



**KING COUNTY**

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

**Signature Report**

**February 2, 2004**

**Ordinance 14835**

**Proposed No.** 2003-0414.2

**Sponsors** Phillips and McKenna

1 AN ORDINANCE relating to fiscal note procedure; and  
2 amending Ordinance 12076, Section 4, as amended, and  
3 K.C.C. 4.04.075.

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5  
6 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

7 SECTION 1. Ordinance 12076, Section 4, as amended, and K.C.C. 4.04.075 are  
8 each hereby amended to read as follows:

9 **Fiscal note procedure.**

10 A. The director shall establish, and submit to the council for approval by motion,  
11 a ~~((procedure))~~ process, including form, content and timing, for the preparation of fiscal  
12 notes on the expected impact of ~~((motions or ordinances which))~~ proposed legislation that  
13 will increase or decrease county revenues or expenditures. ~~((Such))~~ The fiscal notes shall  
14 document the impact of proposed legislation for the current fiscal year and ~~((a cumulative~~  
15 ~~forecast))~~ for each of the succeeding three fiscal years. If proposed legislation authorizes  
16 the execution of a contract or interlocal agreement that extends beyond three years, the  
17 fiscal note shall document the impact through the end of the term of the proposed

18 contract or interlocal agreement. The director shall coordinate the development of fiscal  
19 notes with all affected agencies. Fiscal notes shall ~~((be attached to))~~ accompany all  
20 legislation transmitted by the executive, ~~((provided, that))~~ but a fiscal note may ~~((not))~~ be  
21 ~~((required))~~ omitted when the executive certifies in writing that the subject legislation has  
22 no significant fiscal impact on either the operating budget ~~((and/))~~ or the capital budget, or  
23 both.

24 B. ~~((The fiscal note form used by the director shall be the form approved by the~~  
25 ~~council.~~

26 C.) All fiscal notes at a minimum shall contain:

27 1. A brief descriptive title of the ~~((motion or ordinance:))~~ proposed legislation;

28 2. An estimate of revenue impact of the ~~((subject motion or ordinance))~~  
29 proposed legislation. Revenue impact shall be displayed for: the current fiscal year and  
30 the three subsequent fiscal years; the current fiscal year and all subsequent years covered  
31 by a proposed contract or interlocal agreement; or the current fiscal year and all  
32 subsequent years for capital projects, in accordance with the applicable capital plan((-);

33 3. An estimate of the expenditure impact of the ~~((subject motion or ordinance))~~  
34 proposed legislation on either the operating budget ~~((and/))~~ or the capital budget, or both.

35 Expenditure impact shall be displayed for: the current fiscal year and the three  
36 subsequent fiscal years; the current fiscal year and all subsequent years covered by a  
37 proposed contract or interlocal agreement; or the current fiscal year and all subsequent  
38 years for capital projects, in accordance with the applicable capital plan. This section of  
39 the fiscal note shall present a detailed breakdown of the anticipated expenditure by fiscal  
40 year((-);

41           4. An explanation of how the revenue or expenditure impacts were developed.  
42           This section of the fiscal note shall include, but not be limited to~~((;))~~; quantifiable data  
43           ~~((which))~~ that illustrates a significant workload increase or decrease caused by adoption  
44           of the ~~((subject motion or ordinance))~~ proposed legislation; major assumptions made in  
45           preparing the fiscal note; and ~~((indicate))~~ an indication of whether or not passage of the  
46           ~~((subject motion or ordinance))~~ proposed legislation was anticipated in the current fiscal  
47           year's ~~((annual))~~ budget;

48           5. For revenue-backed programs, whether revenues have actually been received.  
49           If revenues have not been received, the fiscal note shall indicate how they will be  
50           recovered. For grants, the fiscal note shall state whether or not the grant has been  
51           approved. For new fees or fee changes, in addition to the requirements of K.C.C.  
52           2.99.030, the fiscal note shall identify the fee and include the rates proposed;

53           6. For capital projects, explanation of how the proposed legislation impacts the  
54           entire project; and

55           7. A copy of the most recent applicable financial plan or plans.

56           C. If the recommended course of action represents a change in policy, the fiscal  
57           note shall compare the cost and benefits of the recommended course of action to the cost  
58           and benefits of continuing with the current policy direction.

59           D. The director shall also provide a fiscal note on any ~~((legislative proposal))~~  
60           proposed legislation whenever a fiscal note is requested by a councilmember. In  
61           addition, the director shall provide additional fiscal impact information regarding the  
62           proposed legislation upon request by a councilmember. ~~((Such))~~ The requested fiscal  
63           note or information shall be returned within ten days of the request to the requesting

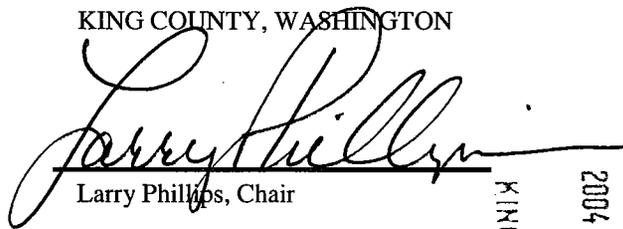
64 councilmember and ~~((council clerk's))~~ filed with the clerk of the council's office for  
65 distribution to all councilmembers, for distribution to lead staff of the budget and fiscal  
66 management committee, or its successor committee, and ~~((attachment to))~~ for inclusion  
67 with the proposed ~~((motion or ordinance within five working days))~~ legislation. The lack  
68 of ~~((any))~~ a fiscal note or failure of a fiscal note to meet the requirements of this chapter  
69 shall not affect the validity of ~~((any motion or ordinance))~~ legislation adopted by the  
70 council.

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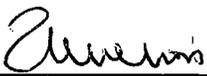
Ordinance 14835 was introduced on 9/8/2003 and passed by the Metropolitan King County Council on 2/2/2004, by the following vote:

Yes: 11 - Ms. Edmonds, Ms. Lambert, Mr. Pelz, Mr. McKenna, Mr. Ferguson, Mr. Hammond, Mr. Gossett, Ms. Hague, Mr. Irons, Ms. Patterson and Mr. Constantine  
No: 0  
Excused: 2 - Mr. Phillips and Mr. von Reichbauer

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

  
Larry Phillips, Chair

ATTEST:

  
Anne Noris, Clerk of the Council

APPROVED this 12 day of February 2004.

  
Ron Sims, County Executive

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2004 FEB 13 AM 9:23  
CLERK  
KING COUNTY COUNCIL

Attachments None