

PROPOSED ORDINANCE 2005-0344

**Attachments 6 & 7
September 28, 2005 Staff Report**

King County Conservation Futures Citizens Committee

MINUTES

Wednesday March 16, 2005

4:30 PM – 6:00 PM

Mercer Island City Council Chambers,
Mercer Island, Washington

1. Welcome and Introductions – Terry Lavender

2. Approval of Minutes of January 19, 2005 meeting

Mark Johnsen moved to approve the Minutes of the January 19, 2005 meeting. Julie Burman seconded. The Minutes were approved.

3. Federal Way Proposal for scope change on 2005 Hylebos Creek project

Staff gave a brief presentation on a City of Federal Way request for a recommendation on a proposed project scope change for the Hylebos Creek acquisition project

Mark Johnsen moved to approve request. Mark Boyar seconded. The Minutes were approved.

4. Annual Project Progress Review and Recommendations

The Committee reviewed the status of uncompleted CFT projects, based on a draft status report prepared by staff prior to the meeting. Following is a summary of the Committee recommendations. For many of the project the Committee recommended that they should be completed this year and that the Committee will convene in December 2005 to make a final recommendation. Of the projects undergoing this review, those that are not completed or under contract by that time may be recommended for abandonment.

Specific project recommendations:

Carnation Tolt River project (funded 10/2001) \$350,000 remaining unspent: The Committee recommends keeping \$150,000 in this project to match the available funds and moving \$200,000 at the end of 2005 if no additional matching funds have been obtained or identified as having a likely probability of being obtained

Issaquah: Tibbetts Valley Trailhead (1993) \$64,091 unspent: The Committee feels that there is no likelihood of progress on this project in the foreseeable future. It recommends abandoning the project and considering the remaining funds in the upcoming annual application round in 2005

Redmond Sammamish River Trail (2002) \$125,000. The City and the land owner may be able to gain an agreement this year for preserving this site, and therefore the Committee recommends continuing the project through the end of the year. At that time, if no agreement has been reached or appears probable, the Committee will most likely recommend abandoning the project.

Renton May Creek Trail (1997) \$93,998 unspent: The Committee therefore recommends expanding the scope of the project to include these parcels and continuing the project through the end of the year.

Shoreline Richmond Beach/Pym (2002) \$202,000 unspent. The Committee recommends expanding the scope of the project to include tideland parcel(s) north of the earlier project scope and continuing the project through the end of the year.

Seattle SW Alaska St./Ercolini Park (2001/2) \$202,000 unspent: The Committee recommends that the city has a good chance to complete this project in 2005 and recommends continuing the project through the end of the year.

King County Shadow Lake Bog (10/2001) 250,000 unspent: The county and SHADOW have a good chance to complete this project in 2005 and recommends continuing the project through the end of the year.

King County Holder Creek (10/2001) \$189,000 unspent: At is January 17, 2005 meeting, the Committee recommended the reallocation of \$159,000 in remaining funds to the Issaquah/Carey/Holder Creek CFT Project to assist in the completion of that project. Approximately \$30,000 was recommended to remain in the Holder Creek project, pending the decision of a landowner to accept or reject an offer by King County. That offer has now been rejected, so the Committee recommends that all remaining project funds should be transferred to the Issaquah/Carey/Holder Creek CFT Project.

King County Cottage Lake Creek (10/2002) \$ 300,000 unspent: The Committee recommends expanding the scope of the project to include Bear Creek Reach "D" and continuing the project through the end of the year.

King County Grand Ridge/Mitchell Hill (10/2002) \$580,000 unspent: The Committee recommends continuing the project through the end of the year. At that time, if no likely matching funds have been identified or the parcels have not been acquired or under contract, the Committee will reconsider its recommendation on the future of the project, including possible abandonment and reallocation.

King County Icy Creek (10/2002) \$ 465,000 remaining unspent. The Committee recommends that that up to \$150,000 in CFT funds from the Icy Creek project be transferred to the Dandy/Bass/Beaver Lake project and further recommend that the remainder of the Icy Creek project funds remain in the project until the end of 2005.

King County Maury Island Nearshore (11/2002) \$600,000: The Committee recommends retaining the funding for this project in 2005, in recognition of the large scale of the project and the impact of broader issues related to the site that currently restrict negotiations. As with several other projects, the Committee will reconsider it recommendation on the future of the project at the end of 2005.

King County Patterson Creek (10/2002) \$109,000 unspent: In recognition of the availability of matching funds and the possibility of successful negotiations with one remaining landowner, the Committee recommends continuing the project through the end of the year. At that time, if no additional parcels have been acquired or under contract, the Committee will likely recommend reallocation of remaining project funds.

King County Snoqualmie Fall City (10/2002) \$273,000 unspent: In recognition of the availability of matching funds and the possibility of successful negotiations with one remaining landowner, the Committee recommends continuing the project through the end of the year. At that time, if no additional parcels have been acquired or under contract, the Committee will reconsider its recommendation regarding the future of the project and may recommend reallocation of remaining project funds.

5. The Committee adjourned at 6:15 PM.

Respectfully submitted by

David Tiemann

(Date)

King County Conservation Futures Citizens Committee

Wednesday March 16, 2005
Meeting
4:30 PM – 6:00 PM
Mercerview Community Center,
Mercer Island, Washington

Attendance

Terry Lavender	Conservation Futures Citizens Committee member		
Jerry Arbes	“	“	
Mark Boyer	“	“	
Julie Burman	“	“	
Mark Johnsen	“	“	
Lisa Parsons	“	“	Nominee
Carol Dahl	“	“	Nominee
David Tiemann	King County Water and Land Resources Division		
Faith Roland	“	“	
Don Harris	Seattle Parks and Recreation		

**KING COUNTY
CONSERVATION FUTURES CITIZENS COMMITTEE**

**ANNUAL PROJECT PROGRESS REPORT
FOR THE YEAR ENDING January 31, 2005**

MARCH 31, 2005

Progress Report Background

Conservation Futures Tax (CFT) levy funds are collected from property taxes levied throughout King County and are dedicated to the acquisition of open space in cities and unincorporated areas. By ordinance 14714, the CFT Citizens Committee is required to make an annual project progress report to the Council by April 1, including recommendations for the reallocation of project funds for projects that have exceeded two years in duration since they were originally funded.

The Committee's Review – Overall Progress

City and county agencies with uncompleted CFT projects that exceed two or more years since their inception have reported on their progress and the Committee met in March, 2005 to review and make recommendations on the continuance of these projects. The Committee is pleased to report that the majority of projects that are two or more years old have been completed or are under contract of sale. Of the 71 CFT projects funded between the fiscal years of 1998 through 2003¹, 59 have been completed and two more have been partially completed. This includes the completion of 17 of 18 projects funded in Seattle, 20 of 23 suburban city projects² and 22 of 30 King County projects, with two more partially completed. We think this is a great success story for our region - these urban and rural open spaces will provide ecological and quality of life benefits for King County residents for years to come.

Of the five uncompleted suburban city projects, two are older ones from the early and mid-1990s, Issaquah's Tibbetts Valley Trailhead and Renton's May Creek Trail, and three were funded more recently, Carnation's Tolt River project (2001), Redmond's Sammamish Valley Floor (2002), Shoreline's Richmond Beach/Pym project (2002). Seattle's only uncompleted project is the SW Alaska Street/Ercolini (2002/3) project in west Seattle, which the City anticipates completing in 2005. King County has six uncompleted projects and three partially completed projects listed below that are two to three years old, but this should be viewed in the context of 20 county projects funded in

¹ Fiscal year 2003 projects were authorized in November 2002 and are now over two years old. *Some projects may have received allocations in more than one year.???*

² There are also two smaller suburban city trail projects funded prior to 1998, Issaquah's Tibbetts Valley Trailhead and Renton's May Creek Trail.

2001 and 2002 and King County's completion of three major projects funded in 2004: the approximately 90,000 acre Cascade Foothills project, the Treemont project near Carnation and the Juanita Woodlands project.

For very recently funded projects created in the fall of 2003, approximately half of the suburban city and Seattle projects have been acquired or are under contract. King County has completed one project and is actively working on the others.

In Summary, the Citizens Committee finds that the CFT program continues to achieve good results overall. The projects continue to be of high quality and are making a lasting impact on our region's quality of life and environmental health.

Committee recommendations on uncompleted projects of two or more years duration

Following is a list of all uncompleted Conservation Futures projects funded in 2002 or earlier. On the following pages are the Committee's specific recommendations for uncompleted projects that were initially funded two or more years ago. For most projects, the Committee recommends extending them through 2005, with the understanding that the Committee will meet in December 2005 to make a final recommendation regarding the transfer of funds for projects where funds have not been expended or committed by contract, or cannot demonstrate significant additional progress.

SUMMARY OF COMMITTEE RECOMMENDATION:

<u>Jurisdiction</u>	<u>Project Name</u>	<u>Funding Date</u>	<u>Remaining Funds</u>	<u>Brief description of Recommendation</u>
Carnation	Tolt River	10/2001	\$ 350,000	Continue in 2005
Issaquah	Tibbetts Valley Trailhead	10/1993	\$ 65,000	Abandon project and recommend use of funds in 2005 annual round
Redmond	Sammamish River Trail1	10/2002	\$ 125,000	Continue in 2005
Renton	May Creek Trail	9/1997	\$ 93,000	Expand scope and Continue in 2005
Shoreline	Richmond Beach/Pym	10/2002	\$ 201,000	Expand scope and Continue in 2005
Seattle	Ercolini Park	10/2002	\$ 430,000	Continue in 2005
King County	Shadow Lake Bog	10/2001	\$ 245,000	Continue in 2005
King County	Holder Creek	10/2001	\$ 189,000	Transfer remaining funds to Issaquah/Holder/Carey Creek project.
King County	Cottage Lake Creek	10/2002	\$ 300,000	Expand project scope.
King County	Grand Ridge/Mitchell Hill	11/2002	\$ 580,000	Continue in 2005
King County	Icy Creek	10/2002	\$ 465,000	Transfer up to \$150,000 to Dandy Lake project, other funds remain in project in 2005
King County	Maury Island Nearshore	11/2002	\$ 600,000	Continue in 2005
King County	Patterson Creek	10/2002	\$ 109,000	Continue in 2005
King County	Snoqualmie Fall City	10/2002	\$ 273,000	Continue in 2005

<u>Jurisdiction</u>	<u>Project (Year Funded)</u>	<u>Originally Allocated</u>	<u>Remaining Unspent</u>
SUBURBAN CITES			
Carnation	Tolt River (10/2001)	\$350,000	\$350,000

Brief Description:

This is a multiple-parcel salmon habitat preservation project on the Tolt River. The goal is to protect high-quality salmon habitat behind a levee to allow for future levee setback and habitat restoration. This is an important spawning area for the Snoqualmie fall Chinook stock. The project is a partnership between King County and Carnation whereby the jurisdictions may pool matching funds.

Status:

The city has secured \$136,000 in King Conservation District (KCD) matching funds, which, with CFT funds would allow it to purchase one of the properties. The property was appraised a year ago but negotiations have lagged on this project. The KCD grant will likely be extended until the end of 2005, but with the condition that if one of the properties is not purchased or under contract. The City is requesting one final year to attempt to acquire one of the properties with \$150,000 in CFT funds. It has not been able to gain or identify additional matching funds beyond the KCD grant and therefore does not foresee utilizing the remaining \$200,000.

Recommendation:

The Committee recommends keeping \$150,000 in this project to match the available funds and moving \$200,000 at the end of 2005 if no additional matching funds have been obtained or identified. If necessary, these funds could be considered for allocation elsewhere on the Tolt River, should it be required by King County at year's end.

Issaquah	Tibbetts Valley Trailhead (1993)	\$64,091	\$64,091
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Brief Description:

This project was funded in 1993 to assist with the purchase of trailhead property in Issaquah that had been proposed under the 1989 Open Space Bond Program. When that project was not feasible, King County allocated the funds to help purchase a portion of a site formerly owned by Glacier Mining Co., also called Sunset Quarry, in unincorporated King County just south of the city limits.

Status:

There continues to be little likelihood in the immediate future for the purchase of additional land at Sunset Quarry. Last year, the Committee recommended retaining the funds in this project so that the City could work with the landowner to try to further acquisition efforts for the site. There has been no appreciable progress and another opportunity has since presented itself, a last inholding in the Cougar/Squak Mountain Corridor known as the M & H property. This property was recommended for acquisition under the 1989 Open Space Bond program over a dozen years ago, but the owner was ultimately not willing to sell the property. The City is considering applying for CFT funding for the M & H property later this year and should that proposal be recommend for funding, the Committee could recommend this as a priority for transfer of Tibbetts Valley Trail head funds as part of the funding package.

Recommendation:

The Committee feels that there is no likelihood of progress on this project in the foreseeable future. It recommends abandoning the project and considering the remaining funds in the upcoming annual application round in 2005.

<u>Jurisdiction</u>	<u>Project (Year Funded)</u>	<u>Originally Allocated</u>	<u>Remaining Unspent</u>
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Redmond	Sammamish River Trail (2002)	\$125,000	\$125,000
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Brief Description:

The Sammamish River Trail project consists of the acquisition of a 20-acre buffer to the Sammamish Valley Regional Trail, located on the east bank of the Sammamish River north of the Puget Sound Energy Trail, directly east and across the river from the of Willows Run Golf Course. The City has secured 100% of the required matching funds. Committee called this project regionally significant because of its adjacency to regional trail.

Status:

The City has recently had success meeting with the property owner for serious negotiations in February, 2005 and is now optimistic that the project will proceed. The acquisition has been delayed over the past two years due to zoning and permitting issues that the city anticipates will be resolved in mid-2005. Staff has conducted a property appraisal and will meet with the Mayor and Council in March 2005 to gain necessary incentives to propose to the owner. Redmond Parks is requesting the Committee to recommend extending the project to reiterate the regional importance of the project to the Council and Mayor as they consider significant incentive commitments on the part of the city.

Recommendation:

Based on the possibility that the City and the land owner maybe able to gain an agreement this year for preserving this site, the Committee recommends continuing the project through the end of the year. At that time, if no agreement has been reached or appears probable, the Committee will most likely recommend abandoning the project.

Renton May Creek Trail (1997)	\$200,000	\$93,998
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Brief Description:

The May Creek Trail project is a multiple-parcel project that provides streamside habitat and a trail corridor along May Creek in Renton. The long-range goal of the project is to complete a trail extending from Cougar Mountain to Lake Washington. The majority of this corridor has been acquired, however a gap of a few parcels remains near the mouth of the creek at Interstate 405 and Lake Washington.

Status:

Renton has contacted three owners along the creek within the original project scope and they are either not interested in selling their property within the near future or the city is not able to meet their asking price. The city does have available matching funds. Renton is requesting to continue the project because they have approached other property owners on May Creek for a trail easement extending from the west side of I-405 down to Lake Washington, outside to the original project scope area, who are open to offers for purchase of their land. The project scope would need to be modified to include these parcels. The city feels that it could purchase these trail easements before the end of 2005 and requests expansion of the project scope and continuation of the project funding for the remainder of this year.

Recommendation:

The City is attempting to reach agreements with landowners located just outside of the original project scope and may be able to gain agreements this year. The Committee therefore recommends expanding the scope of the project to include these parcels and continuing the project through the end of the year. At that time, if the parcels have not been acquired or under contract, the Committee will recommend reallocating any remaining funds.

<u>Jurisdiction</u>	<u>Project (Year Funded)</u>	<u>Originally Allocated</u>	<u>Remaining Unspent</u>
Shoreline	Richmond Beach/Pym (2002)	\$202,000	\$202,000

Brief Description:

This project was funded by the Council in the King County annual budget November 2002, with a goal of securing additional buffer and shoreline access around Richmond Beach Park. Shoreline has recently secured over 1.2 million dollars from project mitigation funds that could be used to match this CFT grant request.

Status:

The owner of the Pym property is not interested in pursuing the sale of her property to the city, as a long term financial arrangement could not be completed to meet the owner's needs. Burlington Northern (BNSF) owns tideland property south of Richmond Beach Saltwater Park, but they are not interested in selling this parcel to the City. The city has approached the owner of another parcel, which has approximately 500 feet of waterfront, immediately north of Richmond Beach Saltwater Park. The property would provide additional shoreline access north from Richmond Beach Park. The property is held in a trust and the owners are interested in discussing a sale of the site to the City of Shoreline. The Shoreline Parks Department requests extending the project for the remainder of this year to see if an agreement can be reached. If so, the project scope would need to be expanded to include the new property.

Recommendation:

The City has engaged in negotiations with a landowner located just outside of the original project scope and may be able to gain an agreement this year. The Committee recommends expanding the scope of the project to include tideland parcel(s) north of the earlier project scope and continuing the project through the end of the year. At that time, if the parcels have not been acquired or under contract, the Committee will recommend reallocating any remaining funds.

SEATTLE

Seattle	SW Alaska St./Ercolini Park (2001/2)	\$202,000	\$202,000
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Brief Description:

This is a half-acre neighborhood green space project located in West Seattle on SW Alaska Street and 48th Avenue, just west of the West Seattle Junction Hub Urban Village. The site is identified in the West Seattle Junction Neighborhood Plan.

Status:

Matching funds are being provided by (1) the Pro Parks Levy approved by Seattle voters in 2000 and (2) an anticipated \$245,000 grant from the State Inter Agency Committee for Outdoor Recreation (IAC) that appears likely to be awarded in the State Capital Budget in June 2005 – if the Legislature appropriates WWRP funding at the level requested by the IAC and that is equivalent to past appropriations. The owner wishes to sell the entire property, including an existing house, and the appraised value is higher than originally anticipated. The City has agreed purchase price and terms with the owner, subject to supplementary (grant) funding. Seattle Parks is actively pursuing the necessary funding. Seattle Parks anticipates completing the subsequent property purchase by the end of 2005, subject to securing the additional grant funding. In the event that the project does not receive WWRP funding from the State IAC, Seattle Parks will pursue alternative funding by reprogramming Pro Parks Levy funds.

<u>Jurisdiction</u>	<u>Project (Year Funded)</u>	<u>Originally Allocated</u>	<u>Remaining Unspent</u>
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Recommendation:

The Committee feels that the city has a good chance to complete this project in 2005 and recommends continuing the project through the end of the year. At that time, if no agreement has been reached or appears probable, the Committee will re-consider its recommendation on the future of the project.

KING COUNTY

King County	Shadow Lake Bog (10/2001)	\$150,000	\$150,000
	(10/2001)	<u>\$100,000</u>	<u>\$100,000</u>
		\$250,000	\$250,000

[note: This project was funded in two separate allocation actions in October, 2001]

Brief Description:

This is a citizen-initiated project by the group "SHADOW" that includes the acquisition of additional buffer lands adjacent to Shadow Lake Bog in south King County.

Status:

SHADOW has obtained matching funds and has purchased one of the two properties. It is in the process of reaching agreement with King County on the sale of a Conservation easement to King County. The other property has been the subject of contentious issues valuation between the heirs of the former property owners. As the new owners are unable to agree on the value, a court has ordered it to be sold at auction in April 2005. SHADOW intends to bid on the property and if successful will sell King County a conservation easement over a portion of the property that is proportional to the remaining CFT dollars in the project. King County expects to complete this project by the fall of 2005 and therefore requests continuance of the project this year.

Recommendation:

The Committee feels that the county and SHADOW have a good chance to complete this project in 2005 and recommends continuing the project through the end of the year. At that time, if no agreement has been reached or appears probable, the Committee will re-consider its recommendation on the future of the project.

King County	Holder Creek (10/2001)	\$300,000	\$189,000
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Brief Description:

Located in the headwaters of Issaquah Creek, Holder Creek the goal of this project is to acquire six forested parcels totaling 160 acres along one mile of the creek. The project also helps link Tiger Mountain State Forest and King County's Taylor Mountain Forest. The project would have the added benefit of removing access easements to the properties across the 1,500 acre Taylor Mountain Forest.

Status:

King County has acquired 97 acres from 4 owners. Of the remaining parcels, one owner has rejected King County's offer and one is considering a final offer from King County for a Conservation Easement over a portion of his property adjacent to Holder Creek.

<u>Jurisdiction</u>	<u>Project (Year Funded)</u>	<u>Originally Allocated</u>	<u>Remaining Unspent</u>
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Recommendation: At its January 17, 2005 meeting, the Committee recommended the reallocation of \$159,000 in remaining funds to the Issaquah/Carey/Holder Creek CFT Project to assist in the completion of that project. Approximately \$30,000 was recommended to remain in the Holder Creek project, pending the decision of a landowner to accept or reject an offer by King County. That offer has now been rejected, so the Committee recommends that all remaining project funds should be transferred to the Issaquah/Carey/Holder Creek CFT Project.

King County	Cottage Lake Creek (10/2002)	\$ 300,000	\$ 300,000
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Brief Description:

This is a 33-acre property with one owner, located on Avondale Road at Northeast 136th Street. The property contains forested uplands, wetlands and riparian habitat. Over one-half mile of Cottage Lake Creek flows through the property and the creek comprises approximately two-thirds of the Chinook salmon spawning habitat in the entire Bear Creek system.

Status:

Anticipating that negotiations for the originally identified property would be unsuccessful, King County expanded the project scope in 2004 to include additional Reaches along Bear Creek known as reaches A, B, and C. A project funded with CFT in 2003 on one of the two main headwater branches of Cottage Creek, called "Cold Creek", which is in Reach "D" and has a current shortfall and requires additional funding to be completed. King County WLRD is requesting that the funds for the 2002 Cottage Creek CFT Project be reallocated to the 2003 Cold creek (Reach "D") CFT Project.

Recommendation:

The Committee recommends expanding the scope of the project to include Bear Creek Reach "D" and continuing the project through the end of the year. At that time, if the parcels have not been acquired or under contract, the Committee will re-consider its recommendation on the future of the project.

King County	Grand Ridge/Mitchell Hill	(10/2002)	\$ 100,000	\$580,000
		(11/2002)	\$ 500,000	
			\$ 600,000	

Brief Description:

This project would acquire up to seven properties to connect state DNR ownership on Mitchell Hill with King County ownership on Grand Ridge in the I-90 corridor. The first phase of the proposal is to obtain development rights on four parcels to connect the two larger properties, and the second phase is to add additional property to the Grand Ridge holdings. The properties would be maintained for sustainable timber harvesting under a management plan with King County. Trail and wildlife needs would also be incorporated into the plans.

Status:

King County has been unable to secure matching funds for this project and has no identified prospects for gaining such funds.

Recommendation:

The Committee recommends continuing the project through the end of the year. At that time, if no likely matching funds have been identified or the parcels have not been acquired or under

<u>Jurisdiction</u>	<u>Project (Year Funded)</u>	<u>Originally Allocated</u>	<u>Remaining Unspent</u>
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contract, the Committee will re-consider its recommendation on the future of the project, including possible abandonment and reallocation.

King County	Icy Creek (10/2002)	\$500,000	\$ 465,000
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Brief Description:

This project is located on the Franklin-Enumclaw Road and covers 80 acres of an overall 192-acre site, adjacent to the Green River Gorge State Park and containing critical headwaters of Icy Creek. Icy Creek is a groundwater-fed stream that contributes a significant source of cold, clear water to the Green River system. The current landowner proposes to build and is near receipt of permits to build 28 homes on the 192-acre parcel. The State of Washington Parks Agency also identified a portion of the site for acquisition that is located closer to the Green River, to help complete a trail along the River and to further buffer its park holding along the Green River gorge. King County has worked with the landowner in the past to purchase other open space acquisitions and the owners have stated that they are willing to sell the site.

Status:

King County WLRD has conducted an appraisal of the property and is unable to meet the property value expectations of the owners. The State of Washington has reviewed and concurred with King County's Icy Creek appraisal, finding also it to be significantly below the expectations of the landowners for the portion of land it had targeted for acquisition. The State of Washington has therefore abandoned its portion of the project and will expend its funds on other property in the area. In January, 2005 the owners verbally offered to provide King County with comparable property sales to justify their value expectations, but they have not done so as of mid-march 2005.

King County has a contract, contingent on funding, to acquire the 2003 Dandy Lake CFT Project, located about three miles from the Icy Creek project. The Dandy Lake project has an approximately \$300,000 funding shortfall and King County WLRD is requesting that up to \$150,000 in CFT funds from the Icy Creek project be transferred to the Dandy/Bass/Beaver Lake project. The need for these requested transfer funds may be reduced if King County gains additional matching funds from two other sources in April 2005, but those funds have not been obtained at this time. WLRD requests the transfer only of those Icy Creek funds needed to acquire Dandy Lake. King County has reiterated its commitment to good faith negotiations with the Icy Creek landowner and requests that the remainder of the Icy Creek funds stay in the project for the remainder of 2005, so that all possible options may be explored.

Recommendation:

The Committee recommends that that up to \$150,000 in CFT funds from the Icy Creek project be transferred to the Dandy/Bass/Beaver Lake project and further recommend that the remainder of the Icy Creek project funds remain in the project until the end of 2005. At that time, if no agreement has been reached or appears probable, the Committee will re-consider its recommendation on the future of the project, including possible abandonment of the project.

King County	Maury Island Nearshore (11/2002)	\$600,000	\$600,000
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Brief Description:

This project contains almost one mile of undeveloped Puget Sound waterfront, located off Southwest 260th Street on the southeast shoreline of Maury Island. The project site is approximately 275 acres

<u>Jurisdiction</u>	<u>Project (Year Funded)</u>	<u>Originally Allocated</u>	<u>Remaining Unspent</u>
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in total. The goal of the project is to protect nearshore habitat. The State of Washington Department of Natural Resources has designated the shoreline around Maury Island as the Maury Island Aquatic Preserve.

Status:

The costs for this project likely exceeds the funds currently available. In anticipation of this, King County passed Ordinance 14817, which creates the Forestry and Nearshore Initiative. The Ordinance authorized King County to bond against the Conservation Futures revenue stream to fund the acquisition of a conservation easement over the approximately 90,000-acre Cascade Forest, the Juanita Woodlands and the Maury Island Nearshore project. Negotiations for this acquisition project are not active, pending broader regulatory issues pertaining to the site and the seeking of additional funds.

Recommendation:

The Committee recommends retaining the funding for this project in 2005, in recognition of the large scale of the project and the impact of broader issues related to the site that currently restrict negotiations. As with several other projects, the Committee will reconsider its recommendation on the future of the project at the end of 2005.

King County	Patterson Creek (10/2002)	\$150,000	\$109,000
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Brief Description:

The purpose of this multi-parcel project is to complete the protection of a Patterson Creek Waterways 2000 reach, located on State Route 202 near Northeast 264th Street. The 76-acre area proposed for acquisition contains 1500 feet of mature forested wetland along Patterson Creek and will allow for restoration of riparian conditions an additional 1700 feet of stream, including 500 feet of spawning habitat on Tributary 0383.

Status:

King County has secured State Salmon Recovery Funding Board (SRFB) funds that matches the CFT allocation and has purchased one property, formerly known as the Egbert property. County WLRD staff have contacted the neighboring landowner and have received a positive response regarding the willingness of the owner to sell his property. WLRD staff is requesting that all of the remaining funds be left in the project for the remainder of this year and then reallocated at the end of the year if the property is not acquired or under contract by that time.

Recommendation:

In recognition of the availability of matching funds and the possibility of successful negotiations with one remaining landowner, the Committee recommends continuing the project through the end of the year. At that time, if no additional parcels have been acquired or under contract, the Committee will likely recommend reallocation of remaining project funds.

<u>Jurisdiction</u>	<u>Project (Year Funded)</u>	<u>Originally Allocated</u>	<u>Remaining Unspent</u>
King County	Snoqualmie Fall City (10/2002)	\$300,000	\$273,000

Brief Description:

This 114-acre, multi-parcel reach is located along the main branch of the Snoqualmie River, north of Fall City between State Routes 202 and 203. This area of the river contains over one mile of the river corridor and it is one most important spawning areas in King County for endangered Chinook salmon. The goal of the project is to protect and restore habitat along the reach and to allow for restoration and re-connection of former "side channels" with the main branch of the river.

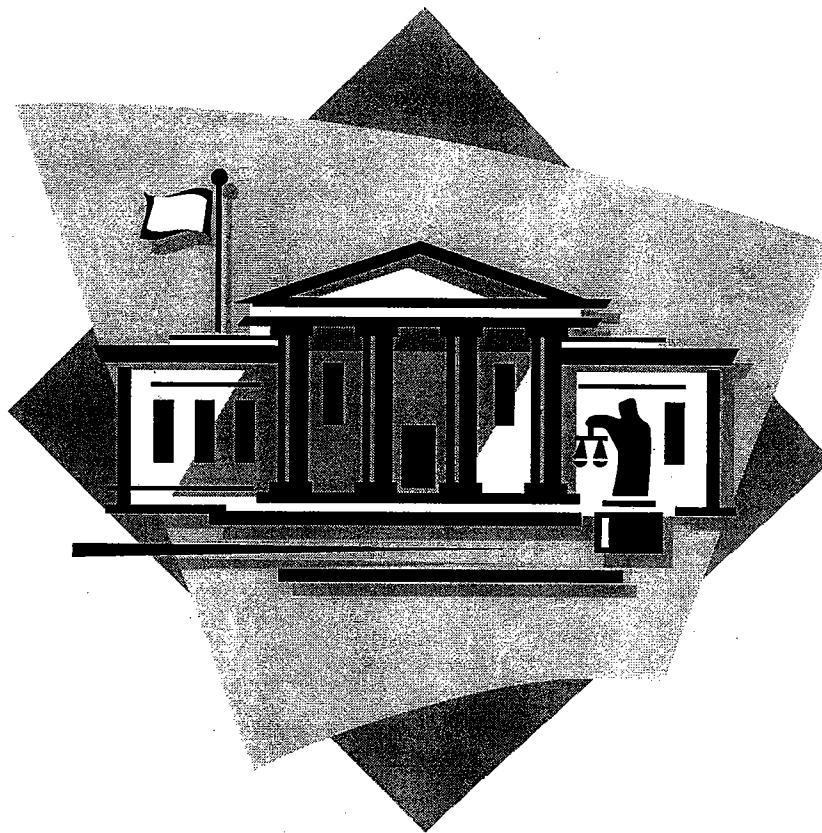
Status:

There are four property owners within the project scope and two of them are not interested in selling their property. Of the other two owners, agreement has recently been reached to purchase a conservation easement on one of them for approximately \$109,000 on a 25.8-acre property. The other owner is interested in selling but there is no agreement at this time. King County has secured a \$350,000 SRFB matching grant for this project and would like to try to purchase some or all of the remaining 52-acre property this year. King County WLRD staff is requesting that all of the remaining funds be left in the project for the remainder of this year and then reallocated, if necessary, at the end of the year if the property is not acquired or under contract by that time.

Recommendation:

In recognition of the availability of matching funds and the possibility of successful negotiations with one remaining landowner, the Committee recommends continuing the project through the end of the year. At that time, if no additional parcels have been acquired or under contract, the Committee will reconsider its recommendation regarding the future of the project and may recommend reallocation of remaining project funds.

*Facilities Master Plan
King County District Court*



*Work Plan
August 2005*

INTRODUCTION

Between March 2004 and April 2005, representatives from the King County Executive, the King County Council, the King County District Court, Contracting Cities and other stakeholders engaged in an intensive strategic and operational planning effort for the King County District Court. The process resulted in a careful and in-depth assessment of the District Court's current and future operations, services and role in the criminal justice system. The resulting District Court Operational Master Plan (DCOMP) was adopted by King County Council legislation in May 2005.

Among the eleven recommendations adopted in the plan, the DCOMP sets forth a strategic direction for District Court space needs and recommends a follow-up facilities master plan consistent with King County Code. Specifically, Strategic Recommendation Number 8 of the DCOMP addressed facilities as follows:

Continue to support a unified, countywide District Court, utilizing existing facilities, to provide for a more equitable and cost effective system of justice for the citizens of King County.

- A. Ensure court facilities promote system efficiencies, quality services and access to justice.
- B. Consolidate District Court facilities that exist in the same city.
- C. Reconsider facilities if there are changes with contracting cities or changes in leases.
- D. Work with cities to develop a facility master plan as it relates to the District Court.

OBJECTIVE

In the spirit of cooperation and in conformity with the King County Code, the District Court and the Executive have agreed to develop the District Court Facility Master Plan together and seek the input of Contract Cities and other stakeholders through an advisory committee process similar to the steering committee process that was used for the development of the DCOMP. Once complete, the Executive will send the recommended FMP to the County Council for approval.

BACKGROUND

The King County District Court is the largest court of limited jurisdiction in the State of Washington; providing district court services to more than 1.7 million people and processing approximately 250,000 matters per year. King County citizens are most likely to experience the court system through the district courts. Matters before the court include civil litigation matters up to \$50,000, small claims up to \$4000, nuisance violations, false alarm hearings, vehicle tow and impound hearings, anti-harassment orders, domestic violence protection orders name changes, infractions (traffic, non-traffic and parking), misdemeanor and gross misdemeanor criminal cases, felony expedited cases, felony preliminary hearings, search warrants, garnishments and other supplemental proceedings, lien foreclosure and forfeiture hearings and death inquests.

The King County District Court is a leader in many areas involving public safety and access to justice including:

- Problem solving courts including: Mental Health Court; Domestic Violence Court (in two locations) and Re-Licensing Court (in two locations);
- Judge supervised probation
- Use of jail alternatives; e.g., electronic home detention, day reporting, work crew, and work release
- Technology including but not limited to: electronic court records, a state of the art web-based interpreter scheduling program, automated reminder calling to remind customers of upcoming court dates; computerized workflow for all staff including judges, video conferencing for all District Court locations and conversion to a single DISCIS database.

The King County District Court is part of the judicial branch of King County government and funded primarily through King County's general fund. The District Court generates general fund revenues from contracts for court services with cities, fines and costs imposed, filing fees, probation fees and passport acceptance fees.

Judicial Districts

The District Court facilities are located in 3 Divisions:

- The "East Division" includes the Shoreline, Redmond, Bellevue, and Issaquah facilities.
- The "South Division" includes the Aukun (Kent), Burien and Vashon Facilities, as well as space at the Regional Justice Center in Kent.
- The "West Division" includes the operations in Seattle at the King County Courthouse, as well as a courtroom in the King County Corrections Facility. The District Court also has administrative and support staff space in the Yesler Building

All of these facilities are county-owned except Issaquah, Bellevue and Vashon, which are leased. The Vashon lease will expire in five years; the Bellevue lease will expire at the end of 2006. The Issaquah District Court facility lease is a lease-to-own type lease through 2019.

FACILITY OVERVIEW

- o Regional Justice Center Opened in 1997: In March of 1997 the Regional Justice Center was opened in Kent. The District Court was allocated one jail courtroom for in-custody hearings and one on-loan, full-time, court commissioner courtroom (without a jury box) from Superior Court for the Domestic Violence Problem-Solving Court Calendar. The District Court was also allocated a small clerical space on the ground floor of the Regional Justice Center that can only be accessed by the public by going down a hall and then through a door that must be kept closed by order of the Fire Marshall. Any jury trials that the District Court wishes to hold at the Regional Justice Center must be scheduled through the Superior Court administration and are dependent upon that court having a courtroom available that particular day.
- o Issaquah Opened in 1998: In 1998, as an outcome of the 1997 addendum to the 1995 District Court OMP, a new court facility with two courtrooms was built in Issaquah. The cost of this facility was managed as a lease from the builder and will require annual lease payments of \$479,000 from the District Court budget. King County will gain ownership of the facility in 2019.
- o Renton and Federal Way Closed at end of 2002: The Renton and Federal Way facilities were closed on December 31, 2002 for budgetary reasons. This reduced courthouse accessibility to the public and state agencies' filing with the District Court. It also resulted in the South Division having more judges than courtrooms and offices, requiring caseload to be artificially transferred outside of the South Division and requiring South Division judges to work outside of their elected division.
- o Part of Aukeen Facility Leased to Kent beginning in 1998: In 1998, King County leased two jury courtrooms and clerical space at the Aukeen facility to the City of Kent for its municipal court. The remaining courtrooms for King County include one jury courtroom and one non-jury courtroom. The lack of multiple jury courtrooms at the Aukeen Facility has reduced the functionality of this facility for the District Court. The remaining clerical space is extremely over-programmed, making for a challenging work space for management and staff.
- o Mercer Island Lease Not Renewed at end of 2004: The County did not renew its lease of the Mercer Island Facility as the City of Mercer Island chose not to renew its contract for court services at the end of 2004. Cases filed by Mercer Island before January 1, 2005, are now heard at the Bellevue location.

- o Bellevue Facility Transferred to Bellevue in 2005: At the end of 2004, the County agreed to turn over ownership of the Bellevue (Surrey Downs) facility to the City of Bellevue as a part of a settlement for an unrelated issue. The District Court will continue to occupy the facility through the end of 2006 rent free, however, as of April 2005, only the main portion of that facility is occupied by the Court. Department 3 (an annex) has been vacated. Immediate discussions will need to occur between the City of Bellevue and King County, regarding an alternate court facility within the City of Bellevue.
- o Yesler Building Space Occupied in 2005: In an effort to mitigate the effect upon District Court operations due to the settlement that involved the Bellevue facility, the Court was provided space at the Yesler building in Seattle. This allowed the court to relocate its Call Center, IT staff, and ECR contract employees to the Yesler space (from Bellevue and the King County Courthouse in Seattle) and create a centralized Payment Center in the King County Courthouse for payments submitted electronically or by mail. (Note: customers may make payments at any court facility (except Yesler) in person.)
- o Vashon Island Facility 5-year Lease signed in 2005: In 2004-05, a rent-free 5-year lease of the Vashon Island facility was negotiated. This lease is a culmination of a project to turn the court facility into a multi-use community facility for the residents and visitors to Vashon Island as well as a courtroom, creating a model for other community-based courts.
- o Public Service Counter at the Regional Justice Center in 2005: In 2004, an agreement was reached between District Court and Superior Court to construct a public service counter for the District Court on the first floor of the Regional Justice Center in Kent. This will improve public access to the District Court at that location.

FMP SCOPE OF WORK, TASKS, AND SCHEDULE

The overarching goal of the FMP is to facilitate access to justice by appropriately locating and designing quality efficient spaces for the District Court. Serving as "the people's court" District Courts provide an institutional representation of democracy in our local community. The FMP work plan will consider how these facilities support the dispensation of justice as outlined in the District Court's mission and vision.

SCOPE OF WORK

The FMP will be conducted by the King County Facilities Management Division (FMD) and the District Court with input from the King County Office of Management and Budget, other affected King County agencies, the Metropolitan King County Council, and Contract Cities. As stated above, the key recommendations for the FMP are as follows:

- Continue to support a unified, countywide District Court, utilizing existing facilities, to provide for a more equitable and cost effective system of justice for the citizens of King County.
- Ensure court facilities promote system efficiencies, quality services and access to justice.
- Consolidate District Court facilities that exist in the same city.
- Reconsider facilities if there are changes with contracting cities or changes in leases.
- Work with cities to develop a FMP as it relates to the District Court.

The FMP for District Court will incorporate the following policy guidance:

- o **Policy Direction from the OMP Process:** The purpose of the FMP will be to identify the space, structural and architectural requirements needed to meet the policy direction outlined in the OMP. The FMP will provide alternatives, with costs and benefits analyses for each policy directive.
- o **Optimal Use of Current Facilities:** As clearly stated in the OMP policy directives, it will be the goal of the FMP to optimize use of current facilities. Recommendations for capital improvements, such as space re-configuration, renovation, or expansion of existing facilities will be evaluated. Life cycle cost analyses will be performed.
- o **Interface with County Agencies:** An important component of the FMP will be to evaluate space options for other King County agencies that could impact or facilitate the FMP. This interface will be of particular importance in evaluating options for the King County Courthouse and the Regional Justice Center.
- o **Identification of Short-Term versus Long-Term Recommendations:** There will be some short-term facilities recommendations in response to immediate needs. An example of this type of action is the capital improvement work planned for 2005 at the Redmond District Court facility, which accommodates the needs of the King County Prosecuting Attorney's Office, Public Defense, and District Court. In addition, planning for a new Bellevue facility has begun in order to coincide with ongoing city contract negotiations. All short-term actions will be developed through the FMP process and will involve the District Court, the King County Office of Management and Budget and the King County Council.
- o **City Contract Negotiations:** Negotiations for court services with the cities will occur in advance of the FMP's completion. In lieu of detailed facility plans the contract should include a framework for implementing FMP recommendations and managing ongoing facilities issues.
- o **Schedule and Budget Plan:** The FMP will include a capital improvement program (CIP) element that will identify recommended CIP project scopes, schedules, and budgets. The schedule and budget component of the FMP will also take into consideration any recommended real estate actions, such as surplus, acquisition, sale, or lease of properties.

TASKS, TIMELINES AND PRODUCT

The final FMP will establish facility plans and goals for the next 10 years for each district court facility. The plan will delineate the facility needs and a strategic approach for accomplishing the work necessary to meet those needs. The FMP will include life-cycle-costs analyses and will promote the highest and best use for facilities purchased, leased or built by King County government.

THE FACILITY MASTER PLAN

The major work efforts involved in developing the FMP will occur over the next 12 months, culminating in a cohesive document that brings together the various court facility needs within a unified strategic plan that responds to the objectives set forth by the King County Space Plan, the District Court OMP and the King County contract with cities for court services.

<u>SCOPE OF WORK</u>	<u>MILESTONE ESTIMATE</u>
o Engage stakeholders	Ongoing
o Near-Term Critical Program Issues	
o District Court Contract Negotiations	3 rd Quarter 2005
o Bellevue Site Analysis	4 th Quarter 2005
o RJC Site Plan Proposal (Kent/Aukeen Consolidation)	4 th Quarter 2005
o Survey existing court facilities	4 th Quarter 2005
o Identify potential facility needs that correspond to operational objectives	4 th Quarter 2005
o Analyze needs, policies and costs	1 st Quarter 2006
o Develop strategic facility-specific plans	1 st and 2 nd Quarter 2006
o Analyze financing approaches	2 nd Quarter 2006
o Define legislative/contractual requirements	2 nd Quarter 2006
o Draft Plan	3 rd Quarter 2006
o Plan Review	3 rd Quarter 2006
o Final (FMP) Plan	3 rd Quarter 2006
o Transmittal to King County Council	3 rd Quarter 2006

Stakeholder Involvement

Stakeholder input is necessary to the successful development of the District Court FMP. There are several structures planned to ensure that the process is informed by all key parties.

- o FMP Advisory Committee (Membership includes King County Council, King County Executive, King County District Court, and Contracting Cities)
- o FMP Internal Monitoring Committee (Membership King County Council, King County Executive and the King County District Court)
- o District Court Executive Committee (Membership includes Chief Presiding Judge, Assistant Presiding Judge, and Division Presiding Judges (3))

- o King County Joint Advisory Group (JAG) (Membership includes King County Council and Executive and staffs)
- o Real Estate and Major Projects Oversight Committee (REMPOC) (Membership includes the King County Executive Senior Management Team and internal King County Departments engaged in large capital projects)

Near Term Critical Program Issues

As part of the comprehensive FMP there are 3 key areas that require near-term program planning and issue resolution. These work efforts are currently underway and will progress as early components of the larger plan.

1) District Court Service Contract Negotiations

Currently, the County contracts with 14 local municipalities to deliver local court services. This contract ends December 31, 2006. District Court's Operational Master Plan supports full cost recovery contracts with King County cities. Negotiations are currently ongoing and being lead by the King County Office of Management and Budget in partnership with the District Court and the Facilities Management Division. The main goal for these negotiations is to incorporate a framework for facility planning, facility management and cost recovery.

Task	Milestone Estimate	Current Status
A. Proposed Baseline Agreement	October 2005	In Progress
B. Cities/County Legislative Approval	1 st QTR 2006	Not Started

2) Bellevue Court Facility Replacement

Within the context of District Court contract negotiations, 2 areas; Bellevue and the Regional Justice Center are distinguished by immediate needs and current work plans. In that regard, District Court representatives along with the City of Bellevue are working with the County staffs to identify a replacement facility for the Bellevue Court in the following manner.

Task	Milestone Estimate	Current Status
A. Define Program/Space Needs - Define a preliminary space and program plan that builds upon recent facility analysis developed by the City of Bellevue.	September 2005	In Progress
B. Site Analysis / County-owned Property - One of the key site opportunities for a new Bellevue District Court may be on the County-owned Bellevue Transit property. The Department of Transportation will be submitting a report to the County Council analyzing the development or disposition plans for	September 2005	In progress

<p>this property. The Facilities Management Division and District Court will work with DOT on the analysis of this site.</p>		
<p>C. Market Analysis - The FMD will request support of local brokers in the search for appropriate future locations for the court. Potential city and county options will also be evaluated. The County will seek the highest and best use of any future facility; therefore plans will include options for co-location with other services and functions.</p>	December 2005	Started
<p>D. Bellevue Facility Plan - The plan will make recommendations for a new Bellevue court facility. It will consider the needs of the Bellevue court along with countywide needs that may be compatible with the facility plans.</p>	January 2006	Not Started
<p>E. Legislative Approval Process (City and County) Financing & Interlocal Agreements - The City of Bellevue and the King County Council will review the Bellevue Court plan and approve the elements required to pursue the objective. This could include purchase, lease or building a new facility. A full financing proposal will accompany each option.</p>	April 2006	Not Started
<p>Request For Proposals – Selection - Based upon the approved approach a selection process may occur to choose the most appropriate mechanism for implementing the project.</p>	June 2006	Not Started

3) Initiation of a Regional Justice Center Site Master Plan – Phase I

Another key recommendation of the District Court OMP was to consolidate courts within the same city. The Aukeen Facility and the Regional Justice Center, both located in Kent, were recommended for consolidation. In order to effect this change however, approximately 20,000 sf of space needs to be identified at the RJC for the District Court. Unless the County decides to expand the RJC, another County entity would have to be moved out of the RJC to another location.

In recent legislative actions, Council has provided the Executive with policy direction regarding consolidation of District Court into the RJC:

- **District Court Operational Master Plan:** The OMP, adopted by Council in May of 2005, clearly states that the District Court functions in the Aukeen Facility in Kent should be consolidated into the RJC. The preliminary

timelines for the Facilities Master Plan contained in the OMP indicate that this consolidation should take place in the short-term.

- **Kent James Street Park and Ride:** In May 2005 Council declined the Executive's request to surplus sell the Kent James Street Park and Ride near the RJC. Although the Council had previously approved an agreement with Sound Transit for a combined park and ride facility whose funding was dependent on the surplus sale of the Kent Park and Ride Facility, Council gave direction to the Executive to retain County ownership of the Park and Ride site pending an analysis of parking needs at the RJC. All discussions in the BFM Committee and all written documents indicated that the Council desired this study to be done as soon as possible. As discussed in BFM Committee, the Executive, as well as separately elected Criminal Justice Agencies (District Court, Superior Court, and Prosecuting Attorney's Office) all have an interest in completing the parking study as soon as possible. (Funding for the study was, therefore, requested in the Executive's proposed 2nd Quarter Omnibus Ordinance.) In the meantime, the Current Expense Fund is keeping the Transit Fund whole in the decision to retain the Park and Ride for potential future RJC parking.
- **2005 Space Plan:** In August of 2005, the King County Council Budget and Fiscal Management (BFM) Committee gave committee approval to the Council staff document titled the 2005 King County Space Plan. This plan directs the Executive to move the King County Sheriff's Office Criminal Investigation Division (CID) from the RJC to a downtown location, freeing up space for District Court. Although this document has not been adopted by the full Council, it provides clear direction to the Executive. Discussions in the BFM Committee indicated that it is Council's intent to adopt the 2005 Space Plan before the end of 2005.
- **2nd Quarter Omnibus:** In the 2005 2nd Quarter Omnibus Ordinance, Council added a proviso to the Executive's request for funding to implement the facilities related policy directives contained in the District Court OMP. Council appropriated only \$90,000 of the \$266,000 requested, specifically forbidding the Executive from working on the near-term planning efforts required by the policy directives related to the RJC. The proviso stated the need for a more detailed work plan (this document). Verbal discussions with Council staff also requested the Executive to split all costs associated with RJC planning efforts out of the \$266,000, and incorporate these costs into a separate CIP project that would ensure long-range site master planning for the RJC. In accordance with this legislative request, this document separates out the \$40,000 associated with the RJC into a separate CIP that will fund long-range RJC planning.

Although it is recognized that there is a need for long-term site planning at the RJC, the Executive is proposing immediate funding to comply with the short-term policy directives (move the CID out of the RJC, consolidate District Court

into the RJC, resolve parking issues). The Executive strongly recommends a phased approach to funding site master planning for the RJC, the first phase being the immediate request originally included in the Executive's 2nd Quarter Omnibus request. To address Council's long-term concerns, the Executive is will request a separate CIP project for this effort.

Several other strategic planning efforts currently underway could impact the long range outlook for RJC space. As a means of conducting a comprehensive analysis, a separate master site plan for the Regional Justice Center is being proposed. Initial work will focus on the impacts of relocating the Aukeen Facility to the RJC, and moving the Sheriff's CID out of the RJC.

A more detailed scope of work and schedule for the comprehensive, long-term project will be provided with the 2006 Budget. The Site Master Planning effort will be a multi-year process that will take into consideration all master planning efforts, including the District Court Operational Master Plan, the Superior Court Targeted Operational Master Plan, the Sheriff Office Operational Master Plan, and the strategic planning efforts associated with the King County Department of Adult and Juvenile Detention.

BUDGET

District Court Facility Master Plan - \$266,500

The budget proposal provides 2005 funding for the Facility Maintenance Division to complete the District Court Facilities Master Plan (FMP), as recommended in the recently approved District Court Operational Master Plan (OMP). The District Court has made a separate request in its 2006 Budget to retain the program manager in the District Court that was authorized for the FMP for the first 6 months of 2006. If the FMP is not completed by mid 2006, District Court may need to seek additional supplemental funding.

In summary, the FMP will make recommendations regarding District Court facilities as described above. Sites could be consolidated, expanded or improved, sold, purchased or leased, depending on the facilities needs identified. In addition to determining facility needs for the District Court, the FMP may impact other agencies, making this a dynamic process. The work plans and budgets will incorporate ancillary impacts as they become known.

2005 Appropriations

2 nd Quarter Omnibus Appropriation	\$ 90,000
3 rd Quarter Omnibus Appropriation Request	<u>\$176,500</u>
	\$226,500

Table A. splits out the original 2nd Quarter Omnibus proposal into the currently requested appropriations.

Table A

District Court FMP Budget Distribution

Tasks	Estimate
2nd Quarter (Bellevue Court Replacement)	
• Bellevue Court Analysis (Project Mgmt.)	\$ 45,000
• Bellevue Court Technical/Property Analysis	<u>\$ 45,000</u>
	\$ 90,000
3rd Quarter	
• FMP	\$136,500
RJC Site Master Plan Initial Work	
• Parking Analysis	\$ 10,000
• Space Needs Analysis/Planning	\$ 15,000
• Project Management	<u>\$ 15,000</u>
	\$ 40,000
Total Request	<u>\$266,500</u>

Schedule Milestones

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
Legislative Approval																
OMP Approved																
FMP Enabling Legislation																
FMP Workplan																
FMP Budget																
Municipal Contract Development																
Negotiations																
Legislative Approval																
Bellevue District Court Contract																
Conceptual Policy Approach																
Program and Space Needs																
Facility Options																
Market Analysis																
RFP Selection for Site Development																
Regional Justice Center Site Master Plan																
Neighborhood Analysis																
Parking Analysis																
Tenant Analysis (OMP/PHAP)																
Facility Assessment																
Strategic Plan																
FMP Work Plan Milestones																
Short Term Work Program (Above)																
Courthouse Tours																
Survey of District Courts Needs																
Life Cycle Cost Analysis																
Long Term Work Program																
Kent Court Consolidation Plan																
Bellevue District Court Solution																
Parking Plan																
FMP Report																
Short Term Recommendations																
Long Term Recommendations																
Budget and Schedule																
Draft Plan Review																
Final Plan																
Stakeholder Involvement																
FMP Advisory Committee																
Internal Monitoring Group																
Judges Executive Committee																
JAG																
REMFOC																

Attachment 1: District Court Mission and Vision

Mission

The King County District Court will serve the public by:

- o Providing an accessible forum for the fair, efficient, and understandable resolution of civil and criminal cases; and
- o Maintaining an atmosphere of respect for the dignity of individuals.

Vision

The King County District Court will be the preferred forum in King County for the resolution of all cases of limited jurisdiction.

To provide the highest quality of justice, the King County District Court will:

- o Protect the public safety by providing resources to hold convicted offenders accountable for their actions;
- o Work as an independent branch of government with other units of government to achieve common goals;
- o /Make effective use of taxpayers' resources;
- o Continuously ascertain and respond to the needs and expectations of all court users;
- o Provide a uniform and predictable level of service;
- o Provide efficient, convenient, and safe facilities,
- o Seek out and use modern technology and equipment;
- o Serve as the coordinator for all the services necessary for an effective judicial system;
- o Maintain a diverse and professional workforce;
- o Maintain sentencing options and sentence offenders appropriately;
- o Educate the justice system community, legislative, and executive agencies, and public about the courts; and
- o Respect the diversity of the community.

Attachment 2: OMP Recommendations

1. Court of Choice
Retain for the long-term, the aspiration to be the court of choice for limited jurisdictions in the County.
2. Quality Service Standards
Develop and apply quality service standards and measures for District Court operations.
3. Problem Solving Courts
Continue to support and improve access to Problem Solving Courts.
4. Unification and Centralization
Continue the strategy of improving efficiency through unification and centralization where appropriate.
5. City Contracts
Continue to support the Court's function to serve cities through contracts.
6. Service and Facility Flexibility
7. Facilities
 - Continue to support a unified, countywide court system utilizing existing facilities to provide for a more equitable and cost effective system of justice
 - Ensure that court facilities promote system efficiencies, quality services and access to justice.
 - Consolidate district court facilities that exist in the same city.
 - Reconsider facilities if there are changes with contracting cities or changes in leases.
 - Work with cities to develop a facility master plan.
8. Technological Improvements
Continue to develop and implement technological improvements,
9. Study Court Integration
Study the integration of District Court, Superior Court and the Department of Judicial Administration assuring that the needs of District Court are met; considering best practices.
10. Work with Stakeholders
Work together with stakeholders to gain state and local cooperation and assistance to meet the needs of the judicial system.
11. Additional Resources
Recognize that implementation of these strategic and operational recommendations may require reallocation or commitment of additional resources.

Attachment 3: Stakeholder Involvement

Advisory Committee Charter (**draft**) Facilities Master Plan Advisory Committee District Court FMP

Co-Conveners:

Kathy Brown, Manager, Facilities Management Division
Tricia Crozier, Chief Administrative Officer, King County District Court

Membership

All Previous DCOMP Steering Committee Members

Planning Group

Kathy Brown, Tricia Crozier, Leslie Harper Miles, Cal Hoggard, Bobbie Faucette; Toni Rezab,

Purpose

- o The advisory committee will provide counsel to the District Court and the Facilities Management Division as they develop the FMP. The committee will consider facility analyses that include location alternatives, financial impacts, operational impacts, and critical requirements. The FMP will be developed within the context of the County's overall facilities and space plans. The FMP, once complete, will establish an implementation plan for capital improvements at the District Courts and related facilities.

Approach

- o Using the OMP recommendations as guidance, the District Court and the Facilities Management Division will utilize staff, resources and specialized consultant services as needed to compile the master plan. The Advisory Committee will review issues and approaches that facilitate the development of the FMP.

Schedule

- o The process will begin in June 2005 and continue through August 2006
- o The Advisory Committee will meet regularly at key project milestones

Protocols

- o Sharing critical information
- o Open, constructive discussion
- o Regular meeting attendance by members or a designee
- o Publishing of general meeting summaries
- o Prompt responses to requests for information or policy level feedback
- o Confidentiality as needed for sensitive issues
- o Appreciation and patience for the multifaceted environment
- o Recognition and understanding of competing dynamics
- o Encouragement of creative thinking
- o Strive for compromise and consensus solutions