets, particularly ethnic radio and news channels, to reach diverse communities.
- **Sent email bulletin:** Sent an email bulletin to 36,582 UKC email addresses, with an estimated 7,487 email addresses specifically targeting Southeast King County area residents.
- **Shared partner promotion:** Shared the survey flyer with over 100 economic partners such as chambers of commerce and economic development organizations.

DLS also provided community members with several ways to submit survey responses to address physical or technological barriers: written ideas through in-person interaction or email and spoken ideas through in-person interaction or telephone. DLS had access to on-demand interpretation and translation services to facilitate all community engagement activities.

Submission options included the following:

- A unique telephone number with voicemail and language interpretation for verbal submissions.
- The asklocalservices@kingcounty.gov email address for written email submissions.
- The survey translated into multiple languages by PublicInput.¹⁵
- A paper survey to address technological barriers.
- DLS and/or Community Connector interaction at events and office hours.

Based on Co-creation Team input, DLS developed and designed a unique website for the survey that provided all the information necessary for residents to review and provide feedback using PublicInput. PublicInput is a community engagement software platform for governments. It provides a simple online interface that community members can use to engage with government at their convenience. King County has an enterprise subscription to this service, which is also used by several other departments.

¹⁵ <https://PublicInput.com>

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Department project hubs and subsites are featured on the King County Engagement Hub hosted by PublicInput.¹⁶

Each PublicInput website includes a translate button, which allows the user to select from over 100 languages. This translation feature is powered by Google Translate. Google Translate uses a machine learning system that compares texts from a broad range of sources so that the context of the words on the screen is considered in the translation. Community members had the option to enter their email addresses if they wished to do so.

In total, DLS received 1,552 responses from across unincorporated King County, including 200 from the Southeast King County area. After the initial review of the 2023 survey results by departments, DLS met with the Community Connector members in January 2024 to share the results and discuss next steps with them.

During this first community engagement phase, all written CNL outreach materials were geared to provide education about the CNLs and encourage community members to submit requests. Examples of these communication materials are included in Appendix E. See Table 1 for specific outreach efforts.

Table 1: Phase I Written Community Outreach Materials

DATE	Outreach	Outreach Format	Audience
07/17/2023	Develop DLS website to include CNL information and submission options	Website	UKC residents
07/18/2023	Share information about the CNLs and submission options	Community Connector promotion – Event	Enumclaw Plateau Community Association community event
07/24/2023	Share information about the CNLs and submission options.	Instagram and Facebook post * Instagram Story	4,955 DLS Facebook & 1,562 Instagram followers
07/26/2023	Share information about the CNLs and submission options.	Mailer	35,000 UKC residents (randomly selected 1/3)
07/31/2023	Share information about the CNLs and request promotional support.	Email	Over 600 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and request promotional support.	Mail	Over 200 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/03/2023	Share information about the CNLs and submission options.	Instagram and Facebook *	4,955 DLS Facebook & 1,562 Instagram followers
08/12/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/04/2023	District 9 Newsletter sharing information about the CNLs, purpose, and a link to the publicinput.com site.	Councilmember newsletter	District 9 residents

¹⁶ <https://PublicInput.com/kingcounty>

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DATE	Outreach	Outreach Format	Audience
08/08/2023	King County Employee Newsletter	Newsletter	King County Employees
08/03/2023	Share information about the CNLs and submission options	Community Connector promotion – Facebook ad.	Enumclaw Plateau Community Association Facebook followers
08/07/2023	Share information about the CNLs and submission options	Nextdoor	UKC 92,000 users
08/09/2023	Share information about the CNLs and submission options	Community Connector promotion – Facebook ad.	Enumclaw Plateau Community Association Facebook followers
08/10/2023	Share information about the CNLs and submission options	Seattle Medium ad	Seattle Medium, serves the African American and other underserved communities in the region
08/10/2023	Share information about the CNLs and submission options	Community Connector promotion	Enumclaw Courier-Herald
08/11/2023	Share information about the CNLs and submission options	Runta News and Facebook ad.	Runta News focuses on issues relevant to the Somali, African, and Muslim communities in the greater Seattle and Portland Metro area
08/12/2023	Reminder about CNL survey.	Instagram and Facebook post*	4,955 DLS Facebook followers 1,562 DLS Instagram followers; 10,631 Facebook users.
08/04/2023 – 08/15/2023	Share information about the CNLs and submission options	Community Connector promotion - Flyer	Green River Community College, Downtown Enumclaw, Nolte State Park Kiosk, Cumberland, Enumclaw Farmers Market booth, Cumberland Store and Fire Station Kiosk, Bass Lake Complex kiosk board
08/20/2023	Share information about the CNLs and submission options	Facebook post	Heather Highlands HOA and Green Valley/Lake Holm Association Facebook users
08/24/2023	What are your community's priorities?	Email bulletin	36,582 UKC recipients
08/28/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Nextdoor	UKC 92,000 users

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DATE	Outreach	Outreach Format	Audience
08/28/2023	Podcast – interview	Northwest News Radio	Radio: STAR 101.5, KVI 570 and NWN 97.7
08/31/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Instagram and Facebook post*	4,955 DLS Facebook & 1,562 Instagram followers

*Facebook posts can be viewed by going to <https://facebook.com/kingcountylocalservices>

In addition, from July to September 2023, DLS printed and distributed over 10,000 flyers and 2,000 business cards throughout unincorporated King County. These materials were distributed during various events and at libraries, grocery stores, and other locations by King County staff and Community Connectors.

CNL Engagement Phase II–Prioritization

In Phase 2, CSA liaisons prioritized the community requests, utilizing their expertise and experience with Southeast King County community members to ensure that each request for this area was prioritized according to the community's needs. Because community input is foundational to the CNL development process, ongoing community engagement was the primary and principal driver used to inform prioritization of every request as high, medium, or low.

Utilization of Office of Equity and Social Justice Tools for CNL Development

The CNL program is an important approach for ensuring that UKC community voices are heard and have an opportunity to inform King County services, programs, and capital improvements for the unincorporated areas of King County. Per KCC 2.16.055.A.3, DLS is responsible for developing and implementing programs and strategies that improve community partnerships and the delivery, responsiveness, and quality of local services.¹⁷ It is also responsible for developing and implementing programs and services to promote successful public engagement and “help all residents of unincorporated King County be more knowledgeable of, better served by and heard by King County departments and agencies.”¹⁸

The Office of Equity and Racial and Social Justice (OERSJ) provided tools to guide the development of new initiatives and community engagement efforts because intentional and meaningful community engagement and co-creation are foundational to being pro-equity and anti-racist.^{19,20} The tools developed by OERSJ include the Community Engagement Guide (CEG), which includes the Community Engagement Continuum, the Equity Impact Review (EIR) process, and language access resources.^{21,22,23}

Community Engagement Guide

The Community Engagement Guide includes the Community Engagement Continuum, which provides details, characteristics, and strategies for five levels of community engagement. The Continuum helps

¹⁷ [KCC 2.16.055.A.3.](#)

¹⁸ [KCC 2.16.055.D.1.](#)

¹⁹ [Community Engagement & Co-Creation](#)

²⁰ [Racism as a Public Health Crisis in King County](#)

²¹ [Community Engagement Guide, Continuum of Community Engagement](#)

²² [Equity Impact Review Process Overview](#)

²³ [Language and Communication Guidance and Resources for County Employees](#)

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King County evaluate which community engagement level is appropriate given factors such as program goals, time constraints, County and community readiness, and capacity and resources.²⁴

Equity Impact Review (EIR) Process

The EIR process helps to ensure that equity impacts are rigorously and holistically considered and advanced in the design and implementation of a proposed plan, policy, program, or capital improvement by providing a checklist of items to consider.²⁵

Language Access Resources

Language access resources include the 2021 Written Translation Manual, Top 10 Language Dashboard, Top Six Language Maps, and King County's language access requirements. These resources provide the information for determining which languages should be available during community engagement efforts and for creating documents that can easily and clearly be translated.²⁶

As described in the sections below, DLS used these tools to develop and carry out the community engagement plans for the CNL development initiative. A basic requirement for using the tools is understanding the demographics of the initiative's area and who will be impacted by the initiative.

Southeast King County Demographics

As shown in Table 2, Southeast King County area, with 23 percent Black, Indigenous, and People of Color (BIPOC), is less diverse than unincorporated King County, which is 32 percent BIPOC. It is less diverse than the County overall (40 percent BIPOC). Close to 30,000 residents live in the Southeast King County area, just under 12 percent of the UKC population. Southeast King County area median household income of \$104,000 is 101 percent of the King County median household income and 127 percent of the UKC median. Eighty-five percent of Southeast King County residents own their home, compared to 56 percent of King County residents.²⁷

Table 2: Southeast King County Demographics

General Information	King County	Unincorporated Areas	Southeast King County
Population	2,225,000	244,000	30,000
Average household size	2.4	2.7	3
Median age	37	36	43
Percent male	50%	50%	51%
Percent female	50%	50%	49%
Percent youth (under 18 years old)	21%	23%	22%
Percent elder (over 65 years old)	14%	16%	17%

Race and Ethnicity	King County	Unincorporated Areas	Southeast King County
White	60%	68%	77%
Hispanic or Latinx	10%	9%	11%
Asian	18%	13%	5%

²⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

²⁵ [Equity Impact Review Process Overview](#)

²⁶ [Language and Communication Guidance and Resources for County Employees](#)

²⁷ U.S. Census Bureau. (2022). 2015-2020 American Community Survey 5-year Estimates.

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Native Hawaiian Pacific Islander	1%	1%	0%
African American	7%	5%	1%
Native American	0.6%	1%	1%
Two or more races		5%	5%
Limited English-speaking population		5%	1%

Income and Poverty	King County	Unincorporated Areas	Southeast King County
Median household income	\$103,000	\$82,000	\$104,000
Households below poverty line	17%	7%	5%

Housing	King County	Unincorporated areas	Southeast King County
Owner-occupied households	56%	79%	85%
Renter-occupied households	44%	21%	15%
% Rent-burdened households	34%	47%	31%

Who will be impacted by the CNL?

All members of the CSA community are impacted by the CNL initiative because the services, programs, and facilities that are provided by or influenced by County government affect the environment in which community members live. As such, all members of the community are decision-makers in the CNL process. They provide input on which potential services, programs, and capital improvement projects should be added to the CNL.

The Community Engagement Guide

Throughout the CNL development process, KCC directs the County to use at least the "County engages in dialogue" and "County and community work together" levels on the Community Engagement Continuum in the Community Engagement Guide.²⁸ These levels are the second and third highest levels on the continuum and are shown on Figure 1.²⁹

²⁸ [KCC 2.16.055.C.2.](#)

²⁹ [Community Engagement Guide, Continuum of Community Engagement](#)

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Figure 1: KCC-specified Levels of Engagement for the CNL Development Process

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

The King County Community Engagement Guide states that:

“As a project develops, the level of community engagement may need to change to meet changing needs and objectives. The level of engagement will depend on various factors, including program goals, time constraints, level of program and community readiness, and capacity and resources. There is no one right level of engagement, but considering the range of engagement and its implications on your work is a key step in promoting community participation and building community trust.”³⁰

DLS formed the Co-creation Team of community members and County staff to evaluate the 2021-2022 CNL development process and propose a new development process. This team redesigned the engagement process after collaborating. This effort aimed to achieve the goal of “County and community work together” on the Continuum of Community Engagement.³¹ Per the guidance identified above, the following factors were considered:

- **Program goals:** The program goal was to develop a CNL that is reflective of an entire community’s needs, particularly those who have historically not been or felt included, such as low-income populations and populations of color.
- **Time constraints:** Community members have busy lives with limited time to participate in King County initiatives.
- **Level of program and community readiness:** CNL development is an iterative process repeated every two years. Sharing knowledge is necessary to familiarize community with the CNL development process and the list’s purpose.
- **Capacity and resources:** Both community groups and King County departments have limited capacity.

DLS also reviewed the characteristics of engagement for each engagement level as listed on the Community Engagement Continuum, as shown on Figure 2, and compared them to the CNL

³⁰ [Community Engagement Guide, Continuum of Community Engagement](#)

³¹ [Community Engagement Guide, Continuum of Community Engagement](#)

development process as described above. This was done to verify that DLS was working at the “County and community work together” level of engagement to develop the CNL.³²

Table 3: Characteristics of Engagement of the CNL development process:

Characteristics of engagement	CNL development process
Two-way channel of communication	Communication flows to and from community to prioritize requests.
Multiple interactions	Community members interact with the development process multiple times, from promoting participation, to submitting ideas and prioritizing them.
Medium- to long-term	At a minimum, an updated CNL needs to be submitted to Council every two years, “concurrent with the executive's biennial budget transmittal.” ³³
Shapes and informs County programs	CNL is one of many inputs used by departments to inform their budgets.

DLS used many of the corresponding strategies listed on the Continuum of Community Engagement as shown in Figure 2.³⁴ These strategies are described above in the Phase I community engagement sections of this document.

Figure 2: Strategies Used to Develop the CNL.

Levels of Engagement				
County Informs King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	County Consults King County gathers information from the community to inform county-led interventions	County engages in dialogue King County engages community members to shape county priorities and plans	County and community work together Community and King County share in decision-making to co-create solutions together	Community directs action Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

³² [Community Engagement Guide, Continuum of Community Engagement](#)

³³ [KCC 2.16.055.C.5.b.](#)

³⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

Equity Impact Review Process

As outlined by OERSJ, the Equity Impact Review (EIR) Process identifies three equity frameworks which should be considered during the development and implementation of a proposed action.^{35,36} These equity frameworks are:

- **Distributional Equity:** Fair and just distribution of benefits and burdens to all parties.
- **Process Equity:** Inclusive, open, and fair process with meaningful opportunities for input.
- **Cross-generational Equity:** Consideration of effects of current actions on future generations.

This brief review seeks to identify, evaluate, and communicate potential impacts – both positive and negative – associated with the community engagement and development of the CNL by DLS and the potential implementation of CNL requests by departments. This review is organized into five phases of analysis, as follows:

Phase 1: Scope. Identify who will be affected.

Phase 2: Assess equity and community context.

Phase 3: Analysis and decision process.

Phase 4: Implementation. Staying connected with the community.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.³⁷

CNL Development EIR Summary

Phase 1: Scope. Identify who will be affected.

All community members seeking services from King County could be affected by the CNL.

Phase 2: Assess equity and community context.

Per the EIR process checklist, community priorities and concerns need to be identified to assess equity and community context. The CNL development process identifies communities' priorities and concerns. Each of the determinants of equity are likely to be either directly or indirectly influenced by the development of the CNL. The determinants of equity are:

-Early Childhood Development	-Parks and Natural Resources	-Neighborhoods
-Education	-Built and Natural Environment	-Housing
-Jobs and Job Training	-Transportation	-Community and Public Safety
-Health and Human Services	-Community Economic	-Law and Justice
-Food Systems	Development	

The development of the CNL impacts these determinants of equity because it identifies the concerns and priorities of community, which is the first step in creating solutions. The extent to which impact on each determinant is realized depends on several factors, such as: available funding resources, timelines for implementation, the scope and location of specific programs and investments, and the community members affected.

Phase 3: Analysis and decision process.

The CNL development process does not identify alternative solutions to community requests, it merely identifies the requests. However, the prioritization of these requests as high, medium, or low is based

³⁵ [Equity Impact Review Process Overview](#)

³⁶ An action is defined by the EIR Process as “plan/policy/program development, operations modification, capital programs/projects, etc.” [Equity Impact Review Process Overview](#)

³⁷ [Equity Impact Review Process Overview](#)

on community engagement and knowledge. This prioritization is shared with the lead departments and could influence budget requests.

Phase 4: Implement. Are you staying connected with communities and employees?

The CNL is transmitted to Council as part of the 2026-2027 biennial budget transmittal. Once adopted, DLS will share the CNL with community members. The list will be translated per language access requirements and posted on PublicInput and DLS's website and brought to community meetings. The list's location will be communicated through a variety of outreach activities and the engagement platform. DLS will continue to build relationships with community members and engage on an ongoing basis to learn of their needs for potential services, programs, facilities, and capital improvements. The engagement website allows community members to enter requests at any time. DLS continues to promote this feature regularly through social media, at office hours, and at community meetings.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.

This is the second iteration of the CNL development process, and it was significantly influenced by community through the Co-creation Team and the Community Connectors. DLS will start the development of the next iteration of the CNLs in mid-2026.

The CNL development process takes distributional, process, and cross-generational equity into consideration by:

- Attempting to gather community needs in all areas of UKC, both rural and urban.
- Creating an inclusive, open, and fair process with meaningful opportunities for input; however, more work can always be done to ensure that community members who historically were or felt excluded are welcomed into the process.
- Acknowledging and communicating to community members and King County staff that the CNL is a snapshot in time and thus needs to be updated regularly to give current and future generations an opportunity to make their needs known.

CNL Implementation EIR Summary

Should the County fund solutions to the community-identified needs on the CNL, the County and community will work together to co-create responsive services, programs, facilities, or capital improvements. The lead department for the funded solution is responsible for using the EIR process during program development and implementation to ensure that distributional equity, process equity, and cross-generational equity are considered in the solution development and implementation process.

In Phase 2 of the EIR process checklist, the community's concerns and needs should be identified to evaluate community context. The CNL will be useful in Phase 2 of the EIR process for funded solutions because it is a readily available lists of community-identified needs.

CNL Language Access Resources

DLS used the language access resources developed by OERSJ to ensure that language translation and interpretation were available during both community engagement phases of the CNL development process.³⁸ The Written Translation Manual, updated in 2021, was referenced to ensure that materials, including website and mailer text, could easily and accurately be translated.³⁹

³⁸ [Language and Communication Guidance and Resources for County Employees](#)

³⁹ [Written Translation Manual](#)

Southeast King County Community Needs List Appendix 1

From tools to outreach materials to meetings, DLS offered translation and interpretation services for the top seven most frequently spoken languages in UKC as identified by the Top 10 Languages Dashboard.⁴⁰ These languages are English, Russian, Vietnamese, Korean, Spanish, Hindi, and Chinese. These languages were selected based on the number of individuals who speak English less than “very well” according to the 2021 American Community Survey data for languages spoken at home in specific urban areas. However, PublicInput includes a “Translate” button, which allows the user to select from over 100 languages, allowing for greater participation across all language groups.

Table 4: 2021 ACS Data: Language Diversity and Population in unincorporated King County

Language	Population
Spanish	4,143
Vietnamese	2,297
Other Asian and Pacific Island languages	1,266
Russian, Polish, or other Slavic languages	1,250
Chinese (incl. Mandarin, Cantonese)	1,153
Other and unspecified languages	1,052
Korean	750
Tagalog (incl. Filipino)	670
Other Indo-European languages	418
Arabic	92
German or other West Germanic languages	18
French, Haitian, or Cajun	11

- Spanish and Vietnamese are the top two languages with the highest number of speakers who have limited English proficiency, with populations of 4,143 and 2,297 respectively.
- The category of Other Asian and Pacific Island languages likely includes Hindi, as suggested by on-the-ground insights, with a population of 1,266.
- Russian is assumed to be the predominant language among the Russian, Polish, or other Slavic languages group, which has 1,250 speakers.
- Chinese languages (including Mandarin and Cantonese) have 1,153 speakers, making it a significant group.
- The remaining languages, Korean and Tagalog (including Filipino), have smaller but notable populations of 750 and 670 respectively, warranting translation services.

These seven languages were chosen based on the need to effectively communicate with and provide services to the largest groups with limited English proficiency in urban areas.

The mailer sent to 34,570 UKC household in Phase I included text in the top seven languages stating, “To request this information in another language or format, email AskLocalServices@kingcounty.gov or call 206 477 3800.” Interpretation services were offered at the meetings and workshops upon request. In the Southeast King County area, no additional language interpreters were requested.

⁴⁰ [Top 10 Languages Dashboard](#)

Summary & Lessons Learned

The CNL is a snapshot in time of community needs. It is required to be updated, at a minimum, every two years.⁴¹ DLS continues to work with community, the King County Council, King County departments, and other agencies to update, prioritize, and implement the CNL requests.

DLS continues to expand and refine its community engagement efforts with community members in ways that reach those in the community who did not participate in the development of the community needs lists or who may not realize how the community needs list may affect their daily lives. DLS will continue to ask community members to evaluate and reaffirm their priorities with both in-person and digital engagement strategies to maximize participation. This means continuing to look for opportunities to collect and share information such as:

- Partnering with existing community organizations, such as faith-based organizations, that already work with and represent underrepresented community members such as immigrants and limited English proficiency populations.
- Engaging with residents where they already meet to be respectful of their time.
- Working with and in schools to engage students and their families as both often have schedule restrictions that make it hard to engage with the County.
- Considering other places where youth gather to seek input.
- Engaging with seniors at senior living communities to be respectful of their mobility and facility with technology.
- Connecting with disability service providers to reach out to their clients.
- Providing alternative meeting times for those with irregular schedules.
- Compensating participants for their engagement, respecting their time, involvement, and expertise.
- Documenting the number of participants, and if possible, their race and ethnicity to ensure participants represent the demographics of the community.

DLS strives to obtain participant contact and demographic data, through optional demographic surveys, to assess which community members are not being reached through current in-person and online engagement efforts.

KCC requires that implementation of the CNL be reviewed and reported on annually.⁴² DLS will gather the updates from agencies and share these reports on the DLS website and the CNL community engagement hub, where community can leave comments.

Moving forward, the CNL process must continue to remain open and transparent, affected communities or neighborhoods must continue to be included in the decision-making, and resources must be directed where needs are the greatest.

⁴¹ [King County Code 2.16.055.C.2.](#)

⁴² [KCC 2.16.055.C.2.](#)

Community Engagement Appendices**A. Co-creation Team**

Name	CSA
Sandy Cobb	Bear Creek Sammamish
Michelle Faltaous	Fairwood
Warren Iverson	Greater Maple Valley
Michael Magnani	Four Creeks
Timothy O'Brien	SE King County
Deborah Salem	East Federal Way
Kimnang Seng	White Center/North Highline
Lauren Silver-Turner	Snoqualmie Valley
Yordanos Teferi	East Renton Plateau
Michael Trahan	Skyway West Hill
David Vogel	Vashon Maury Island
Danielle de Clercq	King County
David Daw	King County
Cyndal Ellenberger	King County
Mo McBroom	King County
John Vander Sluis	King County
John Taylor	King County
Amelia Tjaden	King County

B. Community Connectors

Name	CSA
Hamdi Abdulla	Skyway/West Hill
John Affolter	Vashon/Maury Island
Trapper Bailey	Snoqualmie Valley/ Northeast King County
Sandy Cobb	Sammamish/Bear Creek/Redmond Ridge
Cynthia Edwards	Skyway/West Hill
Noni Ervin	Fairwood
Fin Harmany	Skyway/West Hill
Lis Harmegnies	Fairwood
Steven Hiester	Greater Maple Valley
Gwendolyn High	East Renton Plateau
Jefferson Rose/Randy Nguyen	White Center/North Highline
Timothy OBrien	SE King County (Enumclaw Plateau)
Shelley Puariea	East Federal Way
Deborah Salem	East Federal Way
Annie Sieger	Fairwood
Lauren Silver-Turner	Snoqualmie Valley/ Northeast King County

C. 2023 CNL Survey Categories by Policy Area

Environment, Farmland, Parks, & Open Spaces (e.g., climate change, wildlife, parks, flood control)

1. County park and trail facilities (e.g., dog parks, trailhead parking, restrooms)
2. County park operations and maintenance (e.g., litter control, trail maintenance, safety)
3. Recreation and community programs (e.g., community centers, programming, park safety)
4. Farming programs (e.g., farm leasing, farmer support, technical assistance with forest health and wildfire prevention, agricultural drainage)
5. Habitat and ecosystems (e.g., open space acquisition, salmon restoration, noxious weeds, habitat restoration)
6. Forestry programs (e.g., wildfire safety, carbon sequestration)
7. Water resource protection (e.g., clean water)
8. Historic preservation (e.g., landmarks, archeological finds, preservation of historic buildings)
9. Parks District
10. Other

Health & Human Services (e.g., mental health, senior services, homelessness)

11. Behavior health/mental health services
12. Developmental disabilities services
13. Domestic violence services
14. Veteran's services
15. Senior services
16. School districts
17. The impact of racism on health (racism as a Public Health crisis)
18. Substance abuse prevention (e.g., opioid overdose prevention and related services)
19. Healthy food access
20. Homelessness (e.g., housing, health)
21. Parent and child health
22. Healthcare access
23. Chronic disease prevention & management (e.g., heart disease, cancer, asthma, diabetes, COPD)
24. Communicable disease prevention (e.g., MRSA, Sexually Transmitted Disease, Shigellosis, Tuberculosis, West Nile Virus, Zika, Pertussis, Rabies, COVID-19)
25. Health information and education
26. Pre-release support/post-release support for individuals held in jail
27. Other

Community, Economic, and Workforce Development and Resources.

28. Community centers
29. Workforce development
30. Small business funding
31. Business incubator/Startup development center
32. Commercial development
33. Farmers markets
34. Other

Housing and Land Use (e.g., affordable housing, growth management act).

- 35. Environmental health and healthy homes (e.g., lead exposure, mold, ventilation)
- 36. Housing (e.g., affordable housing, housing repair)
- 37. Code enforcement
- 38. Permitting services
- 39. Other

Public Transportation & Roads (e.g., bus service, water taxi, sidewalks, bike paths).

- 40. Traffic congestion and flow (e.g., delay, neighborhood cut-through traffic)
- 41. Excessive vehicle speeds
- 42. Roadway lighting (e.g., streetlight)
- 43. Other traffic safety (e.g., intersection & roadway design, signage, traffic, etc.)
- 44. Parking
- 45. Other roadway operation (snow/ice removal, street cleaning, etc.)
- 46. Road surface condition (e.g., pavement and bridge deck condition)
- 47. Roadway drainage and flooding
- 48. Mowing, tree trimming, other road safety-related vegetation management
- 49. Litter, dumping, debris, objects in the road right-of-way
- 50. Other roadway maintenance and preservation
- 51. Roadway pedestrian infrastructure & safety (e.g., crosswalks, sidewalks, rural multi-use shoulders)
- 52. Roadway bike infrastructure & safety (e.g., bike lanes, rural multi-use shoulders)
- 53. Accessibility for people with disabilities (e.g., curb ramps)
- 54. Highways (e.g., State Route 18, I-405, etc.)
- 55. Other road-related issues
- 56. Transit stops and passenger facilities
- 57. Transit service
- 58. Park and ride lots
- 59. Other

Public & Community Safety (e.g., crime, disaster preparation & response, policing).

- 60. Community engagement (e.g., police-community partnership or police-community relations)
- 61. Co-response teams (e.g., funding, staffing, accountability)
- 62. Neighborhood watch programs
- 63. King County Search & Rescue
- 64. King County Sheriff's Office community locations (e.g., district office/storefront)
- 65. Policing priorities (e.g., funding, staffing, accountability)
- 66. Crime & traffic enforcement
- 67. Youth crime
- 68. Noise (e.g., traffic noise, airport noise)
- 69. Animal control services (e.g., licensing, leash laws, adoption, response times)
- 70. Public health emergency response and resiliency (e.g., wildfire smoke, COVID response)
- 71. Gun violence
- 72. Injury prevention
- 73. Emergency management (e.g., ability to respond)
- 74. Emergency & disaster preparedness (e.g., getting yourself ready)
- 75. Climate justice & health
- 76. Extreme weather centers (e.g., warming, cooling, smoke, disaster centers)

77. Other

Youth & Early Childhood Services (e.g., childcare, after school programs).

- 78. Childcare (e.g., subsidy navigation and assistance)
- 79. Early childhood supports
- 80. Education
- 81. Substance abuse: youth (e.g., cannabis, fentanyl)
- 82. Youth programs and services
- 83. School districts
- 84. Other

Other Services, Infrastructure, & Utilities (e.g., digital equity, landfill, illegal dumping, sewer).

- 85. Access to King County services (online, in-person)
- 86. Litter and illegal dumping not on King County property
- 87. Litter, illegal dumping, and vandalism on King County-owned property
- 88. Graffiti not on King County property
- 89. Recycling and composting facilities and services
- 90. Cable companies (internet access)
- 91. Fire districts
- 92. Flood control and stormwater management (e.g., drainage, stormwater, surface water)
- 93. Pollution and hazardous waste (e.g., collection, education)
- 94. Library
- 95. Fireworks (e.g., enforcement)
- 96. Wastewater treatment
- 97. Other

D. Examples of CNL Communication Materials

Example of a Flyer

What do you want for your community?



King County Local Services is asking people who live in unincorporated areas (areas that lie outside city limits) what would make their communities better places to live.

We will work with communities to make a **Community Needs List**—a list of desired services, programs, facilities, and capital improvements—for each area. King County will use these lists to help make budget decisions next year.

To request this information in another format or language, email AskLocalServices@kingcounty.gov or call 206-477-3800.

Para solicitar esta información en Español, envíe un mensaje de correo electrónico a AskLocalServices@kingcounty.gov o llame al 206-477-3800.

要以其他格式或語言索取此信息, 請致電 206-477-3800 或發送電子郵件至 AskLocalServices@kingcounty.gov.

इस जानकारी को किसी अन्य प्रारूप या भाषा में अनुरोध करने के लिए, AskLocalServices@kingcounty.gov पर ईमेल करें या 206-477-3800 पर कॉल करें।

다른 형식이나 언어로 이 정보를 요청하려면 206-477-3800 번으로 문의하거나 AskLocalServices@kingcounty.gov 로 이메일을 보내주시기 바랍니다.

Чтобы запросить эту информацию в другом формате или на другом языке, звоните 206-477-3800 или пишите AskLocalServices@kingcounty.gov.

Để có các thông tin này bằng tiếng Việt, xin gọi số 206-477-3800 hoặc gửi điện thư đến asklocalservices@kingcounty.gov.

Share your ideas by August 30

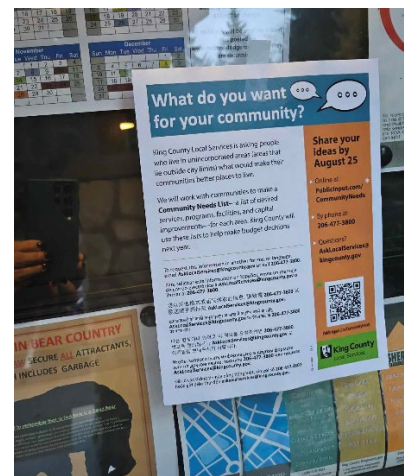
- ▶ Online at PublicInput.com/CommunityNeeds *
- ▶ By phone at 206-477-3800
- ▶ Questions? AskLocalServices@kingcounty.gov

*


PublicInput.com/CommunityNeeds



King County
Local Services



Example of a Business Card Handout



What do you want for your community?
You know your area best.
 Share your ideas for making it a better place to live.



Take the survey:

-  PublicInput.com/CommunityNeeds
-  AskLocalServices@kingcounty.gov
-  206-477-3800

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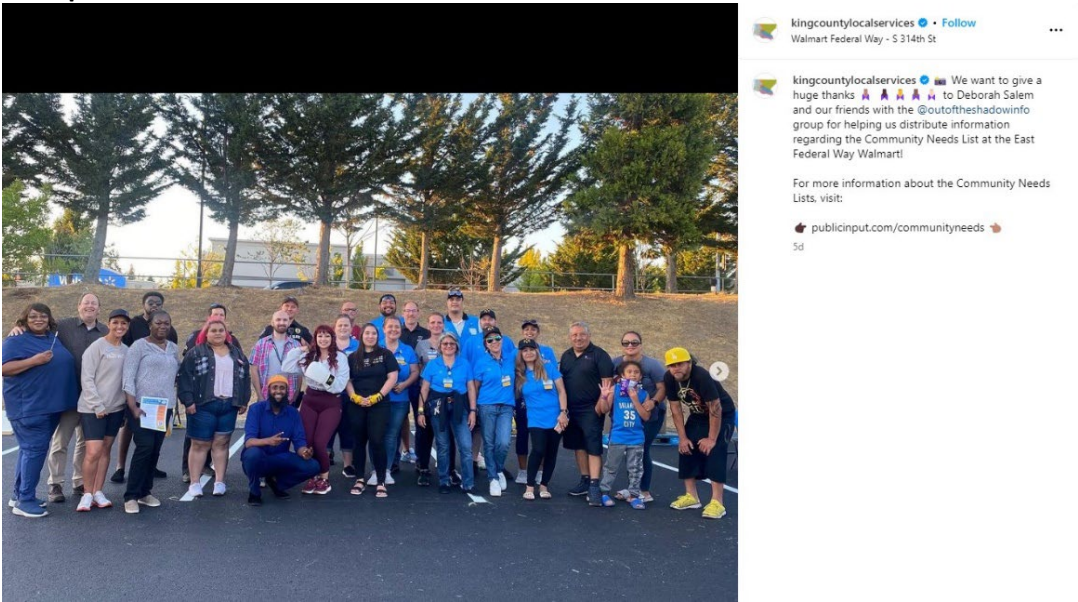
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AskLocalServices@kingcounty.gov पर ईमेल करें या
 206-477-3800 पर कॉल करें।

Example of an Instagram Post



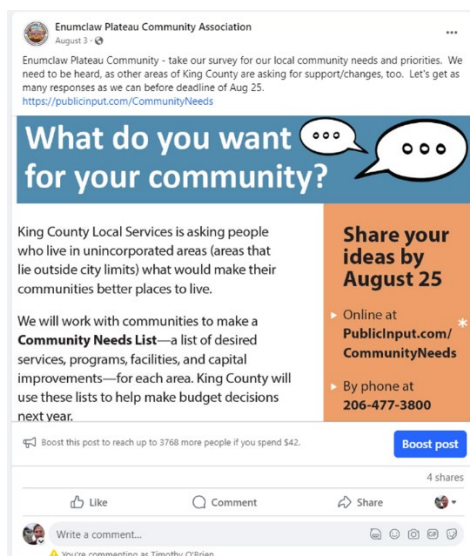
Examples of Facebook Posts



Attachment E
Southeast King County Community Needs List Appendix 1



Examples of Community Connector Event Promotion



E. Catalogue headings and DLS tasks for each request

KCC.2.16.055.C3 details how community needs lists shall be established.⁴³ The table describes the actions taken by DLS to develop the catalogue in alignment with the KCC.

Catalogue Column Title	DLS Task
Area	Import the unincorporated area selected by the survey taker.
Request	Import the text of the community request from the survey.
Community Request Category	- Assign each request to a relevant sub-topic category based on survey options.
Lead Department	Identify and assign the department best suited to lead implementation of the request.
Strengthens Community Vision	Evaluate and indicate whether the request meets or strengthens the community vision and policies established in the proposed subarea plan and King County's guiding principles.

⁴³ [King County Code 2.16.055.C.3.](#)

F. Catalogue headings and lead department review tasks

KCC department reviewers were provided the guidance below in alignment with the CNL development process stipulated in KCC.2.16.055.C3.⁴⁴

Catalogue Column Title	Requested Action/Required Information
Request	Review all entries in this column. Consolidate similar or duplicate requests where appropriate to streamline analysis and reduce redundancy.
Community Request Category	No action needed.
Lead Department	Confirm that the department assigned is the lead agency for the requests. If not, suggest an alternative agency.
In County Scope	Select yes or no to indicate whether the requests fall within the department's scope of work.
Reason out of scope	Explain why these requests are <u>not</u> within the department's scope of work.
Anticipated Implementation Timeline	Enter anticipated timeline if known, otherwise enter TBD or N/A as applicable. - TBD – A larger planning effort is needed before a specific timeline can be selected. - N/A – Even though within scope, a solution is unlikely to be implemented due to feasibility, budget constraints, resource needs, and other barriers to implementation.
Potential Partnerships	Enter potential partners who could help or lead in the development and implementation of solutions to the requests. Be creative and flexible; include other government agencies, nonprofits, etc.
Type of Request	Enter type of request: - Potential service - Potential program - Potential capital improvement project - Standard operations needing additional funding to meet requested level of service - Standard operations <i>not</i> needing additional funding to meet requested level of service - Existing capital improvement project - Policy - Other
Comments	Add department comments such as highlighting next steps, any related or conflicting King County priorities, and specific partnership or collaboration opportunities that build on community's strengths and assets.

⁴⁴ [King County Code 2.16.055.C.3.](#)

Appendix 2: Glossary of Acronyms

ADU – Accessory Dwelling Unit	KCRHA – King County Regional Homelessness Authority
BHRD – Behavioral Health and Recovery Division	KCSO – King County Sheriff’s Office
BIA – Business Improvement Area	LEAD – Law Enforcement Assisted Diversion
BIPOC – Black, Indigenous, and People of Color	NGO – Non-governmental Organization
CBO – Community-Based Organization	PHSKC – Public Health Seattle & King County
CDA – Community Development Association	PSB – Performance, Strategy, and Budget
CDC – Community Development Corporation	PSE – Puget Sound Energy
CDFI – Community Development Financial Institution	PSESD – Puget Sound Educational Service District
CHS – Community Health Services Division	RSD – Road Services Division
CJTC – Criminal Justice Training Center	SBA – Small Business Association
CSA – Community Service Area	SBDC – Washington Small Business Development Center
CSO – Community Service Officer (King County Sheriff’s Office)	SCL – Seattle City Light
CTC – College to Career	SCRC – Skyway Community Resource Center
CYYAD – Children, Youth and Young Adults Division	SODA – Service Our Dog Area
DCHS – Department of Community and Human Services	SR – State Route
DCYF – Washington State Department of Children, Youth & Families	SVT – Snoqualmie Valley Transportation
DLS – Department of Local Services	SWD – Solid Waste Division
DNRP – Department of Natural Resources and Parks	SWH – Skyway-West Hill
DPW – Department of Public Works	SWS – Stormwater Services Section
KCHA – King County Housing Authority	UA – Unincorporated Area
KCLS – King County Library System	UAC – Unincorporated Area Council
KCPAO – King County Prosecuting Attorney’s Office	UKC – Unincorporated King County
	WDFW – Washington Department of Fish and Wildlife
	WFDC – Work Force Development Center
	WLRD – Water and Land Resources Division
	WSDOT – Washington State Department of Transportation

Appendix 3: Performance Measures

The King County Code states that community needs lists shall establish performance metrics to monitor the implementation of items on the community needs lists and the overarching progress towards reaching the 20-year vision established in the subarea plan.¹

To achieve this, the lead executive branch department for each item on the list will provide an annual status update. For capital improvement projects, the lead department will indicate the expected project timeline and the current development phase: planning phase, preliminary design phase, final design phase, implementation phase, closing phase, or land acquisition phase. For programs and services, the lead department will indicate the expected implementation timeline and the program or service phase, such as design phase, request for proposal phase, or implementation phase. These phases will vary depending on whether the work is done by King County or by partner organizations. The Department of Local Services will consolidate these updates into a report for the respective community and Councilmember annually.

The overarching progress towards reaching the 20-year vision established in the subarea plan, for those areas with subarea plans, will be monitored biannually according to the monitoring plan developed for the subarea plan.

DLS is accountable for providing a yearly update to community and Council on the status of the implementation of the CNLs.² DLS last posted the status of the September 2022 CNLs, including that of Southeast King County on the new community engagement hub in 2024.³

¹ [King County Code 2.16.055.C.3.](#)

² [KCC 2.16.055.C.3.](#)

³ [Southeast King County - CNL status update report](#)

Community Needs Lists

September 2025



King County

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Vashon/Maury Island Community Needs List

Legend

Budget ID: Budget identification number. This number is referenced in budget documentation if the budget request is responsive to a request on the community needs list. The middle two digits indicate the year the request was added to the community needs list (CNL). However, budget IDs without a middle number (e.g., VMIC.015) correspond to requests added to the CNL in 2022.

Category: The overarching request category. A category may contain multiple requests from community.

Agency: Lead King County Executive Branch department responsible for implementing a solution to the request.

Type: Potential service, Potential program, Potential Capital Improvement Project (Potential CIP) or Standard operations (only if additional funding is needed to meet service level requested by community).

Anticipated Timeline: The anticipated implementation timeline. To Be Determined (TBD, funding needed to develop a plan), Current Biennium, 2027+, Ongoing, or Not Applicable (N/A) because it is not planned.

Priority: Priority is determined by community, King County Council, and informed by County knowledge of community. Low, Medium, or High.

Strengthens Community Vision: Yes, No, Possibly, if County is unaware of a specific community vision, and TBD (to be determined), if an area lacks a subarea plan.

Request: One or more requests from community that fall within the category.

Potential Partners: Potential partner types that could lead or collaborate in developing solution to the requests from community. List of partner types, Not Applicable (N/A), or To Be Determined (TBD).

For source information, please contact the Department of Local Services at AskLocalServices@kingcounty.gov.

BUDGET ID: VMIC.25.001

Category: Access to King County services

Type: Potential service

Priority: Low

Request: Provide more support to island businesses.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

BUDGET ID: VMIC.25.002

Category: Access to King County services

Type: Potential program

Priority: Medium

Request: Provide funds and grants to promote Vashon's cultural organizations, boosting tourism and benefiting small businesses.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

BUDGET ID: VMIC.25.003

Category: Accessibility for people with disabilities

Type: Potential CIP

Priority: Medium

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

Attachment F
Vashon/Maury Island Community Needs List

Request: Improve sidewalk accessibility:

- Signs and seating for businesses make sidewalks very inaccessible
- Gaps in the sidewalks further decrease accessibility
- Mid-block crosswalks north and south of Bank Rd need better signage and lighting

Potential Partners: N/A

BUDGET ID: VMIC.25.004

Category: Animal control services

Type: Standard operations

Priority: High

Request:

- Increase enforcement of leash laws; unleashed dogs have attacked other dogs and people
- Increased animal control presence; officers should check for unleashed dogs instead of just emptying trash cans

Potential Partners: N/A

Lead Department: DES

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: VMIC.25.005

Category: Animal control services

Type: Standard operations

Priority: High

Request: Ensure there is adequate space for animal control operations.

Potential Partners: N/A

Lead Department: DES

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: VMIC.25.006

Category: Behavioral/mental health services

Type: Standard operations

Priority: High

Request: Provide free or subsidized mental health counselling.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: VMIC.25.007

Category: Behavioral/mental health services

Type: Standard operations

Priority: High

Request: Additional funding for counseling services such as increased support and enhancement of recovery programs and mental health resources.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: VMIC.25.008

Category: Behavioral/mental health services

Type: Standard operations

Priority: High

Request: Increase funding for Vashon Youth and Family Services.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: VMIC.25.009

Category: Behavioral/mental health services

Lead Department: DCHS

Attachment F
Vashon/Maury Island Community Needs List

Type: Standard operations
Priority: High
Request: Expand access to mental health services on the island.
Potential Partners: Community organizations

Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: No

BUDGET ID: VMIC.25.010

Category: Behavioral/mental health services
Type: Standard operations
Priority: High
Request:

Lead Department: DCHS
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: No

- Ensure equitable access to mental health services, especially for diverse and low-income groups
 - Increase funding for overwhelmed providers and improve education and training on mental health inequities and trauma-informed practices
- Potential Partners:** Community organizations

BUDGET ID: VMIC.004

Category: Bike lanes
Type: Potential CIP
Priority: High

Lead Department: DLS
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: Possibly

Request: Add bike lanes/improve bike infrastructure:

- Maury Island and Dockton Rd SW along Tramp Harbor and Quartermaster Rd
- SW Cemetery Rd between 87th Ave SW and Beal Rd SW
- 103rd Ave SW between Vashon Hwy SW and the ferry dock
- North of the 4-way stop in Vashon Town (Bank-Gorsuch)
- Vashon Hwy SW, both directions, including from the high school to Ober Park and northbound before Gorsuch
- Near the schools on SW Cemetery Rd
- Near town to Chautauqua/McMurray Schools
- From North Ferry Terminal to South Ferry Terminal
- From the north-end Ferry to Burton
- Through Burton
- Add bike lanes or wider shoulders on Westside Hwy
- Add bike lanes for schools down Monument Rd, the main highway, and Cemetery Rd
- Add bike lanes along school zones and on main roads
- Add signs to alert drivers to users who are on foot, bicycles, and using wheelchairs
- Add a more substantial shoulder between the Burton stop sign and Inspiration Hill
- Pave shoulders on Quartermaster Dr near 23019 Vashon Hwy SW
- Fix pavement condition and widen shoulder/add bike lane on Wax Orchard Rd, Paradise Valley to town, Dockton Rd, and parts of Westside Hwy; construct dedicated bike lanes on Dockton Rd SW
- Construct major multi-use path along whole length of island or at least between town and the north-end ferry
- Beal Rd, between Bank Rd and Cemetery Rd (2023)
- Bank Rd on the east and west sides of Vashon Island (2023)

Potential Partners: N/A

BUDGET ID: VMIC.25.011

Category: Childcare

Lead Department: DCHS

Attachment F
Vashon/Maury Island Community Needs List

Type: Standard operations
Priority: Low
Request: Support working parents with free tutoring and drug and alcohol abuse prevention education for their kids.
Potential Partners: Community organizations

Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: No

BUDGET ID: VMIC.25.012

Category: Childcare

Type: Standard operations

Priority: Medium

Request: Provide additional support for childcare-related payments.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: VMIC.007

Category: Code enforcement

Type: Standard operations

Priority: Medium

Request: Enforce codes on properties that store junk, trash, debris, immovable vehicles, etc.

Potential Partners: DNRP Solid Waste Division, CBOs

Lead Department: DLS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: VMIC.25.013

Category: Off-leash dog park

Type: Potential CIP

Priority: High

Request: Create an off-leash dog park.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: VMIC.25.014

Category: County park & trail facilities

Type: Potential CIP

Priority: Low

Request:

- Increase trail maintenance, addressing issues like litter pileups and off-leash dogs
- Add BMX tracks in parks
- Create a community reporting app for reporting issues like trash, graffiti, and off-leash or aggressive dogs

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: VMIC.25.015

Category: County park & trail facilities

Type: Potential CIP

Priority: Low

Request: Ensure that Ober Park and Dockton Park remain suitable and enjoyable for children of all ages and install equipment specifically designed for preschool-aged children.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

Attachment F
Vashon/Maury Island Community Needs List

BUDGET ID: VMIC.25.016

Category: Developmental disability services

Type: Potential service

Priority: Medium

Request: Increase housing, advocate training, transportation, and family support for developmental disability services.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: VMIC.25.018

Category: Domestic violence services

Type: Standard operations

Priority: Medium

Request:

- Implement stricter measures to address intimidation, stalking, harassment, and coercive control for domestic abuse victims

- Add more trauma and mental health training

- Additional support for women and children who experience domestic violence, including temporary shelter, food, and school wraparound support

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: VMIC.25.019

Category: Excessive vehicle speed

Type: Potential CIP

Priority: High

Request: Reduce speeds:

- North of the 4-way stop in Vashon Town (Bank-Gorsuch)

- Near the schools on Cemetery Rd

- Through Burton

- Northbound on Vashon Hwy before Gorsuch

- 103rd Ave Sw between Vashon Hwy and the ferry dock

- SW Cemetery Rd between 87th and Beal

- Extend 25mph speed limit from town south to Cemetery Rd

- Reduce speeding in pedestrian-heavy areas

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

BUDGET ID: VMIC.25.020

Category: Farmers markets

Type: Standard operations

Priority: Medium

Request: Support farmers market through grants or other means to sustain and enhance the market.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: VMIC.25.021

Category: Healthy food access

Type: Standard operations

Priority: High

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

Attachment F
Vashon/Maury Island Community Needs List

Request: Provide funding for local food programs like Vashon Food Bank, Vashon Picnics in the Park, and Backpack Brigade.

Potential Partners: N/A

BUDGET ID: VMIC.25.022

Category: Healthy food access

Type: Standard operations

Priority: High

Request:

- Ensure seniors have year-round access to free and affordable fruits and vegetables
- Continue providing food credits to support local growers

Potential Partners: N/A

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: VMIC.25.023

Category: Historic preservation

Type: Potential program

Priority: Low

Request: Focus on maintaining and celebrating the Native and Asian cultural heritage of the island.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

BUDGET ID: VMIC.013

Category: Misc.

Type: Potential CIP

Priority: Medium

Request:

- Improve north-end park and ride lot (grade, parking capacity, and lighting)
- Add signage for parking limit at the upper ferry parking lot on Cowan Rd)

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: VMIC.25.024

Category: Other roadway maintenance & preservation

Type: Standard operations

Priority: High

Request: Remove graffiti from safety signs to maintain their effectiveness.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

BUDGET ID: VMIC.25.025

Category: Other traffic safety

Type: Potential CIP

Priority: Medium

Request:

- Install a traffic light at the intersection of Vashon Hwy and Bank Rd due to high car and pedestrian traffic
- Add blinking crosswalk lights on Vashon Highway SW in front of Vashon Pharmacy (17617 Vashon Hwy SW) and Vashon Theatre (17723 Vashon Hwy SW)
- Mid-block crosswalks north and south of Bank Rd need better signage and lighting

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

Attachment F
Vashon/Maury Island Community Needs List

BUDGET ID: VMIC.25.026

Category: Park & ride lots

Type: Potential program

Priority: Medium

Request: Increase monitoring and security of the park and ride near the Episcopal church.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

BUDGET ID: VMIC.25.027

Category: Permitting services

Type: Potential program

Priority: High

Request: Offer workshops on affordable building solutions.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: VMIC.25.028

Category: Permitting services

Type: Potential program

Priority: High

Request: Implement pre-approved ADU plans.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: VMIC.25.029

Category: Policing priorities

Type: Standard operations

Priority: High

Request: Improve sheriff and emergency response times:

- Hire more sheriff patrols
- Ensure the prosecution of crimes
- Implement occasional foot patrols in Vashon town center
- Ensure faster response times for police
- Add more sheriff vehicles on the island

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: VMIC.25.030

Category: Pre-release/post-release support for individuals held in jail

Type: Standard operations

Priority: Low

Request: Expand and improve mental health treatment in the criminal justice system, including prisons.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: VMIC.25.031

Category: Recycling & composting facilities

Type: Standard operations

Priority: Low

Lead Department: DNRP

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

Attachment F
Vashon/Maury Island Community Needs List

Request: Implement a twice-yearly (spring and fall) free lawn and landscape disposal program, similar to Lewis County's.

Potential Partners: N/A

BUDGET ID: VMIC.015

Category: Road drainage

Type: Potential CIP

Priority: Low

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

Request: Remove fill between Vashon/Maury and install large culverts or a bridge to connect aquatic habitat between Tramp Harbor and Quartermaster Harbor at high tides.

Potential Partners: N/A

BUDGET ID: VMIC.016

Category: Road pavement

Type: Potential CIP

Priority: High

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

Request: Repair and maintain roads, fix potholes:

- Repave Portage to Dockton and the Westside Hwy and Wax Orchard from the Tahlequah Y North
- Replace/repair the center-line reflectors on the Island roads
- Repair shoulder on Dockton Rd SW
- SW 204th St between 111th Ave SW and Old Mill Rd
- Dockton Rd SW between Portage Way SW and SW Quartermaster (2023)
- Dockton Rd SW between SW Point Robinson Rd and 75th Ave SW Monument Rd (2023)
- Old Mill Rd from Shawnee Rd to 232nd Ave SW(2023)
- Intersection of SW 110th St and 104th Ave SW (2023)

Potential Partners: N/A

BUDGET ID: VMIC.25.032

Category: Senior services

Type: Potential service

Priority: Medium

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

Request: Support access to the Vashon Athletic Club and other health and wellness programs for low-income families.

Potential Partners: Community organizations

BUDGET ID: VMIC.25.033

Category: Senior services

Type: Potential program

Priority: Medium

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

Request: Support Senior Hubs and Centers in rural King County and on Vashon-Maury Island; seniors need help with transportation, home safety, rental assistance, and housing options.

Potential Partners: Community organizations

BUDGET ID: VMIC.017

Category: Sidewalks/Pathways

Type: Potential CIP

Priority: High

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Attachment F
Vashon/Maury Island Community Needs List

Request: Improve roadway pedestrian infrastructure and safety on:

- Bank Rd
- Cove Rd
- Gorsuch Rd
- 103rd St
- Wax Orchard Rd
- 468th Ave
- Westside Hwy
- Beall Rd between SW 184th and SW Cemetery Rd
- Bank Rd between Vashon Hwy and 115th
- 97th Pl SW in town
- Improve the existing road shoulders on 94th Ave SW on Maury Island, particularly on the hill section
- 99th Ave SW from SW 171st St to SW 204th St
- Along Quartermaster Dr, from Portage to the foot of Monument and from Portage to Dockton Park
- Sidewalk on each block from Vashon High School up to Ober Park
- Narrow the roads where speed limits decrease from 40 to 25 mph
- Remove parking spaces that block view of crosswalks (e.g., crosswalk on Vashon Hwy SW between SW 177th St and SW Bank Rd, crosswalk between SW Bank Rd and SW 174th St)
- Extend the sidewalk from town on Bank Rd to Fisher Pond
- Paved non-motorized, multi-use, two-way trail parallel with Vashon Hwy, and/or wide shoulders and reflective improvements from north-end ferry to south-end ferry, or at least between town and north-end ferry, including Burton
- Construct pedestrian walkway along Dockton Rd from Ellisport to Portage
- Construct sidewalks from Quartermaster Yacht Club to north of the Judd Creek Bridge
- Construct sidewalks to continue on Vashon Hwy, up to VCC and down to Minglement
- Construct sidewalks and/or bike lanes from schools; down Monument Rd, the main highway, Cemetery Rd, etc.
- Improve existing sidewalks for walkability, seniors, and ADA compliance

Potential Partners: N/A

BUDGET ID: VMIC.021

Category: Social services needs assessment

Type: Potential service

Priority: High

Request: A complete needs assessment for the island to help social service organizations address identified needs and write grants and/or provide assistance to help individuals connect to needed resources.

Potential Partners: CBOs

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: VMIC.25.034

Category: Substance abuse prevention

Type: Potential CIP

Priority: Low

Request:

- Provide free access to Narcan
- Provide comprehensive education on vaping and cannabis for the community

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

Attachment F
Vashon/Maury Island Community Needs List

BUDGET ID: VMIC.25.035

Category: Traffic congestion & flow

Type: Potential CIP

Priority: Medium

Request: Improve traffic congestion and flow, especially from ferry traffic, on:

- Vashon Hwy SW and SW Bank Rd to mitigate congestion and prevent vehicle speeding on side roads to avoid this intersection
- Implement traffic lights or roundabouts to mitigate congestion

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: VMIC.034

Category: Trails

Type: Potential CIP

Priority: High

Request:

- Multi-use green trails connecting all Parks and Recreation areas for non-motorized transportation
- Add a paved non-motorized multi-use two-way trail parallel with Vashon Hwy from north-end ferry to south-end ferry, connecting to non-motorized multi-use trails that connect to parks and greenways; add rest stops with picnic tables and bathrooms in high use areas

Potential Partners: Vashon Parks District, Washington Trails Association

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: VMIC.25.036

Category: Transit

Type: Potential service

Priority: High

Request: Provide more accessible transit options beyond the main highway.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: VMIC.25.037

Category: Transit service

Type: Potential service

Priority: High

Request: Coordinate the King County Water Taxi, the state ferry system, and Metro's schedules.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: VMIC.25.038

Category: Transit service

Type: Potential service

Priority: Low

Request: Add minibuses instead of normal size buses to increase the frequency of stops.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: VMIC.25.039

Category: Transit service

Type: Potential service

Priority: Low

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

Attachment F
Vashon/Maury Island Community Needs List

Request: Restore pre-pandemic bus routes.

Potential Partners: N/A

BUDGET ID: VMIC.25.040

Category: Transit service

Type: Potential service

Priority: High

Request: Add more service on bus route #119.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: VMIC.25.041

Category: Transit stops & passengers' facilities

Type: Potential service

Priority: High

Request: Expand water taxi service on weekends and coordinate with Metro for better access to the farmers market and Seattle.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: VMIC.25.042

Category: Transit stops & passengers' facilities

Type: Potential service

Priority: High

Request: Increase the frequency of buses.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: VMIC.25.043

Category: Veteran services

Type: Standard operations

Priority: Medium

Request: Provide better outreach for veteran's programs and services.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: VMIC.25.044

Category: Workforce development

Type: Potential program

Priority: Medium

Request:

- Create and identify jobs for disabled people
- Provide counseling and training resources in our community

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

BUDGET ID: VMIC.25.045

Category: Youth programs & services

Type: Potential service

Priority: Medium

Request: Provide additional mental health services for kids and teens.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

Attachment F
Vashon/Maury Island Community Needs List

BUDGET ID: VMIC.25.046

Category: Youth programs & services

Type: Standard operations

Priority: Medium

Request: Vashon youth need free after school activities or a supervised place with activities.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

Appendix 1: Community Engagement



Vashon/Maury Island Community Needs List Community Engagement Appendix

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Introduction

King County Code (KCC) 2.16.055.C.1 requires the Department of Local Services (DLS) to develop 11 individual community needs lists (CNL): one for each of the six rural King County community service areas (CSA) and one for each of the County's five urban potential annexation areas (PAA).^{1,2,3} These 11 CNLs are the list of potential services, programs, facilities, and capital improvements identified by each community. This CNL effort is part of King County's ongoing commitment to help ensure that the voices of residents are heard and considered in local decision-making processes.

The CNLs are updated each biennium and are transmitted concurrently with the Executive Proposed Budget to the King County Council. CNLs are one of many inputs informing King County executive branch departmental budget requests, along with departmental priorities, strategic plans, and priorities of the King County Executive and the King County Council. Because the CNLs list potential services, programs, facilities, and capital improvements identified by community, funding is necessary to implement them. Implementation of CNL requests is dependent on funding allocated in the County's adopted biennial budget.

At the end of 2022, after developing community needs lists for the first time in 2021-2022, DLS worked with community members to co-create and redesign the community needs list development process to achieve "County and community work together" or higher on the Community Engagement Continuum.⁴ At this level "Community and King County share in decision-making to co-create solutions together." Co-creation involves engaging with community members on strategy at the earliest possible moment.⁵ The Co-creation team consisted of representatives from each of the 11 unincorporated King County (UKC) areas, along with seven King County staff members representing executive branch departments. Members of the Co-creation Team are listed in Appendix A.

This team co-created the process steps below to meet the requirements specified in KCC for establishing the CNLs:⁶

- Step 1: Develop a survey that educates as it asks questions.
- Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.
- Step 3: Assemble community survey responses (requests) into catalogues.
- Step 4: Share the catalogues with departments for review.
- Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNL.
- Step 6: Collaborate with the Community Service Area Liaisons to prioritize requests.
- Step 7: Collaborate with the Councilmember who represents the area.
- Step 8: Finalize the CNL.
- Step 9: Share the CNL with departments to inform departmental budget requests.
- Step 10: Transmit the CNL to the King County Council for possible adoption.
- Step 11: Share the list of community requests that were not advanced to the CNL with community.

¹ [King County Code 2.16.055.C.1.](#)

² Rural community service areas: Bear Creek/Sammamish, Four Creeks/Tiger Mountain, Greater Maple Valley/Cedar River, SE King County, Snoqualmie Valley/NE King County, and Vashon/Maury Island

³ Urban potential annexation areas: East Federal Way, East Renton Highlands, Fairwood, North Highline, and Skyway/West Hill

⁴ [CommunityEngagementGuideContinuum](#)

⁵ [Community Engagement & Co-Creation - King County, Washington](#)

⁶ [King County Code 2.16.055.C.3.](#)

- Step 12: Monitor the implementation of the CNL and report out to community.

The overall CNL development process was enriched through the strategic application of the Office of Equity, Racial, and Social Justice tools and the active participation of the Co-creation Team and Community Connectors (for members, see Appendix B). These groups brought diverse perspectives to the work, ensuring a comprehensive and inclusive approach to CNL development.

CNL Development Process

Step 1: Develop a survey that educates as it asks questions.

In collaboration with the Co-creation Team, DLS developed multiple goals for the community needs list development process, including educating the public about County functions. The CNL survey was designed to enable participants to explore broad policy areas and detailed sub-topics based on their personal interest. Eight main policy areas were identified in partnership with executive branch departments, ranging from Environment to Youth Services. Sub-topics were refined using previous survey data, departmental input, and community feedback, resulting in 97 categories grouped by policy area. This structure enabled respondents to better understand County services. The full list of policy areas and categories used in the 2023 survey is provided in Appendix C.

Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.

In July 2023, DLS launched the new survey and introduced the Community Connectors program to improve awareness and participation, especially among underrepresented groups in unincorporated King County. With \$2,500–\$5,000 grants to support engagement activities, 19 local organizations conducted outreach and promoted the survey. These organizations were selected based on their ability to connect with residents whose voices are not typically represented. DLS provided support through materials, weekly meetings, and event participation (see Appendix D for examples of materials).

Step 3: Assemble community survey responses (requests) into catalogues.

DLS compiled survey responses into catalogues for each area and each department. Each community request was categorized, assigned to a lead department, and organized for review and follow-up. (See Appendix E for DLS task details).

Step 4: Share the catalogues with departments for review.

DLS shared each department catalogue with the corresponding lead department for review. According to the criteria set forth in King County Code 2.16.055.C.3., a request must align with county and subarea plans, fall within an executive branch department's scope, support the community's vision, and have feasible budget, timing, and resource requirements to be eligible for the CNL.⁷ Departments then evaluated their assigned items according to this criteria and the guidance detailed in Appendix F. During this phase, DLS clarified the purpose of community needs lists and reviewed departmental feedback. This process led to iterative refinement of the catalogues.

Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNLs.

⁷ [King County Code 2.16.055.C.3.](#)

Attachment F
Vashon/Maury Island Community Needs List Appendix 1

DLS collaborated with executive departments to determine which items from the previous CNLs should be transferred to the 2025 CNLs by requesting a status update for each request. Updates consisted of the following categories:

- Funded and completed
- Funded and in progress
- Funded but have not yet been started
- Partially-funded and in progress
- Not funded

Since CNLs are intended to inform development of departmental budget proposals, only unfunded requests and partially-funded requests from the 2022 CNLs were incorporated into the 2025 CNLs, along with new requests identified through the community surveys.

These status updates also link to fulfilling the performance monitoring requirement for the implementation of the CNLs, mandated by King County Code.⁸ The items categorized as “Funded and completed,” “Funded and in progress,” and “Funded but not yet started” were moved to the status update report provided for the Vashon/Maury Island area.⁹

Step 6: Collaborate with the community service area liaisons to prioritize requests.

CSA liaisons prioritized requests as high, medium, or low, based on their local knowledge and engagement with community members.¹⁰

Step 7: Collaborate with the Councilmember who represents the area.

DLS shared the CNL with Council District Eight staff prior to finalizing it. District Eight staff did not provide any feedback.

Step 8: Finalize the CNL.

To finalize the list, DLS reviewed the CNL, incorporated any final executive branch department edits, and added an identification number for reference during the budget development process.

Step 9: Share the CNL with departments to inform departmental budget requests.

DLS provided the final CNLs to the Office of Performance, Strategy, and Budget (PSB), which then shared them with each department for consideration during their 2026–2027 budget development. Along with other budget development guidance, PSB asked department finance managers to add the CNL identification number to departmental budget requests pertaining to CNL requests.

Step 10: Transmit the CNL to the King County Council for consideration.

The Executive transmitted the Vashon/Maury Island CNL to the King County Council as part of the 2026–2027 budget transmittal.

⁸ [King County Code 2.16.055.C.3.](#)

⁹ [Vashon/Maury Island - CNL status update report](#)

¹⁰ CSA liaisons are King County Department of Local Services staff who support unincorporated areas by helping residents navigate King County services and answering their questions. They engage with community members through office hours, community meetings, events, and direct interactions. They address both individual resident concerns and emergent community needs. DLS has one rural community service area liaison and one urban potential annexation area liaison. These two positions are supplemented with DLS Director’s Office staff, specifically the DLS External Relations Manager.

Step 11: Share the list of community requests that were not advanced to CNL with community.

DLS will share the 2025 CNL, along with appendices including requests not advanced to the CNL, with the community after the CNL has been approved by Motion by the King County Council. DLS will post this information to its website and to the CNL engagement hub, where it will replace the previous CNL. Translation of the CNL will be provided upon request.

Step 12: Monitor the implementation of the CNL and report out to community.

DLS provides a yearly update to community and Council on the status of the implementation of the CNLs.¹¹ DLS posts this report to the CNL community engagement hub.¹²

CNL Community Engagement

The King County Council (KCC) directs the Department of Local Services (DLS) to include an appendix with the CNLs that explains how the community engagement conducted during the CNL development process meets the “County engages in dialogue” level, or higher, on the County’s Continuum of Community Engagement. The appendix must also demonstrate the use of language access and equity impact review tools provided by the Office of Equity and Social Justice (OESJ), which was renamed the Office of Equity and Racial and Social Justice in 2020, as required by KCC 2.16.055.C.2.

2. Each community needs list shall:

c. be developed, reviewed, prioritized, amended, adopted and implemented using tools and resources developed by the office of equity and social justice, including, but not limited to, community engagement, language access and equity impact review tools.

The county shall use, at minimum, the "County engages in dialogue" and "County and community work together" levels of engagement as outlined in the office of equity and social justice's Community Engagement Guide for the development, review, amendment, adoption and implementation of the community needs list. The county shall include as an appendix to the community needs list information detailing the community engagement completed during the development of the community needs list and how the community engagement meets the requirements of this subsection C.2.c..¹³

This document is the appendix detailing community engagement undertaken to develop the Vashon/Maury Island CNL and how it meets the requirements of KCC.

Community engagement related to the CNL occurred in two phases, as the body of work to develop the CNL includes two discrete community engagement tasks per KCC 2.16.055.C.3:

- I. **Compile requests from community:** An initial catalogue shall be compiled that identifies all requests from the community for potential services, programs, facilities, and capital improvements.
- II. **Prioritize community requests:** Review by the CSA liaisons through ongoing community engagement to identify, discuss, and prioritize community needs.¹⁴

¹¹ [KCC 2.16.055.C.3.](#)

¹² [Vashon/Maury Island - CNL status update report](#)

¹³ [KCC 2.16.055.C.2.](#)

¹⁴ [KCC 2.16.055.C.3.](#)

CNL Engagement Phase I – Promoting the CNL survey and compiling requests.

The purpose of this phase is to engage with community members to gather their requests and better understand community needs. DLS then compiles the requests into a catalogue of community requests, which with further analysis as described above, is refined into the CNL. The engagement phase for this Vashon/Maury Island CNL took place during November 2022-February 2024.

As described above, DLS collaborated closely with community, and formed a group called the Co-creation Team to review, redevelop, and enhance the process used to develop the 2022 CNLs, which occurred during the COVID-19 pandemic. The Co-creation Team offered insightful recommendations on how to refine the CNL process during six meetings and contributed to the creation of a more relevant, user-friendly, and inclusive survey. Based on the Co-creation Team's input, this new survey aimed to educate the community about the County's work and solicit input on what communities wanted to see on their community needs lists.

Guided by the Co-creation Team's recommendations, DLS crafted and introduced the survey in July 2023. To further raise awareness, foster inclusivity, and boost response rates, DLS initiated the Community Connectors program at the recommendation of the Co-creation Team. The Community Connectors program engaged 19 community leaders, organizations, and nonprofits throughout unincorporated King County to disseminate the survey and organize events to encourage broad community involvement. Each organization received a small grant of \$1,000 to \$2,5000 to help them create materials, fund staff time, or hold events to enhance participation among historically underrepresented groups, including people of color and immigrants. Those holding events received the larger grant amount.

DLS developed and distributed marketing materials on the CNL website for Community Connector program partners to use to boost CNL promotion, including social media post examples, email templates, flyers, QR code business cards, and photographs. Additionally, DLS organized weekly online group meetings so that Community Connectors could discuss engagement strategies, brainstorm ideas for those areas with fewer events or organized engagement opportunities, and share the issues they were facing. Some of the Community Connectors engaged community members in creative ways, meeting then where they were at places such as grocery stores or restaurants. DLS also offered one-on-one sessions with group members to further refine strategies to promote the survey and enhance outreach efforts.

King County's objectives with Community Connectors initiative were twofold:

- Engage residents of unincorporated areas in identifying community needs.
- Advance King County's equity and social justice goals by promoting equal opportunities and outcomes for all, especially targeting people of color, youth, seniors, economically disadvantaged groups, and English as a second language speakers.

DLS also engaged the service of the CSA liaisons to promoting the survey as the CSA liaisons work with the different rural community service areas and urban potential annexation areas. The CSA liaisons promoted the survey at office hours and events in community and at local community-based organization meetings, such as area councils, community development associations, homeowner's associations, etc.

In addition to utilizing the support of the Community Connectors and CSA liaisons, DLS distributed survey information to community members in the following settings in the top languages of each community.

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- **At community events:** Engaged with residents at events such as fairs or community meetings, either organized by Community Connectors or organized by other community-based organizations.
- **In high-traffic locations:** Posted flyers in frequently visited community spots, including bulletin boards, grocery stores, and parks.
- **Via targeted mail:**
 - Sent letters with the flyer to more than 600 low-income housing developments, retirement communities, schools, and places of worship asking them to promote the survey and post the survey flyer.
 - Sent postcards promoting the survey to 34,570 unincorporated King County (UKC) households, which is one-third of all UKC households.
- **Through online promotion:** Used DLS social media to promote the survey.
- **In media advertisements:** Placed advertisements in media outlets, particularly ethnic radio and news channels, to reach diverse communities.
- **Sent email bulletin:** Sent an email bulletin to 36,582 UKC email addresses, with an estimated 1,674 email addresses specifically targeting Vashon/Maury Island area residents.
- **Shared partner promotion:** Shared the survey flyer with over 100 economic partners such as chambers of commerce and economic development organizations.

DLS also provided community members with several ways to submit survey responses to address physical or technological barriers: written ideas through in-person interaction or email and spoken ideas through in-person interaction or telephone. DLS had access to on-demand interpretation and translation services to facilitate all community engagement activities.

Submission options included the following:

- A unique telephone number with voicemail and language interpretation for verbal submissions.
- The asklocalservices@kingcounty.gov email address for written email submissions.
- The survey translated into multiple languages by PublicInput.¹⁵
- A paper survey to address technological barriers.
- DLS and/or Community Connector interaction at events and office hours.

Based on Co-creation Team input, DLS developed and designed a unique website for the survey that provided all the information necessary for residents to review and provide feedback using PublicInput. PublicInput is a community engagement software platform for governments. It provides a simple online interface that community members can use to engage with government at their convenience. King County has an enterprise subscription to this service, which is also used by several other departments. Department project hubs and subsites are featured on the King County Engagement Hub hosted by PublicInput.¹⁶

Each PublicInput website includes a translate button, which allows the user to select from over 100 languages. This translation feature is powered by Google Translate. Google Translate uses a machine learning system that compares texts from a broad range of sources so that the context of the words on

¹⁵ <https://PublicInput.com>

¹⁶ <https://PublicInput.com/kingcounty>

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the screen is considered in the translation. Community members had the option to enter their email addresses if they wished to do so.

In total, DLS received 1,552 responses from across unincorporated King County, including 321 from the Vashon/Maury Island. After the initial review of the 2023 survey results by departments, DLS met with the Community Connector members in January 2024 to share the results and discuss next steps with them.

During this first community engagement phase, all written CNL outreach materials were geared to provide education about the CNLs and encourage community members to submit requests. Examples of these communication materials are included in Appendix E. See Table 1 for specific outreach efforts.

Table 1: Phase I Written Community Outreach Materials

DATE	Outreach	Outreach Format	Audience
07/15/2023	Share information about the CNLs and submission options.	Flyer	Vashon Strawberry Festival participants
07/17/2023	Develop DLS website to include CNL information and submission options	Website	UKC residents
07/24/2023	Share information about the CNLs and submission options.	Instagram and Facebook post * Instagram Story	4,955 DLS Facebook & 1,562 Instagram followers
07/25/2023	Share information about the CNLs and submission options	Community Connector promotion - flyer	Vashon Island residents
07/26/2023	Share information about the CNLs and submission options.	Mailer	35,000 UKC residents (randomly selected 1/3)
07/28/2023	Share information about the CNLs and submission options.	Flyer and email	Vashon library
07/31/2023	Share information about the CNLs and request promotional support.	Email	Over 600 emails sent to UKC nonprofits and religious groups
07/31/2023	Share information about the CNLs and request promotional support.	Community Connector promotion - flyer	Vashon Island residents
08/01/2023	Share information about the CNLs and request promotional support.	Mail	Over 200 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/03/2023	Share information about the CNLs and submission options.	Instagram and Facebook *	4,955 DLS Facebook & 1,562 Instagram followers
08/08/2023	Share information about the CNLs and request promotional support.	Community Connector promotion - flyer	Vashon Island residents
08/08/2023	Share information about the CNLs and request promotional support.	Community Connector promotion- Facebook ad	Vashon Island residents Facebook followers
08/08/2023	King County Employee Newsletter	Newsletter	King County Employees

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DATE	Outreach	Outreach Format	Audience
08/07/2023	Share information about the CNLs and submission options	Nextdoor	UKC 92,000 users
08/10/2023	Share information about the CNLs and submission options	Seattle Medium ad	Seattle Medium, serves the African American and other underserved communities in the region
08/11/2023	Share information about the CNLs and submission options	Runta News and Facebook ad.	Runta News focuses on issues relevant to the Somali, African, and Muslim communities in the greater Seattle and Portland Metro area
08/12/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/12/2023	Reminder about CNL survey.	Instagram and Facebook post*	4,955 DLS Facebook followers. 1,562 DLS Instagram followers; 10,631 Facebook users.
08/21/2023	Share information about the CNLs and submission options	Community Connector promotion	Vashon Island residents
08/24/2023	Share information about the CNLs and request promotional support.	Community Connector promotion- Facebook ad	Vashon Island residents Facebook followers
08/28/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Nextdoor	UKC 92,000 users
08/28/2023	What are your community's priorities?	Email bulletin	36,582 UKC recipients
08/28/2023	Podcast – interview	Northwest News Radio	Radio: STAR 101.5, KVI 570 and NWN 97.7
08/31/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Instagram and Facebook post*	4,955 DLS Facebook & 1,562 Instagram followers

*Facebook posts can be viewed by going to <https://facebook.com/kingcountylocalservices>

In addition, from July to September 2023, DLS printed and distributed over 10,000 flyers and 2,000 business cards throughout unincorporated King County. These materials were distributed during various events and at libraries, grocery stores, and other locations by King County staff and Community Connectors.

CNL Engagement Phase II–Prioritization

In Phase 2, CSA liaisons prioritized the community requests, utilizing their expertise and experience with Vashon/Maury Island community members to ensure that each request for this area was prioritized

according to the community's needs. Because community input is foundational to the CNL development process, ongoing community engagement was the primary and principal driver used to inform prioritization of every request as high, medium, or low.

Utilization of Office of Equity and Social Justice Tools for CNL Development

The CNL program is an important approach for ensuring that UKC community voices are heard and have an opportunity to inform King County services, programs, and capital improvements for the unincorporated areas of King County. Per KCC 2.16.055.A.3, DLS is responsible for developing and implementing programs and strategies that improve community partnerships and the delivery, responsiveness, and quality of local services.¹⁷ It is also responsible for developing and implementing programs and services to promote successful public engagement and “help all residents of unincorporated King County be more knowledgeable of, better served by and heard by King County departments and agencies.”¹⁸

The Office of Equity and Racial and Social Justice (OERSJ) provided tools to guide the development of new initiatives and community engagement efforts because intentional and meaningful community engagement and co-creation are foundational to being pro-equity and anti-racist.^{19,20} The tools developed by OERSJ include the Community Engagement Guide (CEG), which includes the Community Engagement Continuum, the Equity Impact Review (EIR) process, and language access resources.^{21,22,23}

Community Engagement Guide

The Community Engagement Guide includes the Community Engagement Continuum, which provides details, characteristics, and strategies for five levels of community engagement. The Continuum helps King County evaluate which community engagement level is appropriate given factors such as program goals, time constraints, County and community readiness, and capacity and resources.²⁴

Equity Impact Review (EIR) Process

The EIR process helps to ensure that equity impacts are rigorously and holistically considered and advanced in the design and implementation of a proposed plan, policy, program, or capital improvement by providing a checklist of items to consider.²⁵

Language Access Resources

Language access resources include the 2021 Written Translation Manual, Top 10 Language Dashboard, Top Six Language Maps, and King County’s language access requirements. These resources provide the information for determining which languages should be available during community engagement efforts and for creating documents that can easily and clearly be translated.²⁶

¹⁷ [KCC 2.16.055.A.3.](#)

¹⁸ [KCC 2.16.055.D.1.](#)

¹⁹ [Community Engagement & Co-Creation](#)

²⁰ [Racism as a Public Health Crisis in King County](#)

²¹ [Community Engagement Guide, Continuum of Community Engagement](#)

²² [Equity Impact Review Process Overview](#)

²³ [Language and Communication Guidance and Resources for County Employees](#)

²⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

²⁵ [Equity Impact Review Process Overview](#)

²⁶ [Language and Communication Guidance and Resources for County Employees](#)

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As described in the sections below, DLS used these tools to develop and carry out the community engagement plans for the CNL development initiative. A basic requirement for using the tools is understanding the demographics of the initiative's area and who will be impacted by the initiative.

Vashon/Maury Island Demographics

As shown in Table 2, Vashon/Maury Island area, with 11 percent Black, Indigenous, and People of Color (BIPOC), is less diverse than unincorporated King County, which is 32 percent BIPOC. It is less diverse than the County overall (40 percent BIPOC). Close to 10,000 residents live in the Vashon/Maury Island area, just over four percent of the UKC population. Vashon/Maury Island area median household income of \$78,000 is 76 percent of the King County median household income and 95 percent of the UKC median. Fifty-one percent of Vashon/Maury Island residents own their home, compared to 56 percent of King County residents.²⁷

Table 2: Vashon/Maury Island Demographics

General Information	King County	Unincorporated Areas	Vashon/Maury Island
Population	2,225,000	244,000	10,000
Average household size	2.4	2.7	2
Median age	37	36	52
Percent male	50%	50%	44%
Percent female	50%	50%	56%
Percent youth (under 18 years old)	21%	23%	17%
Percent elder (over 65 years old)	14%	16%	28%

Race and Ethnicity	King County	Unincorporated Areas	Vashon/Maury Island
White	60%	68%	89%
Hispanic or Latinx	10%	9%	6%
Asian	18%	13%	1%
Native Hawaiian Pacific Islander	1%	1%	1%
African American	7%	5%	0%
Native American	0.6%	1%	0%
Two or more races		5%	3%
Limited English-speaking population		5%	1%

Income and Poverty	King County	Unincorporated Areas	Vashon/Maury Island
Median household income	\$103,000	\$82,000	\$78,000
Households below poverty line	17%	7%	16%

Housing	King County	Unincorporated areas	Vashon/Maury Island

²⁷ U.S. Census Bureau. (2022). 2015-2020 American Community Survey 5-year Estimates.

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Owner-occupied households	56%	79%	84%
Renter-occupied households	44%	21%	16%
% Rent-burdened households	34%	47%	51%

Who will be impacted by the CNL?

All members of the CSA community are impacted by the CNL initiative because the services, programs, and facilities that are provided by or influenced by County government affect the environment in which community members live. As such, all members of the community are decision-makers in the CNL process. They provide input on which potential services, programs, and capital improvement projects should be added to the CNL.

The Community Engagement Guide

Throughout the CNL development process, KCC directs the County to use at least the "County engages in dialogue" and "County and community work together" levels on the Community Engagement Continuum in the Community Engagement Guide.²⁸ These levels are the second and third highest levels on the continuum and are shown on Figure 1.²⁹

Figure 1: KCC-specified Levels of Engagement for the CNL Development Process

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

The King County Community Engagement Guide states that:

“As a project develops, the level of community engagement may need to change to meet changing needs and objectives. The level of engagement will depend on various factors, including program goals, time constraints, level of program and community readiness, and capacity and resources. There is no one right level of engagement, but considering the range of engagement and its implications on your work is a key step in promoting community participation and building community trust.”³⁰

DLS formed the Co-creation Team of community members and County staff to evaluate the 2021-2022 CNL development process and propose a new development process. This team redesigned the engagement process after collaborating. This effort aimed to achieve the goal of “County and

²⁸ [KCC 2.16.055.C.2.](#)

²⁹ [Community Engagement Guide, Continuum of Community Engagement](#)

³⁰ [Community Engagement Guide, Continuum of Community Engagement](#)

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community work together” on the Continuum of Community Engagement.³¹ Per the guidance identified above, the following factors were considered:

- **Program goals:** The program goal was to develop a CNL that is reflective of an entire community’s needs, particularly those who have historically not been or felt included, such as low-income populations and populations of color.
- **Time constraints:** Community members have busy lives with limited time to participate in King County initiatives.
- **Level of program and community readiness:** CNL development is an iterative process repeated every two years. Sharing knowledge is necessary to familiarize community with the CNL development process and the list’s purpose.
- **Capacity and resources:** Both community groups and King County departments have limited capacity.

DLS also reviewed the characteristics of engagement for each engagement level as listed on the Community Engagement Continuum, as shown on Figure 2, and compared them to the CNL development process as described above. This was done to verify that DLS was working at the “County and community work together” level of engagement to develop the CNL.³²

Table 3: Characteristics of Engagement of the CNL development process:

Characteristics of engagement	CNL development process
Two-way channel of communication	Communication flows to and from community to prioritize requests.
Multiple interactions	Community members interact with the development process multiple times, from promoting participation, to submitting ideas and prioritizing them.
Medium- to long-term	At a minimum, an updated CNL needs to be submitted to Council every two years, “concurrent with the executive's biennial budget transmittal.” ³³
Shapes and informs County programs	CNL is one of many inputs used by departments to inform their budgets.

DLS used many of the corresponding strategies listed on the Continuum of Community Engagement as shown in Figure 2.³⁴ These strategies are described above in the Phase I community engagement sections of this document.

³¹ [Community Engagement Guide, Continuum of Community Engagement](#)

³² [Community Engagement Guide, Continuum of Community Engagement](#)

³³ [KCC 2.16.055.C.5.b.](#)

³⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

Figure 2: Strategies Used to Develop the CNL.

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

Equity Impact Review Process

As outlined by OERSJ, the Equity Impact Review (EIR) Process identifies three equity frameworks which should be considered during the development and implementation of a proposed action.^{35,36} These equity frameworks are:

- **Distributional Equity:** Fair and just distribution of benefits and burdens to all parties.
- **Process Equity:** Inclusive, open, and fair process with meaningful opportunities for input.
- **Cross-generational Equity:** Consideration of effects of current actions on future generations.

This brief review seeks to identify, evaluate, and communicate potential impacts – both positive and negative – associated with the community engagement and development of the CNL by DLS and the potential implementation of CNL requests by departments. This review is organized into five phases of analysis, as follows:

Phase 1: Scope. Identify who will be affected.

Phase 2: Assess equity and community context.

Phase 3: Analysis and decision process.

Phase 4: Implementation. Staying connected with the community.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.³⁷

CNL Development EIR Summary

Phase 1: Scope. Identify who will be affected.

All community members seeking services from King County could be affected by the CNL.

Phase 2: Assess equity and community context.

Per the EIR process checklist, community priorities and concerns need to be identified to assess equity and community context. The CNL development process identifies communities' priorities and concerns.

³⁵ [Equity Impact Review Process Overview](#)

³⁶ An action is defined by the EIR Process as “plan/policy/program development, operations modification, capital programs/projects, etc.” [Equity Impact Review Process Overview](#)

³⁷ [Equity Impact Review Process Overview](#)

Each of the determinants of equity are likely to be either directly or indirectly influenced by the development of the CNL. The determinants of equity are:

-Early Childhood Development	-Parks and Natural Resources	-Neighborhoods
-Education	-Built and Natural Environment	-Housing
-Jobs and Job Training	-Transportation	-Community and Public Safety
-Health and Human Services	-Community Economic	-Law and Justice
-Food Systems	Development	

The development of the CNL impacts these determinants of equity because it identifies the concerns and priorities of community, which is the first step in creating solutions. The extent to which impact on each determinant is realized depends on several factors, such as: available funding resources, timelines for implementation, the scope and location of specific programs and investments, and the community members affected.

Phase 3: Analysis and decision process.

The CNL development process does not identify alternative solutions to community requests, it merely identifies the requests. However, the prioritization of these requests as high, medium, or low is based on community engagement and knowledge. This prioritization is shared with the lead departments and could influence budget requests.

Phase 4: Implement. Are you staying connected with communities and employees?

The CNL is transmitted to Council as part of the 2026-2027 biennial budget transmittal. Once adopted, DLS will share the CNL with community members. The list will be translated per language access requirements and posted on PublicInput and DLS's website and brought to community meetings. The list's location will be communicated through a variety of outreach activities and the engagement platform. DLS will continue to build relationships with community members and engage on an ongoing basis to learn of their needs for potential services, programs, facilities, and capital improvements. The engagement website allows community members to enter requests at any time. DLS continues to promote this feature regularly through social media, at office hours, and at community meetings.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.

This is the second iteration of the CNL development process, and it was significantly influenced by community through the Co-creation Team and the Community Connectors. DLS will start the development of the next iteration of the CNLs in mid-2026.

The CNL development process takes distributional, process, and cross-generational equity into consideration by:

- Attempting to gather community needs in all areas of UKC, both rural and urban.
- Creating an inclusive, open, and fair process with meaningful opportunities for input; however, more work can always be done to ensure that community members who historically were or felt excluded are welcomed into the process.
- Acknowledging and communicating to community members and King County staff that the CNL is a snapshot in time and thus needs to be updated regularly to give current and future generations an opportunity to make their needs known.

CNL Implementation EIR Summary

Should the County fund solutions to the community-identified needs on the CNL, the County and community will work together to co-create responsive services, programs, facilities, or capital

improvements. The lead department for the funded solution is responsible for using the EIR process during program development and implementation to ensure that distributional equity, process equity, and cross-generational equity are considered in the solution development and implementation process.

In Phase 2 of the EIR process checklist, the community's concerns and needs should be identified to evaluate community context. The CNL will be useful in Phase 2 of the EIR process for funded solutions because it is a readily available lists of community-identified needs.

CNL Language Access Resources

DLS used the language access resources developed by OERSJ to ensure that language translation and interpretation were available during both community engagement phases of the CNL development process.³⁸ The Written Translation Manual, updated in 2021, was referenced to ensure that materials, including website and mailer text, could easily and accurately be translated.³⁹

From tools to outreach materials to meetings, DLS offered translation and interpretation services for the top seven most frequently spoken languages in UKC as identified by the Top 10 Languages Dashboard.⁴⁰ These languages are English, Russian, Vietnamese, Korean, Spanish, Hindi, and Chinese. These languages were selected based on the number of individuals who speak English less than "very well" according to the 2021 American Community Survey data for languages spoken at home in specific urban areas. However, PublicInput includes a "Translate" button, which allows the user to select from over 100 languages, allowing for greater participation across all language groups.

Table 4: 2021 ACS Data: Language Diversity and Population in unincorporated King County

Language	Population
Spanish	4,143
Vietnamese	2,297
Other Asian and Pacific Island languages	1,266
Russian, Polish, or other Slavic languages	1,250
Chinese (incl. Mandarin, Cantonese)	1,153
Other and unspecified languages	1,052
Korean	750
Tagalog (incl. Filipino)	670
Other Indo-European languages	418
Arabic	92
German or other West Germanic languages	18
French, Haitian, or Cajun	11

- Spanish and Vietnamese are the top two languages with the highest number of speakers who have limited English proficiency, with populations of 4,143 and 2,297 respectively.
- The category of Other Asian and Pacific Island languages likely includes Hindi, as suggested by on-the-ground insights, with a population of 1,266.

³⁸ [Language and Communication Guidance and Resources for County Employees](#)

³⁹ [Written Translation Manual](#)

⁴⁰ [Top 10 Languages Dashboard](#)

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- Russian is assumed to be the predominant language among the Russian, Polish, or other Slavic languages group, which has 1,250 speakers.
- Chinese languages (including Mandarin and Cantonese) have 1,153 speakers, making it a significant group.
- The remaining languages, Korean and Tagalog (including Filipino), have smaller but notable populations of 750 and 670 respectively, warranting translation services.

These seven languages were chosen based on the need to effectively communicate with and provide services to the largest groups with limited English proficiency in urban areas.

The mailer sent to 34,570 UKC household in Phase I included text in the top seven languages stating, “To request this information in another language or format, email AskLocalServices@kingcounty.gov or call 206 477 3800.” Interpretation services were offered at the meetings and workshops upon request. In the Vashon/Maury Island area, no additional language interpreters were requested.

Summary & Lessons Learned

The CNL is a snapshot in time of community needs. It is required to be updated, at a minimum, every two years.⁴¹ DLS continues to work with community, the King County Council, King County departments, and other agencies to update, prioritize, and implement the CNL requests.

DLS continues to expand and refine its community engagement efforts with community members in ways that reach those in the community who did not participate in the development of the community needs lists or who may not realize how the community needs list may affect their daily lives. DLS will continue to ask community members to evaluate and reaffirm their priorities with both in-person and digital engagement strategies to maximize participation. This means continuing to look for opportunities to collect and share information such as:

- Partnering with existing community organizations, such as faith-based organizations, that already work with and represent underrepresented community members such as immigrants and limited English proficiency populations.
- Engaging with residents where they already meet to be respectful of their time.
- Working with and in schools to engage students and their families as both often have schedule restrictions that make it hard to engage with the County.
- Considering other places where youth gather to seek input.
- Engaging with seniors at senior living communities to be respectful of their mobility and facility with technology.
- Connecting with disability service providers to reach out to their clients.
- Providing alternative meeting times for those with irregular schedules.
- Compensating participants for their engagement, respecting their time, involvement, and expertise.
- Documenting the number of participants, and if possible, their race and ethnicity to ensure participants represent the demographics of the community.

DLS strives to obtain participant contact and demographic data, through optional demographic surveys, to assess which community members are not being reached through current in-person and online engagement efforts.

⁴¹ [King County Code 2.16.055.C.2.](#)

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KCC requires that implementation of the CNL be reviewed and reported on annually.⁴² DLS will gather the updates from agencies and share these reports on the DLS website and the CNL community engagement hub, where community can leave comments.

Moving forward, the CNL process must continue to remain open and transparent, affected communities or neighborhoods must continue to be included in the decision-making, and resources must be directed where needs are the greatest.

⁴² [KCC 2.16.055.C.2.](#)

Community Engagement Appendices**A. Co-creation Team**

Name	CSA
Sandy Cobb	Bear Creek Sammamish
Michelle Faltaous	Fairwood
Warren Iverson	Greater Maple Valley
Michael Magnani	Four Creeks
Timothy O'Brien	SE King County
Deborah Salem	East Federal Way
Kimnang Seng	White Center/North Highline
Lauren Silver-Turner	Snoqualmie Valley
Yordanos Teferi	East Renton Plateau
Michael Trahan	Skyway West Hill
David Vogel	Vashon Maury Island
Danielle de Clercq	King County
David Daw	King County
Cyndal Ellenberger	King County
Mo McBroom	King County
John Vander Sluis	King County
John Taylor	King County
Amelia Tjaden	King County

B. Community Connectors

Name	CSA
Hamdi Abdulla	Skyway/West Hill
John Affolter	Vashon/Maury Island
Trapper Bailey	Snoqualmie Valley/ Northeast King County
Sandy Cobb	Sammamish/Bear Creek/Redmond Ridge
Cynthia Edwards	Skyway/West Hill
Noni Ervin	Fairwood
Fin Harmany	Skyway/West Hill
Lis Harmegnies	Fairwood
Steven Hiester	Greater Maple Valley
Gwendolyn High	East Renton Plateau
Jefferson Rose/Randy Nguyen	White Center/North Highline
Timothy OBrien	SE King County (Enumclaw Plateau)
Shelley Puariea	East Federal Way
Deborah Salem	East Federal Way
Annie Sieger	Fairwood
Lauren Silver-Turner	Snoqualmie Valley/ Northeast King County

C. 2023 CNL Survey Categories by Policy Area

Environment, Farmland, Parks, & Open Spaces (e.g., climate change, wildlife, parks, flood control)

1. County park and trail facilities (e.g., dog parks, trailhead parking, restrooms)
2. County park operations and maintenance (e.g., litter control, trail maintenance, safety)
3. Recreation and community programs (e.g., community centers, programming, park safety)
4. Farming programs (e.g., farm leasing, farmer support, technical assistance with forest health and wildfire prevention, agricultural drainage)
5. Habitat and ecosystems (e.g., open space acquisition, salmon restoration, noxious weeds, habitat restoration)
6. Forestry programs (e.g., wildfire safety, carbon sequestration)
7. Water resource protection (e.g., clean water)
8. Historic preservation (e.g., landmarks, archeological finds, preservation of historic buildings)
9. Parks District
10. Other

Health & Human Services (e.g., mental health, senior services, homelessness)

11. Behavior health/mental health services
12. Developmental disabilities services
13. Domestic violence services
14. Veteran's services
15. Senior services
16. School districts
17. The impact of racism on health (racism as a Public Health crisis)
18. Substance abuse prevention (e.g., opioid overdose prevention and related services)
19. Healthy food access
20. Homelessness (e.g., housing, health)
21. Parent and child health
22. Healthcare access
23. Chronic disease prevention & management (e.g., heart disease, cancer, asthma, diabetes, COPD)
24. Communicable disease prevention (e.g., MRSA, Sexually Transmitted Disease, Shigellosis, Tuberculosis, West Nile Virus, Zika, Pertussis, Rabies, COVID-19)
25. Health information and education
26. Pre-release support/post-release support for individuals held in jail
27. Other

Community, Economic, and Workforce Development and Resources.

28. Community centers
29. Workforce development
30. Small business funding
31. Business incubator/Startup development center
32. Commercial development
33. Farmers markets
34. Other

Housing and Land Use (e.g., affordable housing, growth management act).

- 35. Environmental health and healthy homes (e.g., lead exposure, mold, ventilation)
- 36. Housing (e.g., affordable housing, housing repair)
- 37. Code enforcement
- 38. Permitting services
- 39. Other

Public Transportation & Roads (e.g., bus service, water taxi, sidewalks, bike paths).

- 40. Traffic congestion and flow (e.g., delay, neighborhood cut-through traffic)
- 41. Excessive vehicle speeds
- 42. Roadway lighting (e.g., streetlight)
- 43. Other traffic safety (e.g., intersection & roadway design, signage, traffic, etc.)
- 44. Parking
- 45. Other roadway operation (snow/ice removal, street cleaning, etc.)
- 46. Road surface condition (e.g., pavement and bridge deck condition)
- 47. Roadway drainage and flooding
- 48. Mowing, tree trimming, other road safety-related vegetation management
- 49. Litter, dumping, debris, objects in the road right-of-way
- 50. Other roadway maintenance and preservation
- 51. Roadway pedestrian infrastructure & safety (e.g., crosswalks, sidewalks, rural multi-use shoulders)
- 52. Roadway bike infrastructure & safety (e.g., bike lanes, rural multi-use shoulders)
- 53. Accessibility for people with disabilities (e.g., curb ramps)
- 54. Highways (e.g., State Route 18, I-405, etc.)
- 55. Other road-related issues
- 56. Transit stops and passenger facilities
- 57. Transit service
- 58. Park and ride lots
- 59. Other

Public & Community Safety (e.g., crime, disaster preparation & response, policing).

- 60. Community engagement (e.g., police-community partnership or police-community relations)
- 61. Co-response teams (e.g., funding, staffing, accountability)
- 62. Neighborhood watch programs
- 63. King County Search & Rescue
- 64. King County Sheriff's Office community locations (e.g., district office/storefront)
- 65. Policing priorities (e.g., funding, staffing, accountability)
- 66. Crime & traffic enforcement
- 67. Youth crime
- 68. Noise (e.g., traffic noise, airport noise)
- 69. Animal control services (e.g., licensing, leash laws, adoption, response times)
- 70. Public health emergency response and resiliency (e.g., wildfire smoke, COVID response)
- 71. Gun violence
- 72. Injury prevention
- 73. Emergency management (e.g., ability to respond)
- 74. Emergency & disaster preparedness (e.g., getting yourself ready)
- 75. Climate justice & health
- 76. Extreme weather centers (e.g., warming, cooling, smoke, disaster centers)

77. Other

Youth & Early Childhood Services (e.g., childcare, after school programs).

- 78. Childcare (e.g., subsidy navigation and assistance)
- 79. Early childhood supports
- 80. Education
- 81. Substance abuse: youth (e.g., cannabis, fentanyl)
- 82. Youth programs and services
- 83. School districts
- 84. Other

Other Services, Infrastructure, & Utilities (e.g., digital equity, landfill, illegal dumping, sewer).

- 85. Access to King County services (online, in-person)
- 86. Litter and illegal dumping not on King County property
- 87. Litter, illegal dumping, and vandalism on King County-owned property
- 88. Graffiti not on King County property
- 89. Recycling and composting facilities and services
- 90. Cable companies (internet access)
- 91. Fire districts
- 92. Flood control and stormwater management (e.g., drainage, stormwater, surface water)
- 93. Pollution and hazardous waste (e.g., collection, education)
- 94. Library
- 95. Fireworks (e.g., enforcement)
- 96. Wastewater treatment
- 97. Other

D. Examples of CNL Communication Materials

Example of a Flyer

What do you want for your community?



King County Local Services is asking people who live in unincorporated areas (areas that lie outside city limits) what would make their communities better places to live.

We will work with communities to make a **Community Needs List**—a list of desired services, programs, facilities, and capital improvements—for each area. King County will use these lists to help make budget decisions next year.

To request this information in another format or language, email AskLocalServices@kingcounty.gov or call 206-477-3800.

Para solicitar esta información en Español, envíe un mensaje de correo electrónico a AskLocalServices@kingcounty.gov o llamar al 206-477-3800.

要以其他格式或語言索取此信息, 請致電 206-477-3800 或發送電子郵件至 AskLocalServices@kingcounty.gov.

इस जानकारी को किसी अन्य प्रकार या भाषा में अनुरोध करने के लिए, AskLocalServices@kingcounty.gov पर ईमेल करें या 206-477-3800 पर कॉल करें।

다른 형식이나 언어로 이 정보를 요청하려면 206-477-3800 번으로 문의하거나 AskLocalServices@kingcounty.gov 로 이메일을 보내주시기 바랍니다.

Чтобы запросить эту информацию в другом формате или на другом языке, звоните 206-477-3800 или пишите AskLocalServices@kingcounty.gov.

Để có các thông tin này bằng tiếng Việt, xin gọi số 206-477-3800 hoặc gửi điện thư đến asklocalservices@kingcounty.gov.

Share your ideas by August 30

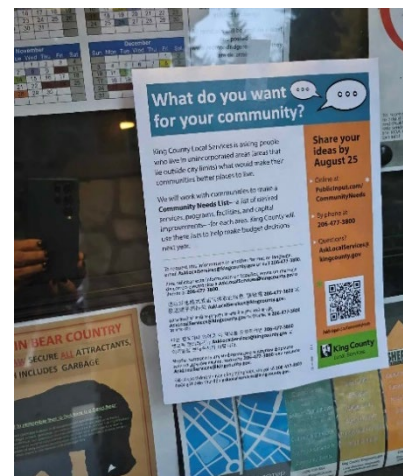
- ▶ Online at PublicInput.com/CommunityNeeds *
- ▶ By phone at 206-477-3800
- ▶ Questions? AskLocalServices@kingcounty.gov



PublicInput.com/CommunityNeeds



King County
Local Services



Example of a Business Card Handout



What do you want for your community?
You know your area best.
 Share your ideas for making it a better place to live.

Take the survey:

-  PublicInput.com/CommunityNeeds
-  AskLocalServices@kingcounty.gov
-  206-477-3800



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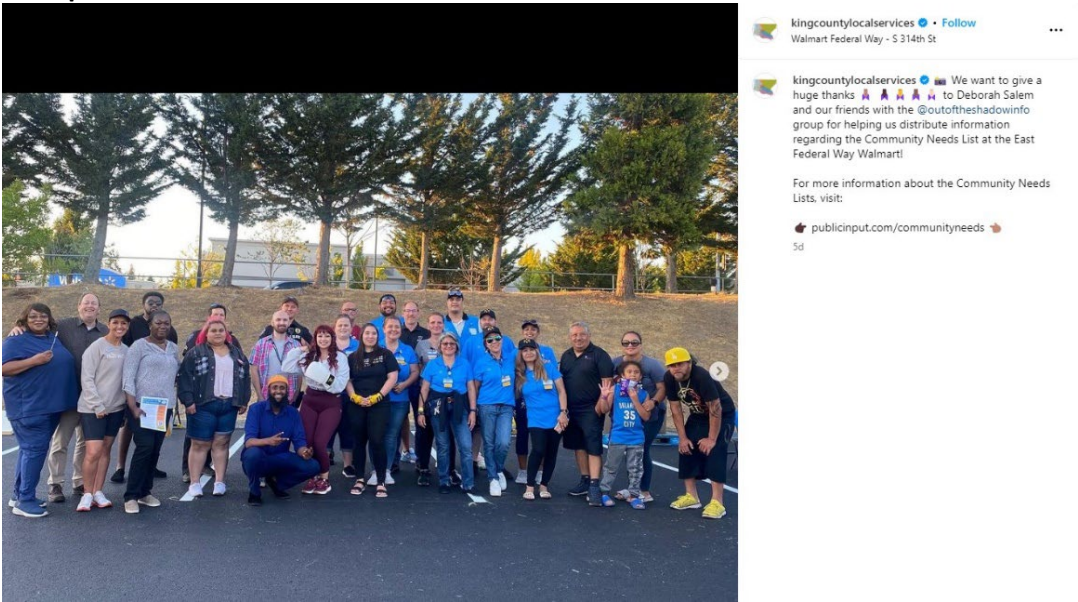
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AskLocalServices@kingcounty.gov पर ईमेल करें या
 206-477-3800 पर कॉल करें।

Example of an Instagram Post



Examples of Facebook Posts





Examples of Community Connector Event Promotion



E. Catalogue headings and DLS tasks for each request

KCC.2.16.055.C3 details how community needs lists shall be established.⁴³ The table describes the actions taken by DLS to develop the catalogue in alignment with the KCC.

Catalogue Column Title	DLS Task
Area	Import the unincorporated area selected by the survey taker.
Request	Import the text of the community request from the survey.
Community Request Category	- Assign each request to a relevant sub-topic category based on survey options.

⁴³ [King County Code 2.16.055.C.3.](#)

Attachment F
Vashon/Maury Island Community Needs List Appendix 1

Lead Department	Identify and assign the department best suited to lead implementation of the request.
Strengthens Community Vision	Evaluate and indicate whether the request meets or strengthens the community vision and policies established in the proposed subarea plan and King County’s guiding principles.

F. Catalogue headings and lead department review tasks

KCC department reviewers were provided the guidance below in alignment with the CNL development process stipulated in KCC.2.16.055.C3.⁴⁴

Catalogue Column Title	Requested Action/Required Information
Request	Review all entries in this column. Consolidate similar or duplicate requests where appropriate to streamline analysis and reduce redundancy.
Community Request Category	No action needed.
Lead Department	Confirm that the department assigned is the lead agency for the requests. If not, suggest an alternative agency.
In County Scope	Select yes or no to indicate whether the requests fall within the department's scope of work.
Reason out of scope	Explain why these requests are <u>not</u> within the department's scope of work.
Anticipated Implementation Timeline	Enter anticipated timeline if known, otherwise enter TBD or N/A as applicable. - TBD – A larger planning effort is needed before a specific timeline can be selected. - N/A – Even though within scope, a solution is unlikely to be implemented due to feasibility, budget constraints, resource needs, and other barriers to implementation.
Potential Partnerships	Enter potential partners who could help or lead in the development and implementation of solutions to the requests. Be creative and flexible; include other government agencies, nonprofits, etc.
Type of Request	Enter type of request: - Potential service - Potential program - Potential capital improvement project - Standard operations needing additional funding to meet requested level of service - Standard operations <i>not</i> needing additional funding to meet requested level of service - Existing capital improvement project - Policy - Other
Comments	Add department comments such as highlighting next steps, any related or conflicting King County priorities, and specific partnership or collaboration opportunities that build on community's strengths and assets.

⁴⁴ [King County Code 2.16.055.C.3.](#)

Appendix 2: Glossary of Acronyms

ADU – Accessory Dwelling Unit	KCRHA – King County Regional Homelessness Authority
BHRD – Behavioral Health and Recovery Division	KCSO – King County Sheriff’s Office
BIA – Business Improvement Area	LEAD – Law Enforcement Assisted Diversion
BIPOC – Black, Indigenous, and People of Color	NGO – Non-governmental Organization
CBO – Community-Based Organization	PHSKC – Public Health Seattle & King County
CDA – Community Development Association	PSB – Performance, Strategy, and Budget
CDC – Community Development Corporation	PSE – Puget Sound Energy
CDFI – Community Development Financial Institution	PSESD – Puget Sound Educational Service District
CHS – Community Health Services Division	RSD – Road Services Division
CJTC – Criminal Justice Training Center	SBA – Small Business Association
CSA – Community Service Area	SBDC – Washington Small Business Development Center
CSO – Community Service Officer (King County Sheriff’s Office)	SCL – Seattle City Light
CTC – College to Career	SCRC – Skyway Community Resource Center
CYYAD – Children, Youth and Young Adults Division	SODA – Service Our Dog Area
DCHS – Department of Community and Human Services	SR – State Route
DCYF – Washington State Department of Children, Youth & Families	SVT – Snoqualmie Valley Transportation
DLS – Department of Local Services	SWD – Solid Waste Division
DNRP – Department of Natural Resources and Parks	SWH – Skyway-West Hill
DPW – Department of Public Works	SWS – Stormwater Services Section
KCHA – King County Housing Authority	UA – Unincorporated Area
KCLS – King County Library System	UAC – Unincorporated Area Council
KCPAO – King County Prosecuting Attorney’s Office	UKC – Unincorporated King County
	WDFW – Washington Department of Fish and Wildlife
	WFDC – Work Force Development Center
	WLRD – Water and Land Resources Division
	WSDOT – Washington State Department of Transportation

Appendix 3: Performance Measures

The King County Code states that community needs lists shall establish performance metrics to monitor the implementation of items on the community needs lists and the overarching progress towards reaching the 20-year vision established in the subarea plan.¹

To achieve this, the lead executive branch department for each item on the list will provide an annual status update. For capital improvement projects, the lead department will indicate the expected project timeline and the current development phase: planning phase, preliminary design phase, final design phase, implementation phase, closing phase, or land acquisition phase. For programs and services, the lead department will indicate the expected implementation timeline and the program or service phase, such as design phase, request for proposal phase, or implementation phase. These phases will vary depending on whether the work is done by King County or by partner organizations. The Department of Local Services will consolidate these updates into a report for the respective community and Councilmember annually.

The overarching progress towards reaching the 20-year vision established in the subarea plan, for those areas with subarea plans, will be monitored biannually according to the monitoring plan developed for the subarea plan.

DLS is accountable for providing a yearly update to community and Council on the status of the implementation of the CNLs.² DLS last posted the status of the September 2022 CNLs, including that of Vashon/Maury Island on the new community engagement hub in 2024.³

¹ [King County Code 2.16.055.C.3.](#)

² [KCC 2.16.055.C.3.](#)

³ [Vashon/Maury Island - CNL status update report](#)

Community Needs Lists

September 2025



King County

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East Federal Way Community Needs List

Legend

Budget ID: Budget identification number. This number is referenced in budget documentation if the budget request is responsive to a request on the community needs list. The middle two digits indicate the year the request was added to the community needs list (CNL). However, budget IDs without a middle number (e.g., EFP.011) correspond to requests added to the CNL in 2022.

Category: The overarching request category. A category may contain multiple requests from community.

Agency: Lead King County Executive Branch department responsible for implementing a solution to the request.

Type: Potential service, Potential program, Potential Capital Improvement Project (Potential CIP) or Standard operations (only if additional funding is needed to meet service level requested by community).

Anticipated Timeline: The anticipated implementation timeline. To Be Determined (TBD, funding needed to develop a plan), Current Biennium, 2027+, Ongoing, or Not Applicable (N/A) because it is not planned.

Priority: Priority is determined by community, King County Council, and informed by County knowledge of community. Low, Medium, or High.

Strengthens Community Vision: Yes, No, Possibly, if County is unaware of a specific community vision, and TBD (to be determined), if an area lacks a subarea plan.

Request: One or more requests from community that fall within the category.

Potential Partners: Potential partner types that could lead or collaborate in developing solution to the requests from community. List of partner types, Not Applicable (N/A), or To Be Determined (TBD).

For source information, please contact the Department of Local Services at AskLocalServices@kingcounty.gov.

BUDGET ID: EFP.011

Category: Acquisition & parks infrastructure

Type: Potential CIP

Priority: Low

Request: We need a playground/park at intersection of 25th Pl S and 363rd St. There's an area that could be made into a small playground and benefit over 500 people in the community who currently have no parks or playgrounds nearby.

Potential Partners: Land Conservation Initiative, Conservation Futures Program

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.001

Category: Behavioral/mental health services

Type: Standard operations

Priority: High

Request: Increase access to mental health and counseling services, as they are crucial for overall health and often neglected.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: EFP.001

Category: Bike lanes

Lead Department: DLS

Attachment G
East Federal Way Community Needs List

Type: Potential CIP

Priority: High

Request: Add bike lanes:

- Along S 349th St and 28th Ave S (marked bike lane, protected lane, or path)
- Military Rd and other main arteries

Potential Partners: N/A

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.002

Category: Childcare

Type: Standard operations

Priority: Low

Request: Free childcare for families in need.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.003

Category: Community engagement

Type: Standard operations

Priority: Medium

Request: Hold regular community meetings on a quarterly basis and organize a community event with the Sheriff's Department.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.004

Category: Crime & traffic enforcement

Type: Potential service

Priority: High

Request: Add more police presence, including in areas:

- near E Federal Way
- near S 364th St off Military Rd
- near S 272nd
- 2016 S 320th St, Federal Way

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.005

Category: Excessive vehicle speed

Type: Potential CIP

Priority: Medium

Request: Traffic calming:

- Star Lake Rd between 46th Ave S and S 277th St
- S 279th St in the Shaughnessy neighborhood

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.006

Category: Graffiti not on King County property

Type: Potential program

Priority: High

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Attachment G
East Federal Way Community Needs List

Request: Request funding to address frequent tagging and improve the appearance of the area west of 46th Ave S on Star Lake Rd and south of S 272nd Way along 46th Ave S. A neat community can help decrease crime.

Potential Partners: N/A

BUDGET ID: EFP.25.007

Category: Healthy food access

Type: Standard operations

Priority: High

Request: Increase funding for senior centers and food banks to provide healthy food options to the community.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.008

Category: Healthy food access

Type: Standard operations

Priority: Low

Request: Provide affordable healthy food options.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.009

Category: KCSO community locations

Type: Potential CIP

Priority: Medium

Request: Improve the Sheriff's office facility and staffing, extend operational hours, and create a welcoming environment.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: EFP.004

Category: Neighborhood watch programs

Type: Potential program

Priority: High

Request: Have 24/7 neighborhood watch and crime watch.

Potential Partners: DLS

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.010

Category: Neighborhood watch programs

Type: Potential program

Priority: Medium

Request: Address apartment security concerns by improving the neighborhood watch program.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.011

Category: Other roadway maintenance & preservation

Type: Potential CIP

Priority: Low

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Attachment G
East Federal Way Community Needs List

Request: Road paving on S 312th St right off Military Rd S.

Potential Partners: N/A

BUDGET ID: EFP.25.012

Category: Policing priorities

Type: Standard operations

Priority: Low

Request: Increase funding for training, psychological counseling, and continuing education.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.013

Category: Policing priorities

Type: Standard operations

Priority: High

Request:

- Address vehicle-related crime
- Issues with meth labs and homeless camps

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.014

Category: Road maintenance

Type: Potential CIP

Priority: Low

Request: Add signage to prevent dumping in Star Lake Rd just east of 46th Ave S.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.015

Category: Senior services

Type: Standard operations

Priority: Medium

Request: Affordable, safe housing for seniors with on-site services.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: EFP.007

Category: Sidewalks/Pathways

Type: Potential CIP

Priority: High

Request:

- Add sidewalks and protected bike lanes or single shared use path to 20th Ave S curve between Enchanted Pkwy S/Milton Rd and S 360th St
- Add sidewalks for school children near 27419 42nd Ave S
- Complete missing link in S 376th St 6 - 298th Street and 34th Ave (2023)
- Add sidewalks for Military Rd, both directions from 272nd, and other main arteries (2023)

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.016

Category: Traffic congestion & flow

Lead Department: DLS

Attachment G
East Federal Way Community Needs List

Type: Potential CIP

Priority: Medium

Request: Improve safety and traffic flow at Military Rd S and S 312th St intersection.

Potential Partners: N/A

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.017

Category: Transit Facilities

Type: Potential program

Priority: Medium

Request: Add bus stops to serve the community along Star Lake Rd between 46th Ave S and S 277th St.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: EFP.25.018

Category: Transit Facilities

Type: Standard operations

Priority: Medium

Request: Evaluate route changes to address cost, availability, access, and safety issues for priority populations using the Senior Center and Food Bank.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

Appendix 1: Community Engagement



East Federal Way Community Needs List Community Engagement Appendix

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Introduction

King County Code (KCC) 2.16.055.C.1 requires the Department of Local Services (DLS) to develop 11 individual community needs lists (CNL): one for each of the six rural King County community service areas (CSA) and one for each of the County's five urban potential annexation areas (PAA).^{1,2,3} These 11 CNLs are the list of potential services, programs, facilities, and capital improvements identified by each community. This CNL effort is part of King County's ongoing commitment to help ensure that the voices of residents are heard and considered in local decision-making processes.

The CNLs are updated each biennium and are transmitted concurrently with the Executive Proposed Budget to the King County Council. CNLs are one of many inputs informing King County executive branch departmental budget requests, along with departmental priorities, strategic plans, and priorities of the King County Executive and the King County Council. Because the CNLs list potential services, programs, facilities, and capital improvements identified by community, funding is necessary to implement them. Implementation of CNL requests is dependent on funding allocated in the County's adopted biennial budget.

At the end of 2022, after developing community needs lists for the first time in 2021-2022, DLS worked with community members to co-create and redesign the community needs list development process to achieve "County and community work together" or higher on the Community Engagement Continuum.⁴ At this level "Community and King County share in decision-making to co-create solutions together." Co-creation involves engaging with community members on strategy at the earliest possible moment.⁵ The Co-creation team consisted of representatives from each of the 11 unincorporated King County (UKC) areas, along with seven King County staff members representing executive branch departments. Members of the Co-creation Team are listed in Appendix A.

This team co-created the process steps below to meet the requirements specified in KCC for establishing the CNLs:⁶

- Step 1: Develop a survey that educates as it asks questions.
- Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.
- Step 3: Assemble community survey responses (requests) into catalogues.
- Step 4: Share the catalogues with departments for review.
- Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNL.
- Step 6: Collaborate with the Community Service Area Liaisons to prioritize requests.
- Step 7: Collaborate with the Councilmember who represents the area.
- Step 8: Finalize the CNL.
- Step 9: Share the CNL with departments to inform departmental budget requests.
- Step 10: Transmit the CNL to the King County Council for possible adoption.
- Step 11: Share the list of community requests that were not advanced to the CNL with community.

¹ [King County Code 2.16.055.C.1.](#)

² Rural community service areas: Bear Creek/Sammamish, Four Creeks/Tiger Mountain, Greater Maple Valley/Cedar River, SE King County, Snoqualmie Valley/NE King County, and Vashon/Maury Island

³ Urban potential annexation areas: East Federal Way, East Renton Highlands, Fairwood, North Highline, and Skyway/West Hill

⁴ [CommunityEngagementGuideContinuum](#)

⁵ [Community Engagement & Co-Creation - King County, Washington](#)

⁶ [King County Code 2.16.055.C.3.](#)

- Step 12: Monitor the implementation of the CNL and report out to community.

The overall CNL development process was enriched through the strategic application of the Office of Equity, Racial, and Social Justice tools and the active participation of the Co-creation Team and Community Connectors (for members, see Appendix B). These groups brought diverse perspectives to the work, ensuring a comprehensive and inclusive approach to CNL development.

CNL Development Process

Step 1: Develop a survey that educates as it asks questions.

In collaboration with the Co-creation Team, DLS developed multiple goals for the community needs list development process, including educating the public about County functions. The CNL survey was designed to enable participants to explore broad policy areas and detailed sub-topics based on their personal interest. Eight main policy areas were identified in partnership with executive branch departments, ranging from Environment to Youth Services. Sub-topics were refined using previous survey data, departmental input, and community feedback, resulting in 97 categories grouped by policy area. This structure enabled respondents to better understand County services. The full list of policy areas and categories used in the 2023 survey is provided in Appendix C.

Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.

In July 2023, DLS launched the new survey and introduced the Community Connectors program to improve awareness and participation, especially among underrepresented groups in unincorporated King County. With \$2,500–\$5,000 grants to support engagement activities, 19 local organizations conducted outreach and promoted the survey. These organizations were selected based on their ability to connect with residents whose voices are not typically represented. DLS provided support through materials, weekly meetings, and event participation (see Appendix D for examples of materials).

Step 3: Assemble community survey responses (requests) into catalogues.

DLS compiled survey responses into catalogues for each area and each department. Each community request was categorized, assigned to a lead department, and organized for review and follow-up. (See Appendix E for DLS task details).

Step 4: Share the catalogues with departments for review.

DLS shared each department catalogue with the corresponding lead department for review. According to the criteria set forth in King County Code 2.16.055.C.3., a request must align with county and subarea plans, fall within an executive branch department's scope, support the community's vision, and have feasible budget, timing, and resource requirements to be eligible for the CNL.⁷ Departments then evaluated their assigned items according to this criteria and the guidance detailed in Appendix F. During this phase, DLS clarified the purpose of community needs lists and reviewed departmental feedback. This process led to iterative refinement of the catalogues.

Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNLs.

⁷ [King County Code 2.16.055.C.3.](#)

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DLS collaborated with executive departments to determine which items from the previous CNLs should be transferred to the 2025 CNLs by requesting a status update for each request. Updates consisted of the following categories:

- Funded and completed
- Funded and in progress
- Funded but have not yet been started
- Partially-funded and in progress
- Not funded

Since CNLs are intended to inform development of departmental budget proposals, only unfunded requests and partially-funded requests from the 2022 CNLs were incorporated into the 2025 CNLs, along with new requests identified through the community surveys.

These status updates also link to fulfilling the performance monitoring requirement for the implementation of the CNLs, mandated by King County Code.⁸ The items categorized as “Funded and completed,” “Funded and in progress,” and “Funded but not yet started” were moved to the status update report provided for the East Federal Way area.⁹

Step 6: Collaborate with the community service area liaisons to prioritize requests.

CSA liaisons prioritized requests as high, medium, or low, based on their local knowledge and engagement with community members.¹⁰

Step 7: Collaborate with the Councilmember who represents the area.

DLS shared the CNL with Council District Seven staff prior to finalizing it. District Seven staff did not provide any feedback.

Step 8: Finalize the CNL.

To finalize the list, DLS reviewed the CNL, incorporated any final executive branch department edits, and added an identification number for reference during the budget development process.

Step 9: Share the CNL with departments to inform departmental budget requests.

DLS provided the final CNLs to the Office of Performance, Strategy, and Budget (PSB), which then shared them with each department for consideration during their 2026–2027 budget development. Along with other budget development guidance, PSB asked department finance managers to add the CNL identification number to departmental budget requests pertaining to CNL requests.

Step 10: Transmit the CNL to the King County Council for consideration.

⁸ [King County Code 2.16.055.C.3.](#)

⁹ [East Federal Way - CNL status update report](#)

¹⁰ CSA liaisons are King County Department of Local Services staff who support unincorporated areas by helping residents navigate King County services and answering their questions. They engage with community members through office hours, community meetings, events, and direct interactions. They address both individual resident concerns and emergent community needs. DLS has one rural community service area liaison and one urban potential annexation area liaison. These two positions are supplemented with DLS Director’s Office staff, specifically the DLS External Relations Manager.

The Executive transmitted the East Federal Way CNL to the King County Council as part of the 2026–2027 budget transmittal.

Step 11: Share the list of community requests that were not advanced to CNL with community.

DLS will share the 2025 CNL, along with appendices including requests not advanced to the CNL, with the community after the CNL has been approved by Motion by the King County Council. DLS will post this information to its website and to the CNL engagement hub, where it will replace the previous CNL. Translation of the CNL will be provided upon request.

Step 12: Monitor the implementation of the CNL and report out to community.

DLS provides a yearly update to community and Council on the status of the implementation of the CNLs.¹¹ DLS posts this report to the CNL community engagement hub.¹²

CNL Community Engagement

The King County Council (KCC) directs the Department of Local Services (DLS) to include an appendix with the CNLs that explains how the community engagement conducted during the CNL development process meets the “County engages in dialogue” level, or higher, on the County’s Continuum of Community Engagement. The appendix must also demonstrate the use of language access and equity impact review tools provided by the Office of Equity and Social Justice (OESJ), which was renamed the Office of Equity and Racial and Social Justice in 2020, as required by KCC 2.16.055.C.2.

2. Each community needs list shall:
 - c. be developed, reviewed, prioritized, amended, adopted and implemented using tools and resources developed by the office of equity and social justice, including, but not limited to, community engagement, language access and equity impact review tools. The county shall use, at minimum, the "County engages in dialogue" and "County and community work together" levels of engagement as outlined in the office of equity and social justice's Community Engagement Guide for the development, review, amendment, adoption and implementation of the community needs list. The county shall include as an appendix to the community needs list information detailing the community engagement completed during the development of the community needs list and how the community engagement meets the requirements of this subsection C.2.c..¹³

This document is the appendix detailing community engagement undertaken to develop the East Federal Way CNL and how it meets the requirements of KCC.

Community engagement related to the CNL occurred in two phases, as the body of work to develop the CNL includes two discrete community engagement tasks per KCC 2.16.055.C.3:

- I. **Compile requests from community:** An initial catalogue shall be compiled that identifies all requests from the community for potential services, programs, facilities, and capital improvements.

¹¹ [KCC 2.16.055.C.3.](#)

¹² [East Federal Way - CNL status update report](#)

¹³ [KCC 2.16.055.C.2.](#)

- II. **Prioritize community requests:** Review by the CSA liaisons through ongoing community engagement to identify, discuss, and prioritize community needs.¹⁴

CNL Engagement Phase I – Promoting the CNL survey and compiling requests.

The purpose of this phase is to engage with community members to gather their requests and better understand community needs. DLS then compiles the requests into a catalogue of community requests, which with further analysis as described above, is refined into the CNL. The engagement phase for this East Federal Way CNL took place during November 2022-February 2024.

As described above, DLS collaborated closely with community, and formed a group called the Co-creation Team to review, redevelop, and enhance the process used to develop the 2022 CNLs, which occurred during the COVID-19 pandemic. The Co-creation Team offered insightful recommendations on how to refine the CNL process during six meetings and contributed to the creation of a more relevant, user-friendly, and inclusive survey. Based on the Co-creation Team's input, this new survey aimed to educate the community about the County's work and solicit input on what communities wanted to see on their community needs lists.

Guided by the Co-creation Team's recommendations, DLS crafted and introduced the survey in July 2023. To further raise awareness, foster inclusivity, and boost response rates, DLS initiated the Community Connectors program at the recommendation of the Co-creation Team. The Community Connectors program engaged 19 community leaders, organizations, and nonprofits throughout unincorporated King County to disseminate the survey and organize events to encourage broad community involvement. Each organization received a small grant of \$1,000 to \$2,5000 to help them create materials, fund staff time, or hold events to enhance participation among historically underrepresented groups, including people of color and immigrants. Those holding events received the larger grant amount.

DLS developed and distributed marketing materials on the CNL website for Community Connector program partners to use to boost CNL promotion, including social media post examples, email templates, flyers, QR code business cards, and photographs. Additionally, DLS organized weekly online group meetings so that Community Connectors could discuss engagement strategies, brainstorm ideas for those areas with fewer events or organized engagement opportunities, and share the issues they were facing. Some of the Community Connectors engaged community members in creative ways, meeting then where they were at places such as grocery stores or restaurants. DLS also offered one-on-one sessions with group members to further refine strategies to promote the survey and enhance outreach efforts.

King County's objectives with Community Connectors initiative were twofold:

- Engage residents of unincorporated areas in identifying community needs.
- Advance King County's equity and social justice goals by promoting equal opportunities and outcomes for all, especially targeting people of color, youth, seniors, economically disadvantaged groups, and English as a second language speakers.

DLS also engaged the service of the CSA liaisons to promoting the survey as the CSA liaisons work with the different rural community service areas and urban potential annexation areas. The CSA liaisons promoted the survey at office hours and events in community and at local community-based

¹⁴ [KCC 2.16.055.C.3.](#)

organization meetings, such as area councils, community development associations, homeowner's associations, etc.

In addition to utilizing the support of the Community Connectors and CSA liaisons, DLS distributed survey information to community members in the following settings in the top languages of each community.

- **At community events:** Engaged with residents at events such as fairs or community meetings, either organized by Community Connectors or organized by other community-based organizations.
- **In high-traffic locations:** Posted flyers in frequently visited community spots, including bulletin boards, grocery stores, and parks.
- **Via targeted mail:**
 - Sent letters with the flyer to more than 600 low-income housing developments, retirement communities, schools, and places of worship asking them to promote the survey and post the survey flyer.
 - Sent postcards promoting the survey to 34,570 unincorporated King County (UKC) households, which is one-third of all UKC households.
- **Through online promotion:** Used DLS social media to promote the survey.
- **In media advertisements:** Placed advertisements in media outlets, particularly ethnic radio and news channels, to reach diverse communities.
- **Sent email bulletin:** Sent an email bulletin to 36,582 UKC email addresses, with an estimated 5,075 email addresses specifically targeting East Federal Way area residents.
- **Shared partner promotion:** Shared the survey flyer with over 100 economic partners such as chambers of commerce and economic development organizations.

DLS also provided community members with several ways to submit survey responses to address physical or technological barriers: written ideas through in-person interaction or email and spoken ideas through in-person interaction or telephone. DLS had access to on-demand interpretation and translation services to facilitate all community engagement activities.

Submission options included the following:

- A unique telephone number with voicemail and language interpretation for verbal submissions.
- The asklocalservices@kingcounty.gov email address for written email submissions.
- The survey translated into multiple languages by PublicInput.¹⁵
- A paper survey to address technological barriers.
- DLS and/or Community Connector interaction at events and office hours.

Based on Co-creation Team input, DLS developed and designed a unique website for the survey that provided all the information necessary for residents to review and provide feedback using PublicInput. PublicInput is a community engagement software platform for governments. It provides a simple online interface that community members can use to engage with government at their convenience. King County has an enterprise subscription to this service, which is also used by several other departments.

¹⁵ <https://PublicInput.com>

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Department project hubs and subsites are featured on the King County Engagement Hub hosted by PublicInput.¹⁶

Each PublicInput website includes a translate button, which allows the user to select from over 100 languages. This translation feature is powered by Google Translate. Google Translate uses a machine learning system that compares texts from a broad range of sources so that the context of the words on the screen is considered in the translation. Community members had the option to enter their email addresses if they wished to do so.

In total, DLS received 1,552 responses from across unincorporated King County, including 53 from the East Federal Way area. After the initial review of the 2023 survey results by departments, DLS met with the Community Connector members in January 2024 to share the results and discuss next steps with them.

During this first community engagement phase, all written CNL outreach materials were geared to provide education about the CNLs and encourage community members to submit requests. Examples of these communication materials are included in Appendix E. See Table 1 for specific outreach efforts.

Table 1: Phase I Written Community Outreach Materials

DATE	Outreach	Outreach Format	Audience
07/17/2023	Develop DLS website to include CNL information and submission options	Website	UKC residents
07/24/2023	Share information about the CNLs and submission options.	Instagram and Facebook post * Instagram Story	4,955 DLS Facebook & 1,562 Instagram followers
07/26/2023	Share information about the CNLs and submission options.	Mailer	35,000 UKC residents (randomly selected 1/3)
07/31/2023	Share information about the CNLs and request promotional support.	Email	Over 600 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and request promotional support.	Mail	Over 200 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and request promotional support.	Community Connector promotion - Flyer	East Federal Way Community Area residents
08/01/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/03/2023	Share information about the CNLs and submission options.	Instagram and Facebook *	4,955 DLS Facebook & 1,562 Instagram followers
08/12/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/08/2023	King County Employee Newsletter	Newsletter	King County Employees
08/07/2023	Share information about the CNLs and submission options	Nextdoor	UKC 92,000 users

¹⁶ <https://PublicInput.com/kingcounty>

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DATE	Outreach	Outreach Format	Audience
08/10/2023	Share information about the CNLs and submission options	Seattle Medium ad	Seattle Medium, serves the African American and other underserved communities in the region
08/11/2023	Share information about the CNLs and submission options	Runta News and Facebook ad.	Runta News focuses on issues relevant to the Somali, African, and Muslim communities in the greater Seattle and Portland Metro area
08/12/2023	Reminder about CNL survey.	Instagram and Facebook post*	4,955 DLS Facebook followers 1,562 DLS Instagram followers; 10,631 Facebook users.
08/12/2023	Share information about the CNLs and submission options	Community Connector promotion - Flyer	East Federal Way Community Area residents
08/19/2023	Share information about the CNLs and submission options	Community Connector promotion - Flyer	East Federal Way Community Area residents
08/28/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Nextdoor	UKC 92,000 users
08/28/2023	What are your community's priorities?	Email bulletin	36,582 UKC recipients
08/28/2023	Podcast – interview	Northwest News Radio	Radio: STAR 101.5, KVI 570 and NWN 97.7
08/31/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Instagram and Facebook post*	4,955 DLS Facebook & 1,562 Instagram followers

*Facebook posts can be viewed by going to <https://facebook.com/kingcountylocalservices>

In addition, from July to September 2023, DLS printed and distributed over 10,000 flyers and 2,000 business cards throughout unincorporated King County. These materials were distributed during various events and at libraries, grocery stores, and other locations by King County staff and Community Connectors.

CNL Engagement Phase II—Prioritization

In Phase 2, CSA liaisons prioritized the community requests, utilizing their expertise and experience with East Federal Way community members to ensure that each request for this area was prioritized according to the community's needs. Because community input is foundational to the CNL development process, ongoing community engagement was the primary and principal driver used to inform prioritization of every request as high, medium, or low.

Utilization of Office of Equity and Social Justice Tools for CNL Development

The CNL program is an important approach for ensuring that UKC community voices are heard and have an opportunity to inform King County services, programs, and capital improvements for the unincorporated areas of King County. Per KCC 2.16.055.A.3, DLS is responsible for developing and implementing programs and strategies that improve community partnerships and the delivery, responsiveness, and quality of local services.¹⁷ It is also responsible for developing and implementing programs and services to promote successful public engagement and “help all residents of unincorporated King County be more knowledgeable of, better served by and heard by King County departments and agencies.”¹⁸

The Office of Equity and Racial and Social Justice (OERSJ) provided tools to guide the development of new initiatives and community engagement efforts because intentional and meaningful community engagement and co-creation are foundational to being pro-equity and anti-racist.^{19,20} The tools developed by OERSJ include the Community Engagement Guide (CEG), which includes the Community Engagement Continuum, the Equity Impact Review (EIR) process, and language access resources.^{21,22,23}

Community Engagement Guide

The Community Engagement Guide includes the Community Engagement Continuum, which provides details, characteristics, and strategies for five levels of community engagement. The Continuum helps King County evaluate which community engagement level is appropriate given factors such as program goals, time constraints, County and community readiness, and capacity and resources.²⁴

Equity Impact Review (EIR) Process

The EIR process helps to ensure that equity impacts are rigorously and holistically considered and advanced in the design and implementation of a proposed plan, policy, program, or capital improvement by providing a checklist of items to consider.²⁵

Language Access Resources

Language access resources include the 2021 Written Translation Manual, Top 10 Language Dashboard, Top Six Language Maps, and King County’s language access requirements. These resources provide the information for determining which languages should be available during community engagement efforts and for creating documents that can easily and clearly be translated.²⁶

As described in the sections below, DLS used these tools to develop and carry out the community engagement plans for the CNL development initiative. A basic requirement for using the tools is understanding the demographics of the initiative’s area and who will be impacted by the initiative.

East Federal Way Demographics

As shown in Table 2, East Federal Way area, with 41 percent Black, Indigenous, and People of Color (BIPOC), is less diverse than unincorporated King County, which is 32 percent BIPOC. It is less diverse

¹⁷ [KCC 2.16.055.A.3.](#)

¹⁸ [KCC 2.16.055.D.1.](#)

¹⁹ [Community Engagement & Co-Creation](#)

²⁰ [Racism as a Public Health Crisis in King County](#)

²¹ [Community Engagement Guide, Continuum of Community Engagement](#)

²² [Equity Impact Review Process Overview](#)

²³ [Language and Communication Guidance and Resources for County Employees](#)

²⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

²⁵ [Equity Impact Review Process Overview](#)

²⁶ [Language and Communication Guidance and Resources for County Employees](#)

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than the County overall (40 percent BIPOC). Close to 27,000 residents live in the East Federal Way area, just over 10 percent of the UKC population. East Federal Way area median household income of \$86,000 is 83 percent of the King County median household income and 104 percent of the UKC median. Despite a median income lower than that of King County, 75 percent of East Federal Way residents own their home, compared to 56 percent of King County residents.²⁷

Table 2: East Federal Way Demographics

General Information	King County	Unincorporated Areas	East Federal Way
Population	2,225,000	244,000	27,000
Average household size	2.4	2.7	3
Median age	37	36	40
Percent male	50%	50%	51%
Percent female	50%	50%	49%
Percent youth (under 18 years old)	21%	23%	23%
Percent elder (over 65 years old)	14%	16%	15%

Race and Ethnicity	King County	Unincorporated Areas	East Federal Way
White	60%	68%	59%
Hispanic or Latinx	10%	9%	11%
Asian	18%	13%	11%
Native Hawaiian Pacific Islander	1%	1%	3%
African American	7%	5%	8%
Native American	0.6%	1%	1%
Two or more races		5%	4%
Limited English-speaking population		5%	8%

Income and Poverty	King County	Unincorporated Areas	East Federal Way
Median household income	\$103,000	\$82,000	\$86,000
Households below poverty line	17%	7%	7%

Housing	King County	Unincorporated areas	East Federal Way
Owner-occupied households	56%	79%	75%
Renter-occupied households	44%	21%	25%
% Rent-burdened households	34%	47%	42%

Who will be impacted by the CNL?

All members of the CSA community are impacted by the CNL initiative because the services, programs, and facilities that are provided by or influenced by County government affect the environment in which

²⁷ U.S. Census Bureau. (2022). 2015-2020 American Community Survey 5-year Estimates.

community members live. As such, all members of the community are decision-makers in the CNL process. They provide input on which potential services, programs, and capital improvement projects should be added to the CNL.

The Community Engagement Guide

Throughout the CNL development process, KCC directs the County to use at least the "County engages in dialogue" and "County and community work together" levels on the Community Engagement Continuum in the Community Engagement Guide.²⁸ These levels are the second and third highest levels on the continuum and are shown on Figure 1.²⁹

Figure 1: KCC-specified Levels of Engagement for the CNL Development Process

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

The King County Community Engagement Guide states that:

“As a project develops, the level of community engagement may need to change to meet changing needs and objectives. The level of engagement will depend on various factors, including program goals, time constraints, level of program and community readiness, and capacity and resources. There is no one right level of engagement, but considering the range of engagement and its implications on your work is a key step in promoting community participation and building community trust.”³⁰

DLS formed the Co-creation Team of community members and County staff to evaluate the 2021-2022 CNL development process and propose a new development process. This team redesigned the engagement process after collaborating. This effort aimed to achieve the goal of “County and community work together” on the Continuum of Community Engagement.³¹ Per the guidance identified above, the following factors were considered:

- Program goals:** The program goal was to develop a CNL that is reflective of an entire community’s needs, particularly those who have historically not been or felt included, such as low-income populations and populations of color.

²⁸ [KCC 2.16.055.C.2.](#)

²⁹ [Community Engagement Guide, Continuum of Community Engagement](#)

³⁰ [Community Engagement Guide, Continuum of Community Engagement](#)

³¹ [Community Engagement Guide, Continuum of Community Engagement](#)

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- **Time constraints:** Community members have busy lives with limited time to participate in King County initiatives.
- **Level of program and community readiness:** CNL development is an iterative process repeated every two years. Sharing knowledge is necessary to familiarize community with the CNL development process and the list's purpose.
- **Capacity and resources:** Both community groups and King County departments have limited capacity.

DLS also reviewed the characteristics of engagement for each engagement level as listed on the Community Engagement Continuum, as shown on Figure 2, and compared them to the CNL development process as described above. This was done to verify that DLS was working at the “County and community work together” level of engagement to develop the CNL.³²

Table 3: Characteristics of Engagement of the CNL development process:

Characteristics of engagement	CNL development process
Two-way channel of communication	Communication flows to and from community to prioritize requests.
Multiple interactions	Community members interact with the development process multiple times, from promoting participation, to submitting ideas and prioritizing them.
Medium- to long-term	At a minimum, an updated CNL needs to be submitted to Council every two years, “concurrent with the executive's biennial budget transmittal.” ³³
Shapes and informs County programs	CNL is one of many inputs used by departments to inform their budgets.

DLS used many of the corresponding strategies listed on the Continuum of Community Engagement as shown in Figure 2.³⁴ These strategies are described above in the Phase I community engagement sections of this document.

³² [Community Engagement Guide, Continuum of Community Engagement](#)

³³ [KCC 2.16.055.C.5.b.](#)

³⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

Figure 2: Strategies Used to Develop the CNL.

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

Equity Impact Review Process

As outlined by OERSJ, the Equity Impact Review (EIR) Process identifies three equity frameworks which should be considered during the development and implementation of a proposed action.^{35,36} These equity frameworks are:

- **Distributional Equity:** Fair and just distribution of benefits and burdens to all parties.
- **Process Equity:** Inclusive, open, and fair process with meaningful opportunities for input.
- **Cross-generational Equity:** Consideration of effects of current actions on future generations.

This brief review seeks to identify, evaluate, and communicate potential impacts – both positive and negative – associated with the community engagement and development of the CNL by DLS and the potential implementation of CNL requests by departments. This review is organized into five phases of analysis, as follows:

- Phase 1: Scope. Identify who will be affected.
- Phase 2: Assess equity and community context.
- Phase 3: Analysis and decision process.
- Phase 4: Implementation. Staying connected with the community.
- Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.³⁷

CNL Development EIR Summary

Phase 1: Scope. Identify who will be affected.

All community members seeking services from King County could be affected by the CNL.

Phase 2: Assess equity and community context.

Per the EIR process checklist, community priorities and concerns need to be identified to assess equity and community context. The CNL development process identifies communities' priorities and concerns.

³⁵ [Equity Impact Review Process Overview](#)

³⁶ An action is defined by the EIR Process as “plan/policy/program development, operations modification, capital programs/projects, etc.” [Equity Impact Review Process Overview](#)

³⁷ [Equity Impact Review Process Overview](#)

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Each of the determinants of equity are likely to be either directly or indirectly influenced by the development of the CNL. The determinants of equity are:

-Early Childhood Development	-Parks and Natural Resources	-Neighborhoods
-Education	-Built and Natural Environment	-Housing
-Jobs and Job Training	-Transportation	-Community and Public Safety
-Health and Human Services	-Community Economic Development	-Law and Justice
-Food Systems		

The development of the CNL impacts these determinants of equity because it identifies the concerns and priorities of community, which is the first step in creating solutions. The extent to which impact on each determinant is realized depends on several factors, such as: available funding resources, timelines for implementation, the scope and location of specific programs and investments, and the community members affected.

Phase 3: Analysis and decision process.

The CNL development process does not identify alternative solutions to community requests, it merely identifies the requests. However, the prioritization of these requests as high, medium, or low is based on community engagement and knowledge. This prioritization is shared with the lead departments and could influence budget requests.

Phase 4: Implement. Are you staying connected with communities and employees?

The CNL is transmitted to Council as part of the 2026-2027 biennial budget transmittal. Once adopted, DLS will share the CNL with community members. The list will be translated per language access requirements and posted on PublicInput and DLS's website and brought to community meetings. The list's location will be communicated through a variety of outreach activities and the engagement platform. DLS will continue to build relationships with community members and engage on an ongoing basis to learn of their needs for potential services, programs, facilities, and capital improvements. The engagement website allows community members to enter requests at any time. DLS continues to promote this feature regularly through social media, at office hours, and at community meetings.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.

This is the second iteration of the CNL development process, and it was significantly influenced by community through the Co-creation Team and the Community Connectors. DLS will start the development of the next iteration of the CNLs in mid-2026.

The CNL development process takes distributional, process, and cross-generational equity into consideration by:

- Attempting to gather community needs in all areas of UKC, both rural and urban.
- Creating an inclusive, open, and fair process with meaningful opportunities for input; however, more work can always be done to ensure that community members who historically were or felt excluded are welcomed into the process.
- Acknowledging and communicating to community members and King County staff that the CNL is a snapshot in time and thus needs to be updated regularly to give current and future generations an opportunity to make their needs known.

CNL Implementation EIR Summary

Should the County fund solutions to the community-identified needs on the CNL, the County and community will work together to co-create responsive services, programs, facilities, or capital

improvements. The lead department for the funded solution is responsible for using the EIR process during program development and implementation to ensure that distributional equity, process equity, and cross-generational equity are considered in the solution development and implementation process.

In Phase 2 of the EIR process checklist, the community's concerns and needs should be identified to evaluate community context. The CNL will be useful in Phase 2 of the EIR process for funded solutions because it is a readily available lists of community-identified needs.

CNL Language Access Resources

DLS used the language access resources developed by OERSJ to ensure that language translation and interpretation were available during both community engagement phases of the CNL development process.³⁸ The Written Translation Manual, updated in 2021, was referenced to ensure that materials, including website and mailer text, could easily and accurately be translated.³⁹

From tools to outreach materials to meetings, DLS offered translation and interpretation services for the top seven most frequently spoken languages in UKC as identified by the Top 10 Languages Dashboard.⁴⁰ These languages are English, Russian, Vietnamese, Korean, Spanish, Hindi, and Chinese. These languages were selected based on the number of individuals who speak English less than "very well" according to the 2021 American Community Survey data for languages spoken at home in specific urban areas. However, PublicInput includes a "Translate" button, which allows the user to select from over 100 languages, allowing for greater participation across all language groups.

Table 4: 2021 ACS Data: Language Diversity and Population in unincorporated King County

Language	Population
Spanish	4,143
Vietnamese	2,297
Other Asian and Pacific Island languages	1,266
Russian, Polish, or other Slavic languages	1,250
Chinese (incl. Mandarin, Cantonese)	1,153
Other and unspecified languages	1,052
Korean	750
Tagalog (incl. Filipino)	670
Other Indo-European languages	418
Arabic	92
German or other West Germanic languages	18
French, Haitian, or Cajun	11

- Spanish and Vietnamese are the top two languages with the highest number of speakers who have limited English proficiency, with populations of 4,143 and 2,297 respectively.
- The category of Other Asian and Pacific Island languages likely includes Hindi, as suggested by on-the-ground insights, with a population of 1,266.

³⁸ [Language and Communication Guidance and Resources for County Employees](#)

³⁹ [Written Translation Manual](#)

⁴⁰ [Top 10 Languages Dashboard](#)

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East Federal Way Community Needs List Appendix 1

- Russian is assumed to be the predominant language among the Russian, Polish, or other Slavic languages group, which has 1,250 speakers.
- Chinese languages (including Mandarin and Cantonese) have 1,153 speakers, making it a significant group.
- The remaining languages, Korean and Tagalog (including Filipino), have smaller but notable populations of 750 and 670 respectively, warranting translation services.

These seven languages were chosen based on the need to effectively communicate with and provide services to the largest groups with limited English proficiency in urban areas.

The mailer sent to 34,570 UKC household in Phase I included text in the top seven languages stating, “To request this information in another language or format, email AskLocalServices@kingcounty.gov or call 206 477 3800.” Interpretation services were offered at the meetings and workshops upon request. In the East Federal Way area, no additional language interpreters were requested.

Summary & Lessons Learned

The CNL is a snapshot in time of community needs. It is required to be updated, at a minimum, every two years.⁴¹ DLS continues to work with community, the King County Council, King County departments, and other agencies to update, prioritize, and implement the CNL requests.

DLS continues to expand and refine its community engagement efforts with community members in ways that reach those in the community who did not participate in the development of the community needs lists or who may not realize how the community needs list may affect their daily lives. DLS will continue to ask community members to evaluate and reaffirm their priorities with both in-person and digital engagement strategies to maximize participation. This means continuing to look for opportunities to collect and share information such as:

- Partnering with existing community organizations, such as faith-based organizations, that already work with and represent underrepresented community members such as immigrants and limited English proficiency populations.
- Engaging with residents where they already meet to be respectful of their time.
- Working with and in schools to engage students and their families as both often have schedule restrictions that make it hard to engage with the County.
- Considering other places where youth gather to seek input.
- Engaging with seniors at senior living communities to be respectful of their mobility and facility with technology.
- Connecting with disability service providers to reach out to their clients.
- Providing alternative meeting times for those with irregular schedules.
- Compensating participants for their engagement, respecting their time, involvement, and expertise.
- Documenting the number of participants, and if possible, their race and ethnicity to ensure participants represent the demographics of the community.

DLS strives to obtain participant contact and demographic data, through optional demographic surveys, to assess which community members are not being reached through current in-person and online engagement efforts.

⁴¹ [King County Code 2.16.055.C.2.](#)

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East Federal Way Community Needs List Appendix 1

KCC requires that implementation of the CNL be reviewed and reported on annually.⁴² DLS will gather the updates from agencies and share these reports on the DLS website and the CNL community engagement hub, where community can leave comments.

Moving forward, the CNL process must continue to remain open and transparent, affected communities or neighborhoods must continue to be included in the decision-making, and resources must be directed where needs are the greatest.

⁴² [KCC 2.16.055.C.2.](#)

Community Engagement Appendices**A. Co-creation Team**

Name	CSA
Sandy Cobb	Bear Creek Sammamish
Michelle Faltaous	Fairwood
Warren Iverson	Greater Maple Valley
Michael Magnani	Four Creeks
Timothy O'Brien	SE King County
Deborah Salem	East Federal Way
Kimnang Seng	White Center/North Highline
Lauren Silver-Turner	Snoqualmie Valley
Yordanos Teferi	East Renton Plateau
Michael Trahan	Skyway West Hill
David Vogel	Vashon Maury Island
Danielle de Clercq	King County
David Daw	King County
Cyndal Ellenberger	King County
Mo McBroom	King County
John Vander Sluis	King County
John Taylor	King County
Amelia Tjaden	King County

B. Community Connectors

Name	CSA
Hamdi Abdulla	Skyway/West Hill
John Affolter	Vashon/Maury Island
Trapper Bailey	Snoqualmie Valley/ Northeast King County
Sandy Cobb	Sammamish/Bear Creek/Redmond Ridge
Cynthia Edwards	Skyway/West Hill
Noni Ervin	Fairwood
Fin Harmany	Skyway/West Hill
Lis Harmegnies	Fairwood
Steven Hiestler	Greater Maple Valley
Gwendolyn High	East Renton Plateau
Jefferson Rose/Randy Nguyen	White Center/North Highline
Timothy OBrien	SE King County (Enumclaw Plateau)
Shelley Puariea	East Federal Way
Deborah Salem	East Federal Way
Annie Sieger	Fairwood
Lauren Silver-Turner	Snoqualmie Valley/ Northeast King County

C. 2023 CNL Survey Categories by Policy Area

Environment, Farmland, Parks, & Open Spaces (e.g., climate change, wildlife, parks, flood control)

1. County park and trail facilities (e.g., dog parks, trailhead parking, restrooms)
2. County park operations and maintenance (e.g., litter control, trail maintenance, safety)
3. Recreation and community programs (e.g., community centers, programming, park safety)
4. Farming programs (e.g., farm leasing, farmer support, technical assistance with forest health and wildfire prevention, agricultural drainage)
5. Habitat and ecosystems (e.g., open space acquisition, salmon restoration, noxious weeds, habitat restoration)
6. Forestry programs (e.g., wildfire safety, carbon sequestration)
7. Water resource protection (e.g., clean water)
8. Historic preservation (e.g., landmarks, archeological finds, preservation of historic buildings)
9. Parks District
10. Other

Health & Human Services (e.g., mental health, senior services, homelessness)

11. Behavior health/mental health services
12. Developmental disabilities services
13. Domestic violence services
14. Veteran's services
15. Senior services
16. School districts
17. The impact of racism on health (racism as a Public Health crisis)
18. Substance abuse prevention (e.g., opioid overdose prevention and related services)
19. Healthy food access
20. Homelessness (e.g., housing, health)
21. Parent and child health
22. Healthcare access
23. Chronic disease prevention & management (e.g., heart disease, cancer, asthma, diabetes, COPD)
24. Communicable disease prevention (e.g., MRSA, Sexually Transmitted Disease, Shigellosis, Tuberculosis, West Nile Virus, Zika, Pertussis, Rabies, COVID-19)
25. Health information and education
26. Pre-release support/post-release support for individuals held in jail
27. Other

Community, Economic, and Workforce Development and Resources.

28. Community centers
29. Workforce development
30. Small business funding
31. Business incubator/Startup development center
32. Commercial development
33. Farmers markets
34. Other

Housing and Land Use (e.g., affordable housing, growth management act).

- 35. Environmental health and healthy homes (e.g., lead exposure, mold, ventilation)
- 36. Housing (e.g., affordable housing, housing repair)
- 37. Code enforcement
- 38. Permitting services
- 39. Other

Public Transportation & Roads (e.g., bus service, water taxi, sidewalks, bike paths).

- 40. Traffic congestion and flow (e.g., delay, neighborhood cut-through traffic)
- 41. Excessive vehicle speeds
- 42. Roadway lighting (e.g., streetlight)
- 43. Other traffic safety (e.g., intersection & roadway design, signage, traffic, etc.)
- 44. Parking
- 45. Other roadway operation (snow/ice removal, street cleaning, etc.)
- 46. Road surface condition (e.g., pavement and bridge deck condition)
- 47. Roadway drainage and flooding
- 48. Mowing, tree trimming, other road safety-related vegetation management
- 49. Litter, dumping, debris, objects in the road right-of-way
- 50. Other roadway maintenance and preservation
- 51. Roadway pedestrian infrastructure & safety (e.g., crosswalks, sidewalks, rural multi-use shoulders)
- 52. Roadway bike infrastructure & safety (e.g., bike lanes, rural multi-use shoulders)
- 53. Accessibility for people with disabilities (e.g., curb ramps)
- 54. Highways (e.g., State Route 18, I-405, etc.)
- 55. Other road-related issues
- 56. Transit stops and passenger facilities
- 57. Transit service
- 58. Park and ride lots
- 59. Other

Public & Community Safety (e.g., crime, disaster preparation & response, policing).

- 60. Community engagement (e.g., police-community partnership or police-community relations)
- 61. Co-response teams (e.g., funding, staffing, accountability)
- 62. Neighborhood watch programs
- 63. King County Search & Rescue
- 64. King County Sheriff's Office community locations (e.g., district office/storefront)
- 65. Policing priorities (e.g., funding, staffing, accountability)
- 66. Crime & traffic enforcement
- 67. Youth crime
- 68. Noise (e.g., traffic noise, airport noise)
- 69. Animal control services (e.g., licensing, leash laws, adoption, response times)
- 70. Public health emergency response and resiliency (e.g., wildfire smoke, COVID response)
- 71. Gun violence
- 72. Injury prevention
- 73. Emergency management (e.g., ability to respond)
- 74. Emergency & disaster preparedness (e.g., getting yourself ready)
- 75. Climate justice & health
- 76. Extreme weather centers (e.g., warming, cooling, smoke, disaster centers)

77. Other

Youth & Early Childhood Services (e.g., childcare, after school programs).

- 78. Childcare (e.g., subsidy navigation and assistance)
- 79. Early childhood supports
- 80. Education
- 81. Substance abuse: youth (e.g., cannabis, fentanyl)
- 82. Youth programs and services
- 83. School districts
- 84. Other

Other Services, Infrastructure, & Utilities (e.g., digital equity, landfill, illegal dumping, sewer).

- 85. Access to King County services (online, in-person)
- 86. Litter and illegal dumping not on King County property
- 87. Litter, illegal dumping, and vandalism on King County-owned property
- 88. Graffiti not on King County property
- 89. Recycling and composting facilities and services
- 90. Cable companies (internet access)
- 91. Fire districts
- 92. Flood control and stormwater management (e.g., drainage, stormwater, surface water)
- 93. Pollution and hazardous waste (e.g., collection, education)
- 94. Library
- 95. Fireworks (e.g., enforcement)
- 96. Wastewater treatment
- 97. Other

D. Examples of CNL Communication Materials

Example of a Flyer

What do you want for your community?



King County Local Services is asking people who live in unincorporated areas (areas that lie outside city limits) what would make their communities better places to live.

We will work with communities to make a **Community Needs List**—a list of desired services, programs, facilities, and capital improvements—for each area. King County will use these lists to help make budget decisions next year.

To request this information in another format or language, email AskLocalServices@kingcounty.gov or call 206-477-3800.

Para solicitar esta información en Español, envíe un mensaje de correo electrónico a AskLocalServices@kingcounty.gov o llamar al 206-477-3800.

要以其他格式或語言索取此信息, 請致電 206-477-3800 或發送電子郵件至 AskLocalServices@kingcounty.gov.

इस जानकारी को किसी अन्य प्रकार या भाषा में अनुरोध करने के लिए, AskLocalServices@kingcounty.gov पर ईमेल करें या 206-477-3800 पर कॉल करें।

다른 형식이나 언어로 이 정보를 요청하려면 206-477-3800 번으로 문의하거나 AskLocalServices@kingcounty.gov 로 이메일을 보내주시기 바랍니다.

Чтобы запросить эту информацию в другом формате или на другом языке, звоните 206-477-3800 или пишите AskLocalServices@kingcounty.gov.

Để có các thông tin này bằng tiếng Việt, xin gọi số 206-477-3800 hoặc gửi điện thư đến asklocalservices@kingcounty.gov.

Share your ideas by August 30

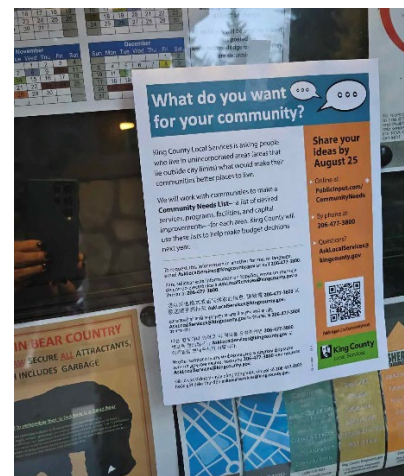
- ▶ Online at PublicInput.com/CommunityNeeds *
- ▶ By phone at 206-477-3800
- ▶ Questions? AskLocalServices@kingcounty.gov



PublicInput.com/CommunityNeeds



King County
Local Services



Example of a Business Card Handout

What do you want for your community?

You know your area best.

Share your ideas for making it a better place to live.





Take the survey:


PublicInput.com/CommunityNeeds


AskLocalServices@kingcounty.gov


[206-477-3800](tel:206-477-3800)

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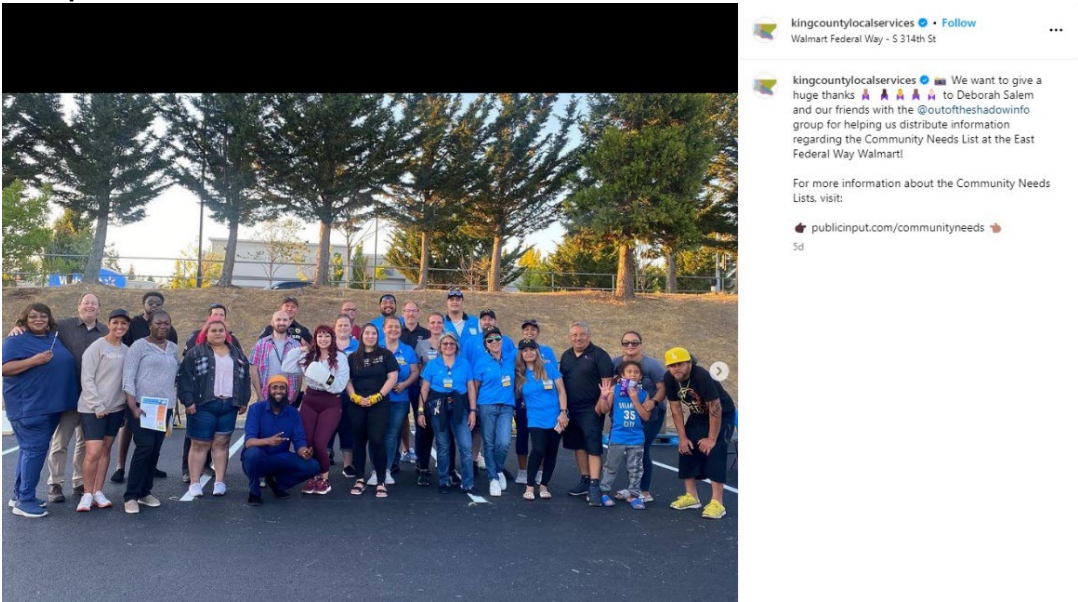
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AskLocalServices@kingcounty.gov पर ईमेल करें या
206-477-3800 पर कॉल करें।

Example of an Instagram Post



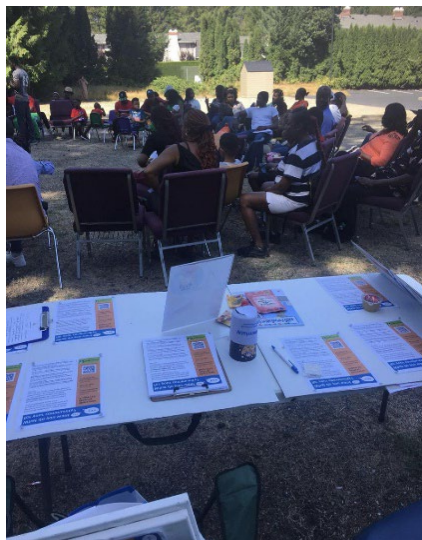
Examples of Facebook Posts



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East Federal Way Community Needs List Appendix 1



Examples of Community Connector Event Promotion



E. Catalogue headings and DLS tasks for each request

KCC.2.16.055.C3 details how community needs lists shall be established.⁴³ The table describes the actions taken by DLS to develop the catalogue in alignment with the KCC.

Catalogue Column Title	DLS Task
Area	Import the unincorporated area selected by the survey taker.
Request	Import the text of the community request from the survey.
Community Request Category	- Assign each request to a relevant sub-topic category based on survey options.
Lead Department	Identify and assign the department best suited to lead implementation of the request.
Strengthens Community Vision	Evaluate and indicate whether the request meets or strengthens the community vision and policies established in the proposed subarea plan and King County's guiding principles.

⁴³ [King County Code 2.16.055.C.3.](#)

F. Catalogue headings and lead department review tasks

KCC department reviewers were provided the guidance below in alignment with the CNL development process stipulated in KCC.2.16.055.C3.⁴⁴

Catalogue Column Title	Requested Action/Required Information
Request	Review all entries in this column. Consolidate similar or duplicate requests where appropriate to streamline analysis and reduce redundancy.
Community Request Category	No action needed.
Lead Department	Confirm that the department assigned is the lead agency for the requests. If not, suggest an alternative agency.
In County Scope	Select yes or no to indicate whether the requests fall within the department's scope of work.
Reason out of scope	Explain why these requests are <u>not</u> within the department's scope of work.
Anticipated Implementation Timeline	Enter anticipated timeline if known, otherwise enter TBD or N/A as applicable. - TBD – A larger planning effort is needed before a specific timeline can be selected. - N/A – Even though within scope, a solution is unlikely to be implemented due to feasibility, budget constraints, resource needs, and other barriers to implementation.
Potential Partnerships	Enter potential partners who could help or lead in the development and implementation of solutions to the requests. Be creative and flexible; include other government agencies, nonprofits, etc.
Type of Request	Enter type of request: - Potential service - Potential program - Potential capital improvement project - Standard operations needing additional funding to meet requested level of service - Standard operations <i>not</i> needing additional funding to meet requested level of service - Existing capital improvement project - Policy - Other
Comments	Add department comments such as highlighting next steps, any related or conflicting King County priorities, and specific partnership or collaboration opportunities that build on community's strengths and assets.

⁴⁴ [King County Code 2.16.055.C.3.](#)

Appendix 2: Glossary of Acronyms

ADU – Accessory Dwelling Unit	KCRHA – King County Regional Homelessness Authority
BHRD – Behavioral Health and Recovery Division	KCSO – King County Sheriff’s Office
BIA – Business Improvement Area	LEAD – Law Enforcement Assisted Diversion
BIPOC – Black, Indigenous, and People of Color	NGO – Non-governmental Organization
CBO – Community-Based Organization	PHSKC – Public Health Seattle & King County
CDA – Community Development Association	PSB – Performance, Strategy, and Budget
CDC – Community Development Corporation	PSE – Puget Sound Energy
CDFI – Community Development Financial Institution	PSESD – Puget Sound Educational Service District
CHS – Community Health Services Division	RSD – Road Services Division
CJTC – Criminal Justice Training Center	SBA – Small Business Association
CSA – Community Service Area	SBDC – Washington Small Business Development Center
CSO – Community Service Officer (King County Sheriff’s Office)	SCL – Seattle City Light
CTC – College to Career	SCRC – Skyway Community Resource Center
CYYAD – Children, Youth and Young Adults Division	SODA – Service Our Dog Area
DCHS – Department of Community and Human Services	SR – State Route
DCYF – Washington State Department of Children, Youth & Families	SVT – Snoqualmie Valley Transportation
DLS – Department of Local Services	SWD – Solid Waste Division
DNRP – Department of Natural Resources and Parks	SWH – Skyway-West Hill
DPW – Department of Public Works	SWS – Stormwater Services Section
KCHA – King County Housing Authority	UA – Unincorporated Area
KCLS – King County Library System	UAC – Unincorporated Area Council
KCPAO – King County Prosecuting Attorney’s Office	UKC – Unincorporated King County
	WDFW – Washington Department of Fish and Wildlife
	WFDC – Work Force Development Center
	WLRD – Water and Land Resources Division
	WSDOT – Washington State Department of Transportation

Appendix 3: Performance Measures

The King County Code states that community needs lists shall establish performance metrics to monitor the implementation of items on the community needs lists and the overarching progress towards reaching the 20-year vision established in the subarea plan.¹

To achieve this, the lead executive branch department for each item on the list will provide an annual status update. For capital improvement projects, the lead department will indicate the expected project timeline and the current development phase: planning phase, preliminary design phase, final design phase, implementation phase, closing phase, or land acquisition phase. For programs and services, the lead department will indicate the expected implementation timeline and the program or service phase, such as design phase, request for proposal phase, or implementation phase. These phases will vary depending on whether the work is done by King County or by partner organizations. The Department of Local Services will consolidate these updates into a report for the respective community and Councilmember annually.

The overarching progress towards reaching the 20-year vision established in the subarea plan, for those areas with subarea plans, will be monitored biannually according to the monitoring plan developed for the subarea plan.

DLS is accountable for providing a yearly update to community and Council on the status of the implementation of the CNLs.² DLS last posted the status of the September 2022 CNLs, including that of East Federal Way on the new community engagement hub in 2024.³

¹ [King County Code 2.16.055.C.3.](#)

² [KCC 2.16.055.C.3.](#)

³ [East Federal Way - CNL status update report](#)

Community Needs Lists

September 2025



King County

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East Renton Plateau Community Needs List

Legend

Budget ID: Budget identification number. This number is referenced in budget documentation if the budget request is responsive to a request on the community needs list. The middle two digits indicate the year the request was added to the community needs list (CNL). However, budget IDs without a middle number (e.g., ERP.014) correspond to requests added to the CNL in 2022.

Category: The overarching request category. A category may contain multiple requests from community.

Agency: Lead King County Executive Branch department responsible for implementing a solution to the request.

Type: Potential service, Potential program, Potential Capital Improvement Project (Potential CIP) or Standard operations (only if additional funding is needed to meet service level requested by community).

Anticipated Timeline: The anticipated implementation timeline. To Be Determined (TBD, funding needed to develop a plan), Current Biennium, 2027+, Ongoing, or Not Applicable (N/A) because it is not planned.

Priority: Priority is determined by community, King County Council, and informed by County knowledge of community. Low, Medium, or High.

Strengthens Community Vision: Yes, No, Possibly, if County is unaware of a specific community vision, and TBD (to be determined), if an area lacks a subarea plan.

Request: One or more requests from community that fall within the category.

Potential Partners: Potential partner types that could lead or collaborate in developing solution to the requests from community. List of partner types, Not Applicable (N/A), or To Be Determined (TBD).

For source information, please contact the Department of Local Services at AskLocalServices@kingcounty.gov.

BUDGET ID: ERP.25.001

Category: Climate justice & health

Type: Standard operations

Priority: High

Request: Increase public awareness of emergency steps, including what to do and who to contact for extreme weather events like 110-degree heat, wildfires, flooding, and extreme snowfall.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: ERP.25.002

Category: Community engagement

Type: Potential program

Priority: High

Request: Establish community outreach programs where police engage with underserved communities to build rapport with and educate residents and create co-response teams and trust-building projects.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: ERP.25.004

Category: Co-response teams

Type: Potential program

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

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Priority: High

Strengthens Community Vision: TBD

Request:

- Provide youth outreach for gang prevention and mental health support, especially for autistic children, with drug counseling at the point of contact.
- Ensure accountability and a mix of community members and professionals as specialists.

Potential Partners: N/A

BUDGET ID: ERP.25.005

Category: County park & trail facilities

Lead Department: DNRP

Type: Potential CIP

Anticipated Implementation Timeline: TBD

Priority: High

Strengthens Community Vision: TBD

Request: Create new multi-use turf fields to replace sandlots and overused school fields, which have poor drainage and cause health issues:

- Convert Coalfield to turf and regrade and alter the parking layout to fit a full-size soccer/lacrosse field with baseball overlays
- Form public/private or inter-governmental partnerships to enhance non-King County land, such as Briarwood Elementary or Maple Hills Estates Community Park

Potential Partners: N/A

BUDGET ID: ERP.25.006

Category: County park operations & maintenance

Lead Department: DNRP

Type: Potential CIP

Anticipated Implementation Timeline: TBD

Priority: High

Strengthens Community Vision: TBD

Request: Repairing and restoring trails and drainage to prevent flooding and soil erosion, which has exposed tree roots to damage from foot and bike traffic.

Potential Partners: N/A

BUDGET ID: ERP.25.007

Category: Farmers markets

Lead Department: DNRP

Type: Standard operations

Anticipated Implementation Timeline: Ongoing

Priority: Low

Strengthens Community Vision: TBD

Request: Add a farmers' market in East Renton.

Potential Partners: N/A

BUDGET ID: ERP.25.008

Category: Habitat & ecosystems

Lead Department: DNRP

Type: Potential program

Anticipated Implementation Timeline: TBD

Priority: High

Strengthens Community Vision: TBD

Request:

- Improve the Cemetery Pond Regional Stormwater facility for better wildlife habitat and community access
- Relocate Tributary 291 away from a gas station and community business center to the west side of 164th Ave SE
- Buy out Highlands East Auto to proceed with wetland upgrades, considering recent fish passage improvements on SE 116th St and SR 900

Potential Partners: N/A

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BUDGET ID: ERP.25.009

Category: Housing

Type: Standard operations

Priority: Low

Request: Provide affordable housing options for rent and ownership.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: ERP.002

Category: Intersection improvements

Type: Potential CIP

Priority: High

Request: Make safety improvements/address traffic flow for:

- Intersection of SE 128th St and 175th
- 154th Ave SE and SE 142 Pl (is dangerous and congested)

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: ERP.25.010

Category: KCSO staffing

Type: Standard operations

Priority: High

Request: Improve police responses and presence for security. Small businesses are struggling due to the homelessness and drug crises and the impacts of COVID-19.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: ERP.25.011

Category: Litter, dumping, debris, objects in the road right-of-way

Type: Standard operations

Priority: Medium

Request: Address illegal dumping occurring along 95th Way and near the entrance to Devil's Elbow Trail at SE 95th Way and 122nd Ave SE.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: ERP.25.012

Category: Other traffic safety

Type: Potential CIP

Priority: High

Request: Improve traffic calming and pedestrian safety on:

- 164th Ave SE between SE 128th St to SR 900
- SE 128th St from 164th Ave SE to 166th Ave SE
- 160th Ave SE from SE 128th St to SE 144th St
- SE 142nd St from 154th Ave SE to 144th Ave SE
- 144th Ave SE from SE 142nd St to SE 128th St
- 168th Ave SE from SE 128th St to SE 136th St
- 169th Ave SE from SE 136th St to SE 144th St
- SE 144th St from 156th Ave SE to 177th Ave SE

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

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- 177th Ave SE from SE 144th St
- 158th Ave SE
- Install stop signs and traffic calming on 95th and Union near Renton to slow down speeding vehicles and improve pedestrian safety, especially for children at bus stops

Potential Partners: N/A

BUDGET ID: ERP.006

Category: Parks infrastructure

Type: Potential CIP

Priority: High

Request:

- Add parking at Maplewood Heights Park south of Liberty High School
- Add restrooms at Maplewood Heights Park and Maplewood Park
- Add parking and safety improvements to Coalfield Park

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: 2025+

Strengthens Community Vision: TBD

BUDGET ID: ERP.25.012

Category: Policing priorities

Type: Standard operations

Priority: High

Request: Increase funding and enhance training for de-escalation techniques.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: ERP.014

Category: Regional park

Type: Potential CIP

Priority: Medium

Request: The Cedar River area between the Maple Valley Highway and Jones Rd could become a large county park (East of 180th). SE County needs a park like Marymoor.

Potential Partners: TBD

Lead Department: DNRP

Anticipated Implementation Timeline: N/A

Strengthens Community Vision: TBD

BUDGET ID: ERP.009

Category: Road pavement

Type: Potential CIP

Priority: High

Request: Fix potholes/improve road surface conditions on:

- SE 128th St
- 175th Ave and SE 134th
- Parts of SE 144th
- East Renton Highlands roads by Liberty High School, 172nd or 171st
- Intersection of SE 128th St and Patriot Way
- Intersection of SE 128th St and 175th Ave SE

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: ERP.25.013

Category: Roadway bike infrastructure & safety

Type: Potential CIP

Lead Department: DLS

Anticipated Implementation Timeline: TBD

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Priority: Low
Request: Add bike lanes along 148th Ave SE.
Potential Partners: N/A

Strengthens Community Vision: TBD

BUDGET ID: ERP.25.014
Category: Roadway lighting
Type: Potential CIP
Priority: High

Lead Department: DLS
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

Request: Add more street lighting on:
- SE 134th St and surrounding streets near the schools
- Along SE 95th Way and next to opening of Devil's Elbow trail (SE 95th way and 122nd Ave SE)
Potential Partners: N/A

BUDGET ID: ERP.25.015
Category: Roadway pedestrian infrastructure & safety

Lead Department: DLS
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

Type: Potential CIP
Priority: High
Request: Add sidewalks, bike lanes, and traffic calming on:
- 148th Ave SE to NE 4th St in Renton
- SE 95th Way and connect with Coal Creek Parkway
- Safe walking path along 164th Ave SE between SR 900 and SE 128th St
- Safe walking path on 175th Ave SE south of 128th St
Potential Partners: N/A

BUDGET ID: ERP.010
Category: Sheriff storefront
Type: Potential CIP
Priority: High

Lead Department: KCSO
Anticipated Implementation Timeline: N/A
Strengthens Community Vision: TBD

Request: Provide a satellite Sheriff's office by utilizing King County-owned land at SE 128th St and 156th Ave SE to establish a Sheriff's storefront.
Potential Partners: FMD

BUDGET ID: ERP.011
Category: Sidewalks/Pathways
Type: Potential CIP
Priority: High

Lead Department: DLS
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

Request:
- Add more sidewalks to get to bus routes
- Add sidewalks to SE 95th Way near S curve
Potential Partners: N/A

BUDGET ID: ERP.25.016
Category: Substance abuse prevention
Type: Standard operations
Priority: Low

Lead Department: DCHS
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

Request: Expand services and resources for treatment and education to prevent opioid overdoses.

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Potential Partners: Community organizations

BUDGET ID: ERP.25.017

Category: Substance abuse: Youth

Type: Standard operations

Priority: Low

Request: Provide better treatment and education access.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: ERP.25.018

Category: Water resource protection

Type: Standard operations

Priority: High

Request:

- Continue funding the acquisition of the final parcels at Cemetery Pond to protect the wetland and its buffer

- Funding the acquisition of parcels

- Implementing the May Creek Basin Plan

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: ERP.25.019

Category: Youth crime

Type: Standard operations

Priority: High

Request:

- Implement early intervention programs like DARE and gang prevention, focusing on accountability

- Combine outreach with punishment, considering factors like addiction and mental health

- Place police in schools to build relationships and show law enforcement as a safe profession

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: ERP.25.020

Category: Youth programs & services

Type: Standard operations

Priority: Low

Request: Create a centralized website for youth programs to inform parents and engage kids.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

Appendix 1: Community Engagement



East Renton Plateau Community Needs List Community Engagement Appendix

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Introduction

King County Code (KCC) 2.16.055.C.1 requires the Department of Local Services (DLS) to develop 11 individual community needs lists (CNL): one for each of the six rural King County community service areas (CSA) and one for each of the County's five urban potential annexation areas (PAA).^{1,2,3} These 11 CNLs are the list of potential services, programs, facilities, and capital improvements identified by each community. This CNL effort is part of King County's ongoing commitment to help ensure that the voices of residents are heard and considered in local decision-making processes.

The CNLs are updated each biennium and are transmitted concurrently with the Executive Proposed Budget to the King County Council. CNLs are one of many inputs informing King County executive branch departmental budget requests, along with departmental priorities, strategic plans, and priorities of the King County Executive and the King County Council. Because the CNLs list potential services, programs, facilities, and capital improvements identified by community, funding is necessary to implement them. Implementation of CNL requests is dependent on funding allocated in the County's adopted biennial budget.

At the end of 2022, after developing community needs lists for the first time in 2021-2022, DLS worked with community members to co-create and redesign the community needs list development process to achieve "County and community work together" or higher on the Community Engagement Continuum.⁴ At this level "Community and King County share in decision-making to co-create solutions together." Co-creation involves engaging with community members on strategy at the earliest possible moment.⁵ The Co-creation team consisted of representatives from each of the 11 unincorporated King County (UKC) areas, along with seven King County staff members representing executive branch departments. Members of the Co-creation Team are listed in Appendix A.

This team co-created the process steps below to meet the requirements specified in KCC for establishing the CNLs:⁶

- Step 1: Develop a survey that educates as it asks questions.
- Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.
- Step 3: Assemble community survey responses (requests) into catalogues.
- Step 4: Share the catalogues with departments for review.
- Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNL.
- Step 6: Collaborate with the Community Service Area Liaisons to prioritize requests.
- Step 7: Collaborate with the Councilmember who represents the area.
- Step 8: Finalize the CNL.
- Step 9: Share the CNL with departments to inform departmental budget requests.
- Step 10: Transmit the CNL to the King County Council for possible adoption.
- Step 11: Share the list of community requests that were not advanced to the CNL with community.

¹ [King County Code 2.16.055.C.1.](#)

² Rural community service areas: Bear Creek/Sammamish, Four Creeks/Tiger Mountain, Greater Maple Valley/Cedar River, SE King County, Snoqualmie Valley/NE King County, and Vashon/Maury Island

³ Urban potential annexation areas: East Federal Way, East Renton Plateau Highlands, Fairwood, North Highline, and Skyway/West Hill

⁴ [CommunityEngagementGuideContinuum](#)

⁵ [Community Engagement & Co-Creation - King County, Washington](#)

⁶ [King County Code 2.16.055.C.3.](#)

- Step 12: Monitor the implementation of the CNL and report out to community.

The overall CNL development process was enriched through the strategic application of the Office of Equity, Racial, and Social Justice tools and the active participation of the Co-creation Team and Community Connectors (for members, see Appendix B). These groups brought diverse perspectives to the work, ensuring a comprehensive and inclusive approach to CNL development.

CNL Development Process

Step 1: Develop a survey that educates as it asks questions.

In collaboration with the Co-creation Team, DLS developed multiple goals for the community needs list development process, including educating the public about County functions. The CNL survey was designed to enable participants to explore broad policy areas and detailed sub-topics based on their personal interest. Eight main policy areas were identified in partnership with executive branch departments, ranging from Environment to Youth Services. Sub-topics were refined using previous survey data, departmental input, and community feedback, resulting in 97 categories grouped by policy area. This structure enabled respondents to better understand County services. The full list of policy areas and categories used in the 2023 survey is provided in Appendix C.

Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.

In July 2023, DLS launched the new survey and introduced the Community Connectors program to improve awareness and participation, especially among underrepresented groups in unincorporated King County. With \$2,500–\$5,000 grants to support engagement activities, 19 local organizations conducted outreach and promoted the survey. These organizations were selected based on their ability to connect with residents whose voices are not typically represented. DLS provided support through materials, weekly meetings, and event participation (see Appendix D for examples of materials).

Step 3: Assemble community survey responses (requests) into catalogues.

DLS compiled survey responses into catalogues for each area and each department. Each community request was categorized, assigned to a lead department, and organized for review and follow-up. (See Appendix E for DLS task details).

Step 4: Share the catalogues with departments for review.

DLS shared each department catalogue with the corresponding lead department for review. According to the criteria set forth in King County Code 2.16.055.C.3., a request must align with county and subarea plans, fall within an executive branch department's scope, support the community's vision, and have feasible budget, timing, and resource requirements to be eligible for the CNL.⁷ Departments then evaluated their assigned items according to this criteria and the guidance detailed in Appendix F. During this phase, DLS clarified the purpose of community needs lists and reviewed departmental feedback. This process led to iterative refinement of the catalogues.

Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNLs.

⁷ [King County Code 2.16.055.C.3.](#)

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DLS collaborated with executive departments to determine which items from the previous CNLs should be transferred to the 2025 CNLs by requesting a status update for each request. Updates consisted of the following categories:

- Funded and completed
- Funded and in progress
- Funded but have not yet been started
- Partially-funded and in progress
- Not funded

Since CNLs are intended to inform development of departmental budget proposals, only unfunded requests and partially-funded requests from the 2022 CNLs were incorporated into the 2025 CNLs, along with new requests identified through the community surveys.

These status updates also link to fulfilling the performance monitoring requirement for the implementation of the CNLs, mandated by King County Code.⁸ The items categorized as “Funded and completed,” “Funded and in progress,” and “Funded but not yet started” were moved to the status update report provided for the East Renton Plateau area.⁹

Step 6: Collaborate with the community service area liaisons to prioritize requests.

CSA liaisons prioritized requests as high, medium, or low, based on their local knowledge and engagement with community members.¹⁰

Step 7: Collaborate with the Councilmember who represents the area.

DLS shared the CNL with Council District Nine staff prior to finalizing it. DLS shared the CNL with Council District Nine staff prior to finalizing it. Based on feedback received from Council District Nine staff, prioritization for some requests was modified. DLS shared feedback with executive branch department staff.

Step 8: Finalize the CNL.

To finalize the list, DLS reviewed the CNL, incorporated any final executive branch department edits, and added an identification number for reference during the budget development process.

Step 9: Share the CNL with departments to inform departmental budget requests.

DLS provided the final CNLs to the Office of Performance, Strategy, and Budget (PSB), which then shared them with each department for consideration during their 2026–2027 budget development. Along with other budget development guidance, PSB asked department finance managers to add the CNL identification number to departmental budget requests pertaining to CNL requests.

Step 10: Transmit the CNL to the King County Council for consideration.

⁸ [King County Code 2.16.055.C.3.](#)

⁹ [East Renton Plateau- CNL status update report](#)

¹⁰ CSA liaisons are King County Department of Local Services staff who support unincorporated areas by helping residents navigate King County services and answering their questions. They engage with community members through office hours, community meetings, events, and direct interactions. They address both individual resident concerns and emergent community needs. DLS has one rural community service area liaison and one urban potential annexation area liaison. These two positions are supplemented with DLS Director’s Office staff, specifically the DLS External Relations Manager.

The Executive transmitted the East Renton Plateau CNL to the King County Council as part of the 2026–2027 budget transmittal.

Step 11: Share the list of community requests that were not advanced to CNL with community.

DLS will share the 2025 CNL, along with appendices including requests not advanced to the CNL, with the community after the CNL has been approved by Motion by the King County Council. DLS will post this information to its website and to the CNL engagement hub, where it will replace the previous CNL. Translation of the CNL will be provided upon request.

Step 12: Monitor the implementation of the CNL and report out to community.

DLS provides a yearly update to community and Council on the status of the implementation of the CNLs.¹¹ DLS posts this report to the CNL community engagement hub.¹²

CNL Community Engagement

The King County Council (KCC) directs the Department of Local Services (DLS) to include an appendix with the CNLs that explains how the community engagement conducted during the CNL development process meets the “County engages in dialogue” level, or higher, on the County’s Continuum of Community Engagement. The appendix must also demonstrate the use of language access and equity impact review tools provided by the Office of Equity and Social Justice (OESJ), which was renamed the Office of Equity and Racial and Social Justice in 2020, as required by KCC 2.16.055.C.2.

2. Each community needs list shall:
 - c. be developed, reviewed, prioritized, amended, adopted and implemented using tools and resources developed by the office of equity and social justice, including, but not limited to, community engagement, language access and equity impact review tools. The county shall use, at minimum, the "County engages in dialogue" and "County and community work together" levels of engagement as outlined in the office of equity and social justice's Community Engagement Guide for the development, review, amendment, adoption and implementation of the community needs list. The county shall include as an appendix to the community needs list information detailing the community engagement completed during the development of the community needs list and how the community engagement meets the requirements of this subsection C.2.c..¹³

This document is the appendix detailing community engagement undertaken to develop the East Renton Plateau CNL and how it meets the requirements of KCC.

Community engagement related to the CNL occurred in two phases, as the body of work to develop the CNL includes two discrete community engagement tasks per KCC 2.16.055.C.3:

- I. **Compile requests from community:** An initial catalogue shall be compiled that identifies all requests from the community for potential services, programs, facilities, and capital improvements.

¹¹ [KCC 2.16.055.C.3.](#)

¹² [East Renton Plateau - CNL status update report](#)

¹³ [KCC 2.16.055.C.2.](#)

- II. **Prioritize community requests:** Review by the CSA liaisons through ongoing community engagement to identify, discuss, and prioritize community needs.¹⁴

CNL Engagement Phase I – Promoting the CNL survey and compiling requests.

The purpose of this phase is to engage with community members to gather their requests and better understand community needs. DLS then compiles the requests into a catalogue of community requests, which with further analysis as described above, is refined into the CNL. The engagement phase for this East Renton Plateau CNL took place during November 2022-February 2024.

As described above, DLS collaborated closely with community, and formed a group called the Co-creation Team to review, redevelop, and enhance the process used to develop the 2022 CNLs, which occurred during the COVID-19 pandemic. The Co-creation Team offered insightful recommendations on how to refine the CNL process during six meetings and contributed to the creation of a more relevant, user-friendly, and inclusive survey. Based on the Co-creation Team's input, this new survey aimed to educate the community about the County's work and solicit input on what communities wanted to see on their community needs lists.

Guided by the Co-creation Team's recommendations, DLS crafted and introduced the survey in July 2023. To further raise awareness, foster inclusivity, and boost response rates, DLS initiated the Community Connectors program at the recommendation of the Co-creation Team. The Community Connectors program engaged 19 community leaders, organizations, and nonprofits throughout unincorporated King County to disseminate the survey and organize events to encourage broad community involvement. Each organization received a small grant of \$1,000 to \$2,5000 to help them create materials, fund staff time, or hold events to enhance participation among historically underrepresented groups, including people of color and immigrants. Those holding events received the larger grant amount.

DLS developed and distributed marketing materials on the CNL website for Community Connector program partners to use to boost CNL promotion, including social media post examples, email templates, flyers, QR code business cards, and photographs. Additionally, DLS organized weekly online group meetings so that Community Connectors could discuss engagement strategies, brainstorm ideas for those areas with fewer events or organized engagement opportunities, and share the issues they were facing. Some of the Community Connectors engaged community members in creative ways, meeting then where they were at places such as grocery stores or restaurants. DLS also offered one-on-one sessions with group members to further refine strategies to promote the survey and enhance outreach efforts.

King County's objectives with Community Connectors initiative were twofold:

- Engage residents of unincorporated areas in identifying community needs.
- Advance King County's equity and social justice goals by promoting equal opportunities and outcomes for all, especially targeting people of color, youth, seniors, economically disadvantaged groups, and English as a second language speakers.

DLS also engaged the service of the CSA liaisons to promoting the survey as the CSA liaisons work with the different rural community service areas and urban potential annexation areas. The CSA liaisons promoted the survey at office hours and events in community and at local community-based

¹⁴ [KCC 2.16.055.C.3.](#)

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organization meetings, such as area councils, community development associations, homeowner's associations, etc.

In addition to utilizing the support of the Community Connectors and CSA liaisons, DLS distributed survey information to community members in the following settings in the top languages of each community.

- **At community events:** Engaged with residents at events such as fairs or community meetings, either organized by Community Connectors or organized by other community-based organizations.
- **In high-traffic locations:** Posted flyers in frequently visited community spots, including bulletin boards, grocery stores, and parks.
- **Via targeted mail:**
 - Sent letters with the flyer to more than 600 low-income housing developments, retirement communities, schools, and places of worship asking them to promote the survey and post the survey flyer.
 - Sent postcards promoting the survey to 34,570 unincorporated King County (UKC) households, which is one-third of all UKC households.
- **Through online promotion:** Used DLS social media to promote the survey.
- **In media advertisements:** Placed advertisements in media outlets, particularly ethnic radio and news channels, to reach diverse communities.
- **Sent email bulletin:** Sent an email bulletin to 36,582 UKC email addresses, with an estimated 1,915 email addresses specifically targeting East Renton Plateau area residents.
- **Shared partner promotion:** Shared the survey flyer with over 100 economic partners such as chambers of commerce and economic development organizations.

DLS also provided community members with several ways to submit survey responses to address physical or technological barriers: written ideas through in-person interaction or email and spoken ideas through in-person interaction or telephone. DLS had access to on-demand interpretation and translation services to facilitate all community engagement activities.

Submission options included the following:

- A unique telephone number with voicemail and language interpretation for verbal submissions.
- The asklocalservices@kingcounty.gov email address for written email submissions.
- The survey translated into multiple languages by PublicInput.¹⁵
- A paper survey to address technological barriers.
- DLS and/or Community Connector interaction at events and office hours.

Based on Co-creation Team input, DLS developed and designed a unique website for the survey that provided all the information necessary for residents to review and provide feedback using PublicInput. PublicInput is a community engagement software platform for governments. It provides a simple online interface that community members can use to engage with government at their convenience. King County has an enterprise subscription to this service, which is also used by several other departments.

¹⁵ <https://PublicInput.com>

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Department project hubs and subsites are featured on the King County Engagement Hub hosted by PublicInput.¹⁶

Each PublicInput website includes a translate button, which allows the user to select from over 100 languages. This translation feature is powered by Google Translate. Google Translate uses a machine learning system that compares texts from a broad range of sources so that the context of the words on the screen is considered in the translation. Community members had the option to enter their email addresses if they wished to do so.

In total, DLS received 1,552 responses from across unincorporated King County, including 107 from the East Renton Plateau area. After the initial review of the 2023 survey results by departments, DLS met with the Community Connector members in January 2024 to share the results and discuss next steps with them.

During this first community engagement phase, all written CNL outreach materials were geared to provide education about the CNLs and encourage community members to submit requests. Examples of these communication materials are included in Appendix E. See Table 1 for specific outreach efforts.

Table 1: Phase I Written Community Outreach Materials

DATE	Outreach	Outreach Format	Audience
07/17/2023	Develop DLS website to include CNL information and submission options	Website	UKC residents
07/18/2023	Share information about the CNLs and submission options	Community Connector promotion	East Renton Plateau Community Area residents
07/24/2023	Share information about the CNLs and submission options.	Instagram and Facebook post* Instagram Story	4,955 DLS Facebook & 1,562 Instagram followers
07/26/2023	Share information about the CNLs and submission options.	Mailer	35,000 UKC residents (randomly selected 1/3)
07/31/2023	Share information about the CNLs and request promotional support.	Email	Over 600 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and request promotional support.	Mail	Over 200 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/03/2023	Share information about the CNLs and submission options.	Instagram and Facebook *	4,955 DLS Facebook & 1,562 Instagram followers
08/12/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/04/2023	District 9 Newsletter sharing information about the CNLs, purpose, and a link to the publicinput.com site.	Councilmember newsletter	District 9 residents
08/08/2023	King County Employee Newsletter	Newsletter	King County Employees

¹⁶ <https://PublicInput.com/kingcounty>

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DATE	Outreach	Outreach Format	Audience
08/07/2023	Share information about the CNLs and submission options	Nextdoor	UKC 92,000 users
08/10/2023	Share information about the CNLs and submission options	Seattle Medium ad	Seattle Medium, serves the African American and other underserved communities in the region
08/11/2023	Share information about the CNLs and submission options	Runta News and Facebook ad.	Runta News focuses on issues relevant to the Somali, African, and Muslim communities in the greater Seattle and Portland Metro area
08/12/2023	Reminder about CNL survey.	Instagram and Facebook post*	4,955 DLS Facebook followers and 1,562 DLS Instagram followers; 10,631 Facebook users.
08/26/2023	Share information about the CNLs and submission options	Community Connector promotion	East Renton Plateau Community Area residents
08/28/2023	Share information about the CNLs and submission options	Community Connector promotion	East Renton Plateau Community Area residents
08/28/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Nextdoor	UKC 92,000 users
08/28/2023	What are your community's priorities?	Email bulletin	36,582 UKC recipients
08/28/2023	Podcast – interview	Northwest News Radio	Radio: STAR 101.5, KVI 570 and NWN 97.7
08/30/2023	Share information about the CNLs and submission options	Community Connector promotion	East Renton Plateau Community Area residents
08/31/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Instagram and Facebook post*	4,955 DLS Facebook & 1,562 Instagram followers

*Facebook posts can be viewed by going to <https://facebook.com/kingcountylocalservices>

In addition, from July to September 2023, DLS printed and distributed over 10,000 flyers and 2,000 business cards throughout unincorporated King County. These materials were distributed during various events and at libraries, grocery stores, and other locations by King County staff and Community Connectors.

CNL Engagement Phase II–Prioritization

In Phase 2, CSA liaisons prioritized the community requests, utilizing their expertise and experience with East Renton Plateau community members to ensure that each request for this area was prioritized according to the community's needs. Because community input is foundational to the CNL development

process, ongoing community engagement was the primary and principal driver used to inform prioritization of every request as high, medium, or low.

Utilization of Office of Equity and Social Justice Tools for CNL Development

The CNL program is an important approach for ensuring that UKC community voices are heard and have an opportunity to inform King County services, programs, and capital improvements for the unincorporated areas of King County. Per KCC 2.16.055.A.3, DLS is responsible for developing and implementing programs and strategies that improve community partnerships and the delivery, responsiveness, and quality of local services.¹⁷ It is also responsible for developing and implementing programs and services to promote successful public engagement and “help all residents of unincorporated King County be more knowledgeable of, better served by and heard by King County departments and agencies.”¹⁸

The Office of Equity and Racial and Social Justice (OERSJ) provided tools to guide the development of new initiatives and community engagement efforts because intentional and meaningful community engagement and co-creation are foundational to being pro-equity and anti-racist.^{19,20} The tools developed by OERSJ include the Community Engagement Guide (CEG), which includes the Community Engagement Continuum, the Equity Impact Review (EIR) process, and language access resources.^{21,22,23}

Community Engagement Guide

The Community Engagement Guide includes the Community Engagement Continuum, which provides details, characteristics, and strategies for five levels of community engagement. The Continuum helps King County evaluate which community engagement level is appropriate given factors such as program goals, time constraints, County and community readiness, and capacity and resources.²⁴

Equity Impact Review (EIR) Process

The EIR process helps to ensure that equity impacts are rigorously and holistically considered and advanced in the design and implementation of a proposed plan, policy, program, or capital improvement by providing a checklist of items to consider.²⁵

Language Access Resources

Language access resources include the 2021 Written Translation Manual, Top 10 Language Dashboard, Top Six Language Maps, and King County’s language access requirements. These resources provide the information for determining which languages should be available during community engagement efforts and for creating documents that can easily and clearly be translated.²⁶

As described in the sections below, DLS used these tools to develop and carry out the community engagement plans for the CNL development initiative. A basic requirement for using the tools is understanding the demographics of the initiative’s area and who will be impacted by the initiative.

¹⁷ [KCC 2.16.055.A.3.](#)

¹⁸ [KCC 2.16.055.D.1.](#)

¹⁹ [Community Engagement & Co-Creation](#)

²⁰ [Racism as a Public Health Crisis in King County](#)

²¹ [Community Engagement Guide, Continuum of Community Engagement](#)

²² [Equity Impact Review Process Overview](#)

²³ [Language and Communication Guidance and Resources for County Employees](#)

²⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

²⁵ [Equity Impact Review Process Overview](#)

²⁶ [Language and Communication Guidance and Resources for County Employees](#)

East Renton Plateau Demographics

As shown in Table 2, East Renton Plateau area, with 30 percent Black, Indigenous, and People of Color (BIPOC), is less diverse than unincorporated King County, which is 32 percent BIPOC. It is less diverse than the County overall (40 percent BIPOC). Close to 6,000 residents live in the East Renton Plateau area, just over two percent of the UKC population. East Renton Plateau area median household income of \$114,000 is 110 percent of the King County median household income and 202 percent of the UKC median. Eighty-eight percent of East Renton Plateau residents own their home, compared to 56 percent of King County residents.²⁷

Table 2: East Renton Plateau Demographics

General Information	King County	Unincorporated Areas	East Renton Plateau
Population	2,225,000	244,000	6,000
Average household size	2.4	2.7	3
Median age	37	36	40
Percent male	50%	50%	49%
Percent female	50%	50%	51%
Percent youth (under 18 years old)	21%	23%	24%
Percent elder (over 65 years old)	14%	16%	14%

Race and Ethnicity	King County	Unincorporated Areas	East Renton Plateau
White	60%	68%	70%
Hispanic or Latinx	10%	9%	8%
Asian	18%	13%	14%
Native Hawaiian Pacific Islander	1%	1%	0%
African American	7%	5%	0%
Native American	0.6%	1%	1%
Two or more races		5%	7%
Limited English-speaking population		5%	4%

Income and Poverty	King County	Unincorporated Areas	East Renton Plateau
Median household income	\$103,000	\$82,000	\$114,000
Households below poverty line	17%	7%	6%

Housing	King County	Unincorporated areas	East Renton Plateau
Owner-occupied households	56%	79%	88%
Renter-occupied households	44%	21%	12%
% Rent-burdened households	34%	47%	42%

²⁷ U.S. Census Bureau. (2022). 2015-2020 American Community Survey 5-year Estimates.

Who will be impacted by the CNL?

All members of the CSA community are impacted by the CNL initiative because the services, programs, and facilities that are provided by or influenced by County government affect the environment in which community members live. As such, all members of the community are decision-makers in the CNL process. They provide input on which potential services, programs, and capital improvement projects should be added to the CNL.

The Community Engagement Guide

Throughout the CNL development process, KCC directs the County to use at least the "County engages in dialogue" and "County and community work together" levels on the Community Engagement Continuum in the Community Engagement Guide.²⁸ These levels are the second and third highest levels on the continuum and are shown on Figure 1.²⁹

Figure 1: KCC-specified Levels of Engagement for the CNL Development Process

Levels of Engagement				
County Informs King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	County Consults King County gathers information from the community to inform county-led interventions	County engages in dialogue King County engages community members to shape county priorities and plans	County and community work together Community and King County share in decision-making to co-create solutions together	Community directs action Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

The King County Community Engagement Guide states that:

“As a project develops, the level of community engagement may need to change to meet changing needs and objectives. The level of engagement will depend on various factors, including program goals, time constraints, level of program and community readiness, and capacity and resources. There is no one right level of engagement, but considering the range of engagement and its implications on your work is a key step in promoting community participation and building community trust.”³⁰

DLS formed the Co-creation Team of community members and County staff to evaluate the 2021-2022 CNL development process and propose a new development process. This team redesigned the engagement process after collaborating. This effort aimed to achieve the goal of “County and community work together” on the Continuum of Community Engagement.³¹ Per the guidance identified above, the following factors were considered:

²⁸ [KCC 2.16.055.C.2.](#)

²⁹ [Community Engagement Guide, Continuum of Community Engagement](#)

³⁰ [Community Engagement Guide, Continuum of Community Engagement](#)

³¹ [Community Engagement Guide, Continuum of Community Engagement](#)

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- **Program goals:** The program goal was to develop a CNL that is reflective of an entire community's needs, particularly those who have historically not been or felt included, such as low-income populations and populations of color.
- **Time constraints:** Community members have busy lives with limited time to participate in King County initiatives.
- **Level of program and community readiness:** CNL development is an iterative process repeated every two years. Sharing knowledge is necessary to familiarize community with the CNL development process and the list's purpose.
- **Capacity and resources:** Both community groups and King County departments have limited capacity.

DLS also reviewed the characteristics of engagement for each engagement level as listed on the Community Engagement Continuum, as shown on Figure 2, and compared them to the CNL development process as described above. This was done to verify that DLS was working at the "County and community work together" level of engagement to develop the CNL.³²

Table 3: Characteristics of Engagement of the CNL development process:

Characteristics of engagement	CNL development process
Two-way channel of communication	Communication flows to and from community to prioritize requests.
Multiple interactions	Community members interact with the development process multiple times, from promoting participation, to submitting ideas and prioritizing them.
Medium- to long-term	At a minimum, an updated CNL needs to be submitted to Council every two years, "concurrent with the executive's biennial budget transmittal." ³³
Shapes and informs County programs	CNL is one of many inputs used by departments to inform their budgets.

DLS used many of the corresponding strategies listed on the Continuum of Community Engagement as shown in Figure 2.³⁴ These strategies are described above in the Phase I community engagement sections of this document.

³² [Community Engagement Guide, Continuum of Community Engagement](#)

³³ [KCC 2.16.055.C.5.b.](#)

³⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

Figure 2: Strategies Used to Develop the CNL.

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

Equity Impact Review Process

As outlined by OERSJ, the Equity Impact Review (EIR) Process identifies three equity frameworks which should be considered during the development and implementation of a proposed action.^{35,36} These equity frameworks are:

- **Distributional Equity:** Fair and just distribution of benefits and burdens to all parties.
- **Process Equity:** Inclusive, open, and fair process with meaningful opportunities for input.
- **Cross-generational Equity:** Consideration of effects of current actions on future generations.

This brief review seeks to identify, evaluate, and communicate potential impacts – both positive and negative – associated with the community engagement and development of the CNL by DLS and the potential implementation of CNL requests by departments. This review is organized into five phases of analysis, as follows:

- Phase 1: Scope. Identify who will be affected.
- Phase 2: Assess equity and community context.
- Phase 3: Analysis and decision process.
- Phase 4: Implementation. Staying connected with the community.
- Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.³⁷

CNL Development EIR Summary

Phase 1: Scope. Identify who will be affected.

All community members seeking services from King County could be affected by the CNL.

Phase 2: Assess equity and community context.

Per the EIR process checklist, community priorities and concerns need to be identified to assess equity and community context. The CNL development process identifies communities' priorities and concerns.

³⁵ [Equity Impact Review Process Overview](#)

³⁶ An action is defined by the EIR Process as “plan/policy/program development, operations modification, capital programs/projects, etc.” [Equity Impact Review Process Overview](#)

³⁷ [Equity Impact Review Process Overview](#)

Each of the determinants of equity are likely to be either directly or indirectly influenced by the development of the CNL. The determinants of equity are:

-Early Childhood Development	-Parks and Natural Resources	-Neighborhoods
-Education	-Built and Natural Environment	-Housing
-Jobs and Job Training	-Transportation	-Community and Public Safety
-Health and Human Services	-Community Economic Development	-Law and Justice
-Food Systems		

The development of the CNL impacts these determinants of equity because it identifies the concerns and priorities of community, which is the first step in creating solutions. The extent to which impact on each determinant is realized depends on several factors, such as: available funding resources, timelines for implementation, the scope and location of specific programs and investments, and the community members affected.

Phase 3: Analysis and decision process.

The CNL development process does not identify alternative solutions to community requests, it merely identifies the requests. However, the prioritization of these requests as high, medium, or low is based on community engagement and knowledge. This prioritization is shared with the lead departments and could influence budget requests.

Phase 4: Implement. Are you staying connected with communities and employees?

The CNL is transmitted to Council as part of the 2026-2027 biennial budget transmittal. Once adopted, DLS will share the CNL with community members. The list will be translated per language access requirements and posted on PublicInput and DLS's website and brought to community meetings. The list's location will be communicated through a variety of outreach activities and the engagement platform. DLS will continue to build relationships with community members and engage on an ongoing basis to learn of their needs for potential services, programs, facilities, and capital improvements. The engagement website allows community members to enter requests at any time. DLS continues to promote this feature regularly through social media, at office hours, and at community meetings.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.

This is the second iteration of the CNL development process, and it was significantly influenced by community through the Co-creation Team and the Community Connectors. DLS will start the development of the next iteration of the CNLs in mid-2026.

The CNL development process takes distributional, process, and cross-generational equity into consideration by:

- Attempting to gather community needs in all areas of UKC, both rural and urban.
- Creating an inclusive, open, and fair process with meaningful opportunities for input; however, more work can always be done to ensure that community members who historically were or felt excluded are welcomed into the process.
- Acknowledging and communicating to community members and King County staff that the CNL is a snapshot in time and thus needs to be updated regularly to give current and future generations an opportunity to make their needs known.

CNL Implementation EIR Summary

Should the County fund solutions to the community-identified needs on the CNL, the County and community will work together to co-create responsive services, programs, facilities, or capital

improvements. The lead department for the funded solution is responsible for using the EIR process during program development and implementation to ensure that distributional equity, process equity, and cross-generational equity are considered in the solution development and implementation process.

In Phase 2 of the EIR process checklist, the community's concerns and needs should be identified to evaluate community context. The CNL will be useful in Phase 2 of the EIR process for funded solutions because it is a readily available lists of community-identified needs.

CNL Language Access Resources

DLS used the language access resources developed by OERSJ to ensure that language translation and interpretation were available during both community engagement phases of the CNL development process.³⁸ The Written Translation Manual, updated in 2021, was referenced to ensure that materials, including website and mailer text, could easily and accurately be translated.³⁹

From tools to outreach materials to meetings, DLS offered translation and interpretation services for the top seven most frequently spoken languages in UKC as identified by the Top 10 Languages Dashboard.⁴⁰ These languages are English, Russian, Vietnamese, Korean, Spanish, Hindi, and Chinese. These languages were selected based on the number of individuals who speak English less than "very well" according to the 2021 American Community Survey data for languages spoken at home in specific urban areas. However, PublicInput includes a "Translate" button, which allows the user to select from over 100 languages, allowing for greater participation across all language groups.

Table 4: 2021 ACS Data: Language Diversity and Population in unincorporated King County

Language	Population
Spanish	4,143
Vietnamese	2,297
Other Asian and Pacific Island languages	1,266
Russian, Polish, or other Slavic languages	1,250
Chinese (incl. Mandarin, Cantonese)	1,153
Other and unspecified languages	1,052
Korean	750
Tagalog (incl. Filipino)	670
Other Indo-European languages	418
Arabic	92
German or other West Germanic languages	18
French, Haitian, or Cajun	11

- Spanish and Vietnamese are the top two languages with the highest number of speakers who have limited English proficiency, with populations of 4,143 and 2,297 respectively.
- The category of Other Asian and Pacific Island languages likely includes Hindi, as suggested by on-the-ground insights, with a population of 1,266.

³⁸ [Language and Communication Guidance and Resources for County Employees](#)

³⁹ [Written Translation Manual](#)

⁴⁰ [Top 10 Languages Dashboard](#)

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- Russian is assumed to be the predominant language among the Russian, Polish, or other Slavic languages group, which has 1,250 speakers.
- Chinese languages (including Mandarin and Cantonese) have 1,153 speakers, making it a significant group.
- The remaining languages, Korean and Tagalog (including Filipino), have smaller but notable populations of 750 and 670 respectively, warranting translation services.

These seven languages were chosen based on the need to effectively communicate with and provide services to the largest groups with limited English proficiency in urban areas.

The mailer sent to 34,570 UKC household in Phase I included text in the top seven languages stating, “To request this information in another language or format, email AskLocalServices@kingcounty.gov or call 206 477 3800.” Interpretation services were offered at the meetings and workshops upon request. In the East Renton Plateau area, no additional language interpreters were requested.

Summary & Lessons Learned

The CNL is a snapshot in time of community needs. It is required to be updated, at a minimum, every two years.⁴¹ DLS continues to work with community, the King County Council, King County departments, and other agencies to update, prioritize, and implement the CNL requests.

DLS continues to expand and refine its community engagement efforts with community members in ways that reach those in the community who did not participate in the development of the community needs lists or who may not realize how the community needs list may affect their daily lives. DLS will continue to ask community members to evaluate and reaffirm their priorities with both in-person and digital engagement strategies to maximize participation. This means continuing to look for opportunities to collect and share information such as:

- Partnering with existing community organizations, such as faith-based organizations, that already work with and represent underrepresented community members such as immigrants and limited English proficiency populations.
- Engaging with residents where they already meet to be respectful of their time.
- Working with and in schools to engage students and their families as both often have schedule restrictions that make it hard to engage with the County.
- Considering other places where youth gather to seek input.
- Engaging with seniors at senior living communities to be respectful of their mobility and facility with technology.
- Connecting with disability service providers to reach out to their clients.
- Providing alternative meeting times for those with irregular schedules.
- Compensating participants for their engagement, respecting their time, involvement, and expertise.
- Documenting the number of participants, and if possible, their race and ethnicity to ensure participants represent the demographics of the community.

DLS strives to obtain participant contact and demographic data, through optional demographic surveys, to assess which community members are not being reached through current in-person and online engagement efforts.

⁴¹ [King County Code 2.16.055.C.2.](#)

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KCC requires that implementation of the CNL be reviewed and reported on annually.⁴² DLS will gather the updates from agencies and share these reports on the DLS website and the CNL community engagement hub, where community can leave comments.

Moving forward, the CNL process must continue to remain open and transparent, affected communities or neighborhoods must continue to be included in the decision-making, and resources must be directed where needs are the greatest.

⁴² [KCC 2.16.055.C.2.](#)

Community Engagement Appendices**A. Co-creation Team**

Name	CSA
Sandy Cobb	Bear Creek Sammamish
Michelle Faltaous	Fairwood
Warren Iverson	Greater Maple Valley
Michael Magnani	Four Creeks
Timothy O'Brien	SE King County
Deborah Salem	East Federal Way
Kimnang Seng	White Center/North Highline
Lauren Silver-Turner	Snoqualmie Valley
Yordanos Teferi	East Renton Plateau Plateau
Michael Trahan	Skyway West Hill
David Vogel	Vashon Maury Island
Danielle de Clercq	King County
David Daw	King County
Cyndal Ellenberger	King County
Mo McBroom	King County
John Vander Sluis	King County
John Taylor	King County
Amelia Tjaden	King County

B. Community Connectors

Name	CSA
Hamdi Abdulla	Skyway/West Hill
John Affolter	Vashon/Maury Island
Trapper Bailey	Snoqualmie Valley/ Northeast King County
Sandy Cobb	Sammamish/Bear Creek/Redmond Ridge
Cynthia Edwards	Skyway/West Hill
Noni Ervin	Fairwood
Fin Harmany	Skyway/West Hill
Lis Harmegnies	Fairwood
Steven Hiestler	Greater Maple Valley
Gwendolyn High	East Renton Plateau
Jefferson Rose/Randy Nguyen	White Center/North Highline
Timothy OBrien	SE King County (Enumclaw Plateau)
Shelley Puariea	East Federal Way
Deborah Salem	East Federal Way
Annie Sieger	Fairwood
Lauren Silver-Turner	Snoqualmie Valley/ Northeast King County

C. 2023 CNL Survey Categories by Policy Area

Environment, Farmland, Parks, & Open Spaces (e.g., climate change, wildlife, parks, flood control)

1. County park and trail facilities (e.g., dog parks, trailhead parking, restrooms)
2. County park operations and maintenance (e.g., litter control, trail maintenance, safety)
3. Recreation and community programs (e.g., community centers, programming, park safety)
4. Farming programs (e.g., farm leasing, farmer support, technical assistance with forest health and wildfire prevention, agricultural drainage)
5. Habitat and ecosystems (e.g., open space acquisition, salmon restoration, noxious weeds, habitat restoration)
6. Forestry programs (e.g., wildfire safety, carbon sequestration)
7. Water resource protection (e.g., clean water)
8. Historic preservation (e.g., landmarks, archeological finds, preservation of historic buildings)
9. Parks District
10. Other

Health & Human Services (e.g., mental health, senior services, homelessness)

11. Behavior health/mental health services
12. Developmental disabilities services
13. Domestic violence services
14. Veteran's services
15. Senior services
16. School districts
17. The impact of racism on health (racism as a Public Health crisis)
18. Substance abuse prevention (e.g., opioid overdose prevention and related services)
19. Healthy food access
20. Homelessness (e.g., housing, health)
21. Parent and child health
22. Healthcare access
23. Chronic disease prevention & management (e.g., heart disease, cancer, asthma, diabetes, COPD)
24. Communicable disease prevention (e.g., MRSA, Sexually Transmitted Disease, Shigellosis, Tuberculosis, West Nile Virus, Zika, Pertussis, Rabies, COVID-19)
25. Health information and education
26. Pre-release support/post-release support for individuals held in jail
27. Other

Community, Economic, and Workforce Development and Resources.

28. Community centers
29. Workforce development
30. Small business funding
31. Business incubator/Startup development center
32. Commercial development
33. Farmers markets
34. Other

Housing and Land Use (e.g., affordable housing, growth management act).

- 35. Environmental health and healthy homes (e.g., lead exposure, mold, ventilation)
- 36. Housing (e.g., affordable housing, housing repair)
- 37. Code enforcement
- 38. Permitting services
- 39. Other

Public Transportation & Roads (e.g., bus service, water taxi, sidewalks, bike paths).

- 40. Traffic congestion and flow (e.g., delay, neighborhood cut-through traffic)
- 41. Excessive vehicle speeds
- 42. Roadway lighting (e.g., streetlight)
- 43. Other traffic safety (e.g., intersection & roadway design, signage, traffic, etc.)
- 44. Parking
- 45. Other roadway operation (snow/ice removal, street cleaning, etc.)
- 46. Road surface condition (e.g., pavement and bridge deck condition)
- 47. Roadway drainage and flooding
- 48. Mowing, tree trimming, other road safety-related vegetation management
- 49. Litter, dumping, debris, objects in the road right-of-way
- 50. Other roadway maintenance and preservation
- 51. Roadway pedestrian infrastructure & safety (e.g., crosswalks, sidewalks, rural multi-use shoulders)
- 52. Roadway bike infrastructure & safety (e.g., bike lanes, rural multi-use shoulders)
- 53. Accessibility for people with disabilities (e.g., curb ramps)
- 54. Highways (e.g., State Route 18, I-405, etc.)
- 55. Other road-related issues
- 56. Transit stops and passenger facilities
- 57. Transit service
- 58. Park and ride lots
- 59. Other

Public & Community Safety (e.g., crime, disaster preparation & response, policing).

- 60. Community engagement (e.g., police-community partnership or police-community relations)
- 61. Co-response teams (e.g., funding, staffing, accountability)
- 62. Neighborhood watch programs
- 63. King County Search & Rescue
- 64. King County Sheriff's Office community locations (e.g., district office/storefront)
- 65. Policing priorities (e.g., funding, staffing, accountability)
- 66. Crime & traffic enforcement
- 67. Youth crime
- 68. Noise (e.g., traffic noise, airport noise)
- 69. Animal control services (e.g., licensing, leash laws, adoption, response times)
- 70. Public health emergency response and resiliency (e.g., wildfire smoke, COVID response)
- 71. Gun violence
- 72. Injury prevention
- 73. Emergency management (e.g., ability to respond)
- 74. Emergency & disaster preparedness (e.g., getting yourself ready)
- 75. Climate justice & health
- 76. Extreme weather centers (e.g., warming, cooling, smoke, disaster centers)

77. Other

Youth & Early Childhood Services (e.g., childcare, after school programs).

- 78. Childcare (e.g., subsidy navigation and assistance)
- 79. Early childhood supports
- 80. Education
- 81. Substance abuse: youth (e.g., cannabis, fentanyl)
- 82. Youth programs and services
- 83. School districts
- 84. Other

Other Services, Infrastructure, & Utilities (e.g., digital equity, landfill, illegal dumping, sewer).

- 85. Access to King County services (online, in-person)
- 86. Litter and illegal dumping not on King County property
- 87. Litter, illegal dumping, and vandalism on King County-owned property
- 88. Graffiti not on King County property
- 89. Recycling and composting facilities and services
- 90. Cable companies (internet access)
- 91. Fire districts
- 92. Flood control and stormwater management (e.g., drainage, stormwater, surface water)
- 93. Pollution and hazardous waste (e.g., collection, education)
- 94. Library
- 95. Fireworks (e.g., enforcement)
- 96. Wastewater treatment
- 97. Other

D. Examples of CNL Communication Materials

Example of a Flyer

What do you want for your community?



King County Local Services is asking people who live in unincorporated areas (areas that lie outside city limits) what would make their communities better places to live.

We will work with communities to make a **Community Needs List**—a list of desired services, programs, facilities, and capital improvements—for each area. King County will use these lists to help make budget decisions next year.

To request this information in another format or language, email AskLocalServices@kingcounty.gov or call 206-477-3800.

Para solicitar esta información en Español, envíe un mensaje de correo electrónico a AskLocalServices@kingcounty.gov o llame al 206-477-3800.

要以其他格式或語言索取此信息, 請致電 206-477-3800 或發送電子郵件至 AskLocalServices@kingcounty.gov.

इस जानकारी को किसी अन्य प्रारूप या भाषा में अनुरोध करने के लिए, AskLocalServices@kingcounty.gov पर ईमेल करें या 206-477-3800 पर कॉल करें।

다른 형식이나 언어로 이 정보를 요청하려면 206-477-3800 번으로 문의하거나 AskLocalServices@kingcounty.gov 로 이메일을 보내주시기 바랍니다.

Чтобы запросить эту информацию в другом формате или на другом языке, звоните 206-477-3800 или пишите AskLocalServices@kingcounty.gov.

Để có các thông tin này bằng tiếng Việt, xin gọi số 206-477-3800 hoặc gửi điện thư đến asklocalservices@kingcounty.gov.

Share your ideas by August 30

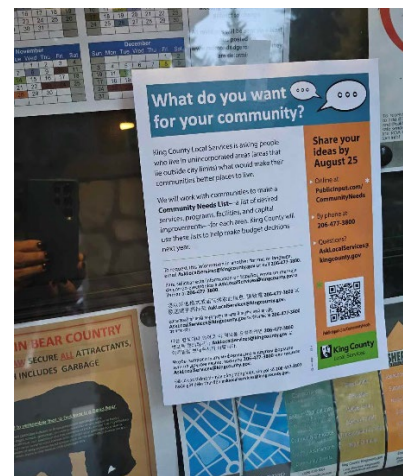
- ▶ Online at PublicInput.com/CommunityNeeds *
- ▶ By phone at 206-477-3800
- ▶ Questions? AskLocalServices@kingcounty.gov



PublicInput.com/CommunityNeeds



King County
Local Services



Example of a Business Card Handout



What do you want for your community?
You know your area best.
Share your ideas for making it a better place to live.

Take the survey:

-  PublicInput.com/CommunityNeeds
-  AskLocalServices@kingcounty.gov
-  206-477-3800



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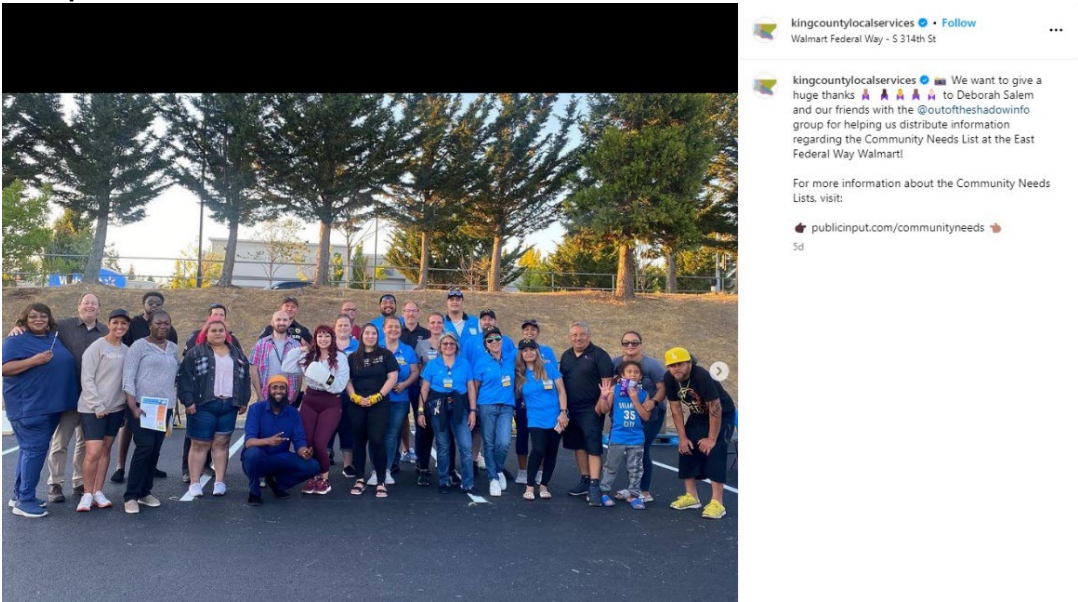
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AskLocalServices@kingcounty.gov पर ईमेल करें या
206-477-3800 पर कॉल करें।

Example of an Instagram Post



Examples of Facebook Posts



Attachment H
East Renton Plateau Community Needs List Appendix 1



Examples of Community Connector Event Promotion



E. Catalogue headings and DLS tasks for each request

KCC.2.16.055.C3 details how community needs lists shall be established.⁴³ The table describes the actions taken by DLS to develop the catalogue in alignment with the KCC.

Catalogue Column Title	DLS Task
Area	Import the unincorporated area selected by the survey taker.
Request	Import the text of the community request from the survey.
Community Request Category	- Assign each request to a relevant sub-topic category based on survey options.
Lead Department	Identify and assign the department best suited to lead implementation of the request.
Strengthens Community Vision	Evaluate and indicate whether the request meets or strengthens the community vision and policies established in the proposed subarea plan and King County's guiding principles.

⁴³ [King County Code 2.16.055.C.3.](#)

F. Catalogue headings and lead department review tasks

KCC department reviewers were provided the guidance below in alignment with the CNL development process stipulated in KCC.2.16.055.C3.⁴⁴

Catalogue Column Title	Requested Action/Required Information
Request	Review all entries in this column. Consolidate similar or duplicate requests where appropriate to streamline analysis and reduce redundancy.
Community Request Category	No action needed.
Lead Department	Confirm that the department assigned is the lead agency for the requests. If not, suggest an alternative agency.
In County Scope	Select yes or no to indicate whether the requests fall within the department's scope of work.
Reason out of scope	Explain why these requests are <u>not</u> within the department's scope of work.
Anticipated Implementation Timeline	Enter anticipated timeline if known, otherwise enter TBD or N/A as applicable. - TBD – A larger planning effort is needed before a specific timeline can be selected. - N/A – Even though within scope, a solution is unlikely to be implemented due to feasibility, budget constraints, resource needs, and other barriers to implementation.
Potential Partnerships	Enter potential partners who could help or lead in the development and implementation of solutions to the requests. Be creative and flexible; include other government agencies, nonprofits, etc.
Type of Request	Enter type of request: - Potential service - Potential program - Potential capital improvement project - Standard operations needing additional funding to meet requested level of service - Standard operations <i>not</i> needing additional funding to meet requested level of service - Existing capital improvement project - Policy - Other
Comments	Add department comments such as highlighting next steps, any related or conflicting King County priorities, and specific partnership or collaboration opportunities that build on community's strengths and assets.

⁴⁴ [King County Code 2.16.055.C.3.](#)

Appendix 2: Glossary of Acronyms

ADU – Accessory Dwelling Unit	KCRHA – King County Regional Homelessness Authority
BHRD – Behavioral Health and Recovery Division	KCSO – King County Sheriff’s Office
BIA – Business Improvement Area	LEAD – Law Enforcement Assisted Diversion
BIPOC – Black, Indigenous, and People of Color	NGO – Non-governmental Organization
CBO – Community-Based Organization	PHSKC – Public Health Seattle & King County
CDA – Community Development Association	PSB – Performance, Strategy, and Budget
CDC – Community Development Corporation	PSE – Puget Sound Energy
CDFI – Community Development Financial Institution	PSESD – Puget Sound Educational Service District
CHS – Community Health Services Division	RSD – Road Services Division
CJTC – Criminal Justice Training Center	SBA – Small Business Association
CSA – Community Service Area	SBDC – Washington Small Business Development Center
CSO – Community Service Officer (King County Sheriff’s Office)	SCL – Seattle City Light
CTC – College to Career	SCRC – Skyway Community Resource Center
CYYAD – Children, Youth and Young Adults Division	SODA – Service Our Dog Area
DCHS – Department of Community and Human Services	SR – State Route
DCYF – Washington State Department of Children, Youth & Families	SVT – Snoqualmie Valley Transportation
DLS – Department of Local Services	SWD – Solid Waste Division
DNRP – Department of Natural Resources and Parks	SWH – Skyway-West Hill
DPW – Department of Public Works	SWS – Stormwater Services Section
KCHA – King County Housing Authority	UA – Unincorporated Area
KCLS – King County Library System	UAC – Unincorporated Area Council
KCPAO – King County Prosecuting Attorney’s Office	UKC – Unincorporated King County
	WDFW – Washington Department of Fish and Wildlife
	WFDC – Work Force Development Center
	WLRD – Water and Land Resources Division
	WSDOT – Washington State Department of Transportation

Appendix 3: Performance Measures

The King County Code states that community needs lists shall establish performance metrics to monitor the implementation of items on the community needs lists and the overarching progress towards reaching the 20-year vision established in the subarea plan.¹

To achieve this, the lead executive branch department for each item on the list will provide an annual status update. For capital improvement projects, the lead department will indicate the expected project timeline and the current development phase: planning phase, preliminary design phase, final design phase, implementation phase, closing phase, or land acquisition phase. For programs and services, the lead department will indicate the expected implementation timeline and the program or service phase, such as design phase, request for proposal phase, or implementation phase. These phases will vary depending on whether the work is done by King County or by partner organizations. The Department of Local Services will consolidate these updates into a report for the respective community and Councilmember annually.

The overarching progress towards reaching the 20-year vision established in the subarea plan, for those areas with subarea plans, will be monitored biannually according to the monitoring plan developed for the subarea plan.

DLS is accountable for providing a yearly update to community and Council on the status of the implementation of the CNLs.² DLS last posted the status of the September 2022 CNLs, including that of East Renton Plateau on the new community engagement hub in 2024.³

¹ [King County Code 2.16.055.C.3.](#)

² [KCC 2.16.055.C.3.](#)

³ [East Renton Plateau - CNL status update report](#)

Community Needs Lists

September 2025



King County

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Fairwood Community Needs List

Legend

Budget ID: Budget identification number. This number is referenced in budget documentation if the budget request is responsive to a request on the community needs list. The middle two digits indicate the year the request was added to the community needs list (CNL). However, budget IDs without a middle number (e.g., FWP.008) correspond to requests added to the CNL in 2022.

Category: The overarching request category. A category may contain multiple requests from community.

Agency: Lead King County Executive Branch department responsible for implementing a solution to the request.

Type: Potential service, Potential program, Potential Capital Improvement Project (Potential CIP) or Standard operations (only if additional funding is needed to meet service level requested by community).

Anticipated Timeline: The anticipated implementation timeline. To Be Determined (TBD, funding needed to develop a plan), Current Biennium, 2027+, Ongoing, or Not Applicable (N/A) because it is not planned.

Priority: Priority is determined by community, King County Council, and informed by County knowledge of community. Low, Medium, or High.

Strengthens Community Vision: Yes, No, Possibly, if County is unaware of a specific community vision, and TBD (to be determined), if an area lacks a subarea plan.

Request: One or more requests from community that fall within the category.

Potential Partners: Potential partner types that could lead or collaborate in developing solution to the requests from community. List of partner types, Not Applicable (N/A), or To Be Determined (TBD).

For source information, please contact the Department of Local Services at AskLocalServices@kingcounty.gov.

BUDGET ID: FWP.25.001

Category: Business districts

Type: Potential program

Priority: High

Request: Support for small businesses to create a community area, as our current business district lacks vitality and a central community space.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FWP.25.002

Category: Farmers market

Type: Standard operations

Priority: High

Request: Increase the frequency of the night market or establish a farmers' market in Fairwood.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: FWP.25.003

Category: Childcare

Type: Standard operations

Priority: Low

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

Request: Add additional childcare centers.
Potential Partners: Community organizations

BUDGET ID: FWP.25.004
Category: Childcare
Type: Standard operations
Priority: High
Request: Provide more childcare subsidies for families.
Potential Partners: Community organizations

Lead Department: DCHS
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: FWP.25.006
Category: Community engagement
Type: Standard operations
Priority: High
Request: Boost Sheriff's officers' attendance at community events (e.g., soccer or other sports games) at Petrovitsky and other parks on weekends, elementary school carnivals, back to school nights, field day, etc.).
Potential Partners: N/A

Lead Department: KCSO
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: FWP.25.007
Category: Community engagement
Type: Standard operations
Priority: High
Request:
- Establish consistent and ongoing communication with community partners to directly hear from the community
- Implement training programs focused on restorative justice principles
Potential Partners: N/A

Lead Department: KCSO
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: FWP.25.008
Category: Co-response teams
Type: Potential service
Priority: High
Request: Schedule co-response team meetings at times convenient for all parties; include chaplains or mental health professionals to offer human-centered support, addressing spiritual and psychological needs.
Potential Partners: N/A

Lead Department: KCSO
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

BUDGET ID: FWP.25.009
Category: County park & trail facilities
Type: Potential CIP
Priority: High
Request: Establish a budget-friendly dog park in Petrovitsky Park, utilizing the available space and existing amenities.
Potential Partners: N/A

Lead Department: DNRP
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

Attachment I
Fairwood Community Needs List

BUDGET ID: FWP.25.010

Category: County park & trail facilities

Type: Potential CIP

Priority: High

Request: Create a new trailhead and a short connecting trail segment at SE 171st Pl near the 168th Ct SE intersection (Woodside HOA has blocked public access to McGarvey Park trails from the west, so there is a need for a new trailhead to restore community access from the west).

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FWP.25.011

Category: County park & trail facilities

Type: Potential CIP

Priority: High

Request: Improve the playground in Petrovitsky Park; add zip line or splash pad for kids to play.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FWP.25.012

Category: County park & trail facilities

Type: Potential CIP

Priority: High

Request: Improve the parking lot in Petrovitsky Park.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FWP.25.013

Category: Crime & traffic enforcement

Type: Standard operations

Priority: High

Request: Enforce laws:

- On 148 Ave SE, across from Fairwood Elementary School
- Near Safeway, ATM machine on Petrovitsky by Shakey's

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: FWP.25.014

Category: Crime & traffic enforcement

Type: Standard operations

Priority: High

Request: Enforce speed limits on Woodside Dr SE and Parkside Ave SE.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: FWP.25.016

Category: Farmers markets

Type: Standard operations

Priority: High

Request: Create a dedicated site for a future farmers market that could evolve into a weekly event and serve as a vital gathering place.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

Attachment I
Fairwood Community Needs List

BUDGET ID: FWP.25.017
Category: Gun violence
Type: Standard operations
Priority: High
Request: Build stronger relationships with the community and its youth to help prevent gun violence.
Potential Partners: Community organizations
Lead Department: PHSKC
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: FWP.25.018
Category: Housing
Type: Standard operations
Priority: Low
Request: Implement proactive long-term planning to protect current residents as the area grows, ensuring they can stay in their homes
Potential Partners: Community organizations
Lead Department: DCHS
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: FWP.25.019
Category: Housing
Type: Standard operations
Priority: Low
Request: Conduct additional assessments on zoning strategies to increase affordable housing opportunities through zoning changes.
Potential Partners: Community organizations
Lead Department: DCHS
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: FWP.002
Category: Intersection improvements
Type: Potential CIP
Priority: High
Request: Evaluate traffic light near 18028 161st Ct SE.
Potential Partners: N/A
Lead Department: DLS
Anticipated Implementation Timeline: TBD
Strengthens Community Vision: TBD

BUDGET ID: FWP.25.020
Category: Neighborhood watch programs
Type: Standard operations
Priority: High
Request: Support the Neighborhood Watch Program by visiting local groups, collaborating with the community, and enhancing the program.
Potential Partners: N/A
Lead Department: KCSO
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: FWP.25.021
Category: Policing priorities
Type: Standard operations
Priority: High
Request:

- Highlight the challenges and rewards of being a police officer to restore public trust and morale
- Use foot or bicycle patrols to demonstrate active community engagement, rather than patrolling from inside government vehicles

Potential Partners: N/A
Lead Department: KCSO
Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: FWP.25.022

Category: Policing priorities

Type: Potential service

Priority: High

Request: Increase funding and add more vehicle patrols.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FWP.25.024

Category: Recreation & community programs

Type: Potential CIP

Priority: Low

Request: Add a pickleball court in Petrovitsky Park.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FWP.005

Category: Recreation, Open Space/Park Acquisition or Activation, Trail construction

Type: Potential CIP

Priority: High

Request: Provide more parks and park amenities:

- Convert west side of 148th Ave to playground
- Change golf course into a park for all to enjoy
- Maintain and increase trails and parks
- Provide opportunity for Fairwood, Cascade Vista, and Tiffany Park residents to use the Soos Creek Trail without having to drive to the trailhead at 192nd St SE
- Consider an arrangement with PSE, the County, and community councils to create parks on land under power lines
- Seek opportunities for recreation including the connection to Soos Creek
- Provide more open area parks with playgrounds and picnic spots— even a small stage for plays and music
- Provide more public tennis courts
- Provide additional open space for passive recreation
- Provide a pickleball court

Potential Partners: Land Conservation Initiative, Conservation Futures Program, Youth and Amateur Sports Grants, Targeted Equity Grants

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FWP.008

Category: Road pavement

Type: Potential CIP

Priority: High

Request: Improve road surfaces in:

- Candlewood Ridge section of Fairwood (such as SE 179th St)
- Neighborhood near Petrovitsky Park (potholes)
- Fairwood Greens

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Attachment I
Fairwood Community Needs List

BUDGET ID: FWP.25.025

Category: Senior services

Type: Potential program

Priority: High

Request: Offer more support to organizations providing the following to senior centers:

- Classes and resources
- Health information
- Activities and social opportunities

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FWP.010

Category: Sheriff storefront

Type: Standard operations

Priority: High

Request: Keep funding for the local Sheriff's office at Fairwood.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: FWP.013

Category: Trails

Type: Potential CIP

Priority: Medium

Request: Enhance the usability of Lake Desire to the walking public with a sidewalk, boardwalk, and pedestrian access area.

Potential Partners: Community groups in Lake Desire area

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FWP.25.023

Category: Transit service

Type: Potential program

Priority: High

Request: Address the lack of transit service for residents off 192nd and 133rd, enabling Access or Dial-a-Ride service or expanding services like Metro Flex.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FWP.25.026

Category: Transit service

Type: Standard operations

Priority: High

Request: Address safety and cost concerns especially for older adults.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: FWP.25.027

Category: Transit service

Type: Potential service

Priority: High

Request:

- Modify the 240 or 111 routes
- Add stops and routes to service the areas of 140th & 192nd and 192nd & 133rd

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

Attachment I
Fairwood Community Needs List

Potential Partners: N/A

BUDGET ID: FWP.25.028

Category: Transit service

Type: Potential service

Priority: Low

Request: Add bus service from the Woodside community near the Petrovitsky park to Fairwood plaza.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FWP.25.029

Category: Transit service

Type: Potential service

Priority: High

Request: Increase the frequency of Route 102 pickups to every 30 minutes in the morning until 10am and provide evening pickups from Seattle to Fairwood until 8pm, including weekends.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: FWP.25.030

Category: Youth crime

Type: Standard operations

Priority: High

Request:

- Engage police in community activities to build trust
- Plan paid activities with police involvement chosen by commanders

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

Appendix 1: Community Engagement



Fairwood Community Needs List Community Engagement Appendix

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Introduction

King County Code (KCC) 2.16.055.C.1 requires the Department of Local Services (DLS) to develop 11 individual community needs lists (CNL): one for each of the six rural King County community service areas (CSA) and one for each of the County's five urban potential annexation areas (PAA).^{1,2,3} These 11 CNLs are the list of potential services, programs, facilities, and capital improvements identified by each community. This CNL effort is part of King County's ongoing commitment to help ensure that the voices of residents are heard and considered in local decision-making processes.

The CNLs are updated each biennium and are transmitted concurrently with the Executive Proposed Budget to the King County Council. CNLs are one of many inputs informing King County executive branch departmental budget requests, along with departmental priorities, strategic plans, and priorities of the King County Executive and the King County Council. Because the CNLs list potential services, programs, facilities, and capital improvements identified by community, funding is necessary to implement them. Implementation of CNL requests is dependent on funding allocated in the County's adopted biennial budget.

At the end of 2022, after developing community needs lists for the first time in 2021-2022, DLS worked with community members to co-create and redesign the community needs list development process to achieve "County and community work together" or higher on the Community Engagement Continuum.⁴ At this level "Community and King County share in decision-making to co-create solutions together." Co-creation involves engaging with community members on strategy at the earliest possible moment.⁵ The Co-creation team consisted of representatives from each of the 11 unincorporated King County (UKC) areas, along with seven King County staff members representing executive branch departments. Members of the Co-creation Team are listed in Appendix A.

This team co-created the process steps below to meet the requirements specified in KCC for establishing the CNLs:⁶

- Step 1: Develop a survey that educates as it asks questions.
- Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.
- Step 3: Assemble community survey responses (requests) into catalogues.
- Step 4: Share the catalogues with departments for review.
- Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNL.
- Step 6: Collaborate with the Community Service Area Liaisons to prioritize requests.
- Step 7: Collaborate with the Councilmember who represents the area.
- Step 8: Finalize the CNL.
- Step 9: Share the CNL with departments to inform departmental budget requests.
- Step 10: Transmit the CNL to the King County Council for possible adoption.
- Step 11: Share the list of community requests that were not advanced to the CNL with community.

¹ [King County Code 2.16.055.C.1.](#)

² Rural community service areas: Bear Creek/Sammamish, Four Creeks/Tiger Mountain, Greater Maple Valley/Cedar River, SE King County, Snoqualmie Valley/NE King County, and Vashon/Maury Island

³ Urban potential annexation areas: East Federal Way, East Renton Highlands, Fairwood, North Highline, and Skyway/West Hill

⁴ [CommunityEngagementGuideContinuum](#)

⁵ [Community Engagement & Co-Creation - King County, Washington](#)

⁶ [King County Code 2.16.055.C.3.](#)

- Step 12: Monitor the implementation of the CNL and report out to community.

The overall CNL development process was enriched through the strategic application of the Office of Equity, Racial, and Social Justice tools and the active participation of the Co-creation Team and Community Connectors (for members, see Appendix B). These groups brought diverse perspectives to the work, ensuring a comprehensive and inclusive approach to CNL development.

CNL Development Process

Step 1: Develop a survey that educates as it asks questions.

In collaboration with the Co-creation Team, DLS developed multiple goals for the community needs list development process, including educating the public about County functions. The CNL survey was designed to enable participants to explore broad policy areas and detailed sub-topics based on their personal interest. Eight main policy areas were identified in partnership with executive branch departments, ranging from Environment to Youth Services. Sub-topics were refined using previous survey data, departmental input, and community feedback, resulting in 97 categories grouped by policy area. This structure enabled respondents to better understand County services. The full list of policy areas and categories used in the 2023 survey is provided in Appendix C.

Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.

In July 2023, DLS launched the new survey and introduced the Community Connectors program to improve awareness and participation, especially among underrepresented groups in unincorporated King County. With \$2,500–\$5,000 grants to support engagement activities, 19 local organizations conducted outreach and promoted the survey. These organizations were selected based on their ability to connect with residents whose voices are not typically represented. DLS provided support through materials, weekly meetings, and event participation (see Appendix D for examples of materials).

Step 3: Assemble community survey responses (requests) into catalogues.

DLS compiled survey responses into catalogues for each area and each department. Each community request was categorized, assigned to a lead department, and organized for review and follow-up. (See Appendix E for DLS task details).

Step 4: Share the catalogues with departments for review.

DLS shared each department catalogue with the corresponding lead department for review. According to the criteria set forth in King County Code 2.16.055.C.3., a request must align with county and subarea plans, fall within an executive branch department's scope, support the community's vision, and have feasible budget, timing, and resource requirements to be eligible for the CNL.⁷ Departments then evaluated their assigned items according to this criteria and the guidance detailed in Appendix F. During this phase, DLS clarified the purpose of community needs lists and reviewed departmental feedback. This process led to iterative refinement of the catalogues.

Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNLs.

⁷ [King County Code 2.16.055.C.3.](#)

DLS collaborated with executive departments to determine which items from the previous CNLs should be transferred to the 2025 CNLs by requesting a status update for each request. Updates consisted of the following categories:

- Funded and completed
- Funded and in progress
- Funded but have not yet been started
- Partially-funded and in progress
- Not funded

Since CNLs are intended to inform development of departmental budget proposals, only unfunded requests and partially-funded requests from the 2022 CNLs were incorporated into the 2025 CNLs, along with new requests identified through the community surveys.

These status updates also link to fulfilling the performance monitoring requirement for the implementation of the CNLs, mandated by King County Code.⁸ The items categorized as “Funded and completed,” “Funded and in progress,” and “Funded but not yet started” were moved to the status update report provided for the Fairwood area.⁹

Step 6: Collaborate with the community service area liaisons to prioritize requests.

CSA liaisons prioritized requests as high, medium, or low, based on their local knowledge and engagement with community members.¹⁰

Step 7: Collaborate with the Councilmember who represents the area.

DLS shared the CNL with Council District Nine staff prior to finalizing it. DLS shared the CNL with Council District Nine staff prior to finalizing it. Based on feedback received from Council District Nine staff, prioritization for some requests was modified. DLS shared feedback with executive branch department staff.

Step 8: Finalize the CNL.

To finalize the list, DLS reviewed the CNL, incorporated any final executive branch department edits, and added an identification number for reference during the budget development process.

Step 9: Share the CNL with departments to inform departmental budget requests.

DLS provided the final CNLs to the Office of Performance, Strategy, and Budget (PSB), which then shared them with each department for consideration during their 2026–2027 budget development. Along with other budget development guidance, PSB asked department finance managers to add the CNL identification number to departmental budget requests pertaining to CNL requests.

Step 10: Transmit the CNL to the King County Council for consideration.

⁸ [King County Code 2.16.055.C.3.](#)

⁹ [Fairwood - CNL status update report](#)

¹⁰ CSA liaisons are King County Department of Local Services staff who support unincorporated areas by helping residents navigate King County services and answering their questions. They engage with community members through office hours, community meetings, events, and direct interactions. They address both individual resident concerns and emergent community needs. DLS has one rural community service area liaison and one urban potential annexation area liaison. These two positions are supplemented with DLS Director’s Office staff, specifically the DLS External Relations Manager.

The Executive transmitted the Fairwood CNL to the King County Council as part of the 2026–2027 budget transmittal.

Step 11: Share the list of community requests that were not advanced to CNL with community.

DLS will share the 2025 CNL, along with appendices including requests not advanced to the CNL, with the community after the CNL has been approved by Motion by the King County Council. DLS will post this information to its website and to the CNL engagement hub, where it will replace the previous CNL. Translation of the CNL will be provided upon request.

Step 12: Monitor the implementation of the CNL and report out to community.

DLS provides a yearly update to community and Council on the status of the implementation of the CNLs.¹¹ DLS posts this report to the CNL community engagement hub.¹²

CNL Community Engagement

The King County Council (KCC) directs the Department of Local Services (DLS) to include an appendix with the CNLs that explains how the community engagement conducted during the CNL development process meets the “County engages in dialogue” level, or higher, on the County’s Continuum of Community Engagement. The appendix must also demonstrate the use of language access and equity impact review tools provided by the Office of Equity and Social Justice (OESJ), which was renamed the Office of Equity and Racial and Social Justice in 2020, as required by KCC 2.16.055.C.2.

2. Each community needs list shall:
 - c. be developed, reviewed, prioritized, amended, adopted and implemented using tools and resources developed by the office of equity and social justice, including, but not limited to, community engagement, language access and equity impact review tools. The county shall use, at minimum, the "County engages in dialogue" and "County and community work together" levels of engagement as outlined in the office of equity and social justice's Community Engagement Guide for the development, review, amendment, adoption and implementation of the community needs list. The county shall include as an appendix to the community needs list information detailing the community engagement completed during the development of the community needs list and how the community engagement meets the requirements of this subsection C.2.c..¹³

This document is the appendix detailing community engagement undertaken to develop the Fairwood CNL and how it meets the requirements of KCC.

Community engagement related to the CNL occurred in two phases, as the body of work to develop the CNL includes two discrete community engagement tasks per KCC 2.16.055.C.3:

- I. **Compile requests from community:** An initial catalogue shall be compiled that identifies all requests from the community for potential services, programs, facilities, and capital improvements.

¹¹ [KCC 2.16.055.C.3.](#)

¹² [Fairwood - CNL status update report](#)

¹³ [KCC 2.16.055.C.2.](#)

- II. **Prioritize community requests:** Review by the CSA liaisons through ongoing community engagement to identify, discuss, and prioritize community needs.¹⁴

CNL Engagement Phase I – Promoting the CNL survey and compiling requests.

The purpose of this phase is to engage with community members to gather their requests and better understand community needs. DLS then compiles the requests into a catalogue of community requests, which with further analysis as described above, is refined into the CNL. The engagement phase for this Fairwood CNL took place during November 2022-February 2024.

As described above, DLS collaborated closely with community, and formed a group called the Co-creation Team to review, redevelop, and enhance the process used to develop the 2022 CNLs, which occurred during the COVID-19 pandemic. The Co-creation Team offered insightful recommendations on how to refine the CNL process during six meetings and contributed to the creation of a more relevant, user-friendly, and inclusive survey. Based on the Co-creation Team's input, this new survey aimed to educate the community about the County's work and solicit input on what communities wanted to see on their community needs lists.

Guided by the Co-creation Team's recommendations, DLS crafted and introduced the survey in July 2023. To further raise awareness, foster inclusivity, and boost response rates, DLS initiated the Community Connectors program at the recommendation of the Co-creation Team. The Community Connectors program engaged 19 community leaders, organizations, and nonprofits throughout unincorporated King County to disseminate the survey and organize events to encourage broad community involvement. Each organization received a small grant of \$1,000 to \$2,5000 to help them create materials, fund staff time, or hold events to enhance participation among historically underrepresented groups, including people of color and immigrants. Those holding events received the larger grant amount.

DLS developed and distributed marketing materials on the CNL website for Community Connector program partners to use to boost CNL promotion, including social media post examples, email templates, flyers, QR code business cards, and photographs. Additionally, DLS organized weekly online group meetings so that Community Connectors could discuss engagement strategies, brainstorm ideas for those areas with fewer events or organized engagement opportunities, and share the issues they were facing. Some of the Community Connectors engaged community members in creative ways, meeting then where they were at places such as grocery stores or restaurants. DLS also offered one-on-one sessions with group members to further refine strategies to promote the survey and enhance outreach efforts.

King County's objectives with Community Connectors initiative were twofold:

- Engage residents of unincorporated areas in identifying community needs.
- Advance King County's equity and social justice goals by promoting equal opportunities and outcomes for all, especially targeting people of color, youth, seniors, economically disadvantaged groups, and English as a second language speakers.

DLS also engaged the service of the CSA liaisons to promoting the survey as the CSA liaisons work with the different rural community service areas and urban potential annexation areas. The CSA liaisons promoted the survey at office hours and events in community and at local community-based

¹⁴ [KCC 2.16.055.C.3.](#)

organization meetings, such as area councils, community development associations, homeowner's associations, etc.

In addition to utilizing the support of the Community Connectors and CSA liaisons, DLS distributed survey information to community members in the following settings in the top languages of each community.

- **At community events:** Engaged with residents at events such as fairs or community meetings, either organized by Community Connectors or organized by other community-based organizations.
- **In high-traffic locations:** Posted flyers in frequently visited community spots, including bulletin boards, grocery stores, and parks.
- **Via targeted mail:**
 - Sent letters with the flyer to more than 600 low-income housing developments, retirement communities, schools, and places of worship asking them to promote the survey and post the survey flyer.
 - Sent postcards promoting the survey to 34,570 unincorporated King County (UKC) households, which is one-third of all UKC households.
- **Through online promotion:** Used DLS social media to promote the survey.
- **In media advertisements:** Placed advertisements in media outlets, particularly ethnic radio and news channels, to reach diverse communities.
- **Sent email bulletin:** Sent an email bulletin to 36,582 UKC email addresses, with an estimated 4,391 email addresses specifically targeting Fairwood area residents.
- **Shared partner promotion:** Shared the survey flyer with over 100 economic partners such as chambers of commerce and economic development organizations.

DLS also provided community members with several ways to submit survey responses to address physical or technological barriers: written ideas through in-person interaction or email and spoken ideas through in-person interaction or telephone. DLS had access to on-demand interpretation and translation services to facilitate all community engagement activities.

Submission options included the following:

- A unique telephone number with voicemail and language interpretation for verbal submissions.
- The asklocalservices@kingcounty.gov email address for written email submissions.
- The survey translated into multiple languages by PublicInput.¹⁵
- A paper survey to address technological barriers.
- DLS and/or Community Connector interaction at events and office hours.

Based on Co-creation Team input, DLS developed and designed a unique website for the survey that provided all the information necessary for residents to review and provide feedback using PublicInput. PublicInput is a community engagement software platform for governments. It provides a simple online interface that community members can use to engage with government at their convenience. King County has an enterprise subscription to this service, which is also used by several other departments.

¹⁵ <https://PublicInput.com>

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Fairwood Community Needs List Appendix 1

Department project hubs and subsites are featured on the King County Engagement Hub hosted by PublicInput.¹⁶

Each PublicInput website includes a translate button, which allows the user to select from over 100 languages. This translation feature is powered by Google Translate. Google Translate uses a machine learning system that compares texts from a broad range of sources so that the context of the words on the screen is considered in the translation. Community members had the option to enter their email addresses if they wished to do so.

In total, DLS received 1,552 responses from across unincorporated King County, including 219 from the Fairwood area. After the initial review of the 2023 survey results by departments, DLS met with the Community Connector members in January 2024 to share the results and discuss next steps with them.

During this first community engagement phase, all written CNL outreach materials were geared to provide education about the CNLs and encourage community members to submit requests. Examples of these communication materials are included in Appendix E. See Table 1 for specific outreach efforts.

Table 1: Phase I Written Community Outreach Materials

DATE	Outreach	Outreach Format	Audience
07/17/2023	Develop DLS website to include CNL information and submission options	Website	UKC residents
07/24/2023	Share information about the CNLs and submission options.	Instagram and Facebook post * Instagram Story	4,955 DLS Facebook & 1,562 Instagram followers
07/25/2023	Share information about the CNLs and submission options.	Community Connector promotion - flyer	Fairwood neighborhood
07/26/2023	Share information about the CNLs and submission options.	Mailer	35,000 UKC residents (randomly selected 1/3)
07/28/2023	Share information about the CNLs and submission options.	Flyer and email	Fairwood Library customers
08/01/2023	Share information about the CNLs and submission options.	Community Connector promotion	Fairwood neighborhood
08/01/2023	Share information about the CNLs and request promotional support.	Mail	Over 200 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/03/2023	Share information about the CNLs and submission options.	Instagram and Facebook *	4,955 DLS Facebook & 1,562 Instagram followers
08/04/2023	Share information about the CNLs and submission options	Community Connector promotion – Facebook ad	Residents and friends of Fairwood Greens in Renton- 2,500 followers
08/12/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/04/2023	District 9 Newsletter sharing information about the CNLs,	Councilmember newsletter	District 9 residents

¹⁶ <https://PublicInput.com/kingcounty>

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DATE	Outreach	Outreach Format	Audience
	purpose, and a link to the publicinput.com site.		
08/08/2023	King County Employee Newsletter	Newsletter	King County Employees
08/07/2023	Share information about the CNLs and submission options	Nextdoor	UKC 92,000 users
08/10/2023	Share information about the CNLs and submission options	Seattle Medium ad	Seattle Medium, serves the African American and other underserved communities in the region
08/11/2023	Share information about the CNLs and submission options	Runta News and Facebook ad.	Runta News focuses on issues relevant to the Somali, African, and Muslim communities in the greater Seattle and Portland Metro area
08/12/2023	Reminder about CNL survey	Instagram and Facebook post*	4,955 DLS Facebook followers 1,562 DLS Instagram followers; 10,631 Facebook users.
08/26/2023	Share information about the CNLs and submission options	Community Connector promotion - flyer	Fairwood Community Area residents
08/27/2023	Share information about the CNLs and submission options	Community Connector promotion – Instagram ad	Fairwood Community Area residents and Kentridge High School Basketball Backboard Club members
08/28/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Nextdoor	UKC 92,000 users
08/28/2023	What are your community's priorities?	Email bulletin	36,582 UKC recipients
08/28/2023	Podcast – interview	Northwest News Radio	Radio: STAR 101.5, KVI 570 and NWN 97.7
08/31/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Instagram and Facebook post*	4,955 DLS Facebook & 1,562 Instagram followers

*Facebook posts can be viewed by going to <https://facebook.com/kingcountylocalservices>

In addition, from July to September 2023, DLS printed and distributed over 10,000 flyers and 2,000 business cards throughout unincorporated King County. These materials were distributed during various events and at libraries, grocery stores, and other locations by King County staff and Community Connectors.

CNL Engagement Phase II—Prioritization

In Phase 2, CSA liaisons prioritized the community requests, utilizing their expertise and experience with Fairwood community members to ensure that each request for this area was prioritized according to the community's needs. Because community input is foundational to the CNL development process, ongoing community engagement was the primary and principal driver used to inform prioritization of every request as high, medium, or low.

Utilization of Office of Equity and Social Justice Tools for CNL Development

The CNL program is an important approach for ensuring that UKC community voices are heard and have an opportunity to inform King County services, programs, and capital improvements for the unincorporated areas of King County. Per KCC 2.16.055.A.3, DLS is responsible for developing and implementing programs and strategies that improve community partnerships and the delivery, responsiveness, and quality of local services.¹⁷ It is also responsible for developing and implementing programs and services to promote successful public engagement and “help all residents of unincorporated King County be more knowledgeable of, better served by and heard by King County departments and agencies.”¹⁸

The Office of Equity and Racial and Social Justice (OERSJ) provided tools to guide the development of new initiatives and community engagement efforts because intentional and meaningful community engagement and co-creation are foundational to being pro-equity and anti-racist.^{19,20} The tools developed by OERSJ include the Community Engagement Guide (CEG), which includes the Community Engagement Continuum, the Equity Impact Review (EIR) process, and language access resources.^{21,22,23}

Community Engagement Guide

The Community Engagement Guide includes the Community Engagement Continuum, which provides details, characteristics, and strategies for five levels of community engagement. The Continuum helps King County evaluate which community engagement level is appropriate given factors such as program goals, time constraints, County and community readiness, and capacity and resources.²⁴

Equity Impact Review (EIR) Process

The EIR process helps to ensure that equity impacts are rigorously and holistically considered and advanced in the design and implementation of a proposed plan, policy, program, or capital improvement by providing a checklist of items to consider.²⁵

Language Access Resources

Language access resources include the 2021 Written Translation Manual, Top 10 Language Dashboard, Top Six Language Maps, and King County’s language access requirements. These resources provide the information for determining which languages should be available during community engagement efforts and for creating documents that can easily and clearly be translated.²⁶

¹⁷ [KCC 2.16.055.A.3.](#)

¹⁸ [KCC 2.16.055.D.1.](#)

¹⁹ [Community Engagement & Co-Creation](#)

²⁰ [Racism as a Public Health Crisis in King County](#)

²¹ [Community Engagement Guide, Continuum of Community Engagement](#)

²² [Equity Impact Review Process Overview](#)

²³ [Language and Communication Guidance and Resources for County Employees](#)

²⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

²⁵ [Equity Impact Review Process Overview](#)

²⁶ [Language and Communication Guidance and Resources for County Employees](#)

As described in the sections below, DLS used these tools to develop and carry out the community engagement plans for the CNL development initiative. A basic requirement for using the tools is understanding the demographics of the initiative's area and who will be impacted by the initiative.

Fairwood Demographics

As shown in Table 2, Fairwood area, with 41 percent Black, Indigenous, and People of Color (BIPOC), is less diverse than unincorporated King County, which is 32 percent BIPOC. It is similarly diverse to the County in total (40 percent BIPOC). Close to 24,000 residents live in the Fairwood area, just under 10 percent of the UKC population. Fairwood area median household income of \$98,000 is 95 percent of the King County median household income and 120 percent of the UKC median. Despite a median income lower than that of King County, 73 percent of Fairwood residents own their home, compared to 56 percent of King County residents.²⁷

Table 2: Fairwood Demographics

General Information	King County	Unincorporated Areas	Fairwood
Population	2,225,000	244,000	24,000
Average household size	2.4	2.7	3
Median age	37	36	38
Percent male	50%	50%	50%
Percent female	50%	50%	50%
Percent youth (under 18 years old)	21%	23%	24%
Percent elder (over 65 years old)	14%	16%	15%

Race and Ethnicity	King County	Unincorporated Areas	Fairwood
White	60%	68%	59%
Hispanic or Latinx	10%	9%	11%
Asian	18%	13%	11%
Native Hawaiian Pacific Islander	1%	1%	3%
African American	7%	5%	8%
Native American	0.6%	1%	1%
Two or more races		5%	4%
Limited English-speaking population		5%	8%

Income and Poverty	King County	Unincorporated Areas	Fairwood
Median household income	\$103,000	\$82,000	\$98,000
Households below poverty line	17%	7%	11%

Housing	King County	Unincorporated areas	Fairwood

²⁷ U.S. Census Bureau. (2022). 2015-2020 American Community Survey 5-year Estimates.

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Owner-occupied households	56%	79%	73%
Renter-occupied households	44%	21%	27%
% Rent-burdened households	34%	47%	49%

Who will be impacted by the CNL?

All members of the CSA community are impacted by the CNL initiative because the services, programs, and facilities that are provided by or influenced by County government affect the environment in which community members live. As such, all members of the community are decision-makers in the CNL process. They provide input on which potential services, programs, and capital improvement projects should be added to the CNL.

The Community Engagement Guide

Throughout the CNL development process, KCC directs the County to use at least the "County engages in dialogue" and "County and community work together" levels on the Community Engagement Continuum in the Community Engagement Guide.²⁸ These levels are the second and third highest levels on the continuum and are shown on Figure 1.²⁹

Figure 1: KCC-specified Levels of Engagement for the CNL Development Process

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

The King County Community Engagement Guide states that:

“As a project develops, the level of community engagement may need to change to meet changing needs and objectives. The level of engagement will depend on various factors, including program goals, time constraints, level of program and community readiness, and capacity and resources. There is no one right level of engagement, but considering the range of engagement and its implications on your work is a key step in promoting community participation and building community trust.”³⁰

DLS formed the Co-creation Team of community members and County staff to evaluate the 2021-2022 CNL development process and propose a new development process. This team redesigned the engagement process after collaborating. This effort aimed to achieve the goal of “County and

²⁸ [KCC 2.16.055.C.2.](#)

²⁹ [Community Engagement Guide, Continuum of Community Engagement](#)

³⁰ [Community Engagement Guide, Continuum of Community Engagement](#)

community work together” on the Continuum of Community Engagement.³¹ Per the guidance identified above, the following factors were considered:

- **Program goals:** The program goal was to develop a CNL that is reflective of an entire community’s needs, particularly those who have historically not been or felt included, such as low-income populations and populations of color.
- **Time constraints:** Community members have busy lives with limited time to participate in King County initiatives.
- **Level of program and community readiness:** CNL development is an iterative process repeated every two years. Sharing knowledge is necessary to familiarize community with the CNL development process and the list’s purpose.
- **Capacity and resources:** Both community groups and King County departments have limited capacity.

DLS also reviewed the characteristics of engagement for each engagement level as listed on the Community Engagement Continuum, as shown on Figure 2, and compared them to the CNL development process as described above. This was done to verify that DLS was working at the “County and community work together” level of engagement to develop the CNL.³²

Table 3: Characteristics of Engagement of the CNL development process:

Characteristics of engagement	CNL development process
Two-way channel of communication	Communication flows to and from community to prioritize requests.
Multiple interactions	Community members interact with the development process multiple times, from promoting participation, to submitting ideas and prioritizing them.
Medium- to long-term	At a minimum, an updated CNL needs to be submitted to Council every two years, “concurrent with the executive's biennial budget transmittal.” ³³
Shapes and informs County programs	CNL is one of many inputs used by departments to inform their budgets.

DLS used many of the corresponding strategies listed on the Continuum of Community Engagement as shown in Figure 2.³⁴ These strategies are described above in the Phase I community engagement sections of this document.

³¹ [Community Engagement Guide, Continuum of Community Engagement](#)

³² [Community Engagement Guide, Continuum of Community Engagement](#)

³³ [KCC 2.16.055.C.5.b.](#)

³⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

Figure 2: Strategies Used to Develop the CNL.

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

Equity Impact Review Process

As outlined by OERSJ, the Equity Impact Review (EIR) Process identifies three equity frameworks which should be considered during the development and implementation of a proposed action.^{35,36} These equity frameworks are:

- **Distributional Equity:** Fair and just distribution of benefits and burdens to all parties.
- **Process Equity:** Inclusive, open, and fair process with meaningful opportunities for input.
- **Cross-generational Equity:** Consideration of effects of current actions on future generations.

This brief review seeks to identify, evaluate, and communicate potential impacts – both positive and negative – associated with the community engagement and development of the CNL by DLS and the potential implementation of CNL requests by departments. This review is organized into five phases of analysis, as follows:

- Phase 1: Scope. Identify who will be affected.
- Phase 2: Assess equity and community context.
- Phase 3: Analysis and decision process.
- Phase 4: Implementation. Staying connected with the community.
- Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.³⁷

CNL Development EIR Summary

Phase 1: Scope. Identify who will be affected.

All community members seeking services from King County could be affected by the CNL.

Phase 2: Assess equity and community context.

Per the EIR process checklist, community priorities and concerns need to be identified to assess equity and community context. The CNL development process identifies communities' priorities and concerns.

³⁵ [Equity Impact Review Process Overview](#)

³⁶ An action is defined by the EIR Process as “plan/policy/program development, operations modification, capital programs/projects, etc.” [Equity Impact Review Process Overview](#)

³⁷ [Equity Impact Review Process Overview](#)

Each of the determinants of equity are likely to be either directly or indirectly influenced by the development of the CNL. The determinants of equity are:

-Early Childhood Development	-Parks and Natural Resources	-Neighborhoods
-Education	-Built and Natural Environment	-Housing
-Jobs and Job Training	-Transportation	-Community and Public Safety
-Health and Human Services	-Community Economic Development	-Law and Justice
-Food Systems		

The development of the CNL impacts these determinants of equity because it identifies the concerns and priorities of community, which is the first step in creating solutions. The extent to which impact on each determinant is realized depends on several factors, such as: available funding resources, timelines for implementation, the scope and location of specific programs and investments, and the community members affected.

Phase 3: Analysis and decision process.

The CNL development process does not identify alternative solutions to community requests, it merely identifies the requests. However, the prioritization of these requests as high, medium, or low is based on community engagement and knowledge. This prioritization is shared with the lead departments and could influence budget requests.

Phase 4: Implement. Are you staying connected with communities and employees?

The CNL is transmitted to Council as part of the 2026-2027 biennial budget transmittal. Once adopted, DLS will share the CNL with community members. The list will be translated per language access requirements and posted on PublicInput and DLS's website and brought to community meetings. The list's location will be communicated through a variety of outreach activities and the engagement platform. DLS will continue to build relationships with community members and engage on an ongoing basis to learn of their needs for potential services, programs, facilities, and capital improvements. The engagement website allows community members to enter requests at any time. DLS continues to promote this feature regularly through social media, at office hours, and at community meetings.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.

This is the second iteration of the CNL development process, and it was significantly influenced by community through the Co-creation Team and the Community Connectors. DLS will start the development of the next iteration of the CNLs in mid-2026.

The CNL development process takes distributional, process, and cross-generational equity into consideration by:

- Attempting to gather community needs in all areas of UKC, both rural and urban.
- Creating an inclusive, open, and fair process with meaningful opportunities for input; however, more work can always be done to ensure that community members who historically were or felt excluded are welcomed into the process.
- Acknowledging and communicating to community members and King County staff that the CNL is a snapshot in time and thus needs to be updated regularly to give current and future generations an opportunity to make their needs known.

CNL Implementation EIR Summary

Should the County fund solutions to the community-identified needs on the CNL, the County and community will work together to co-create responsive services, programs, facilities, or capital

improvements. The lead department for the funded solution is responsible for using the EIR process during program development and implementation to ensure that distributional equity, process equity, and cross-generational equity are considered in the solution development and implementation process.

In Phase 2 of the EIR process checklist, the community's concerns and needs should be identified to evaluate community context. The CNL will be useful in Phase 2 of the EIR process for funded solutions because it is a readily available lists of community-identified needs.

CNL Language Access Resources

DLS used the language access resources developed by OERSJ to ensure that language translation and interpretation were available during both community engagement phases of the CNL development process.³⁸ The Written Translation Manual, updated in 2021, was referenced to ensure that materials, including website and mailer text, could easily and accurately be translated.³⁹

From tools to outreach materials to meetings, DLS offered translation and interpretation services for the top seven most frequently spoken languages in UKC as identified by the Top 10 Languages Dashboard.⁴⁰ These languages are English, Russian, Vietnamese, Korean, Spanish, Hindi, and Chinese. These languages were selected based on the number of individuals who speak English less than "very well" according to the 2021 American Community Survey data for languages spoken at home in specific urban areas. However, PublicInput includes a "Translate" button, which allows the user to select from over 100 languages, allowing for greater participation across all language groups.

Table 4: 2021 ACS Data: Language Diversity and Population in unincorporated King County

Language	Population
Spanish	4,143
Vietnamese	2,297
Other Asian and Pacific Island languages	1,266
Russian, Polish, or other Slavic languages	1,250
Chinese (incl. Mandarin, Cantonese)	1,153
Other and unspecified languages	1,052
Korean	750
Tagalog (incl. Filipino)	670
Other Indo-European languages	418
Arabic	92
German or other West Germanic languages	18
French, Haitian, or Cajun	11

- Spanish and Vietnamese are the top two languages with the highest number of speakers who have limited English proficiency, with populations of 4,143 and 2,297 respectively.
- The category of Other Asian and Pacific Island languages likely includes Hindi, as suggested by on-the-ground insights, with a population of 1,266.

³⁸ [Language and Communication Guidance and Resources for County Employees](#)

³⁹ [Written Translation Manual](#)

⁴⁰ [Top 10 Languages Dashboard](#)

- Russian is assumed to be the predominant language among the Russian, Polish, or other Slavic languages group, which has 1,250 speakers.
- Chinese languages (including Mandarin and Cantonese) have 1,153 speakers, making it a significant group.
- The remaining languages, Korean and Tagalog (including Filipino), have smaller but notable populations of 750 and 670 respectively, warranting translation services.

These seven languages were chosen based on the need to effectively communicate with and provide services to the largest groups with limited English proficiency in urban areas.

The mailer sent to 34,570 UKC household in Phase I included text in the top seven languages stating, “To request this information in another language or format, email AskLocalServices@kingcounty.gov or call 206 477 3800.” Interpretation services were offered at the meetings and workshops upon request. In the Fairwood area, no additional language interpreters were requested.

Summary & Lessons Learned

The CNL is a snapshot in time of community needs. It is required to be updated, at a minimum, every two years.⁴¹ DLS continues to work with community, the King County Council, King County departments, and other agencies to update, prioritize, and implement the CNL requests.

DLS continues to expand and refine its community engagement efforts with community members in ways that reach those in the community who did not participate in the development of the community needs lists or who may not realize how the community needs list may affect their daily lives. DLS will continue to ask community members to evaluate and reaffirm their priorities with both in-person and digital engagement strategies to maximize participation. This means continuing to look for opportunities to collect and share information such as:

- Partnering with existing community organizations, such as faith-based organizations, that already work with and represent underrepresented community members such as immigrants and limited English proficiency populations.
- Engaging with residents where they already meet to be respectful of their time.
- Working with and in schools to engage students and their families as both often have schedule restrictions that make it hard to engage with the County.
- Considering other places where youth gather to seek input.
- Engaging with seniors at senior living communities to be respectful of their mobility and facility with technology.
- Connecting with disability service providers to reach out to their clients.
- Providing alternative meeting times for those with irregular schedules.
- Compensating participants for their engagement, respecting their time, involvement, and expertise.
- Documenting the number of participants, and if possible, their race and ethnicity to ensure participants represent the demographics of the community.

DLS strives to obtain participant contact and demographic data, through optional demographic surveys, to assess which community members are not being reached through current in-person and online engagement efforts.

⁴¹ [King County Code 2.16.055.C.2.](#)

Attachment I
Fairwood Community Needs List Appendix 1

KCC requires that implementation of the CNL be reviewed and reported on annually.⁴² DLS will gather the updates from agencies and share these reports on the DLS website and the CNL community engagement hub, where community can leave comments.

Moving forward, the CNL process must continue to remain open and transparent, affected communities or neighborhoods must continue to be included in the decision-making, and resources must be directed where needs are the greatest.

⁴² [KCC 2.16.055.C.2.](#)

Community Engagement Appendices**A. Co-creation Team**

Name	CSA
Sandy Cobb	Bear Creek Sammamish
Michelle Faltaous	Fairwood
Warren Iverson	Greater Maple Valley
Michael Magnani	Four Creeks
Timothy O'Brien	SE King County
Deborah Salem	East Federal Way
Kimnang Seng	White Center/North Highline
Lauren Silver-Turner	Snoqualmie Valley
Yordanos Teferi	East Renton Plateau
Michael Trahan	Skyway West Hill
David Vogel	Vashon Maury Island
Danielle de Clercq	King County
David Daw	King County
Cyndal Ellenberger	King County
Mo McBroom	King County
John Vander Sluis	King County
John Taylor	King County
Amelia Tjaden	King County

B. Community Connectors

Name	CSA
Hamdi Abdulla	Skyway/West Hill
John Affolter	Vashon/Maury Island
Trapper Bailey	Snoqualmie Valley/ Northeast King County
Sandy Cobb	Sammamish/Bear Creek/Redmond Ridge
Cynthia Edwards	Skyway/West Hill
Noni Ervin	Fairwood
Fin Harmany	Skyway/West Hill
Lis Harmegnies	Fairwood
Steven Hiester	Greater Maple Valley
Gwendolyn High	East Renton Plateau
Jefferson Rose/Randy Nguyen	White Center/North Highline
Timothy OBrien	SE King County (Enumclaw Plateau)
Shelley Puariea	East Federal Way
Deborah Salem	East Federal Way
Annie Sieger	Fairwood
Lauren Silver-Turner	Snoqualmie Valley/ Northeast King County

C. 2023 CNL Survey Categories by Policy Area

Environment, Farmland, Parks, & Open Spaces (e.g., climate change, wildlife, parks, flood control)

1. County park and trail facilities (e.g., dog parks, trailhead parking, restrooms)
2. County park operations and maintenance (e.g., litter control, trail maintenance, safety)
3. Recreation and community programs (e.g., community centers, programming, park safety)
4. Farming programs (e.g., farm leasing, farmer support, technical assistance with forest health and wildfire prevention, agricultural drainage)
5. Habitat and ecosystems (e.g., open space acquisition, salmon restoration, noxious weeds, habitat restoration)
6. Forestry programs (e.g., wildfire safety, carbon sequestration)
7. Water resource protection (e.g., clean water)
8. Historic preservation (e.g., landmarks, archeological finds, preservation of historic buildings)
9. Parks District
10. Other

Health & Human Services (e.g., mental health, senior services, homelessness)

11. Behavior health/mental health services
12. Developmental disabilities services
13. Domestic violence services
14. Veteran's services
15. Senior services
16. School districts
17. The impact of racism on health (racism as a Public Health crisis)
18. Substance abuse prevention (e.g., opioid overdose prevention and related services)
19. Healthy food access
20. Homelessness (e.g., housing, health)
21. Parent and child health
22. Healthcare access
23. Chronic disease prevention & management (e.g., heart disease, cancer, asthma, diabetes, COPD)
24. Communicable disease prevention (e.g., MRSA, Sexually Transmitted Disease, Shigellosis, Tuberculosis, West Nile Virus, Zika, Pertussis, Rabies, COVID-19)
25. Health information and education
26. Pre-release support/post-release support for individuals held in jail
27. Other

Community, Economic, and Workforce Development and Resources.

28. Community centers
29. Workforce development
30. Small business funding
31. Business incubator/Startup development center
32. Commercial development
33. Farmers markets
34. Other

Housing and Land Use (e.g., affordable housing, growth management act).

- 35. Environmental health and healthy homes (e.g., lead exposure, mold, ventilation)
- 36. Housing (e.g., affordable housing, housing repair)
- 37. Code enforcement
- 38. Permitting services
- 39. Other

Public Transportation & Roads (e.g., bus service, water taxi, sidewalks, bike paths).

- 40. Traffic congestion and flow (e.g., delay, neighborhood cut-through traffic)
- 41. Excessive vehicle speeds
- 42. Roadway lighting (e.g., streetlight)
- 43. Other traffic safety (e.g., intersection & roadway design, signage, traffic, etc.)
- 44. Parking
- 45. Other roadway operation (snow/ice removal, street cleaning, etc.)
- 46. Road surface condition (e.g., pavement and bridge deck condition)
- 47. Roadway drainage and flooding
- 48. Mowing, tree trimming, other road safety-related vegetation management
- 49. Litter, dumping, debris, objects in the road right-of-way
- 50. Other roadway maintenance and preservation
- 51. Roadway pedestrian infrastructure & safety (e.g., crosswalks, sidewalks, rural multi-use shoulders)
- 52. Roadway bike infrastructure & safety (e.g., bike lanes, rural multi-use shoulders)
- 53. Accessibility for people with disabilities (e.g., curb ramps)
- 54. Highways (e.g., State Route 18, I-405, etc.)
- 55. Other road-related issues
- 56. Transit stops and passenger facilities
- 57. Transit service
- 58. Park and ride lots
- 59. Other

Public & Community Safety (e.g., crime, disaster preparation & response, policing).

- 60. Community engagement (e.g., police-community partnership or police-community relations)
- 61. Co-response teams (e.g., funding, staffing, accountability)
- 62. Neighborhood watch programs
- 63. King County Search & Rescue
- 64. King County Sheriff's Office community locations (e.g., district office/storefront)
- 65. Policing priorities (e.g., funding, staffing, accountability)
- 66. Crime & traffic enforcement
- 67. Youth crime
- 68. Noise (e.g., traffic noise, airport noise)
- 69. Animal control services (e.g., licensing, leash laws, adoption, response times)
- 70. Public health emergency response and resiliency (e.g., wildfire smoke, COVID response)
- 71. Gun violence
- 72. Injury prevention
- 73. Emergency management (e.g., ability to respond)
- 74. Emergency & disaster preparedness (e.g., getting yourself ready)
- 75. Climate justice & health
- 76. Extreme weather centers (e.g., warming, cooling, smoke, disaster centers)

77. Other

Youth & Early Childhood Services (e.g., childcare, after school programs).

- 78. Childcare (e.g., subsidy navigation and assistance)
- 79. Early childhood supports
- 80. Education
- 81. Substance abuse: youth (e.g., cannabis, fentanyl)
- 82. Youth programs and services
- 83. School districts
- 84. Other

Other Services, Infrastructure, & Utilities (e.g., digital equity, landfill, illegal dumping, sewer).

- 85. Access to King County services (online, in-person)
- 86. Litter and illegal dumping not on King County property
- 87. Litter, illegal dumping, and vandalism on King County-owned property
- 88. Graffiti not on King County property
- 89. Recycling and composting facilities and services
- 90. Cable companies (internet access)
- 91. Fire districts
- 92. Flood control and stormwater management (e.g., drainage, stormwater, surface water)
- 93. Pollution and hazardous waste (e.g., collection, education)
- 94. Library
- 95. Fireworks (e.g., enforcement)
- 96. Wastewater treatment
- 97. Other

D. Examples of CNL Communication Materials

Example of a Flyer

What do you want for your community?



King County Local Services is asking people who live in unincorporated areas (areas that lie outside city limits) what would make their communities better places to live.

We will work with communities to make a **Community Needs List**—a list of desired services, programs, facilities, and capital improvements—for each area. King County will use these lists to help make budget decisions next year.

To request this information in another format or language, email AskLocalServices@kingcounty.gov or call 206-477-3800.

Para solicitar esta información en Español, envíe un mensaje de correo electrónico a AskLocalServices@kingcounty.gov o llamar al 206-477-3800.

要以其他格式或語言索取此信息, 請致電 206-477-3800 或發送電子郵件至 AskLocalServices@kingcounty.gov.

इस जानकारी को किसी अन्य प्रकार या भाषा में अनुरोध करने के लिए, AskLocalServices@kingcounty.gov पर ईमेल करें या 206-477-3800 पर कॉल करें।

다른 형식이나 언어로 이 정보를 요청하려면 206-477-3800 번으로 문의하거나 AskLocalServices@kingcounty.gov 로 이메일을 보내주시기 바랍니다.

Чтобы запросить эту информацию в другом формате или на другом языке, звоните 206-477-3800 или пишите AskLocalServices@kingcounty.gov.

Để có các thông tin này bằng tiếng Việt, xin gọi số 206-477-3800 hoặc gửi điện thư đến asklocalservices@kingcounty.gov.

Share your ideas by August 30

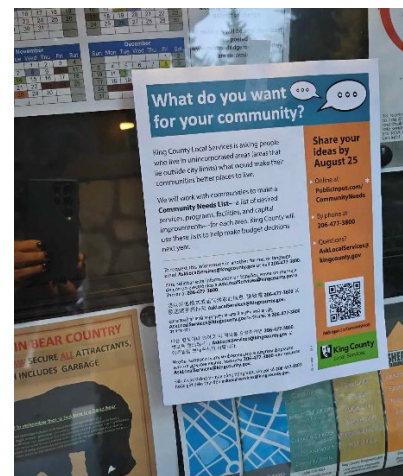
- ▶ Online at PublicInput.com/CommunityNeeds *
- ▶ By phone at 206-477-3800
- ▶ Questions? AskLocalServices@kingcounty.gov



PublicInput.com/CommunityNeeds



King County
Local Services



Example of a Business Card Handout



What do you want for your community?
You know your area best.
Share your ideas for making it a better place to live.

Take the survey:

-  PublicInput.com/CommunityNeeds
-  AskLocalServices@kingcounty.gov
-  206-477-3800



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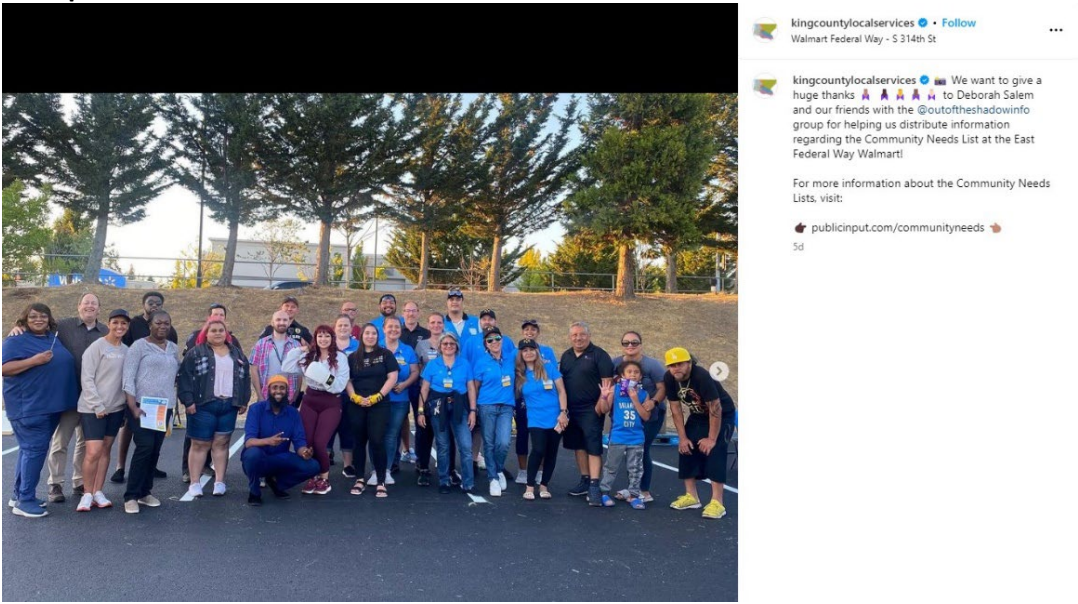
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AskLocalServices@kingcounty.gov पर ईमेल करें या
206-477-3800 पर कॉल करें।

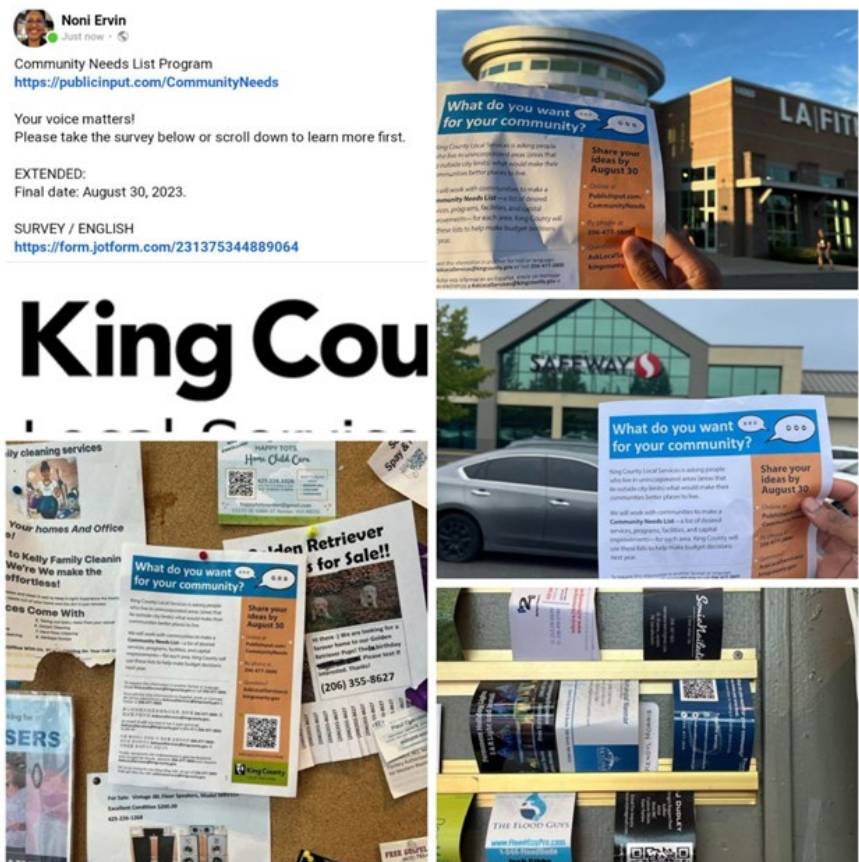
Example of an Instagram Post



Examples of Facebook Posts







E. Catalogue headings and DLS tasks for each request

KCC.2.16.055.C3 details how community needs lists shall be established.⁴³ The table describes the actions taken by DLS to develop the catalogue in alignment with the KCC.

Catalogue Column Title	DLS Task
Area	Import the unincorporated area selected by the survey taker.
Request	Import the text of the community request from the survey.
Community Request Category	- Assign each request to a relevant sub-topic category based on survey options.
Lead Department	Identify and assign the department best suited to lead implementation of the request.
Strengthens Community Vision	Evaluate and indicate whether the request meets or strengthens the community vision and policies established in the proposed subarea plan and King County’s guiding principles.

⁴³ [King County Code 2.16.055.C.3.](#)

F. Catalogue headings and lead department review tasks

KCC department reviewers were provided the guidance below in alignment with the CNL development process stipulated in KCC.2.16.055.C3.⁴⁴

Catalogue Column Title	Requested Action/Required Information
Request	Review all entries in this column. Consolidate similar or duplicate requests where appropriate to streamline analysis and reduce redundancy.
Community Request Category	No action needed.
Lead Department	Confirm that the department assigned is the lead agency for the requests. If not, suggest an alternative agency.
In County Scope	Select yes or no to indicate whether the requests fall within the department's scope of work.
Reason out of scope	Explain why these requests are <u>not</u> within the department's scope of work.
Anticipated Implementation Timeline	Enter anticipated timeline if known, otherwise enter TBD or N/A as applicable. - TBD – A larger planning effort is needed before a specific timeline can be selected. - N/A – Even though within scope, a solution is unlikely to be implemented due to feasibility, budget constraints, resource needs, and other barriers to implementation.
Potential Partnerships	Enter potential partners who could help or lead in the development and implementation of solutions to the requests. Be creative and flexible; include other government agencies, nonprofits, etc.
Type of Request	Enter type of request: - Potential service - Potential program - Potential capital improvement project - Standard operations needing additional funding to meet requested level of service - Standard operations <i>not</i> needing additional funding to meet requested level of service - Existing capital improvement project - Policy - Other
Comments	Add department comments such as highlighting next steps, any related or conflicting King County priorities, and specific partnership or collaboration opportunities that build on community's strengths and assets.

⁴⁴ [King County Code 2.16.055.C.3.](#)

Appendix 2: Glossary of Acronyms

ADU – Accessory Dwelling Unit	KCRHA – King County Regional Homelessness Authority
BHRD – Behavioral Health and Recovery Division	KCSO – King County Sheriff’s Office
BIA – Business Improvement Area	LEAD – Law Enforcement Assisted Diversion
BIPOC – Black, Indigenous, and People of Color	NGO – Non-governmental Organization
CBO – Community-Based Organization	PHSKC – Public Health Seattle & King County
CDA – Community Development Association	PSB – Performance, Strategy, and Budget
CDC – Community Development Corporation	PSE – Puget Sound Energy
CDFI – Community Development Financial Institution	PSESD – Puget Sound Educational Service District
CHS – Community Health Services Division	RSD – Road Services Division
CJTC – Criminal Justice Training Center	SBA – Small Business Association
CSA – Community Service Area	SBDC – Washington Small Business Development Center
CSO – Community Service Officer (King County Sheriff’s Office)	SCL – Seattle City Light
CTC – College to Career	SCRC – Skyway Community Resource Center
CYYAD – Children, Youth and Young Adults Division	SODA – Service Our Dog Area
DCHS – Department of Community and Human Services	SR – State Route
DCYF – Washington State Department of Children, Youth & Families	SVT – Snoqualmie Valley Transportation
DLS – Department of Local Services	SWD – Solid Waste Division
DNRP – Department of Natural Resources and Parks	SWH – Skyway-West Hill
DPW – Department of Public Works	SWS – Stormwater Services Section
KCHA – King County Housing Authority	UA – Unincorporated Area
KCLS – King County Library System	UAC – Unincorporated Area Council
KCPAO – King County Prosecuting Attorney’s Office	UKC – Unincorporated King County
	WDFW – Washington Department of Fish and Wildlife
	WFDC – Work Force Development Center
	WLRD – Water and Land Resources Division
	WSDOT – Washington State Department of Transportation

Appendix 3: Performance Measures

The King County Code states that community needs lists shall establish performance metrics to monitor the implementation of items on the community needs lists and the overarching progress towards reaching the 20-year vision established in the subarea plan.¹

To achieve this, the lead executive branch department for each item on the list will provide an annual status update. For capital improvement projects, the lead department will indicate the expected project timeline and the current development phase: planning phase, preliminary design phase, final design phase, implementation phase, closing phase, or land acquisition phase. For programs and services, the lead department will indicate the expected implementation timeline and the program or service phase, such as design phase, request for proposal phase, or implementation phase. These phases will vary depending on whether the work is done by King County or by partner organizations. The Department of Local Services will consolidate these updates into a report for the respective community and Councilmember annually.

The overarching progress towards reaching the 20-year vision established in the subarea plan, for those areas with subarea plans, will be monitored biannually according to the monitoring plan developed for the subarea plan.

DLS is accountable for providing a yearly update to community and Council on the status of the implementation of the CNLs.² DLS last posted the status of the September 2022 CNLs, including that of Fairwood on the new community engagement hub in 2024.³

¹ [King County Code 2.16.055.C.3.](#)

² [KCC 2.16.055.C.3.](#)

³ [Fairwood - CNL status update report](#)

Community Needs Lists

September 2025



King County

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North Highline/White Center Community Needs List

Legend

Budget ID: Budget identification number. This number is referenced in budget documentation if the budget request is responsive to a request on the community needs list. The middle two digits indicate the year the request was added to the community needs list (CNL). However, budget IDs without a middle number (e.g., NHP.002) correspond to requests added to the CNL in 2022.

Category: The overarching request category. A category may contain multiple requests from community.

Agency: Lead King County Executive Branch department responsible for implementing a solution to the request.

Type: Potential service, Potential program, Potential Capital Improvement Project (Potential CIP) or Standard operations (only if additional funding is needed to meet service level requested by community).

Anticipated Timeline: The anticipated implementation timeline. To Be Determined (TBD, funding needed to develop a plan), Current Biennium, 2027+, Ongoing, or Not Applicable (N/A) because it is not planned.

Priority: Priority is determined by community, King County Council, and informed by County knowledge of community. Low, Medium, or High.

Strengthens Community Vision: Yes, No, Possibly, if County is unaware of a specific community vision, and TBD (to be determined), if an area lacks a subarea plan.

Request: One or more requests from community that fall within the category.

Potential Partners: Potential partner types that could lead or collaborate in developing solution to the requests from community. List of partner types, Not Applicable (N/A), or To Be Determined (TBD).

For source information, please contact the Department of Local Services at

AskLocalServices@kingcounty.gov.

BUDGET ID: NHP.002

Category: Affordable housing

Type: Potential program

Priority: Low

Request: Offer affordable housing programs with:

- Home development loans
- Support for lower income homeowners so they can redevelop their own properties if zoned

Potential Partners: CBOs

Lead Department: DCHS

Anticipated Implementation Timeline: 2025+

Strengthens Community Vision: Yes

BUDGET ID: NHP.003

Category: Affordable housing

Type: Potential program

Priority: Low

Request: Provide support for low-income homeowners so they can afford to build accessory dwelling units (ADUs), helping them house community members and gain monthly income.

Potential Partners: CBOs

Lead Department: DCHS

Anticipated Implementation Timeline: 2025+

Strengthens Community Vision: Yes

BUDGET ID: NHP.006

Category: Bike lanes

Lead Department: DLS

North Highline/White Center Community Needs List

Type: Potential CIP

Priority: High

Request: Provide bike lanes in the following areas:

- 108th or 102nd, with lanes separated from cars
- A north-south route to connect to West Seattle and Burien
- At least one north-south street that meets up and crosses Roxbury
- On 26th Ave, a main thoroughfare
- On 4th Ave SW then linking to central White Center business district
- Along 106th/108th St
- Along 8th Ave S and 14th Ave S in Glendale area
- Along Boulevard Park businesses/library
- 26th Ave
- SW Roxbury St
- 15th Ave SW
- 8th Ave SW
- 1st Ave SW
- Des Moines Memorial Dr S

Potential Partners: TBD

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: NHP.25.001

Category: Business districts

Type: Potential program

Priority: Medium

Request: Funding to address vacancies in our business districts, which are making the community unappealing and less visited.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: NHP.25.002

Category: Business districts

Type: Standard operations

Priority: High

Request: Request additional funds to revitalize Downtown White Center.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: NHP.25.003

Category: Business incubation

Type: Potential CIP

Priority: Medium

Request: Request funding to support small businesses in our business district, which was devastated by fire and remains in poor condition.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: NHP.25.004

Category: Childcare

Type: Standard operations

Priority: Medium

Request: Expand free and subsidized preschool programs for middle-income families.

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

North Highline/White Center Community Needs List

Potential Partners: Community organizations

BUDGET ID: NHP.25.005

Category: Code enforcement

Type: Standard operations

Priority: High

Request: Enforce the code at homes and businesses in the White Center area that are storing junk cars, ensuring they clean up these vehicles.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Possibly

BUDGET ID: NHP.25.006

Category: County park operations & maintenance

Type: Potential CIP

Priority: Low

Request: Increase lighting in North Shorewood Park for safety.

Potential Partners: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: NHP.25.007

Category: Domestic violence services

Type: Potential service

Priority: Low

Request: Provide resources for community members to seek help in case of violence.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: NHP.25.008

Category: Excessive vehicle speed

Type: Potential CIP

Priority: Low

Request: Improve safety/reduce speeding on:

- 28th Ave SW just south of Roxbury
- 1st Ave S between 136th and 108th
- 12 Ave S and S Southern St (South Park)
- SW 106th St between 26th Ave SW and 16th Ave SW

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: NHP.018

Category: Healthy food access

Type: Standard operations

Priority: High

Request:

- Support access to healthy and affordable food choices and restaurants
- Create venues and greater access to healthy food options for Top Hat residents

Potential Partners: CBOs, small grocers, DNRP

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: NHP.25.009

Category: Housing

Type: Standard operations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

North Highline/White Center Community Needs List

Priority: Medium **Strengthens Community Vision:** Yes
Request: Promote multi-family housing development and discourage single-family homes.
Potential Partners: Community organizations

BUDGET ID: NHP.25.010
Category: Other traffic safety **Lead Department:** DLS
Type: Potential CIP **Anticipated Implementation Timeline:** N/A
Priority: High **Strengthens Community Vision:** TBD
Request: Safety is an issue where Roxbury St connects from north to south King County St.
Potential Partners: N/A

BUDGET ID: NHP.026
Category: Parks **Lead Department:** DNRP
Type: Potential CIP **Anticipated Implementation Timeline:** TBD
Priority: Medium **Strengthens Community Vision:** Yes
Request: Add a downtown open space/park/plaza (for events and outdoor dining).
Potential Partners: Private developers, Chamber of Commerce

BUDGET ID: NHP.027
Category: Parks & recreation programming **Lead Department:** DNRP
Type: Potential program **Anticipated Implementation Timeline:** TBD
Priority: Medium **Strengthens Community Vision:** Yes
Request: Increase youth, family, and community recreation program activities.
Potential Partners: Youth and Amateur Sports Grants (i.e. Play Equity Coalition), Targeted Equity Grant Program

BUDGET ID: NHP.25.011
Category: Transit Facilities **Lead Department:** Metro Transit
Type: Potential program **Anticipated Implementation Timeline:** TBD
Priority: Low **Strengthens Community Vision:** TBD
Request: Add a drop-off at SW Roxbury and extend the route to go past Westwood Village and back to the original pick-up location.
Potential Partners: N/A

BUDGET ID: NHP.033
Category: Road drainage **Lead Department:** DLS
Type: Potential CIP **Anticipated Implementation Timeline:** TBD
Priority: Medium **Strengthens Community Vision:** Yes
Request: Fix storm drains to improve drainage.
Potential Partners: TBD

BUDGET ID: NHP.047
Category: Road maintenance **Lead Department:** DLS
Type: Standard operations **Anticipated Implementation Timeline:** Ongoing
Priority: High **Strengthens Community Vision:** Yes
Request:
- Increase the frequency of street cleaning

North Highline/White Center Community Needs List

- Maintenance on sidewalks that go along Roxbury from around 100th to the bottom of the hill at 26th; blackberry bushes on sidewalks, broken glass, and garbage make it unsafe to walk

Potential Partners: TBD

BUDGET ID: NHP.034

Category: Road pavement

Type: Potential CIP

Priority: Medium

Request: Improve road surfaces:

- Pave SW 100th St by North Shorewood (it is rapidly deteriorating in heavy rains)
- On Meyers
- All of Roxbury from 35th Ave to the 1st Ave bridge (2023)

Potential Partners: State; TBD

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: NHP.035

Category: Road vegetation

Type: Potential program

Priority: Medium

Request: Plant more street trees:

- More trees on 16th, 102nd, and 108th, and 4th Ave SW
- Plant trees connecting Greenbridge to downtown White Center to encourage foot traffic to shop

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: N/A

Strengthens Community Vision: Yes

BUDGET ID: NHP.25.012

Category: Roadway pedestrian infrastructure & safety

Type: Potential CIP

Priority: Medium

Request: Add extra crosswalks on:

- 4th Ave SW between 116th and 102nd
- 112th where there's a curb cut on the way to the apartment complexes
- SW 106th St between 16th Ave SW and 26th Ave SW
- SW 107th St between 26th Ave SW and 16th Ave SW
- Along SW 107th St

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: N/A

Strengthens Community Vision: Yes

BUDGET ID: NHP.25.013

Category: Senior services

Type: Standard operations

Priority: Medium

Request: Provide additional funding to support establishing a senior center in White Center.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: No

BUDGET ID: NHP.036

Category: Sidewalks/Pathways

Type: Potential CIP

Priority: High

Request: Add sidewalks along arterials and on neighborhood streets:

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

North Highline/White Center Community Needs List

- SW 107th St
- 21st Ave SW
- 24th Ave SW
- 28th Ave SW
- 14th Ave S
- 824 South 100 St
- SW 102nd between 1st Ave SW and 4th Ave SW
- 11th Ave SW between SW 108th St and SW 114th St
- Between Roxbury to 107th St and 13th to 26th
- South Elmgrove St/12th Ave S-SW 100th St
- 112th St from 26th St to 10th St (112th St consistently has pedestrians on it, the section between 16th and 24th Pl is especially bad because of the hill)
- 8th Ave S, including between S 96th St up the hill past Park South Apts to four-way at S 112st St and in the one block of undeveloped sidewalks along the street at NB on 8th Ave S at S 100th St
- 18th to the bottom of the street where it ends around 26th
- Occidental between 112th and 114th
- North/south avenues between 1st Ave SW and 4th Ave SW
- From 4th Ave SW to 20th Ave SW in White Center
- From Top Hat down to 116th St
- Along 1st Ave S, including between S 108th St and S 102nd St and where the west side sidewalk ends; 2nd Ave S; adjoining streets; and overall Top Hat area
- All arterial street first
- On east to west streets with hills, specifically SW 98th St and SW 106th St
- Residential streets like 12th, 8th Ave S, and S 100th-103rd
- White Center neighborhood streets
- Glendale and Beverly Park area, walk to Boulevard Park businesses/library
- Connecting the west end of White Center with the commercial core
- Connecting Greenbridge to downtown White Center
- Connecting long blocks in White Center by adding sidewalks and using undeveloped public right of ways
- To get to and from park entrances and roads offset one block from main arterials
- More lighting and sidewalks on side roads off 16th, especially 112th
- Make the sidewalks smoother for those in wheelchairs

Potential Partners: N/A

BUDGET ID: NHP.25.014

Category: Small business funding

Type: Standard operations

Priority: High

Request: Beautify Downtown White Center; clean up vacant buildings, add flowers to street poles, and either renovate or vacate the gas station across from Bartell Drugs.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: NHP.25.015

Category: Small business funding

Type: Potential program

Priority: Medium

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

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Request: Request funding to support small businesses. The business district was devastated by fire and remains in poor condition, with only bars thriving.

Potential Partners: N/A

BUDGET ID: NHP.25.016

Category: Substance abuse prevention

Type: Standard operations

Priority: Low

Request:

- Increase communication efforts about available resources and education
- Provide easy access to reversal drugs like naloxone

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: NHP.048

Category: Workforce development

Type: Standard operations

Priority: Low

Request: Provide language and job training.

Potential Partners: CBOs, WFDC, Foundations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: NHP.25.017

Category: Youth crime

Type: Potential service

Priority: High

Request: Provide additional support and education for youth and establish more accountability and late-night programs, including those for parents of repeat juvenile offenders.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: NHP.25.018

Category: Youth programs & services

Type: Standard operations

Priority: Medium

Request: Provide before and after school programs.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: NHP.25.019

Category: Youth programs & services

Type: Standard operations

Priority: Medium

Request: Promote youth programs to reach more kids and families.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

Appendix 1: Community Engagement



North Highline/White Center Community Needs List Community Engagement Appendix

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Introduction

King County Code (KCC) 2.16.055.C.1 requires the Department of Local Services (DLS) to develop 11 individual community needs lists (CNL): one for each of the six rural King County community service areas (CSA) and one for each of the County's five urban potential annexation areas (PAA).^{1,2,3} These 11 CNLs are the list of potential services, programs, facilities, and capital improvements identified by each community. This CNL effort is part of King County's ongoing commitment to help ensure that the voices of residents are heard and considered in local decision-making processes.

The CNLs are updated each biennium and are transmitted concurrently with the Executive Proposed Budget to the King County Council. CNLs are one of many inputs informing King County executive branch departmental budget requests, along with departmental priorities, strategic plans, and priorities of the King County Executive and the King County Council. Because the CNLs list potential services, programs, facilities, and capital improvements identified by community, funding is necessary to implement them. Implementation of CNL requests is dependent on funding allocated in the County's adopted biennial budget.

At the end of 2022, after developing community needs lists for the first time in 2021-2022, DLS worked with community members to co-create and redesign the community needs list development process to achieve "County and community work together" or higher on the Community Engagement Continuum.⁴ At this level "Community and King County share in decision-making to co-create solutions together." Co-creation involves engaging with community members on strategy at the earliest possible moment.⁵ The Co-creation team consisted of representatives from each of the 11 unincorporated King County (UKC) areas, along with seven King County staff members representing executive branch departments. Members of the Co-creation Team are listed in Appendix A.

This team co-created the process steps below to meet the requirements specified in KCC for establishing the CNLs:⁶

- Step 1: Develop a survey that educates as it asks questions.
- Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.
- Step 3: Assemble community survey responses (requests) into catalogues.
- Step 4: Share the catalogues with departments for review.
- Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNL.
- Step 6: Collaborate with the Community Service Area Liaisons to prioritize requests.
- Step 7: Collaborate with the Councilmember who represents the area.
- Step 8: Finalize the CNL.
- Step 9: Share the CNL with departments to inform departmental budget requests.
- Step 10: Transmit the CNL to the King County Council for possible adoption.
- Step 11: Share the list of community requests that were not advanced to the CNL with community.

¹ [King County Code 2.16.055.C.1.](#)

² Rural community service areas: Bear Creek/Sammamish, Four Creeks/Tiger Mountain, Greater Maple Valley/Cedar River, SE King County, Snoqualmie Valley/NE King County, and Vashon/Maury Island

³ Urban potential annexation areas: East Federal Way, East Renton Highlands, Fairwood, North Highline, and Skyway/West Hill

⁴ [CommunityEngagementGuideContinuum](#)

⁵ [Community Engagement & Co-Creation - King County, Washington](#)

⁶ [King County Code 2.16.055.C.3.](#)

- Step 12: Monitor the implementation of the CNL and report out to community.

The overall CNL development process was enriched through the strategic application of the Office of Equity, Racial, and Social Justice tools and the active participation of the Co-creation Team and Community Connectors (for members, see Appendix B). These groups brought diverse perspectives to the work, ensuring a comprehensive and inclusive approach to CNL development.

CNL Development Process

Step 1: Develop a survey that educates as it asks questions.

In collaboration with the Co-creation Team, DLS developed multiple goals for the community needs list development process, including educating the public about County functions. The CNL survey was designed to enable participants to explore broad policy areas and detailed sub-topics based on their personal interest. Eight main policy areas were identified in partnership with executive branch departments, ranging from Environment to Youth Services. Sub-topics were refined using previous survey data, departmental input, and community feedback, resulting in 97 categories grouped by policy area. This structure enabled respondents to better understand County services. The full list of policy areas and categories used in the 2023 survey is provided in Appendix C.

Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.

In July 2023, DLS launched the new survey and introduced the Community Connectors program to improve awareness and participation, especially among underrepresented groups in unincorporated King County. With \$2,500–\$5,000 grants to support engagement activities, 19 local organizations conducted outreach and promoted the survey. These organizations were selected based on their ability to connect with residents whose voices are not typically represented. DLS provided support through materials, weekly meetings, and event participation (see Appendix D for examples of materials).

Step 3: Assemble community survey responses (requests) into catalogues.

DLS compiled survey responses into catalogues for each area and each department. Each community request was categorized, assigned to a lead department, and organized for review and follow-up. (See Appendix E for DLS task details).

Step 4: Share the catalogues with departments for review.

DLS shared each department catalogue with the corresponding lead department for review. According to the criteria set forth in King County Code 2.16.055.C.3., a request must align with county and subarea plans, fall within an executive branch department's scope, support the community's vision, and have feasible budget, timing, and resource requirements to be eligible for the CNL.⁷ Departments then evaluated their assigned items according to this criteria and the guidance detailed in Appendix F. During this phase, DLS clarified the purpose of community needs lists and reviewed departmental feedback. This process led to iterative refinement of the catalogues.

Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNLs.

⁷ [King County Code 2.16.055.C.3.](#)

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DLS collaborated with executive departments to determine which items from the previous CNLs should be transferred to the 2025 CNLs by requesting a status update for each request. Updates consisted of the following categories:

- Funded and completed
- Funded and in progress
- Funded but have not yet been started
- Partially-funded and in progress
- Not funded

Since CNLs are intended to inform development of departmental budget proposals, only unfunded requests and partially-funded requests from the 2022 CNLs were incorporated into the 2025 CNLs, along with new requests identified through the community surveys.

These status updates also link to fulfilling the performance monitoring requirement for the implementation of the CNLs, mandated by King County Code.⁸ The items categorized as “Funded and completed,” “Funded and in progress,” and “Funded but not yet started” were moved to the status update report provided for the North Highline/White Center area.⁹

Step 6: Collaborate with the community service area liaisons to prioritize requests.

CSA liaisons prioritized requests as high, medium, or low, based on their local knowledge and engagement with community members.¹⁰

Step 7: Collaborate with the Councilmember who represents the area.

DLS shared the CNL with Council District Eight staff prior to finalizing it. District Eight staff did not provide any feedback.

Step 8: Finalize the CNL.

To finalize the list, DLS reviewed the CNL, incorporated any final executive branch department edits, and added an identification number for reference during the budget development process.

Step 9: Share the CNL with departments to inform departmental budget requests.

DLS provided the final CNLs to the Office of Performance, Strategy, and Budget (PSB), which then shared them with each department for consideration during their 2026–2027 budget development. Along with other budget development guidance, PSB asked department finance managers to add the CNL identification number to departmental budget requests pertaining to CNL requests.

Step 10: Transmit the CNL to the King County Council for consideration.

The Executive transmitted the North Highline/White Center CNL to the King County Council as part of the 2026–2027 budget transmittal.

⁸ [King County Code 2.16.055.C.3.](#)

⁹ [North Highline/White Center - CNL status update report](#)

¹⁰ CSA liaisons are King County Department of Local Services staff who support unincorporated areas by helping residents navigate King County services and answering their questions. They engage with community members through office hours, community meetings, events, and direct interactions. They address both individual resident concerns and emergent community needs. DLS has one rural community service area liaison and one urban potential annexation area liaison. These two positions are supplemented with DLS Director’s Office staff, specifically the DLS External Relations Manager.

Step 11: Share the list of community requests that were not advanced to CNL with community.

DLS will share the 2025 CNL, along with appendices including requests not advanced to the CNL, with the community after the CNL has been approved by Motion by the King County Council. DLS will post this information to its website and to the CNL engagement hub, where it will replace the previous CNL. Translation of the CNL will be provided upon request.

Step 12: Monitor the implementation of the CNL and report out to community.

DLS provides a yearly update to community and Council on the status of the implementation of the CNLs.¹¹ DLS posts this report to the CNL community engagement hub.¹²

CNL Community Engagement

The King County Council (KCC) directs the Department of Local Services (DLS) to include an appendix with the CNLs that explains how the community engagement conducted during the CNL development process meets the "County engages in dialogue" level, or higher, on the County's Continuum of Community Engagement. The appendix must also demonstrate the use of language access and equity impact review tools provided by the Office of Equity and Social Justice (OESJ), which was renamed the Office of Equity and Racial and Social Justice in 2020, as required by KCC 2.16.055.C.2.

2. Each community needs list shall:

c. be developed, reviewed, prioritized, amended, adopted and implemented using tools and resources developed by the office of equity and social justice, including, but not limited to, community engagement, language access and equity impact review tools.

The county shall use, at minimum, the "County engages in dialogue" and "County and community work together" levels of engagement as outlined in the office of equity and social justice's Community Engagement Guide for the development, review, amendment, adoption and implementation of the community needs list. The county shall include as an appendix to the community needs list information detailing the community engagement completed during the development of the community needs list and how the community engagement meets the requirements of this subsection C.2.c..¹³

This document is the appendix detailing community engagement undertaken to develop the North Highline/White Center CNL and how it meets the requirements of KCC.

Community engagement related to the CNL occurred in two phases, as the body of work to develop the CNL includes two discrete community engagement tasks per KCC 2.16.055.C.3:

- I. **Compile requests from community:** An initial catalogue shall be compiled that identifies all requests from the community for potential services, programs, facilities, and capital improvements.
- II. **Prioritize community requests:** Review by the CSA liaisons through ongoing community engagement to identify, discuss, and prioritize community needs.¹⁴

¹¹ [KCC 2.16.055.C.3.](#)

¹² [North Highline/White Center - CNL status update report](#)

¹³ [KCC 2.16.055.C.2.](#)

¹⁴ [KCC 2.16.055.C.3.](#)

CNL Engagement Phase I – Promoting the CNL survey and compiling requests.

The purpose of this phase is to engage with community members to gather their requests and better understand community needs. DLS then compiles the requests into a catalogue of community requests, which with further analysis as described above, is refined into the CNL. The engagement phase for this North Highline/White Center CNL took place during November 2022-February 2024.

As described above, DLS collaborated closely with community, and formed a group called the Co-creation Team to review, redevelop, and enhance the process used to develop the 2022 CNLs, which occurred during the COVID-19 pandemic. The Co-creation Team offered insightful recommendations on how to refine the CNL process during six meetings and contributed to the creation of a more relevant, user-friendly, and inclusive survey. Based on the Co-creation Team's input, this new survey aimed to educate the community about the County's work and solicit input on what communities wanted to see on their community needs lists.

Guided by the Co-creation Team's recommendations, DLS crafted and introduced the survey in July 2023. To further raise awareness, foster inclusivity, and boost response rates, DLS initiated the Community Connectors program at the recommendation of the Co-creation Team. The Community Connectors program engaged 19 community leaders, organizations, and nonprofits throughout unincorporated King County to disseminate the survey and organize events to encourage broad community involvement. Each organization received a small grant of \$1,000 to \$2,5000 to help them create materials, fund staff time, or hold events to enhance participation among historically underrepresented groups, including people of color and immigrants. Those holding events received the larger grant amount.

DLS developed and distributed marketing materials on the CNL website for Community Connector program partners to use to boost CNL promotion, including social media post examples, email templates, flyers, QR code business cards, and photographs. Additionally, DLS organized weekly online group meetings so that Community Connectors could discuss engagement strategies, brainstorm ideas for those areas with fewer events or organized engagement opportunities, and share the issues they were facing. Some of the Community Connectors engaged community members in creative ways, meeting then where they were at places such as grocery stores or restaurants. DLS also offered one-on-one sessions with group members to further refine strategies to promote the survey and enhance outreach efforts.

King County's objectives with Community Connectors initiative were twofold:

- Engage residents of unincorporated areas in identifying community needs.
- Advance King County's equity and social justice goals by promoting equal opportunities and outcomes for all, especially targeting people of color, youth, seniors, economically disadvantaged groups, and English as a second language speakers.

DLS also engaged the service of the CSA liaisons to promoting the survey as the CSA liaisons work with the different rural community service areas and urban potential annexation areas. The CSA liaisons promoted the survey at office hours and events in community and at local community-based organization meetings, such as area councils, community development associations, homeowner's associations, etc.

In addition to utilizing the support of the Community Connectors and CSA liaisons, DLS distributed survey information to community members in the following settings in the top languages of each community.

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- **At community events:** Engaged with residents at events such as fairs or community meetings, either organized by Community Connectors or organized by other community-based organizations.
- **In high-traffic locations:** Posted flyers in frequently visited community spots, including bulletin boards, grocery stores, and parks.
- **Via targeted mail:**
 - Sent letters with the flyer to more than 600 low-income housing developments, retirement communities, schools, and places of worship asking them to promote the survey and post the survey flyer.
 - Sent postcards promoting the survey to 34,570 unincorporated King County (UKC) households, which is one-third of all UKC households.
- **Through online promotion:** Used DLS social media to promote the survey.
- **In media advertisements:** Placed advertisements in media outlets, particularly ethnic radio and news channels, to reach diverse communities.
- **Sent email bulletin:** Sent an email bulletin to 36,582 UKC email addresses, with an estimated 2,401 email addresses specifically targeting North Highline/White Center area residents.
- **Shared partner promotion:** Shared the survey flyer with over 100 economic partners such as chambers of commerce and economic development organizations.

DLS also provided community members with several ways to submit survey responses to address physical or technological barriers: written ideas through in-person interaction or email and spoken ideas through in-person interaction or telephone. DLS had access to on-demand interpretation and translation services to facilitate all community engagement activities.

Submission options included the following:

- A unique telephone number with voicemail and language interpretation for verbal submissions.
- The asklocalservices@kingcounty.gov email address for written email submissions.
- The survey translated into multiple languages by PublicInput.¹⁵
- A paper survey to address technological barriers.
- DLS and/or Community Connector interaction at events and office hours.

Based on Co-creation Team input, DLS developed and designed a unique website for the survey that provided all the information necessary for residents to review and provide feedback using PublicInput. PublicInput is a community engagement software platform for governments. It provides a simple online interface that community members can use to engage with government at their convenience. King County has an enterprise subscription to this service, which is also used by several other departments. Department project hubs and subsites are featured on the King County Engagement Hub hosted by PublicInput.¹⁶

Each PublicInput website includes a translate button, which allows the user to select from over 100 languages. This translation feature is powered by Google Translate. Google Translate uses a machine learning system that compares texts from a broad range of sources so that the context of the words on

¹⁵ <https://PublicInput.com>

¹⁶ <https://PublicInput.com/kingcounty>

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the screen is considered in the translation. Community members had the option to enter their email addresses if they wished to do so.

In total, DLS received 1,552 responses from across unincorporated King County, including 84 from the North Highline/White Center area. After the initial review of the 2023 survey results by departments, DLS met with the Community Connector members in January 2024 to share the results and discuss next steps with them.

During this first community engagement phase, all written CNL outreach materials were geared to provide education about the CNLs and encourage community members to submit requests. Examples of these communication materials are included in Appendix E. See Table 1 for specific outreach efforts.

Table 1: Phase I Written Community Outreach Materials

DATE	Outreach	Outreach Format	Audience
07/17/2023	Develop DLS website to include CNL information and submission options	Website	UKC residents
07/24/2023	Share information about the CNLs and submission options.	Instagram and Facebook post * Instagram Story	4,955 DLS Facebook & 1,562 Instagram followers
07/26/2023	Share information about the CNLs and submission options.	Mailer	35,000 UKC residents (randomly selected 1/3)
07/28/2023	Share information about the CNLs and submission options.	Flyer and email	White Center and Greenbridge Libraries
07/31/2023	Share information about the CNLs and request promotional support.	Email	Over 600 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and request promotional support.	Mail	Over 200 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/03/2023	Share information about the CNLs and submission options.	Instagram and Facebook *	4,955 DLS Facebook & 1,562 Instagram followers
08/12/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/08/2023	King County Employee Newsletter	Newsletter	King County Employees
08/07/2023	Share information about the CNLs and submission options	Nextdoor	UKC 92,000 users
08/10/2023	Share information about the CNLs and submission options	Seattle Medium ad	Seattle Medium, serves the African American and other underserved communities in the region
08/11/2023	Share information about the CNLs and submission options	Runta News and Facebook ad.	Runta News focuses on issues relevant to the Somali, African, and Muslim communities in the greater

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DATE	Outreach	Outreach Format	Audience
			Seattle and Portland Metro area
08/12/2023	Reminder about CNL survey.	Instagram and Facebook post*	4,955 DLS Facebook followers. 1,562 DLS Instagram followers; 10,631 Facebook users.
08/25/2023	Share information about the CNLs and submission options	Community Connector promotion	White Center Food Bank costumers
08/28/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Nextdoor	UKC 92,000 users
08/28/2023	What are your community's priorities?	Email bulletin	36,582 UKC recipients
08/28/2023	Podcast – interview	Northwest News Radio	Radio: STAR 101.5, KVI 570 and NWN 97.7
08/30/2023	Share information about the CNLs and submission options	Community Connector promotion - workshop	White Center Food Bank costumers
08/31/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Instagram and Facebook post*	4,955 DLS Facebook & 1,562 Instagram followers

*Facebook posts can be viewed by going to <https://facebook.com/kingcountylocalservices>

In addition, from July to September 2023, DLS printed and distributed over 10,000 flyers and 2,000 business cards throughout unincorporated King County. These materials were distributed during various events and at libraries, grocery stores, and other locations by King County staff and Community Connectors.

CNL Engagement Phase II–Prioritization

In Phase 2, CSA liaisons prioritized the community requests, utilizing their expertise and experience with North Highline/White Center community members to ensure that each request for this area was prioritized according to the community's needs. Because community input is foundational to the CNL development process, ongoing community engagement was the primary and principal driver used to inform prioritization of every request as high, medium, or low.

Utilization of Office of Equity and Social Justice Tools for CNL Development

The CNL program is an important approach for ensuring that UKC community voices are heard and have an opportunity to inform King County services, programs, and capital improvements for the unincorporated areas of King County. Per KCC 2.16.055.A.3, DLS is responsible for developing and implementing programs and strategies that improve community partnerships and the delivery, responsiveness, and quality of local services.¹⁷ It is also responsible for developing and implementing programs and services to promote successful public engagement and “help all residents of

¹⁷ [KCC 2.16.055.A.3.](#)

North Highline/White Center Community Needs List Appendix 1

unincorporated King County be more knowledgeable of, better served by and heard by King County departments and agencies.”¹⁸

The Office of Equity and Racial and Social Justice (OERSJ) provided tools to guide the development of new initiatives and community engagement efforts because intentional and meaningful community engagement and co-creation are foundational to being pro-equity and anti-racist.^{19,20} The tools developed by OERSJ include the Community Engagement Guide (CEG), which includes the Community Engagement Continuum, the Equity Impact Review (EIR) process, and language access resources.^{21,22,23}

Community Engagement Guide

The Community Engagement Guide includes the Community Engagement Continuum, which provides details, characteristics, and strategies for five levels of community engagement. The Continuum helps King County evaluate which community engagement level is appropriate given factors such as program goals, time constraints, County and community readiness, and capacity and resources.²⁴

Equity Impact Review (EIR) Process

The EIR process helps to ensure that equity impacts are rigorously and holistically considered and advanced in the design and implementation of a proposed plan, policy, program, or capital improvement by providing a checklist of items to consider.²⁵

Language Access Resources

Language access resources include the 2021 Written Translation Manual, Top 10 Language Dashboard, Top Six Language Maps, and King County’s language access requirements. These resources provide the information for determining which languages should be available during community engagement efforts and for creating documents that can easily and clearly be translated.²⁶

As described in the sections below, DLS used these tools to develop and carry out the community engagement plans for the CNL development initiative. A basic requirement for using the tools is understanding the demographics of the initiative’s area and who will be impacted by the initiative.

North Highline/White Center Demographics

As shown in Table 2, North Highline/White Center area, with 65 percent Black, Indigenous, and People of Color (BIPOC), is more diverse than unincorporated King County, which is 32 percent BIPOC. It is more diverse than the County overall (40 percent BIPOC). Close to 20,000 residents live in the North Highline/White Center area, just over eight percent of the UKC population. North Highline/White Center area median household income of \$62,000 is 60 percent of the King County median household income and 76 percent of the UKC median. Fifty percent of North Highline/White Center residents own their home, compared to 56 percent of King County residents.²⁷

¹⁸ [KCC 2.16.055.D.1.](#)

¹⁹ [Community Engagement & Co-Creation](#)

²⁰ [Racism as a Public Health Crisis in King County](#)

²¹ [Community Engagement Guide, Continuum of Community Engagement](#)

²² [Equity Impact Review Process Overview](#)

²³ [Language and Communication Guidance and Resources for County Employees](#)

²⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

²⁵ [Equity Impact Review Process Overview](#)

²⁶ [Language and Communication Guidance and Resources for County Employees](#)

²⁷ U.S. Census Bureau. (2022). 2015-2020 American Community Survey 5-year Estimates.

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Table 2: North Highline/White Center Demographics

General Information	King County	Unincorporated Areas	North Highline/White Center
Population	2,225,000	244,000	20,000
Average household size	2.4	2.7	2
Median age	37	36	41
Percent male	50%	50%	47%
Percent female	50%	50%	53%
Percent youth (under 18 years old)	21%	23%	19%
Percent elder (over 65 years old)	14%	16%	17%

Race and Ethnicity	King County	Unincorporated Areas	North Highline/White Center
White	60%	68%	35%
Hispanic or Latinx	10%	9%	26%
Asian	18%	13%	20%
Native Hawaiian Pacific Islander	1%	1%	1%
African American	7%	5%	1%
Native American	0.6%	1%	10%
Two or more races		5%	5%
Limited English-speaking population		5%	13%

Income and Poverty	King County	Unincorporated Areas	North Highline/White Center
Median household income	\$103,000	\$82,000	\$62,000
Households below poverty line	17%	7%	18%

Housing	King County	Unincorporated areas	North Highline/White Center
Owner-occupied households	56%	79%	50%
Renter-occupied households	44%	21%	50%
% Rent-burdened households	34%	47%	59%

Who will be impacted by the CNL?

All members of the CSA community are impacted by the CNL initiative because the services, programs, and facilities that are provided by or influenced by County government affect the environment in which community members live. As such, all members of the community are decision-makers in the CNL process. They provide input on which potential services, programs, and capital improvement projects should be added to the CNL.

The Community Engagement Guide

Throughout the CNL development process, KCC directs the County to use at least the "County engages in dialogue" and "County and community work together" levels on the Community Engagement Continuum in the Community Engagement Guide.²⁸ These levels are the second and third highest levels on the continuum and are shown on Figure 1.²⁹

Figure 1: KCC-specified Levels of Engagement for the CNL Development Process

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

The King County Community Engagement Guide states that:

“As a project develops, the level of community engagement may need to change to meet changing needs and objectives. The level of engagement will depend on various factors, including program goals, time constraints, level of program and community readiness, and capacity and resources. There is no one right level of engagement, but considering the range of engagement and its implications on your work is a key step in promoting community participation and building community trust.”³⁰

DLS formed the Co-creation Team of community members and County staff to evaluate the 2021-2022 CNL development process and propose a new development process. This team redesigned the engagement process after collaborating. This effort aimed to achieve the goal of “County and community work together” on the Continuum of Community Engagement.³¹ Per the guidance identified above, the following factors were considered:

- **Program goals:** The program goal was to develop a CNL that is reflective of an entire community’s needs, particularly those who have historically not been or felt included, such as low-income populations and populations of color.
- **Time constraints:** Community members have busy lives with limited time to participate in King County initiatives.

²⁸ [KCC 2.16.055.C.2.](#)

²⁹ [Community Engagement Guide, Continuum of Community Engagement](#)

³⁰ [Community Engagement Guide, Continuum of Community Engagement](#)

³¹ [Community Engagement Guide, Continuum of Community Engagement](#)

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- **Level of program and community readiness:** CNL development is an iterative process repeated every two years. Sharing knowledge is necessary to familiarize community with the CNL development process and the list's purpose.
- **Capacity and resources:** Both community groups and King County departments have limited capacity.

DLS also reviewed the characteristics of engagement for each engagement level as listed on the Community Engagement Continuum, as shown on Figure 2, and compared them to the CNL development process as described above. This was done to verify that DLS was working at the "County and community work together" level of engagement to develop the CNL.³²

Table 3: Characteristics of Engagement of the CNL development process:

Characteristics of engagement	CNL development process
Two-way channel of communication	Communication flows to and from community to prioritize requests.
Multiple interactions	Community members interact with the development process multiple times, from promoting participation, to submitting ideas and prioritizing them.
Medium- to long-term	At a minimum, an updated CNL needs to be submitted to Council every two years, "concurrent with the executive's biennial budget transmittal." ³³
Shapes and informs County programs	CNL is one of many inputs used by departments to inform their budgets.

DLS used many of the corresponding strategies listed on the Continuum of Community Engagement as shown in Figure 2.³⁴ These strategies are described above in the Phase I community engagement sections of this document.

³² [Community Engagement Guide, Continuum of Community Engagement](#)

³³ [KCC 2.16.055.C.5.b.](#)

³⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

Figure 2: Strategies Used to Develop the CNL.

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

Equity Impact Review Process

As outlined by OERSJ, the Equity Impact Review (EIR) Process identifies three equity frameworks which should be considered during the development and implementation of a proposed action.^{35,36} These equity frameworks are:

- **Distributional Equity:** Fair and just distribution of benefits and burdens to all parties.
- **Process Equity:** Inclusive, open, and fair process with meaningful opportunities for input.
- **Cross-generational Equity:** Consideration of effects of current actions on future generations.

This brief review seeks to identify, evaluate, and communicate potential impacts – both positive and negative – associated with the community engagement and development of the CNL by DLS and the potential implementation of CNL requests by departments. This review is organized into five phases of analysis, as follows:

- Phase 1: Scope. Identify who will be affected.
- Phase 2: Assess equity and community context.
- Phase 3: Analysis and decision process.
- Phase 4: Implementation. Staying connected with the community.
- Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.³⁷

CNL Development EIR Summary

Phase 1: Scope. Identify who will be affected.

All community members seeking services from King County could be affected by the CNL.

Phase 2: Assess equity and community context.

Per the EIR process checklist, community priorities and concerns need to be identified to assess equity and community context. The CNL development process identifies communities' priorities and concerns.

³⁵ [Equity Impact Review Process Overview](#)

³⁶ An action is defined by the EIR Process as “plan/policy/program development, operations modification, capital programs/projects, etc.” [Equity Impact Review Process Overview](#)

³⁷ [Equity Impact Review Process Overview](#)

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Each of the determinants of equity are likely to be either directly or indirectly influenced by the development of the CNL. The determinants of equity are:

-Early Childhood Development	-Parks and Natural Resources	-Neighborhoods
-Education	-Built and Natural Environment	-Housing
-Jobs and Job Training	-Transportation	-Community and Public Safety
-Health and Human Services	-Community Economic Development	-Law and Justice
-Food Systems		

The development of the CNL impacts these determinants of equity because it identifies the concerns and priorities of community, which is the first step in creating solutions. The extent to which impact on each determinant is realized depends on several factors, such as: available funding resources, timelines for implementation, the scope and location of specific programs and investments, and the community members affected.

Phase 3: Analysis and decision process.

The CNL development process does not identify alternative solutions to community requests, it merely identifies the requests. However, the prioritization of these requests as high, medium, or low is based on community engagement and knowledge. This prioritization is shared with the lead departments and could influence budget requests.

Phase 4: Implement. Are you staying connected with communities and employees?

The CNL is transmitted to Council as part of the 2026-2027 biennial budget transmittal. Once adopted, DLS will share the CNL with community members. The list will be translated per language access requirements and posted on PublicInput and DLS's website and brought to community meetings. The list's location will be communicated through a variety of outreach activities and the engagement platform. DLS will continue to build relationships with community members and engage on an ongoing basis to learn of their needs for potential services, programs, facilities, and capital improvements. The engagement website allows community members to enter requests at any time. DLS continues to promote this feature regularly through social media, at office hours, and at community meetings.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.

This is the second iteration of the CNL development process, and it was significantly influenced by community through the Co-creation Team and the Community Connectors. DLS will start the development of the next iteration of the CNLs in mid-2026.

The CNL development process takes distributional, process, and cross-generational equity into consideration by:

- Attempting to gather community needs in all areas of UKC, both rural and urban.
- Creating an inclusive, open, and fair process with meaningful opportunities for input; however, more work can always be done to ensure that community members who historically were or felt excluded are welcomed into the process.
- Acknowledging and communicating to community members and King County staff that the CNL is a snapshot in time and thus needs to be updated regularly to give current and future generations an opportunity to make their needs known.

CNL Implementation EIR Summary

Should the County fund solutions to the community-identified needs on the CNL, the County and community will work together to co-create responsive services, programs, facilities, or capital

improvements. The lead department for the funded solution is responsible for using the EIR process during program development and implementation to ensure that distributional equity, process equity, and cross-generational equity are considered in the solution development and implementation process.

In Phase 2 of the EIR process checklist, the community's concerns and needs should be identified to evaluate community context. The CNL will be useful in Phase 2 of the EIR process for funded solutions because it is a readily available lists of community-identified needs.

CNL Language Access Resources

DLS used the language access resources developed by OERSJ to ensure that language translation and interpretation were available during both community engagement phases of the CNL development process.³⁸ The Written Translation Manual, updated in 2021, was referenced to ensure that materials, including website and mailer text, could easily and accurately be translated.³⁹

From tools to outreach materials to meetings, DLS offered translation and interpretation services for the top seven most frequently spoken languages in UKC as identified by the Top 10 Languages Dashboard.⁴⁰ These languages are English, Russian, Vietnamese, Korean, Spanish, Hindi, and Chinese. These languages were selected based on the number of individuals who speak English less than "very well" according to the 2021 American Community Survey data for languages spoken at home in specific urban areas. However, PublicInput includes a "Translate" button, which allows the user to select from over 100 languages, allowing for greater participation across all language groups.

Table 4: 2021 ACS Data: Language Diversity and Population in unincorporated King County

Language	Population
Spanish	4,143
Vietnamese	2,297
Other Asian and Pacific Island languages	1,266
Russian, Polish, or other Slavic languages	1,250
Chinese (incl. Mandarin, Cantonese)	1,153
Other and unspecified languages	1,052
Korean	750
Tagalog (incl. Filipino)	670
Other Indo-European languages	418
Arabic	92
German or other West Germanic languages	18
French, Haitian, or Cajun	11

- Spanish and Vietnamese are the top two languages with the highest number of speakers who have limited English proficiency, with populations of 4,143 and 2,297 respectively.
- The category of Other Asian and Pacific Island languages likely includes Hindi, as suggested by on-the-ground insights, with a population of 1,266.

³⁸ [Language and Communication Guidance and Resources for County Employees](#)

³⁹ [Written Translation Manual](#)

⁴⁰ [Top 10 Languages Dashboard](#)

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- Russian is assumed to be the predominant language among the Russian, Polish, or other Slavic languages group, which has 1,250 speakers.
- Chinese languages (including Mandarin and Cantonese) have 1,153 speakers, making it a significant group.
- The remaining languages, Korean and Tagalog (including Filipino), have smaller but notable populations of 750 and 670 respectively, warranting translation services.

These seven languages were chosen based on the need to effectively communicate with and provide services to the largest groups with limited English proficiency in urban areas.

The mailer sent to 34,570 UKC household in Phase I included text in the top seven languages stating, “To request this information in another language or format, email AskLocalServices@kingcounty.gov or call 206 477 3800.” Interpretation services were offered at the meetings and workshops upon request. In the North Highline/White Center area, no additional language interpreters were requested.

Summary & Lessons Learned

The CNL is a snapshot in time of community needs. It is required to be updated, at a minimum, every two years.⁴¹ DLS continues to work with community, the King County Council, King County departments, and other agencies to update, prioritize, and implement the CNL requests.

DLS continues to expand and refine its community engagement efforts with community members in ways that reach those in the community who did not participate in the development of the community needs lists or who may not realize how the community needs list may affect their daily lives. DLS will continue to ask community members to evaluate and reaffirm their priorities with both in-person and digital engagement strategies to maximize participation. This means continuing to look for opportunities to collect and share information such as:

- Partnering with existing community organizations, such as faith-based organizations, that already work with and represent underrepresented community members such as immigrants and limited English proficiency populations.
- Engaging with residents where they already meet to be respectful of their time.
- Working with and in schools to engage students and their families as both often have schedule restrictions that make it hard to engage with the County.
- Considering other places where youth gather to seek input.
- Engaging with seniors at senior living communities to be respectful of their mobility and facility with technology.
- Connecting with disability service providers to reach out to their clients.
- Providing alternative meeting times for those with irregular schedules.
- Compensating participants for their engagement, respecting their time, involvement, and expertise.
- Documenting the number of participants, and if possible, their race and ethnicity to ensure participants represent the demographics of the community.

DLS strives to obtain participant contact and demographic data, through optional demographic surveys, to assess which community members are not being reached through current in-person and online engagement efforts.

⁴¹ [King County Code 2.16.055.C.2.](#)

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KCC requires that implementation of the CNL be reviewed and reported on annually.⁴² DLS will gather the updates from agencies and share these reports on the DLS website and the CNL community engagement hub, where community can leave comments.

Moving forward, the CNL process must continue to remain open and transparent, affected communities or neighborhoods must continue to be included in the decision-making, and resources must be directed where needs are the greatest.

⁴² [KCC 2.16.055.C.2.](#)

Community Engagement Appendices**A. Co-creation Team**

Name	CSA
Sandy Cobb	Bear Creek Sammamish
Michelle Faltaous	Fairwood
Warren Iverson	Greater Maple Valley
Michael Magnani	Four Creeks
Timothy O'Brien	SE King County
Deborah Salem	East Federal Way
Kimnang Seng	White Center/North Highline
Lauren Silver-Turner	Snoqualmie Valley
Yordanos Teferi	East Renton Plateau
Michael Trahan	Skyway West Hill
David Vogel	Vashon Maury Island
Danielle de Clercq	King County
David Daw	King County
Cyndal Ellenberger	King County
Mo McBroom	King County
John Vander Sluis	King County
John Taylor	King County
Amelia Tjaden	King County

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B. Community Connectors

Name	CSA
Hamdi Abdulla	Skyway/West Hill
John Affolter	Vashon/Maury Island
Trapper Bailey	Snoqualmie Valley/ Northeast King County
Sandy Cobb	Sammamish/Bear Creek/Redmond Ridge
Cynthia Edwards	Skyway/West Hill
Noni Ervin	Fairwood
Fin Harmany	Skyway/West Hill
Lis Harmegnies	Fairwood
Steven Hiestler	Greater Maple Valley
Gwendolyn High	East Renton Plateau
Jefferson Rose/Randy Nguyen	White Center/North Highline
Timothy OBrien	SE King County (Enumclaw Plateau)
Shelley Puariea	East Federal Way
Deborah Salem	East Federal Way
Annie Sieger	Fairwood
Lauren Silver-Turner	Snoqualmie Valley/ Northeast King County

C. 2023 CNL Survey Categories by Policy Area

Environment, Farmland, Parks, & Open Spaces (e.g., climate change, wildlife, parks, flood control)

1. County park and trail facilities (e.g., dog parks, trailhead parking, restrooms)
2. County park operations and maintenance (e.g., litter control, trail maintenance, safety)
3. Recreation and community programs (e.g., community centers, programming, park safety)
4. Farming programs (e.g., farm leasing, farmer support, technical assistance with forest health and wildfire prevention, agricultural drainage)
5. Habitat and ecosystems (e.g., open space acquisition, salmon restoration, noxious weeds, habitat restoration)
6. Forestry programs (e.g., wildfire safety, carbon sequestration)
7. Water resource protection (e.g., clean water)
8. Historic preservation (e.g., landmarks, archeological finds, preservation of historic buildings)
9. Parks District
10. Other

Health & Human Services (e.g., mental health, senior services, homelessness)

11. Behavior health/mental health services
12. Developmental disabilities services
13. Domestic violence services
14. Veteran's services
15. Senior services
16. School districts
17. The impact of racism on health (racism as a Public Health crisis)
18. Substance abuse prevention (e.g., opioid overdose prevention and related services)
19. Healthy food access
20. Homelessness (e.g., housing, health)
21. Parent and child health
22. Healthcare access
23. Chronic disease prevention & management (e.g., heart disease, cancer, asthma, diabetes, COPD)
24. Communicable disease prevention (e.g., MRSA, Sexually Transmitted Disease, Shigellosis, Tuberculosis, West Nile Virus, Zika, Pertussis, Rabies, COVID-19)
25. Health information and education
26. Pre-release support/post-release support for individuals held in jail
27. Other

Community, Economic, and Workforce Development and Resources.

28. Community centers
29. Workforce development
30. Small business funding
31. Business incubator/Startup development center
32. Commercial development
33. Farmers markets
34. Other

Housing and Land Use (e.g., affordable housing, growth management act).

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- 35. Environmental health and healthy homes (e.g., lead exposure, mold, ventilation)
- 36. Housing (e.g., affordable housing, housing repair)
- 37. Code enforcement
- 38. Permitting services
- 39. Other

Public Transportation & Roads (e.g., bus service, water taxi, sidewalks, bike paths).

- 40. Traffic congestion and flow (e.g., delay, neighborhood cut-through traffic)
- 41. Excessive vehicle speeds
- 42. Roadway lighting (e.g., streetlight)
- 43. Other traffic safety (e.g., intersection & roadway design, signage, traffic, etc.)
- 44. Parking
- 45. Other roadway operation (snow/ice removal, street cleaning, etc.)
- 46. Road surface condition (e.g., pavement and bridge deck condition)
- 47. Roadway drainage and flooding
- 48. Mowing, tree trimming, other road safety-related vegetation management
- 49. Litter, dumping, debris, objects in the road right-of-way
- 50. Other roadway maintenance and preservation
- 51. Roadway pedestrian infrastructure & safety (e.g., crosswalks, sidewalks, rural multi-use shoulders)
- 52. Roadway bike infrastructure & safety (e.g., bike lanes, rural multi-use shoulders)
- 53. Accessibility for people with disabilities (e.g., curb ramps)
- 54. Highways (e.g., State Route 18, I-405, etc.)
- 55. Other road-related issues
- 56. Transit stops and passenger facilities
- 57. Transit service
- 58. Park and ride lots
- 59. Other

Public & Community Safety (e.g., crime, disaster preparation & response, policing).

- 60. Community engagement (e.g., police-community partnership or police-community relations)
- 61. Co-response teams (e.g., funding, staffing, accountability)
- 62. Neighborhood watch programs
- 63. King County Search & Rescue
- 64. King County Sheriff's Office community locations (e.g., district office/storefront)
- 65. Policing priorities (e.g., funding, staffing, accountability)
- 66. Crime & traffic enforcement
- 67. Youth crime
- 68. Noise (e.g., traffic noise, airport noise)
- 69. Animal control services (e.g., licensing, leash laws, adoption, response times)
- 70. Public health emergency response and resiliency (e.g., wildfire smoke, COVID response)
- 71. Gun violence
- 72. Injury prevention
- 73. Emergency management (e.g., ability to respond)
- 74. Emergency & disaster preparedness (e.g., getting yourself ready)
- 75. Climate justice & health
- 76. Extreme weather centers (e.g., warming, cooling, smoke, disaster centers)

77. Other

Youth & Early Childhood Services (e.g., childcare, after school programs).

- 78. Childcare (e.g., subsidy navigation and assistance)
- 79. Early childhood supports
- 80. Education
- 81. Substance abuse: youth (e.g., cannabis, fentanyl)
- 82. Youth programs and services
- 83. School districts
- 84. Other

Other Services, Infrastructure, & Utilities (e.g., digital equity, landfill, illegal dumping, sewer).

- 85. Access to King County services (online, in-person)
- 86. Litter and illegal dumping not on King County property
- 87. Litter, illegal dumping, and vandalism on King County-owned property
- 88. Graffiti not on King County property
- 89. Recycling and composting facilities and services
- 90. Cable companies (internet access)
- 91. Fire districts
- 92. Flood control and stormwater management (e.g., drainage, stormwater, surface water)
- 93. Pollution and hazardous waste (e.g., collection, education)
- 94. Library
- 95. Fireworks (e.g., enforcement)
- 96. Wastewater treatment
- 97. Other

D. Examples of CNL Communication Materials

Example of a Flyer

What do you want for your community?



King County Local Services is asking people who live in unincorporated areas (areas that lie outside city limits) what would make their communities better places to live.

We will work with communities to make a **Community Needs List**—a list of desired services, programs, facilities, and capital improvements—for each area. King County will use these lists to help make budget decisions next year.

To request this information in another format or language, email AskLocalServices@kingcounty.gov or call 206-477-3800.

Para solicitar esta información en Español, envíe un mensaje de correo electrónico a AskLocalServices@kingcounty.gov o llame al 206-477-3800.

要以其他格式或語言索取此信息, 請致電 206-477-3800 或發送電子郵件至 AskLocalServices@kingcounty.gov.

इस जानकारी को किसी अन्य प्रारूप या भाषा में अनुरोध करने के लिए, AskLocalServices@kingcounty.gov पर ईमेल करें या 206-477-3800 पर कॉल करें।

다른 형식이나 언어로 이 정보를 요청하려면 206-477-3800 번으로 문의하거나 AskLocalServices@kingcounty.gov 로 이메일을 보내주시기 바랍니다.

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Để có các thông tin này bằng tiếng Việt, xin gọi số 206-477-3800 hoặc gửi điện thư đến asklocalservices@kingcounty.gov.

Share your ideas by August 30

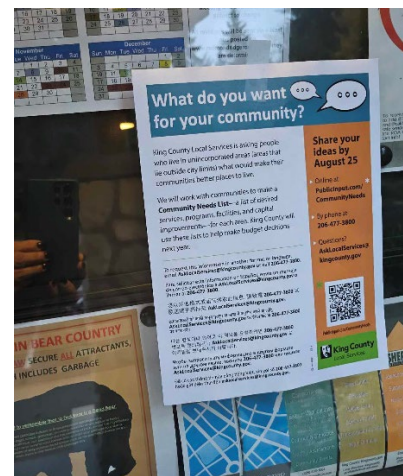
- ▶ Online at PublicInput.com/CommunityNeeds *
- ▶ By phone at 206-477-3800
- ▶ Questions? AskLocalServices@kingcounty.gov



PublicInput.com/CommunityNeeds



King County
Local Services



Example of a Business Card Handout



What do you want for your community?
You know your area best.
 Share your ideas for making it a better place to live.



Take the survey:

-  PublicInput.com/CommunityNeeds
-  AskLocalServices@kingcounty.gov
-  206-477-3800

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AskLocalServices@kingcounty.gov o llamar al
 206-477-3800.

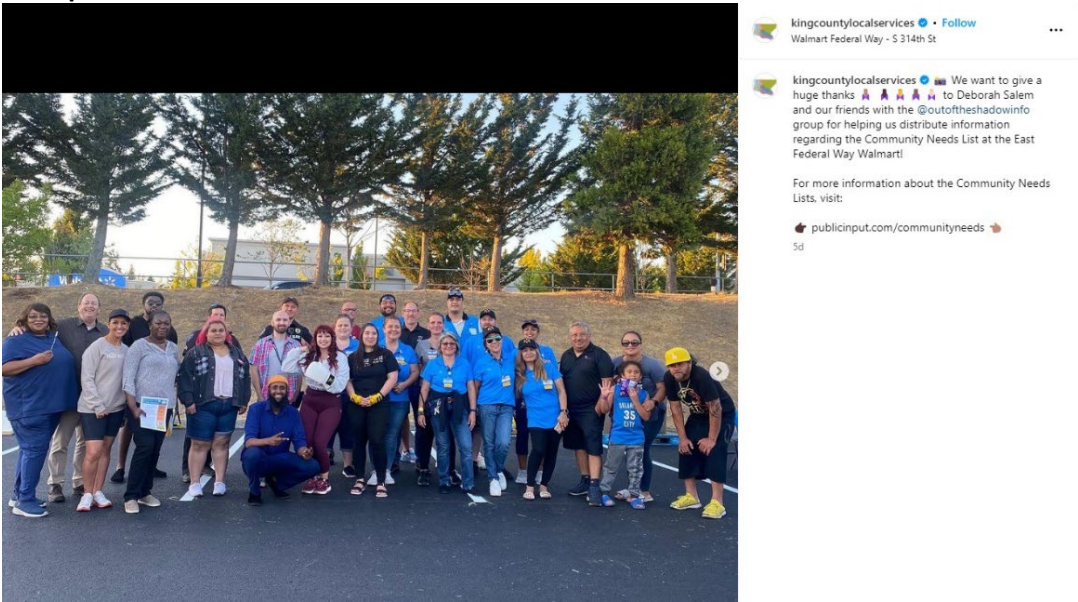
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AskLocalServices@kingcounty.gov पर ईमेल करें या
 206-477-3800 पर कॉल करें।

Example of an Instagram Post



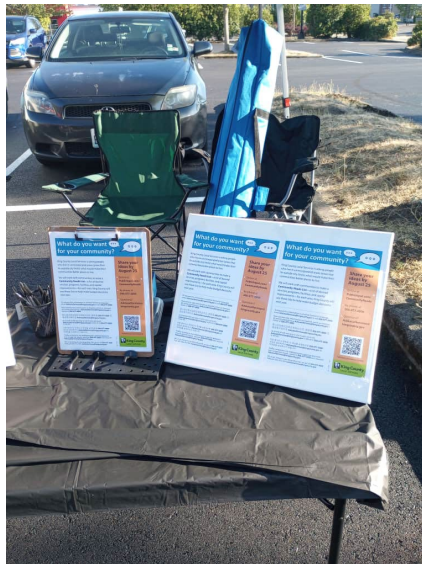
Examples of Facebook Posts



Attachment J
North Highline/White Center Community Needs List Appendix 1



Examples of Community Connector Event Promotion



E. Catalogue headings and DLS tasks for each request

KCC.2.16.055.C3 details how community needs lists shall be established.⁴³ The table describes the actions taken by DLS to develop the catalogue in alignment with the KCC.

Catalogue Column Title	DLS Task
Area	Import the unincorporated area selected by the survey taker.
Request	Import the text of the community request from the survey.
Community Request Category	- Assign each request to a relevant sub-topic category based on survey options.
Lead Department	Identify and assign the department best suited to lead implementation of the request.
Strengthens Community Vision	Evaluate and indicate whether the request meets or strengthens the community vision and policies established in the proposed subarea plan and King County's guiding principles.

⁴³ [King County Code 2.16.055.C.3.](#)

F. Catalogue headings and lead department review tasks

KCC department reviewers were provided the guidance below in alignment with the CNL development process stipulated in KCC.2.16.055.C3.⁴⁴

Catalogue Column Title	Requested Action/Required Information
Request	Review all entries in this column. Consolidate similar or duplicate requests where appropriate to streamline analysis and reduce redundancy.
Community Request Category	No action needed.
Lead Department	Confirm that the department assigned is the lead agency for the requests. If not, suggest an alternative agency.
In County Scope	Select yes or no to indicate whether the requests fall within the department's scope of work.
Reason out of scope	Explain why these requests are <u>not</u> within the department's scope of work.
Anticipated Implementation Timeline	Enter anticipated timeline if known, otherwise enter TBD or N/A as applicable. - TBD – A larger planning effort is needed before a specific timeline can be selected. - N/A – Even though within scope, a solution is unlikely to be implemented due to feasibility, budget constraints, resource needs, and other barriers to implementation.
Potential Partnerships	Enter potential partners who could help or lead in the development and implementation of solutions to the requests. Be creative and flexible; include other government agencies, nonprofits, etc.
Type of Request	Enter type of request: - Potential service - Potential program - Potential capital improvement project - Standard operations needing additional funding to meet requested level of service - Standard operations <i>not</i> needing additional funding to meet requested level of service - Existing capital improvement project - Policy - Other
Comments	Add department comments such as highlighting next steps, any related or conflicting King County priorities, and specific partnership or collaboration opportunities that build on community's strengths and assets.

⁴⁴ [King County Code 2.16.055.C.3.](#)

Appendix 2: Glossary of Acronyms

ADU – Accessory Dwelling Unit	KCRHA – King County Regional Homelessness Authority
BHRD – Behavioral Health and Recovery Division	KCSO – King County Sheriff’s Office
BIA – Business Improvement Area	LEAD – Law Enforcement Assisted Diversion
BIPOC – Black, Indigenous, and People of Color	NGO – Non-governmental Organization
CBO – Community-Based Organization	PHSKC – Public Health Seattle & King County
CDA – Community Development Association	PSB – Performance, Strategy, and Budget
CDC – Community Development Corporation	PSE – Puget Sound Energy
CDFI – Community Development Financial Institution	PSESD – Puget Sound Educational Service District
CHS – Community Health Services Division	RSD – Road Services Division
CJTC – Criminal Justice Training Center	SBA – Small Business Association
CSA – Community Service Area	SBDC – Washington Small Business Development Center
CSO – Community Service Officer (King County Sheriff’s Office)	SCL – Seattle City Light
CTC – College to Career	SCRC – Skyway Community Resource Center
CYYAD – Children, Youth and Young Adults Division	SODA – Service Our Dog Area
DCHS – Department of Community and Human Services	SR – State Route
DCYF – Washington State Department of Children, Youth & Families	SVT – Snoqualmie Valley Transportation
DLS – Department of Local Services	SWD – Solid Waste Division
DNRP – Department of Natural Resources and Parks	SWH – Skyway-West Hill
DPW – Department of Public Works	SWS – Stormwater Services Section
KCHA – King County Housing Authority	UA – Unincorporated Area
KCLS – King County Library System	UAC – Unincorporated Area Council
KCPAO – King County Prosecuting Attorney’s Office	UKC – Unincorporated King County
	WDFW – Washington Department of Fish and Wildlife
	WFDC – Work Force Development Center
	WLRD – Water and Land Resources Division
	WSDOT – Washington State Department of Transportation

Appendix 3: Performance Measures

The King County Code states that community needs lists shall establish performance metrics to monitor the implementation of items on the community needs lists and the overarching progress towards reaching the 20-year vision established in the subarea plan.¹

To achieve this, the lead executive branch department for each item on the list will provide an annual status update. For capital improvement projects, the lead department will indicate the expected project timeline and the current development phase: planning phase, preliminary design phase, final design phase, implementation phase, closing phase, or land acquisition phase. For programs and services, the lead department will indicate the expected implementation timeline and the program or service phase, such as design phase, request for proposal phase, or implementation phase. These phases will vary depending on whether the work is done by King County or by partner organizations. The Department of Local Services will consolidate these updates into a report for the respective community and Councilmember annually.

The overarching progress towards reaching the 20-year vision established in the subarea plan, for those areas with subarea plans, will be monitored biannually according to the monitoring plan developed for the subarea plan.

DLS is accountable for providing a yearly update to community and Council on the status of the implementation of the CNLs.² DLS last posted the status of the September 2022 CNLs, including that of North Highline/White Center on the new community engagement hub in 2024.³

¹ [King County Code 2.16.055.C.3.](#)

² [KCC 2.16.055.C.3.](#)

³ [North Highline/White Center - CNL status update report](#)

Community Needs Lists

September 2025



King County

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Skyway-West Hill Community Needs List

Legend

Budget ID: Budget identification number. This number is referenced in budget documentation if the budget request is responsive to a request on the community needs list. The middle two digits indicate the year the request was added to the community needs list (CNL). However, budget IDs without a middle number (e.g., SWP.011) correspond to requests added to the CNL in 2022.

Category: The overarching request category. A category may contain multiple requests from community.

Agency: Lead King County Executive Branch department responsible for implementing a solution to the request.

Type: Potential service, Potential program, Potential Capital Improvement Project (Potential CIP) or Standard operations (only if additional funding is needed to meet service level requested by community).

Anticipated Timeline: The anticipated implementation timeline. To Be Determined (TBD, funding needed to develop a plan), Current Biennium, 2027+, Ongoing, or Not Applicable (N/A) because it is not planned.

Priority: Priority is determined by community, King County Council, and informed by County knowledge of community. Low, Medium, or High.

Strengthens Community Vision: Yes, No, Possibly, if County is unaware of a specific community vision, and TBD (to be determined), if an area lacks a subarea plan.

Request: One or more requests from community that fall within the category.

Potential Partners: Potential partner types that could lead or collaborate in developing solution to the requests from community. List of partner types, Not Applicable (N/A), or To Be Determined (TBD).

For source information, please contact the Department of Local Services at AskLocalServices@kingcounty.gov.

BUDGET ID: SWP.010

Category: Affordable housing

Type: Standard operations

Priority: Medium

Request: Expand affordable housing options, such as artist live/work lofts, with support of financial institutions and other housing agencies.

Potential Partners: Nonprofit developers, CBOs, publicly funded partners

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SWP.011

Category: Affordable housing

Type: Standard operations

Priority: Medium

Request: Provide programs that help prevent homelessness, such as emergency rental assistance, referrals to social service networks, and settlement of landlord/tenant disputes.

Potential Partners: KCRHA, CBOs, Legal Aid Groups

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.001

Category: Behavioral/mental health services

Type: Standard operations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Attachment K
Skyway-West Hill Community Needs List

Priority: Medium **Strengthens Community Vision:** Yes
Request: Create more inclusive community spaces for youth to have private discussions.
Potential Partners: Community organizations

BUDGET ID: SWP.25.002
Category: Business incubation **Lead Department:** DLS
Type: Standard operations **Anticipated Implementation Timeline:** Ongoing
Priority: Medium **Strengthens Community Vision:** Yes
Request: Assistance with setting up a micro-business, including tax documents, legal compliance, branding, website setup, and finding a location.
Potential Partners: N/A

BUDGET ID: SWP.25.003
Category: Childcare **Lead Department:** DCHS
Type: Standard operations **Anticipated Implementation Timeline:** Ongoing
Priority: Low **Strengthens Community Vision:** Yes
Request:
- Establish more daycares
- Provide incentives for people to open childcare businesses
Potential Partners: Community organizations

BUDGET ID: SWP.25.004
Category: Childcare **Lead Department:** DCHS
Type: Standard operations **Anticipated Implementation Timeline:** Ongoing
Priority: Low **Strengthens Community Vision:** Yes
Request: Add more affordable daycares or provide subsidy options.
Potential Partners: Community organizations

BUDGET ID: SWP.25.005
Category: Childcare **Lead Department:** DCHS
Type: Standard operations **Anticipated Implementation Timeline:** Ongoing
Priority: Low **Strengthens Community Vision:** Yes
Request: Increase outreach and awareness about the resources available for families.
Potential Partners: Community organizations

BUDGET ID: SWP.25.006
Category: Co-response teams **Lead Department:** KCSO
Type: Potential service **Anticipated Implementation Timeline:** TBD
Priority: Medium **Strengthens Community Vision:** No
Request: Enhance youth support and education and create accountability programs for repeat juvenile offenders and their parents.
Potential Partners: N/A

BUDGET ID: SWP.25.007
Category: Co-response teams **Lead Department:** KCSO
Type: Potential service **Anticipated Implementation Timeline:** TBD
Priority: Medium **Strengthens Community Vision:** No

Attachment K
Skyway-West Hill Community Needs List

Request: Deploy a 24/7 co-response team for mental health crises, including trauma professionals and a social worker; ensure the team is culturally aware and addresses the unique needs of individuals in the community.

Potential Partners: N/A

BUDGET ID: SWP.25.008

Category: Crime & safety

Type: Potential program

Priority: High

Request: Address safety issues related to the increase in crime and drug addiction among the homeless in the area.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.009

Category: Domestic violence services

Type: Potential service

Priority: Medium

Request: Promote accessibility of domestic violence services to the community.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.010

Category: Domestic violence services

Type: Standard operations

Priority: Low

Request: Establish domestic violence support groups in our neighborhood.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.011

Category: Early childhood supports

Type: Standard operations

Priority: Low

Request: Provide more psychiatrists for children with special needs and increase awareness about available community resources.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.012

Category: Early childhood supports

Type: Potential service

Priority: Medium

Request: Provide more support groups for families.

Potential Partners: N/A

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.013

Category: Education

Type: Potential service

Priority: Medium

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

Attachment K
Skyway-West Hill Community Needs List

Request: Provide more, safer after-school programs at Lakeridge Elementary School, community centers, or libraries.

Potential Partners: Community organizations N/A

BUDGET ID: SWP.25.014

Category: Excessive vehicle speed

Type: Potential CIP

Priority: High

Request: Traffic calming and pedestrian safety at:

- Renton Ave
- S 128th and 80th Ave S
- S Langston Rd, between S 120th and 64th Ave S
- 128th St S between 127th and Renton Ave
- 80th Ave between Dimmitt Middle School and 126th St
- Renton Ave S between 75th Ave S and Bangor
- S 125th St on the back side of Skyway Park near the entrance
- Rainier Ave South starting at the Safeway and going south through Renton
- 84th Ave S from the top of the hill at S 128th St all the way down the hill to Rainier Ave
- Renton Ave S above the intersection with Rainier Ave and all the way through Skyway

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.015

Category: Farmers markets

Type: Standard operations

Priority: Low

Request: Create more farmers markets in the area.

Potential Partners: N/A

Comments: N/A

Lead Department: DNRP

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SWP.040

Category: Green housing

Type: Potential program

Priority: Low

Request: Provide educational and financial incentives to make houses greener through rainwater harvesting, solar, geothermal, etc.

Potential Partners: King County Green Tools, State and Federal Government

Lead Department: Executive Office

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

BUDGET ID: SWP.25.016

Category: Gun violence

Type: Standard operations

Priority: Low

Request: Form a public awareness campaign on how to use and refer to available services for gun safety.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.017

Category: Gun violence

Lead Department: PHSKC

Attachment K
Skyway-West Hill Community Needs List

Type: Standard operations
Priority: Low
Request: Reduce gun violence in the community.
Potential Partners: Community organizations

Anticipated Implementation Timeline: Ongoing
Strengthens Community Vision: TBD

BUDGET ID: SWP.018

Category: Healthcare access

Type: Standard operations

Priority: High

Request: Provide healthcare programs for youth with chemical dependency, mental health, domestic violence, and other health issues.

Potential Partners: Community organizations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SWP.020

Category: Healthy food access

Type: Standard operations

Priority: Low

Request: Focus on increasing access to healthy foods.

Potential Partners: DNRP - Local Food Program/Agriculture Program

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.019

Category: Housing

Type: Standard operations

Priority: Medium

Request: Help in removing barriers to accessing affordable housing such as credit scores, application fees, etc.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.020

Category: Housing

Type: Standard operations

Priority: High

Request: Provide anti-displacement actions that enable the community stay in Skyway.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.003

Category: Law enforcement assisted diversion

Type: Standard operations

Priority: High

Request: Fully implement Law Enforcement Assisted Diversion (LEAD) in Skyway-West Hill.

Potential Partners: CBOs

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SWP.005

Category: Neighborhood watch programs

Type: Potential program

Priority: High

Request: Create an action group that increases and coordinates neighborhood watch programs.

Lead Department: KCSO

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

Potential Partners: CBOs, DLS

BUDGET ID: SWP.023

Category: Off-leash dog park

Type: Potential CIP

Priority: Low

Request: Designate an off-leash dog area in Skyway Park.

Potential Partners: SODA

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

BUDGET ID: SWP.25.021

Category: Other road related issues

Type: Potential program

Priority: Low

Request: Add public EV charging stations in Skyway.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.022

Category: Other traffic safety–pedestrian safety

Type: Potential CIP

Priority: High

Request: Add/improve pedestrian facilities:

- S Langston Rd
- S 120th St
- S Beacon Ave (only part of it has a sidewalk)
- Lakeridge Park/Lakeridge Dr
- Rainier Ave
- Sunnycrest Rd
- 57th Ave S and Langston
- Sidewalk near the park entrance on S 125th S
- Sidewalk on Cornell Ave S (steep hill to and from the park, fast-moving vehicles; some of the turns are sharp, especially toward the bottom of Cornell Ave S, and it is hard to see pedestrians)
- 129th St and 4th Ave (improve crosswalk, add flashing lights)
- Rainier Ave/Lakeridge Dr to Lakeridge Dr/Cornell Ave S
- Renton Ave S between S 126th St and 76th Ave S
- 80th Ave S between 128th Ave S and Dimmitt Middle School
- 84th Ave S between S 130th St and Rainier Ave (a sidewalk on this road would greatly increase safety for Bryn Mawr Elementary students walking to school)
- Renton Ave S between 76th Ave S and S 126th St, between Skyway Library and the business strip across the street
- Sidewalk between S 122nd St and 75th Ave S to S 120th St (for children to walk to Lakeridge Elementary School)
- 128th St between 127th Pl and Renton Ave

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.023

Category: Parent & child health

Type: Standard operations

Lead Department: PHSKC

Anticipated Implementation Timeline: Ongoing

Attachment K
Skyway-West Hill Community Needs List

Priority: Low
Request: Provide more home visits or programs for parents and children and activities for school-aged kids, including on weekends.
Potential Partners: Community organizations

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.024

Category: Parking

Type: Potential CIP

Priority: Medium

Request: Prevent parking near park entrance on the west side of S 125th St to improve safety.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.036

Category: Road maintenance

Type: Standard operations

Priority: High

Request: Provide more regular street cleaning.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SWP.029

Category: Road vegetation

Type: Potential program

Priority: Medium

Request: Landscape the street and sidewalks; redesign landscaping to be maintenance free on Renton Ave S between 68th and 76th Ave S.

Potential Partners: WSDOT

Lead Department: DLS

Anticipated Implementation Timeline: N/A

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.025

Category: Roadway lighting

Type: Potential CIP

Priority: Medium

Request: Improved street lighting at:

- Lake Ridge has next to no street lighting, and Rainier Ave has minimal

- S Langston Rd, between S 120th St and 64th Ave S

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.021

Category: Senior services

Type: Potential service

Priority: Medium

Request: Make organizations more accessible to seniors, as many don't know how to access them.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

BUDGET ID: SWP.25.027

Category: Senior services

Type: Potential program

Priority: Medium

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Possibly

Request: Provide additional funding to support senior centers.

Potential Partners: Community organizations

BUDGET ID: SWP.25.028

Category: Small business funding

Type: Standard operations

Priority: Medium

Request: Support small businesses by partnering with established local businesses and creating space for new ones.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.029

Category: Small business funding

Type: Potential program

Priority: Medium

Request:

- Request additional funding to maintain and expand the Economic Alliance Program
- Lower barriers for new businesses and increase support for existing small businesses

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.041

Category: Solid waste

Type: Potential program

Priority: Medium

Request: Purchase and maintain litter bins in the business district.

Potential Partners: CBO

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.042

Category: Surface water

Type: Potential CIP

Priority: High

Request: Address inadequate stormwater management infrastructure; evaluate the drainage basin within the community for retention/detention facility needs to correct existing and future stormwater run-off problems.

Potential Partners: Stormwater CIP, Roads (if in road's right of way), and additional partners identified through the drainage study

Lead Department: DNRP

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.031

Category: Trails

Type: Potential CIP

Priority: Medium

Request: Improve and/or expand walk and bike trails:

- Connect to Chief Sealth Trail from Skyway Park
- Create a path that runs through the community
- Access to Bryn Mawr Park

Potential Partners: City of Seattle, community groups

Lead Department: DNRP

Anticipated Implementation Timeline: 2025+

Strengthens Community Vision: Yes

Attachment K
Skyway-West Hill Community Needs List

BUDGET ID: SWP.25.030

Category: Transit service

Type: Potential service

Priority: Medium

Request:

- Introduce a direct bus service from Creston to Lakeridge Elementary
- Allow Metro Flex to provide direct service between different areas, such as from Skyway to Tukwila, and allow it to operate within its designated boundaries without restrictions

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SWP.25.031

Category: Transit service

Type: Potential service

Priority: Low

Request: Provide more funding for Metro Flex program.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SWP.25.032

Category: Transit service

Type: Potential service

Priority: Low

Request: Add bus route along Rainier Ave.

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: TBD

BUDGET ID: SWP.25.033

Category: Transit service

Type: Standard operations

Priority: Low

Request:

- Increase and improve the sidewalks near bus stops
- Update the bus stops and add a bench if possible

Potential Partners: N/A

Lead Department: Metro Transit

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: TBD

BUDGET ID: SWP.25.034

Category: Veteran services

Type: Potential service

Priority: Medium

Request: Offer more food discounts for veterans and their families.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.035

Category: Workforce development

Type: Potential program

TBD

Priority: Low

Request: Provide job training and programs.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline:

Strengthens Community Vision: Yes

Attachment K
Skyway-West Hill Community Needs List

BUDGET ID: SWP.25.036

Category: Workforce development

Type: Potential program

Priority: Low

Request: Create a promotion pathway for workers starting with litter patrol, moving to noxious weed removal, and advancing up the skill ladder; ensure a human development mindset that supports all people, providing hope and paths to success.

Potential Partners: N/A

Lead Department: DLS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.037

Category: Youth crime

Type: Potential service

Priority: Medium

Request: Offer alternative resources for troubled youth while ensuring fair convictions for those who commit extremely serious crimes.

Potential Partners: N/A

Lead Department: KCSO

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: No

BUDGET ID: SWP.25.0368

Category: Youth programs & services

Type: Standard operations

Priority: Medium

Request: Provide more opportunities for tutoring, gang diversion, sports, mentoring, and financial literacy.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: TBD

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.039

Category: Youth programs & services

Type: Standard operations

Priority: Medium

Request: Add more culturally relevant youth programs.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

BUDGET ID: SWP.25.040

Category: Youth programs & services

Type: Standard operations

Priority: Medium

Request: Support the Kaleidoscope Play and Learn programs and create a central repository of activities and supports for kids and parents.

Potential Partners: Community organizations

Lead Department: DCHS

Anticipated Implementation Timeline: Ongoing

Strengthens Community Vision: Yes

Appendix 1: Community Engagement



Skyway-West Hill Community Needs List Community Engagement Appendix

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Introduction

King County Code (KCC) 2.16.055.C.1 requires the Department of Local Services (DLS) to develop 11 individual community needs lists (CNL): one for each of the six rural King County community service areas (CSA) and one for each of the County's five urban potential annexation areas (PAA).^{1,2,3} These 11 CNLs are the list of potential services, programs, facilities, and capital improvements identified by each community. This CNL effort is part of King County's ongoing commitment to help ensure that the voices of residents are heard and considered in local decision-making processes.

The CNLs are updated each biennium and are transmitted concurrently with the Executive Proposed Budget to the King County Council. CNLs are one of many inputs informing King County executive branch departmental budget requests, along with departmental priorities, strategic plans, and priorities of the King County Executive and the King County Council. Because the CNLs list potential services, programs, facilities, and capital improvements identified by community, funding is necessary to implement them. Implementation of CNL requests is dependent on funding allocated in the County's adopted biennial budget.

At the end of 2022, after developing community needs lists for the first time in 2021-2022, DLS worked with community members to co-create and redesign the community needs list development process to achieve "County and community work together" or higher on the Community Engagement Continuum.⁴ At this level "Community and King County share in decision-making to co-create solutions together." Co-creation involves engaging with community members on strategy at the earliest possible moment.⁵ The Co-creation team consisted of representatives from each of the 11 unincorporated King County (UKC) areas, along with seven King County staff members representing executive branch departments. Members of the Co-creation Team are listed in Appendix A.

This team co-created the process steps below to meet the requirements specified in KCC for establishing the CNLs:⁶

- Step 1: Develop a survey that educates as it asks questions.
- Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.
- Step 3: Assemble community survey responses (requests) into catalogues.
- Step 4: Share the catalogues with departments for review.
- Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNL.
- Step 6: Collaborate with the Community Service Area Liaisons to prioritize requests.
- Step 7: Collaborate with the Councilmember who represents the area.
- Step 8: Finalize the CNL.
- Step 9: Share the CNL with departments to inform departmental budget requests.
- Step 10: Transmit the CNL to the King County Council for possible adoption.
- Step 11: Share the list of community requests that were not advanced to the CNL with community.

¹ [King County Code 2.16.055.C.1.](#)

² Rural community service areas: Bear Creek/Sammamish, Four Creeks/Tiger Mountain, Greater Maple Valley/Cedar River, SE King County, Snoqualmie Valley/NE King County, and Vashon/Maury Island

³ Urban potential annexation areas: East Federal Way, East Renton Highlands, Fairwood, North Highline, and Skyway/West Hill

⁴ [CommunityEngagementGuideContinuum](#)

⁵ [Community Engagement & Co-Creation - King County, Washington](#)

⁶ [King County Code 2.16.055.C.3.](#)

- Step 12: Monitor the implementation of the CNL and report out to community.

The overall CNL development process was enriched through the strategic application of the Office of Equity, Racial, and Social Justice tools and the active participation of the Co-creation Team and Community Connectors (for members, see Appendix B). These groups brought diverse perspectives to the work, ensuring a comprehensive and inclusive approach to CNL development.

CNL Development Process

Step 1: Develop a survey that educates as it asks questions.

In collaboration with the Co-creation Team, DLS developed multiple goals for the community needs list development process, including educating the public about County functions. The CNL survey was designed to enable participants to explore broad policy areas and detailed sub-topics based on their personal interest. Eight main policy areas were identified in partnership with executive branch departments, ranging from Environment to Youth Services. Sub-topics were refined using previous survey data, departmental input, and community feedback, resulting in 97 categories grouped by policy area. This structure enabled respondents to better understand County services. The full list of policy areas and categories used in the 2023 survey is provided in Appendix C.

Step 2: Engage community organizations (Community Connectors) to promote the survey and support survey respondents in submitting their responses.

In July 2023, DLS launched the new survey and introduced the Community Connectors program to improve awareness and participation, especially among underrepresented groups in unincorporated King County. With \$2,500–\$5,000 grants to support engagement activities, 19 local organizations conducted outreach and promoted the survey. These organizations were selected based on their ability to connect with residents whose voices are not typically represented. DLS provided support through materials, weekly meetings, and event participation (see Appendix D for examples of materials).

Step 3: Assemble community survey responses (requests) into catalogues.

DLS compiled survey responses into catalogues for each area and each department. Each community request was categorized, assigned to a lead department, and organized for review and follow-up. (See Appendix E for DLS task details).

Step 4: Share the catalogues with departments for review.

DLS shared each department catalogue with the corresponding lead department for review. According to the criteria set forth in King County Code 2.16.055.C.3., a request must align with county and subarea plans, fall within an executive branch department's scope, support the community's vision, and have feasible budget, timing, and resource requirements to be eligible for the CNL.⁷ Departments then evaluated their assigned items according to this criteria and the guidance detailed in Appendix F. During this phase, DLS clarified the purpose of community needs lists and reviewed departmental feedback. This process led to iterative refinement of the catalogues.

Step 5: Collaborate with departments to identify unfunded or partially-funded requests from the 2022 CNLs.

⁷ [King County Code 2.16.055.C.3.](#)

DLS collaborated with executive departments to determine which items from the previous CNLs should be transferred to the 2025 CNLs by requesting a status update for each request. Updates consisted of the following categories:

- Funded and completed
- Funded and in progress
- Funded but have not yet been started
- Partially-funded and in progress
- Not funded

Since CNLs are intended to inform development of departmental budget proposals, only unfunded requests and partially-funded requests from the 2022 CNLs were incorporated into the 2025 CNLs, along with new requests identified through the community surveys.

These status updates also link to fulfilling the performance monitoring requirement for the implementation of the CNLs, mandated by King County Code.⁸ The items categorized as “Funded and completed,” “Funded and in progress,” and “Funded but not yet started” were moved to the status update report provided for the Skyway-West Hill area.⁹

[Step 6: Collaborate with the community service area liaisons to prioritize requests.](#)

CSA liaisons prioritized requests as high, medium, or low, based on their local knowledge and engagement with community members.¹⁰

[Step 7: Collaborate with the Councilmember who represents the area.](#)

DLS shared the CNL with Council District Two staff prior to finalizing it. District Two staff did not provide any feedback.

[Step 8: Finalize the CNL.](#)

To finalize the list, DLS reviewed the CNL, incorporated any final executive branch department edits, and added an identification number for reference during the budget development process.

[Step 9: Share the CNL with departments to inform departmental budget requests.](#)

DLS provided the final CNLs to the Office of Performance, Strategy, and Budget (PSB), which then shared them with each department for consideration during their 2026–2027 budget development. Along with other budget development guidance, PSB asked department finance managers to add the CNL identification number to departmental budget requests pertaining to CNL requests.

[Step 10: Transmit the CNL to the King County Council for consideration.](#)

The Executive transmitted the Skyway-West Hill CNL to the King County Council as part of the 2026–2027 budget transmittal.

⁸ [King County Code 2.16.055.C.3.](#)

⁹ [Skyway-West Hill - CNL status update report](#)

¹⁰ CSA liaisons are King County Department of Local Services staff who support unincorporated areas by helping residents navigate King County services and answering their questions. They engage with community members through office hours, community meetings, events, and direct interactions. They address both individual resident concerns and emergent community needs. DLS has one rural community service area liaison and one urban potential annexation area liaison. These two positions are supplemented with DLS Director’s Office staff, specifically the DLS External Relations Manager.

Step 11: Share the list of community requests that were not advanced to CNL with community.

DLS will share the 2025 CNL, along with appendices including requests not advanced to the CNL, with the community after the CNL has been approved by Motion by the King County Council. DLS will post this information to its website and to the CNL engagement hub, where it will replace the previous CNL. Translation of the CNL will be provided upon request.

Step 12: Monitor the implementation of the CNL and report out to community.

DLS provides a yearly update to community and Council on the status of the implementation of the CNLs.¹¹ DLS posts this report to the CNL community engagement hub.¹²

CNL Community Engagement

The King County Council (KCC) directs the Department of Local Services (DLS) to include an appendix with the CNLs that explains how the community engagement conducted during the CNL development process meets the "County engages in dialogue" level, or higher, on the County's Continuum of Community Engagement. The appendix must also demonstrate the use of language access and equity impact review tools provided by the Office of Equity and Social Justice (OESJ), which was renamed the Office of Equity and Racial and Social Justice in 2020, as required by KCC 2.16.055.C.2.

2. Each community needs list shall:

c. be developed, reviewed, prioritized, amended, adopted and implemented using tools and resources developed by the office of equity and social justice, including, but not limited to, community engagement, language access and equity impact review tools.

The county shall use, at minimum, the "County engages in dialogue" and "County and community work together" levels of engagement as outlined in the office of equity and social justice's Community Engagement Guide for the development, review, amendment, adoption and implementation of the community needs list. The county shall include as an appendix to the community needs list information detailing the community engagement completed during the development of the community needs list and how the community engagement meets the requirements of this subsection C.2.c..¹³

This document is the appendix detailing community engagement undertaken to develop the Skyway-West Hill CNL and how it meets the requirements of KCC.

Community engagement related to the CNL occurred in two phases, as the body of work to develop the CNL includes two discrete community engagement tasks per KCC 2.16.055.C.3:

- I. **Compile requests from community:** An initial catalogue shall be compiled that identifies all requests from the community for potential services, programs, facilities, and capital improvements.
- II. **Prioritize community requests:** Review by the CSA liaisons through ongoing community engagement to identify, discuss, and prioritize community needs.¹⁴

¹¹ [KCC 2.16.055.C.3.](#)

¹² [Skyway-West Hill - CNL status update report](#)

¹³ [KCC 2.16.055.C.2.](#)

¹⁴ [KCC 2.16.055.C.3.](#)

CNL Engagement Phase I – Promoting the CNL survey and compiling requests.

The purpose of this phase is to engage with community members to gather their requests and better understand community needs. DLS then compiles the requests into a catalogue of community requests, which with further analysis as described above, is refined into the CNL. The engagement phase for this Skyway-West Hill CNL took place during November 2022-February 2024.

As described above, DLS collaborated closely with community, and formed a group called the Co-creation Team to review, redevelop, and enhance the process used to develop the 2022 CNLs, which occurred during the COVID-19 pandemic. The Co-creation Team offered insightful recommendations on how to refine the CNL process during six meetings and contributed to the creation of a more relevant, user-friendly, and inclusive survey. Based on the Co-creation Team's input, this new survey aimed to educate the community about the County's work and solicit input on what communities wanted to see on their community needs lists.

Guided by the Co-creation Team's recommendations, DLS crafted and introduced the survey in July 2023. To further raise awareness, foster inclusivity, and boost response rates, DLS initiated the Community Connectors program at the recommendation of the Co-creation Team. The Community Connectors program engaged 19 community leaders, organizations, and nonprofits throughout unincorporated King County to disseminate the survey and organize events to encourage broad community involvement. Each organization received a small grant of \$1,000 to \$2,5000 to help them create materials, fund staff time, or hold events to enhance participation among historically underrepresented groups, including people of color and immigrants. Those holding events received the larger grant amount.

DLS developed and distributed marketing materials on the CNL website for Community Connector program partners to use to boost CNL promotion, including social media post examples, email templates, flyers, QR code business cards, and photographs. Additionally, DLS organized weekly online group meetings so that Community Connectors could discuss engagement strategies, brainstorm ideas for those areas with fewer events or organized engagement opportunities, and share the issues they were facing. Some of the Community Connectors engaged community members in creative ways, meeting then where they were at places such as grocery stores or restaurants. DLS also offered one-on-one sessions with group members to further refine strategies to promote the survey and enhance outreach efforts.

King County's objectives with Community Connectors initiative were twofold:

- Engage residents of unincorporated areas in identifying community needs.
- Advance King County's equity and social justice goals by promoting equal opportunities and outcomes for all, especially targeting people of color, youth, seniors, economically disadvantaged groups, and English as a second language speakers.

DLS also engaged the service of the CSA liaisons to promoting the survey as the CSA liaisons work with the different rural community service areas and urban potential annexation areas. The CSA liaisons promoted the survey at office hours and events in community and at local community-based organization meetings, such as area councils, community development associations, homeowner's associations, etc.

In addition to utilizing the support of the Community Connectors and CSA liaisons, DLS distributed survey information to community members in the following settings in the top languages of each community.

- **At community events:** Engaged with residents at events such as fairs or community meetings, either organized by Community Connectors or organized by other community-based organizations.
- **In high-traffic locations:** Posted flyers in frequently visited community spots, including bulletin boards, grocery stores, and parks.
- **Via targeted mail:**
 - Sent letters with the flyer to more than 600 low-income housing developments, retirement communities, schools, and places of worship asking them to promote the survey and post the survey flyer.
 - Sent postcards promoting the survey to 34,570 unincorporated King County (UKC) households, which is one-third of all UKC households.
- **Through online promotion:** Used DLS social media to promote the survey.
- **In media advertisements:** Placed advertisements in media outlets, particularly ethnic radio and news channels, to reach diverse communities.
- **Sent email bulletin:** Sent an email bulletin to 36,582 UKC email addresses, with an estimated 2,382 email addresses specifically targeting Skyway-West Hill area residents.
- **Shared partner promotion:** Shared the survey flyer with over 100 economic partners such as chambers of commerce and economic development organizations.

DLS also provided community members with several ways to submit survey responses to address physical or technological barriers: written ideas through in-person interaction or email and spoken ideas through in-person interaction or telephone. DLS had access to on-demand interpretation and translation services to facilitate all community engagement activities.

Submission options included the following:

- A unique telephone number with voicemail and language interpretation for verbal submissions.
- The asklocalservices@kingcounty.gov email address for written email submissions.
- The survey translated into multiple languages by PublicInput.¹⁵
- A paper survey to address technological barriers.
- DLS and/or Community Connector interaction at events and office hours.

Based on Co-creation Team input, DLS developed and designed a unique website for the survey that provided all the information necessary for residents to review and provide feedback using PublicInput. PublicInput is a community engagement software platform for governments. It provides a simple online interface that community members can use to engage with government at their convenience. King County has an enterprise subscription to this service, which is also used by several other departments. Department project hubs and subsites are featured on the King County Engagement Hub hosted by PublicInput.¹⁶

Each PublicInput website includes a translate button, which allows the user to select from over 100 languages. This translation feature is powered by Google Translate. Google Translate uses a machine learning system that compares texts from a broad range of sources so that the context of the words on

¹⁵ <https://PublicInput.com>

¹⁶ <https://PublicInput.com/kingcounty>

the screen is considered in the translation. Community members had the option to enter their email addresses if they wished to do so.

In total, DLS received 1,552 responses from across unincorporated King County, including 162 from the Skyway-West Hill area. After the initial review of the 2023 survey results by departments, DLS met with the Community Connector members in January 2024 to share the results and discuss next steps with them.

During this first community engagement phase, all written CNL outreach materials were geared to provide education about the CNLs and encourage community members to submit requests. Examples of these communication materials are included in Appendix E. See Table 1 for specific outreach efforts.

Table 1: Phase I Written Community Outreach Materials

DATE	Outreach	Outreach Format	Audience
07/17/2023	Develop DLS website to include CNL information and submission options	Website	UKC residents
07/24/2023	Share information about the CNLs and submission options.	Instagram and Facebook post * Instagram Story	4,955 DLS Facebook & 1,562 Instagram followers
07/26/2023	Share information about the CNLs and submission options.	Mailer	35,000 UKC residents (randomly selected 1/3)
07/24/2023	Share information about the CNLs and submission options	Community Connector promotion -Facebook ad	West Hill Community Association Facebook followers
07/28/2023	Share information about the CNLs and submission options.	Flyer and email	Skyway library
07/31/2023	Share information about the CNLs and request promotional support.	Email	Over 600 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and request promotional support.	Mail	Over 200 emails sent to UKC nonprofits and religious groups
08/01/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/03/2023	Share information about the CNLs and submission options.	Instagram and Facebook *	4,955 DLS Facebook & 1,562 Instagram followers
08/08/2023	King County Employee Newsletter	Newsletter	King County Employees
08/07/2023	Share information about the CNLs and submission options	Nextdoor	UKC 92,000 users
08/10/2023	Share information about the CNLs and submission options	Seattle Medium ad	Seattle Medium, serves the African American and other underserved communities in the region
08/11/2023	Share information about the CNLs and submission options	Runta News and Facebook ad.	Runta News focuses on issues relevant to the Somali, African, and Muslim

Attachment K
Skyway-West Hill Community Needs List Appendix 1

DATE	Outreach	Outreach Format	Audience
			communities in the greater Seattle and Portland Metro area
08/12/2023	Reminder about CNL survey.	Instagram and Facebook post*	4,955 DLS Facebook followers 1,562 DLS Instagram followers; 10,631 Facebook users.
08/12/2023	Share information about the CNLs and submission options.	Instagram and Facebook*	4,955 DLS Facebook & 1,562 Instagram followers
08/12/2023	Share information about the CNLs and submission options	Community Connector promotion	Skyway-West Hill Community
08/24/2023	Share information about the CNLs and submission options	Community Connector promotion	Skyway community members
08/25/2023	Share information about the CNLs and submission options	Community Connector promotion	West Hill community members
08/28/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Nextdoor	UKC 92,000 users
08/28/2023	What are your community's priorities?	Email bulletin	36,582 UKC recipients
08/28/2023	Podcast – interview	Northwest News Radio	Radio: STAR 101.5, KVI 570 and NWN 97.7
08/31/2023	Share information about the CNLs and submission options	Community Connector promotion	Skyway and West Hill community members
08/31/2023	Extended deadline reminder: Share information about the CNLs and submission options.	Instagram and Facebook post*	4,955 DLS Facebook & 1,562 Instagram followers

*Facebook posts can be viewed by going to <https://facebook.com/kingcountylocalservices>

In addition, from July to September 2023, DLS printed and distributed over 10,000 flyers and 2,000 business cards throughout unincorporated King County. These materials were distributed during various events and at libraries, grocery stores, and other locations by King County staff and Community Connectors.

CNL Engagement Phase II–Prioritization

In Phase 2, CSA liaisons prioritized the community requests, utilizing their expertise and experience with Skyway-West Hill community members to ensure that each request for this area was prioritized according to the community's needs. Because community input is foundational to the CNL development process, ongoing community engagement was the primary and principal driver used to inform prioritization of every request as high, medium, or low.

Utilization of Office of Equity and Social Justice Tools for CNL Development

The CNL program is an important approach for ensuring that UKC community voices are heard and have an opportunity to inform King County services, programs, and capital improvements for the

unincorporated areas of King County. Per KCC 2.16.055.A.3, DLS is responsible for developing and implementing programs and strategies that improve community partnerships and the delivery, responsiveness, and quality of local services.¹⁷ It is also responsible for developing and implementing programs and services to promote successful public engagement and “help all residents of unincorporated King County be more knowledgeable of, better served by and heard by King County departments and agencies.”¹⁸

The Office of Equity and Racial and Social Justice (OERSJ) provided tools to guide the development of new initiatives and community engagement efforts because intentional and meaningful community engagement and co-creation are foundational to being pro-equity and anti-racist.^{19,20} The tools developed by OERSJ include the Community Engagement Guide (CEG), which includes the Community Engagement Continuum, the Equity Impact Review (EIR) process, and language access resources.^{21,22,23}

Community Engagement Guide

The Community Engagement Guide includes the Community Engagement Continuum, which provides details, characteristics, and strategies for five levels of community engagement. The Continuum helps King County evaluate which community engagement level is appropriate given factors such as program goals, time constraints, County and community readiness, and capacity and resources.²⁴

Equity Impact Review (EIR) Process

The EIR process helps to ensure that equity impacts are rigorously and holistically considered and advanced in the design and implementation of a proposed plan, policy, program, or capital improvement by providing a checklist of items to consider.²⁵

Language Access Resources

Language access resources include the 2021 Written Translation Manual, Top 10 Language Dashboard, Top Six Language Maps, and King County’s language access requirements. These resources provide the information for determining which languages should be available during community engagement efforts and for creating documents that can easily and clearly be translated.²⁶

As described in the sections below, DLS used these tools to develop and carry out the community engagement plans for the CNL development initiative. A basic requirement for using the tools is understanding the demographics of the initiative’s area and who will be impacted by the initiative.

Skyway-West Hill Demographics

As shown in Table 2, Skyway-West Hill area, with 68 percent Black, Indigenous, and People of Color (BIPOC), is more diverse than unincorporated King County, which is 32 percent BIPOC. It is more diverse than the County overall (40 percent BIPOC). Close to 18,000 residents live in the Skyway-West Hill area, just over seven percent of the UKC population. Skyway-West Hill area median household income of \$75,000 is 73 percent of the King County median household income and 91 percent of the UKC median.

¹⁷ [KCC 2.16.055.A.3.](#)

¹⁸ [KCC 2.16.055.D.1.](#)

¹⁹ [Community Engagement & Co-Creation](#)

²⁰ [Racism as a Public Health Crisis in King County](#)

²¹ [Community Engagement Guide, Continuum of Community Engagement](#)

²² [Equity Impact Review Process Overview](#)

²³ [Language and Communication Guidance and Resources for County Employees](#)

²⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

²⁵ [Equity Impact Review Process Overview](#)

²⁶ [Language and Communication Guidance and Resources for County Employees](#)

sixty percent of Skyway-West Hill residents own their home, compared to 56 percent of King County residents.²⁷

Table 2: Skyway-West Hill Demographics

General Information	King County	Unincorporated Areas	Skyway-West Hill
Population	2,225,000	244,000	18,000
Average household size	2.4	2.7	2
Median age	37	36	41
Percent male	50%	50%	47%
Percent female	50%	50%	53%
Percent youth (under 18 years old)	21%	23%	19%
Percent elder (over 65 years old)	14%	16%	17%

Race and Ethnicity	King County	Unincorporated Areas	Skyway-West Hill
White	60%	68%	32%
Hispanic or Latinx	10%	9%	9%
Asian	18%	13%	28%
Native Hawaiian Pacific Islander	1%	1%	1%
African American	7%	5%	23%
Native American	0.6%	1%	0%
Two or more races		5%	7%
Limited English-speaking population		5%	8%

Income and Poverty	King County	Unincorporated Areas	Skyway-West Hill
Median household income	\$103,000	\$82,000	\$75,000
Households below poverty line	17%	7%	8%

Housing	King County	Unincorporated areas	Skyway-West Hill
Owner-occupied households	56%	79%	60%
Renter-occupied households	44%	21%	40%
% Rent-burdened households	34%	47%	53%

Who will be impacted by the CNL?

All members of the CSA community are impacted by the CNL initiative because the services, programs, and facilities that are provided by or influenced by County government affect the environment in which community members live. As such, all members of the community are decision-makers in the CNL process. They provide input on which potential services, programs, and capital improvement projects should be added to the CNL.

²⁷ U.S. Census Bureau. (2022). 2015-2020 American Community Survey 5-year Estimates.

The Community Engagement Guide

Throughout the CNL development process, KCC directs the County to use at least the "County engages in dialogue" and "County and community work together" levels on the Community Engagement Continuum in the Community Engagement Guide.²⁸ These levels are the second and third highest levels on the continuum and are shown on Figure 1.²⁹

Figure 1: KCC-specified Levels of Engagement for the CNL Development Process

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

The King County Community Engagement Guide states that:

“As a project develops, the level of community engagement may need to change to meet changing needs and objectives. The level of engagement will depend on various factors, including program goals, time constraints, level of program and community readiness, and capacity and resources. There is no one right level of engagement, but considering the range of engagement and its implications on your work is a key step in promoting community participation and building community trust.”³⁰

DLS formed the Co-creation Team of community members and County staff to evaluate the 2021-2022 CNL development process and propose a new development process. This team redesigned the engagement process after collaborating. This effort aimed to achieve the goal of “County and community work together” on the Continuum of Community Engagement.³¹ Per the guidance identified above, the following factors were considered:

- **Program goals:** The program goal was to develop a CNL that is reflective of an entire community’s needs, particularly those who have historically not been or felt included, such as low-income populations and populations of color.
- **Time constraints:** Community members have busy lives with limited time to participate in King County initiatives.

²⁸ [KCC 2.16.055.C.2.](#)

²⁹ [Community Engagement Guide, Continuum of Community Engagement](#)

³⁰ [Community Engagement Guide, Continuum of Community Engagement](#)

³¹ [Community Engagement Guide, Continuum of Community Engagement](#)

Attachment K
Skyway-West Hill Community Needs List Appendix 1

- **Level of program and community readiness:** CNL development is an iterative process repeated every two years. Sharing knowledge is necessary to familiarize community with the CNL development process and the list's purpose.
- **Capacity and resources:** Both community groups and King County departments have limited capacity.

DLS also reviewed the characteristics of engagement for each engagement level as listed on the Community Engagement Continuum, as shown on Figure 2, and compared them to the CNL development process as described above. This was done to verify that DLS was working at the "County and community work together" level of engagement to develop the CNL.³²

Table 3: Characteristics of Engagement of the CNL development process:

Characteristics of engagement	CNL development process
Two-way channel of communication	Communication flows to and from community to prioritize requests.
Multiple interactions	Community members interact with the development process multiple times, from promoting participation, to submitting ideas and prioritizing them.
Medium- to long-term	At a minimum, an updated CNL needs to be submitted to Council every two years, "concurrent with the executive's biennial budget transmittal." ³³
Shapes and informs County programs	CNL is one of many inputs used by departments to inform their budgets.

DLS used many of the corresponding strategies listed on the Continuum of Community Engagement as shown in Figure 2.³⁴ These strategies are described above in the Phase I community engagement sections of this document.

³² [Community Engagement Guide, Continuum of Community Engagement](#)

³³ [KCC 2.16.055.C.5.b.](#)

³⁴ [Community Engagement Guide, Continuum of Community Engagement](#)

Figure 2: Strategies Used to Develop the CNL.

Levels of Engagement				
County Informs	County Consults	County engages in dialogue	County and community work together	Community directs action
King County initiates an effort, coordinates with departments and uses a variety of channels to inform community to take action	King County gathers information from the community to inform county-led interventions	King County engages community members to shape county priorities and plans	Community and King County share in decision-making to co-create solutions together	Community initiates and directs strategy and action with participation and technical assistance from King County
Characteristics of Engagement				
- Primarily one-way channel of communication - One interaction - Term-limited to event - Addresses immediate need of county and community	- Primarily one-way channel of communication - One to multiple interactions - Short to medium-term - Shapes and informs county programs	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems	- Two-way channel of communication - Multiple interactions - Medium to long-term - Advancement of solutions to complex problems
Strategies				
Media releases, brochures, pamphlets, outreach to vulnerable populations, ethnic media contacts, translated information, staff outreach to residents, new and social media	Focus groups, interviews, community surveys	Forums, advisory boards, stakeholder involvement, coalitions, policy development and advocacy, including legislative briefings and testimony, workshops, community-wide events	Co-led community meetings, advisory boards, coalitions, and partnerships, policy development and advocacy, including legislative briefings and testimony	Community-led planning efforts, community-hosted forums, collaborative partnerships, coalitions, policy development and advocacy including legislative briefings and testimony

Equity Impact Review Process

As outlined by OERSJ, the Equity Impact Review (EIR) Process identifies three equity frameworks which should be considered during the development and implementation of a proposed action.^{35,36} These equity frameworks are:

- **Distributional Equity:** Fair and just distribution of benefits and burdens to all parties.
- **Process Equity:** Inclusive, open, and fair process with meaningful opportunities for input.
- **Cross-generational Equity:** Consideration of effects of current actions on future generations.

This brief review seeks to identify, evaluate, and communicate potential impacts – both positive and negative – associated with the community engagement and development of the CNL by DLS and the potential implementation of CNL requests by departments. This review is organized into five phases of analysis, as follows:

- Phase 1: Scope. Identify who will be affected.
- Phase 2: Assess equity and community context.
- Phase 3: Analysis and decision process.
- Phase 4: Implementation. Staying connected with the community.
- Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.³⁷

CNL Development EIR Summary

Phase 1: Scope. Identify who will be affected.

All community members seeking services from King County could be affected by the CNL.

Phase 2: Assess equity and community context.

Per the EIR process checklist, community priorities and concerns need to be identified to assess equity and community context. The CNL development process identifies communities' priorities and concerns.

³⁵ [Equity Impact Review Process Overview](#)

³⁶ An action is defined by the EIR Process as “plan/policy/program development, operations modification, capital programs/projects, etc.” [Equity Impact Review Process Overview](#)

³⁷ [Equity Impact Review Process Overview](#)

Each of the determinants of equity are likely to be either directly or indirectly influenced by the development of the CNL. The determinants of equity are:

-Early Childhood Development	-Parks and Natural Resources	-Neighborhoods
-Education	-Built and Natural Environment	-Housing
-Jobs and Job Training	-Transportation	-Community and Public Safety
-Health and Human Services	-Community Economic Development	-Law and Justice
-Food Systems		

The development of the CNL impacts these determinants of equity because it identifies the concerns and priorities of community, which is the first step in creating solutions. The extent to which impact on each determinant is realized depends on several factors, such as: available funding resources, timelines for implementation, the scope and location of specific programs and investments, and the community members affected.

Phase 3: Analysis and decision process.

The CNL development process does not identify alternative solutions to community requests, it merely identifies the requests. However, the prioritization of these requests as high, medium, or low is based on community engagement and knowledge. This prioritization is shared with the lead departments and could influence budget requests.

Phase 4: Implement. Are you staying connected with communities and employees?

The CNL is transmitted to Council as part of the 2026-2027 biennial budget transmittal. Once adopted, DLS will share the CNL with community members. The list will be translated per language access requirements and posted on PublicInput and DLS's website and brought to community meetings. The list's location will be communicated through a variety of outreach activities and the engagement platform. DLS will continue to build relationships with community members and engage on an ongoing basis to learn of their needs for potential services, programs, facilities, and capital improvements. The engagement website allows community members to enter requests at any time. DLS continues to promote this feature regularly through social media, at office hours, and at community meetings.

Phase 5: Ongoing Learning. Listen, adjust, and co-learn with communities and employees.

This is the second iteration of the CNL development process, and it was significantly influenced by community through the Co-creation Team and the Community Connectors. DLS will start the development of the next iteration of the CNLs in mid-2026.

The CNL development process takes distributional, process, and cross-generational equity into consideration by:

- Attempting to gather community needs in all areas of UKC, both rural and urban.
- Creating an inclusive, open, and fair process with meaningful opportunities for input; however, more work can always be done to ensure that community members who historically were or felt excluded are welcomed into the process.
- Acknowledging and communicating to community members and King County staff that the CNL is a snapshot in time and thus needs to be updated regularly to give current and future generations an opportunity to make their needs known.

CNL Implementation EIR Summary

Should the County fund solutions to the community-identified needs on the CNL, the County and community will work together to co-create responsive services, programs, facilities, or capital

improvements. The lead department for the funded solution is responsible for using the EIR process during program development and implementation to ensure that distributional equity, process equity, and cross-generational equity are considered in the solution development and implementation process.

In Phase 2 of the EIR process checklist, the community's concerns and needs should be identified to evaluate community context. The CNL will be useful in Phase 2 of the EIR process for funded solutions because it is a readily available lists of community-identified needs.

CNL Language Access Resources

DLS used the language access resources developed by OERSJ to ensure that language translation and interpretation were available during both community engagement phases of the CNL development process.³⁸ The Written Translation Manual, updated in 2021, was referenced to ensure that materials, including website and mailer text, could easily and accurately be translated.³⁹

From tools to outreach materials to meetings, DLS offered translation and interpretation services for the top seven most frequently spoken languages in UKC as identified by the Top 10 Languages Dashboard.⁴⁰ These languages are English, Russian, Vietnamese, Korean, Spanish, Hindi, and Chinese. These languages were selected based on the number of individuals who speak English less than "very well" according to the 2021 American Community Survey data for languages spoken at home in specific urban areas. However, PublicInput includes a "Translate" button, which allows the user to select from over 100 languages, allowing for greater participation across all language groups.

Table 4: 2021 ACS Data: Language Diversity and Population in unincorporated King County

Language	Population
Spanish	4,143
Vietnamese	2,297
Other Asian and Pacific Island languages	1,266
Russian, Polish, or other Slavic languages	1,250
Chinese (incl. Mandarin, Cantonese)	1,153
Other and unspecified languages	1,052
Korean	750
Tagalog (incl. Filipino)	670
Other Indo-European languages	418
Arabic	92
German or other West Germanic languages	18
French, Haitian, or Cajun	11

- Spanish and Vietnamese are the top two languages with the highest number of speakers who have limited English proficiency, with populations of 4,143 and 2,297 respectively.
- The category of Other Asian and Pacific Island languages likely includes Hindi, as suggested by on-the-ground insights, with a population of 1,266.

³⁸ [Language and Communication Guidance and Resources for County Employees](#)

³⁹ [Written Translation Manual](#)

⁴⁰ [Top 10 Languages Dashboard](#)

- Russian is assumed to be the predominant language among the Russian, Polish, or other Slavic languages group, which has 1,250 speakers.
- Chinese languages (including Mandarin and Cantonese) have 1,153 speakers, making it a significant group.
- The remaining languages, Korean and Tagalog (including Filipino), have smaller but notable populations of 750 and 670 respectively, warranting translation services.

These seven languages were chosen based on the need to effectively communicate with and provide services to the largest groups with limited English proficiency in urban areas.

The mailer sent to 34,570 UKC household in Phase I included text in the top seven languages stating, “To request this information in another language or format, email AskLocalServices@kingcounty.gov or call 206 477 3800.” Interpretation services were offered at the meetings and workshops upon request. In the Skyway-West Hill area, no additional language interpreters were requested.

Summary & Lessons Learned

The CNL is a snapshot in time of community needs. It is required to be updated, at a minimum, every two years.⁴¹ DLS continues to work with community, the King County Council, King County departments, and other agencies to update, prioritize, and implement the CNL requests.

DLS continues to expand and refine its community engagement efforts with community members in ways that reach those in the community who did not participate in the development of the community needs lists or who may not realize how the community needs list may affect their daily lives. DLS will continue to ask community members to evaluate and reaffirm their priorities with both in-person and digital engagement strategies to maximize participation. This means continuing to look for opportunities to collect and share information such as:

- Partnering with existing community organizations, such as faith-based organizations, that already work with and represent underrepresented community members such as immigrants and limited English proficiency populations.
- Engaging with residents where they already meet to be respectful of their time.
- Working with and in schools to engage students and their families as both often have schedule restrictions that make it hard to engage with the County.
- Considering other places where youth gather to seek input.
- Engaging with seniors at senior living communities to be respectful of their mobility and facility with technology.
- Connecting with disability service providers to reach out to their clients.
- Providing alternative meeting times for those with irregular schedules.
- Compensating participants for their engagement, respecting their time, involvement, and expertise.
- Documenting the number of participants, and if possible, their race and ethnicity to ensure participants represent the demographics of the community.

DLS strives to obtain participant contact and demographic data, through optional demographic surveys, to assess which community members are not being reached through current in-person and online engagement efforts.

⁴¹ [King County Code 2.16.055.C.2.](#)

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KCC requires that implementation of the CNL be reviewed and reported on annually.⁴² DLS will gather the updates from agencies and share these reports on the DLS website and the CNL community engagement hub, where community can leave comments.

Moving forward, the CNL process must continue to remain open and transparent, affected communities or neighborhoods must continue to be included in the decision-making, and resources must be directed where needs are the greatest.

⁴² [KCC 2.16.055.C.2.](#)

Community Engagement Appendices**A. Co-creation Team**

Name	CSA
Sandy Cobb	Bear Creek Sammamish
Michelle Faltaous	Fairwood
Warren Iverson	Greater Maple Valley
Michael Magnani	Four Creeks
Timothy O'Brien	SE King County
Deborah Salem	East Federal Way
Kimnang Seng	White Center/North Highline
Lauren Silver-Turner	Snoqualmie Valley
Yordanos Teferi	East Renton Plateau
Michael Trahan	Skyway West Hill
David Vogel	Vashon Maury Island
Danielle de Clercq	King County
David Daw	King County
Cyndal Ellenberger	King County
Mo McBroom	King County
John Vander Sluis	King County
John Taylor	King County
Amelia Tjaden	King County

B. Community Connectors

Name	CSA
Hamdi Abdulla	Skyway/West Hill
John Affolter	Vashon/Maury Island
Trapper Bailey	Snoqualmie Valley/ Northeast King County
Sandy Cobb	Sammamish/Bear Creek/Redmond Ridge
Cynthia Edwards	Skyway/West Hill
Noni Ervin	Fairwood
Fin Harmany	Skyway/West Hill
Lis Harmegnies	Fairwood
Steven Hiestler	Greater Maple Valley
Gwendolyn High	East Renton Plateau
Jefferson Rose/Randy Nguyen	White Center/North Highline
Timothy OBrien	SE King County (Enumclaw Plateau)
Shelley Puariea	East Federal Way
Deborah Salem	East Federal Way
Annie Sieger	Fairwood
Lauren Silver-Turner	Snoqualmie Valley/ Northeast King County

C. 2023 CNL Survey Categories by Policy Area

Environment, Farmland, Parks, & Open Spaces (e.g., climate change, wildlife, parks, flood control)

1. County park and trail facilities (e.g., dog parks, trailhead parking, restrooms)
2. County park operations and maintenance (e.g., litter control, trail maintenance, safety)
3. Recreation and community programs (e.g., community centers, programming, park safety)
4. Farming programs (e.g., farm leasing, farmer support, technical assistance with forest health and wildfire prevention, agricultural drainage)
5. Habitat and ecosystems (e.g., open space acquisition, salmon restoration, noxious weeds, habitat restoration)
6. Forestry programs (e.g., wildfire safety, carbon sequestration)
7. Water resource protection (e.g., clean water)
8. Historic preservation (e.g., landmarks, archeological finds, preservation of historic buildings)
9. Parks District
10. Other

Health & Human Services (e.g., mental health, senior services, homelessness)

11. Behavior health/mental health services
12. Developmental disabilities services
13. Domestic violence services
14. Veteran's services
15. Senior services
16. School districts
17. The impact of racism on health (racism as a Public Health crisis)
18. Substance abuse prevention (e.g., opioid overdose prevention and related services)
19. Healthy food access
20. Homelessness (e.g., housing, health)
21. Parent and child health
22. Healthcare access
23. Chronic disease prevention & management (e.g., heart disease, cancer, asthma, diabetes, COPD)
24. Communicable disease prevention (e.g., MRSA, Sexually Transmitted Disease, Shigellosis, Tuberculosis, West Nile Virus, Zika, Pertussis, Rabies, COVID-19)
25. Health information and education
26. Pre-release support/post-release support for individuals held in jail
27. Other

Community, Economic, and Workforce Development and Resources.

28. Community centers
29. Workforce development
30. Small business funding
31. Business incubator/Startup development center
32. Commercial development
33. Farmers markets
34. Other

Housing and Land Use (e.g., affordable housing, growth management act).

- 35. Environmental health and healthy homes (e.g., lead exposure, mold, ventilation)
- 36. Housing (e.g., affordable housing, housing repair)
- 37. Code enforcement
- 38. Permitting services
- 39. Other

Public Transportation & Roads (e.g., bus service, water taxi, sidewalks, bike paths).

- 40. Traffic congestion and flow (e.g., delay, neighborhood cut-through traffic)
- 41. Excessive vehicle speeds
- 42. Roadway lighting (e.g., streetlight)
- 43. Other traffic safety (e.g., intersection & roadway design, signage, traffic, etc.)
- 44. Parking
- 45. Other roadway operation (snow/ice removal, street cleaning, etc.)
- 46. Road surface condition (e.g., pavement and bridge deck condition)
- 47. Roadway drainage and flooding
- 48. Mowing, tree trimming, other road safety-related vegetation management
- 49. Litter, dumping, debris, objects in the road right-of-way
- 50. Other roadway maintenance and preservation
- 51. Roadway pedestrian infrastructure & safety (e.g., crosswalks, sidewalks, rural multi-use shoulders)
- 52. Roadway bike infrastructure & safety (e.g., bike lanes, rural multi-use shoulders)
- 53. Accessibility for people with disabilities (e.g., curb ramps)
- 54. Highways (e.g., State Route 18, I-405, etc.)
- 55. Other road-related issues
- 56. Transit stops and passenger facilities
- 57. Transit service
- 58. Park and ride lots
- 59. Other

Public & Community Safety (e.g., crime, disaster preparation & response, policing).

- 60. Community engagement (e.g., police-community partnership or police-community relations)
- 61. Co-response teams (e.g., funding, staffing, accountability)
- 62. Neighborhood watch programs
- 63. King County Search & Rescue
- 64. King County Sheriff's Office community locations (e.g., district office/storefront)
- 65. Policing priorities (e.g., funding, staffing, accountability)
- 66. Crime & traffic enforcement
- 67. Youth crime
- 68. Noise (e.g., traffic noise, airport noise)
- 69. Animal control services (e.g., licensing, leash laws, adoption, response times)
- 70. Public health emergency response and resiliency (e.g., wildfire smoke, COVID response)
- 71. Gun violence
- 72. Injury prevention
- 73. Emergency management (e.g., ability to respond)
- 74. Emergency & disaster preparedness (e.g., getting yourself ready)
- 75. Climate justice & health
- 76. Extreme weather centers (e.g., warming, cooling, smoke, disaster centers)

77. Other

Youth & Early Childhood Services (e.g., childcare, after school programs).

- 78. Childcare (e.g., subsidy navigation and assistance)
- 79. Early childhood supports
- 80. Education
- 81. Substance abuse: youth (e.g., cannabis, fentanyl)
- 82. Youth programs and services
- 83. School districts
- 84. Other

Other Services, Infrastructure, & Utilities (e.g., digital equity, landfill, illegal dumping, sewer).

- 85. Access to King County services (online, in-person)
- 86. Litter and illegal dumping not on King County property
- 87. Litter, illegal dumping, and vandalism on King County-owned property
- 88. Graffiti not on King County property
- 89. Recycling and composting facilities and services
- 90. Cable companies (internet access)
- 91. Fire districts
- 92. Flood control and stormwater management (e.g., drainage, stormwater, surface water)
- 93. Pollution and hazardous waste (e.g., collection, education)
- 94. Library
- 95. Fireworks (e.g., enforcement)
- 96. Wastewater treatment
- 97. Other

D. Examples of CNL Communication Materials

Example of a Flyer

What do you want for your community?



King County Local Services is asking people who live in unincorporated areas (areas that lie outside city limits) what would make their communities better places to live.

We will work with communities to make a **Community Needs List**—a list of desired services, programs, facilities, and capital improvements—for each area. King County will use these lists to help make budget decisions next year.

To request this information in another format or language, email AskLocalServices@kingcounty.gov or call 206-477-3800.

Para solicitar esta información en Español, envíe un mensaje de correo electrónico a AskLocalServices@kingcounty.gov o llame al 206-477-3800.

要以其他格式或語言索取此信息, 請致電 206-477-3800 或發送電子郵件至 AskLocalServices@kingcounty.gov.

इस जानकारी को किसी अन्य प्रारूप या भाषा में अनुरोध करने के लिए, AskLocalServices@kingcounty.gov पर ईमेल करें या 206-477-3800 पर कॉल करें।

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Чтобы запросить эту информацию в другом формате или на другом языке, звоните 206-477-3800 или пишите AskLocalServices@kingcounty.gov.

Để có các thông tin này bằng tiếng Việt, xin gọi số 206-477-3800 hoặc gửi điện thư đến asklocalservices@kingcounty.gov.

Share your ideas by August 30

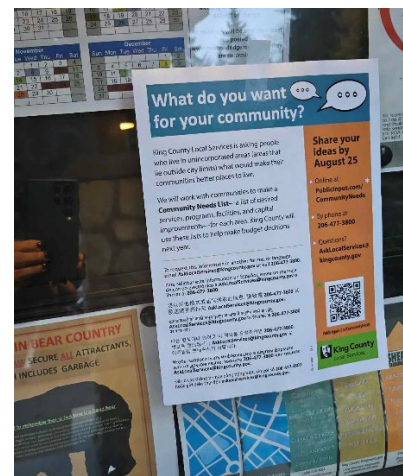
- ▶ Online at PublicInput.com/CommunityNeeds *
- ▶ By phone at 206-477-3800
- ▶ Questions? AskLocalServices@kingcounty.gov



PublicInput.com/CommunityNeeds



King County
Local Services



Example of a Business Card Handout



What do you want for your community?
You know your area best.
Share your ideas for making it a better place to live.

Take the survey:

-  PublicInput.com/CommunityNeeds
-  AskLocalServices@kingcounty.gov
-  206-477-3800



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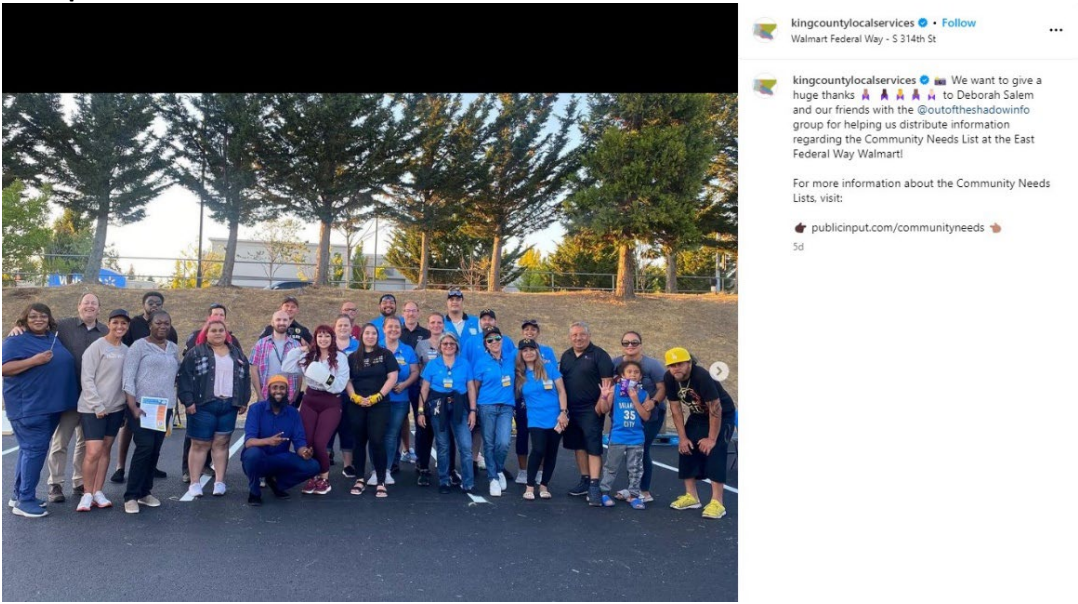
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AskLocalServices@kingcounty.gov पर ईमेल करें या
206-477-3800 पर कॉल करें।

Example of an Instagram Post



Examples of Facebook Posts



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Skyway-West Hill Community Needs List Appendix 1



Examples of Community Connector Event Promotion



E. Catalogue headings and DLS tasks for each request

KCC.2.16.055.C3 details how community needs lists shall be established.⁴³ The table describes the actions taken by DLS to develop the catalogue in alignment with the KCC.

Catalogue Column Title	DLS Task
Area	Import the unincorporated area selected by the survey taker.
Request	Import the text of the community request from the survey.
Community Request Category	- Assign each request to a relevant sub-topic category based on survey options.
Lead Department	Identify and assign the department best suited to lead implementation of the request.
Strengthens Community Vision	Evaluate and indicate whether the request meets or strengthens the community vision and policies established in the proposed subarea plan and King County's guiding principles.

⁴³ [King County Code 2.16.055.C.3.](#)

F. Catalogue headings and lead department review tasks

KCC department reviewers were provided the guidance below in alignment with the CNL development process stipulated in KCC.2.16.055.C3.⁴⁴

Catalogue Column Title	Requested Action/Required Information
Request	Review all entries in this column. Consolidate similar or duplicate requests where appropriate to streamline analysis and reduce redundancy.
Community Request Category	No action needed.
Lead Department	Confirm that the department assigned is the lead agency for the requests. If not, suggest an alternative agency.
In County Scope	Select yes or no to indicate whether the requests fall within the department's scope of work.
Reason out of scope	Explain why these requests are <u>not</u> within the department's scope of work.
Anticipated Implementation Timeline	Enter anticipated timeline if known, otherwise enter TBD or N/A as applicable. - TBD – A larger planning effort is needed before a specific timeline can be selected. - N/A – Even though within scope, a solution is unlikely to be implemented due to feasibility, budget constraints, resource needs, and other barriers to implementation.
Potential Partnerships	Enter potential partners who could help or lead in the development and implementation of solutions to the requests. Be creative and flexible; include other government agencies, nonprofits, etc.
Type of Request	Enter type of request: - Potential service - Potential program - Potential capital improvement project - Standard operations needing additional funding to meet requested level of service - Standard operations <i>not</i> needing additional funding to meet requested level of service - Existing capital improvement project - Policy - Other
Comments	Add department comments such as highlighting next steps, any related or conflicting King County priorities, and specific partnership or collaboration opportunities that build on community's strengths and assets.

⁴⁴ [King County Code 2.16.055.C.3.](#)

Appendix 2: Glossary of Acronyms

ADU – Accessory Dwelling Unit	KCRHA – King County Regional Homelessness Authority
BHRD – Behavioral Health and Recovery Division	KCSO – King County Sheriff’s Office
BIA – Business Improvement Area	LEAD – Law Enforcement Assisted Diversion
BIPOC – Black, Indigenous, and People of Color	NGO – Non-governmental Organization
CBO – Community-Based Organization	PHSKC – Public Health Seattle & King County
CDA – Community Development Association	PSB – Performance, Strategy, and Budget
CDC – Community Development Corporation	PSE – Puget Sound Energy
CDFI – Community Development Financial Institution	PSESD – Puget Sound Educational Service District
CHS – Community Health Services Division	RSD – Road Services Division
CJTC – Criminal Justice Training Center	SBA – Small Business Association
CSA – Community Service Area	SBDC – Washington Small Business Development Center
CSO – Community Service Officer (King County Sheriff’s Office)	SCL – Seattle City Light
CTC – College to Career	SCRC – Skyway Community Resource Center
CYYAD – Children, Youth and Young Adults Division	SODA – Service Our Dog Area
DCHS – Department of Community and Human Services	SR – State Route
DCYF – Washington State Department of Children, Youth & Families	SVT – Snoqualmie Valley Transportation
DLS – Department of Local Services	SWD – Solid Waste Division
DNRP – Department of Natural Resources and Parks	SWH – Skyway-West Hill
DPW – Department of Public Works	SWS – Stormwater Services Section
KCHA – King County Housing Authority	UA – Unincorporated Area
KCLS – King County Library System	UAC – Unincorporated Area Council
KCPAO – King County Prosecuting Attorney’s Office	UKC – Unincorporated King County
	WDFW – Washington Department of Fish and Wildlife
	WFDC – Work Force Development Center
	WLRD – Water and Land Resources Division
	WSDOT – Washington State Department of Transportation

Appendix 3: Performance Measures

The King County Code states that community needs lists shall establish performance metrics to monitor the implementation of items on the community needs lists and the overarching progress towards reaching the 20-year vision established in the subarea plan.¹

To achieve this, the lead executive branch department for each item on the list will provide an annual status update. For capital improvement projects, the lead department will indicate the expected project timeline and the current development phase: planning phase, preliminary design phase, final design phase, implementation phase, closing phase, or land acquisition phase. For programs and services, the lead department will indicate the expected implementation timeline and the program or service phase, such as design phase, request for proposal phase, or implementation phase. These phases will vary depending on whether the work is done by King County or by partner organizations. The Department of Local Services will consolidate these updates into a report for the respective community and Councilmember annually.

The overarching progress towards reaching the 20-year vision established in the subarea plan, for those areas with subarea plans, will be monitored biannually according to the monitoring plan developed for the subarea plan.

DLS is accountable for providing a yearly update to community and Council on the status of the implementation of the CNLs.² DLS last posted the status of the September 2022 CNLs, including that of Skyway-West Hill on the new community engagement hub in 2024.³

¹ [King County Code 2.16.055.C.3.](#)

² [KCC 2.16.055.C.3.](#)

³ [Skyway-West Hill - CNL status update report](#)

Certificate Of Completion

Envelope Id: A04DF44F-6D4F-4BE6-BB71-7C07AB8D0F54	Status: Completed
Subject: Complete with Docusign: Ordinance 20002.docx, Ordinance 20002 Attachment K.pdf, Ordinance 20002...	
Source Envelope:	
Document Pages: 6	Signatures: 3
Supplemental Document Pages: 469	Initials: 0
Certificate Pages: 5	Envelope Originator:
AutoNav: Enabled	Cherie Camp
Envelopeld Stamping: Enabled	401 5TH AVE
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	SEATTLE, WA 98104
	Cherie.Camp@kingcounty.gov
	IP Address: 198.49.222.20

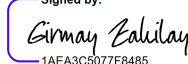
Record Tracking

Status: Original	Holder: Cherie Camp	Location: DocuSign
11/19/2025 4:08:54 PM	Cherie.Camp@kingcounty.gov	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: King County-Council	Location: Docusign

Signer Events

Girmay Zahilay
girmay.zahilay@kingcounty.gov
Council Chair
Security Level: Email, Account Authentication (None)

Signature

Signed by:

1AEA3C5077F8485...
Signature Adoption: Pre-selected Style
Using IP Address: 146.129.133.82

Timestamp

Sent: 11/19/2025 4:12:41 PM
Viewed: 11/20/2025 11:21:14 AM
Signed: 11/20/2025 11:21:24 AM

Electronic Record and Signature Disclosure:
Accepted: 11/20/2025 11:21:14 AM
ID: 5ed9aa3d-8d83-4149-9a9f-58dc3158432f

Melani Hay
melani.hay@kingcounty.gov
Clerk of the Council
King County Council
Security Level: Email, Account Authentication (None)

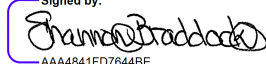
DocuSigned by:

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Signature Adoption: Pre-selected Style
Using IP Address: 146.129.133.72

Sent: 11/20/2025 11:21:30 AM
Viewed: 11/20/2025 11:54:48 AM
Signed: 11/20/2025 11:54:54 AM

Electronic Record and Signature Disclosure:
Accepted: 9/30/2022 11:27:12 AM
ID: 639a6b47-a4ff-458a-8ae8-c9251b7d1a1f

Shannon Braddock
Shannon.Braddock@kingcounty.gov
King County Executive
Security Level: Email, Account Authentication (None)

Signed by:

AAA4841FD7644BE...
Signature Adoption: Uploaded Signature Image
Using IP Address: 198.49.222.20

Sent: 11/20/2025 11:55:00 AM
Resent: 11/25/2025 9:46:21 AM
Viewed: 11/25/2025 9:51:28 AM
Signed: 11/25/2025 9:51:42 AM

Electronic Record and Signature Disclosure:
Accepted: 11/25/2025 9:51:28 AM
ID: 0546c7e8-b237-4a1b-9195-d8c005b7291b

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Ames Kessler
akessler@kingcounty.gov
Executive Legislative Coordinator & Public Records
Officer
King County
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

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Sent: 11/20/2025 11:55:00 AM
Viewed: 11/20/2025 3:28:23 PM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps

Envelope Sent	Hashed/Encrypted	11/19/2025 4:12:41 PM
Certified Delivered	Security Checked	11/25/2025 9:51:28 AM
Signing Complete	Security Checked	11/25/2025 9:51:42 AM
Completed	Security Checked	11/25/2025 9:51:42 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

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- ii. send us an email to cipriano.dacanay@kingcounty.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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