



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Ordinance 19750

Proposed No. 2024-0053.3

Sponsors Dembowski

1 AN ORDINANCE approving August 2024 public
2 transportation service changes for King County related to G
3 Line Rapid Ride and Madison Area Public Transportation
4 Changes.

5 **STATEMENT OF FACTS:**

- 6 1. The proposed changes to the Metro transit department's bus transit
7 network include revisions to bus service in the city of Seattle.
- 8 2. The proposed changes are consistent with the policy direction and
9 priorities adopted in Ordinance 19367, enacted December 15, 2021, which
10 adopted the 2021 update to the King County Metro Strategic Plan for
11 Public Transportation 2021-2031, the King County Metro Service
12 Guidelines, and Metro transit department's long-range service and capital
13 plan, Metro Connects.
- 14 3. The proposed changes will implement the second RapidRide line to be
15 developed through the Metro transit department's RapidRide Expansion
16 Program, created by Ordinance 18409, enacted November 17, 2016, in
17 partnership with the city of Seattle's transportation Levy to Move Seattle,
18 enacted July 7, 2015.

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- 19 4. The proposed changes will create new route RapidRide G Line,
20 consistent with the alignment and station locations approved in Ordinance
21 19012.
- 22 5. In 2021 the City of Seattle was awarded a \$59.9 million Federal Transit
23 Administration (FTA) grant from FTA’s Capital Investment Grant (CIG)
24 Program. The proposed changes will establish service levels for the new
25 route RapidRide G Line fulfilling requirements from the Federal Transit
26 Administration. The service levels are required to be maintained for a
27 minimum of five years per the agreement with the FTA.
- 28 6. The proposed changes and their incremental implementation are
29 consistent with the policy direction and policies approved in the Metro
30 Service Recovery Plan by the adoption of Ordinance 19581.
- 31 7. In 2023, the Metro transit department conducted public engagement
32 concerning changes to service in the central Seattle areas of King County
33 currently provided by Routes 3, 10, 11, 12, 47, 49, and 60.
- 34 8. Metro Connects includes goals to expand and improve the RapidRide
35 network and work with partners to deliver mobility improvements.
- 36 9. The proposed service changes would eliminate Route 47.
- 37 10. The proposed service changes would modify the routing of Routes 3,
38 10, 11, and 12.
- 39 11. The proposed service changes would reduce service on Routes 10, 12,
40 and 49, modify service on Routes 3 and 11, and expand service on Routes
41 4 and 60.

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42 12. The proposed service changes include reductions in Seattle Transit
43 Measure funds to Routes 10, 11, and 12, and increases to Routes 49 and
44 60.

45 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

46 SECTION 1. The Madison Area public transportation service changes for King
47 County, substantially as described in Attachment A to this ordinance, are hereby
48 approved. The Metro transit department may implement the changes included in
49 Attachment A to this ordinance beginning with the fall 2024 service change.

50 SECTION 2. A. To ensure successful implementation of the G Line RapidRide
51 and Madison Area Public Transportation Changes, the executive is directed to work with
52 the city of Seattle to carry out a joint public educational campaign focused on passenger
53 safety in accessing the center island platform stations the new G Line RapidRide will use.

54 B. The executive shall provide a summary of the activities already implemented
55 or planned to be implemented for the joint public educational campaign focused on
56 passenger safety in accessing the G Line Rapid Ride center island platform stations in a
57 letter to the council, to be sent no later than the date of the Fall 2024 service change to the
58 clerk of the council, who shall retain an electronic copy and provide an electronic copy to

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- 59 all councilmembers, the council chair of staff, and the lead staff for the transportation,
60 economy, and environment committee or its successor.

Ordinance 19750 was introduced on 2/13/2024 and passed as amended by the Metropolitan King County Council on 3/26/2024, by the following vote:

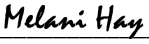
Yes: 8 - Balducci, Barón, Dembowski, Dunn, Mosqueda,
Upthegrove, von Reichbauer and Zahilay
Excused: 1 - Perry

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

DocuSigned by:

E76CE01F07B14EF...
Dave Upthegrove, Chair

ATTEST:

DocuSigned by:

8DE1BB375AD3422...
Melani Hay, Clerk of the Council

APPROVED this ____ day of 4/3/2024, _____.

DocuSigned by:

4FBCAB8196AE4C6...
Dow Constantine, County Executive

Attachments: A. Madison Street Area Public Transportation Service Changes for King County,
Updated March 19, 2024

Updated March 19, 2024

Madison Street Area Public Transportation Service Changes for King County

Route: 3 (revise)

OBJECTIVES:

Restructure service to leverage new RapidRide G line and provide new connections in accordance with the Strategic Plan for Public Transportation, 2021-2031 and King County Metro Service Guidelines.

Strategic Plan Strategies:

- Prioritize service in geographic areas that have highly dense, transit-supportive development; a high proportion of priority populations; and limited midday and evening service.
- Deliver mobility services that connect people to jobs and job centers, opportunities, and activities of daily living. Improve service during non-peak periods.
- Be flexible and responsive to changes in demand for service and community engagement.
- Use Metro's Service Guidelines and performance measures to ensure service investments align with needs and values and build toward Metro Connects.

Service Guidelines

- *1. Network Connections*
 - Services should be designed in the context of the entire transit system, which includes local and regional bus routes, Link 1 Line, commuter rail lines, and other modes.
- *2. Multiple Purposes and Destinations*
 - Routes are more efficient and successful when designed to serve multiple purposes and destinations rather than specialized travel demands.
- *3. Easy to Understand*
 - Routes should have predictable and direct routings and should provide frequency and span appropriate to the market served.

IMPACTED SERVICE AREA:

Madrona, Central District, First Hill, Downtown Seattle, Capitol Hill

SERVICE CHANGE:

Extend some Route 3 trips to add new bus service on Bellevue Ave. E and Summit Ave. E, north of E Olive Way. Remove Route 3 variant that serves Queen Anne and replace service with Route 4 trips.

Frequency:

	Weekday			Saturday		Sunday	
	Peak	Midday	Night	Daytime	Night	Daytime	Night
Current*	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Proposed*	30 min	30 min	30 min	30 min	-	30 min	-

*Frequency on newly extended service corridors on E. Pine St., E. Pike St., Bellevue Ave. E., and Summit Ave. E. only

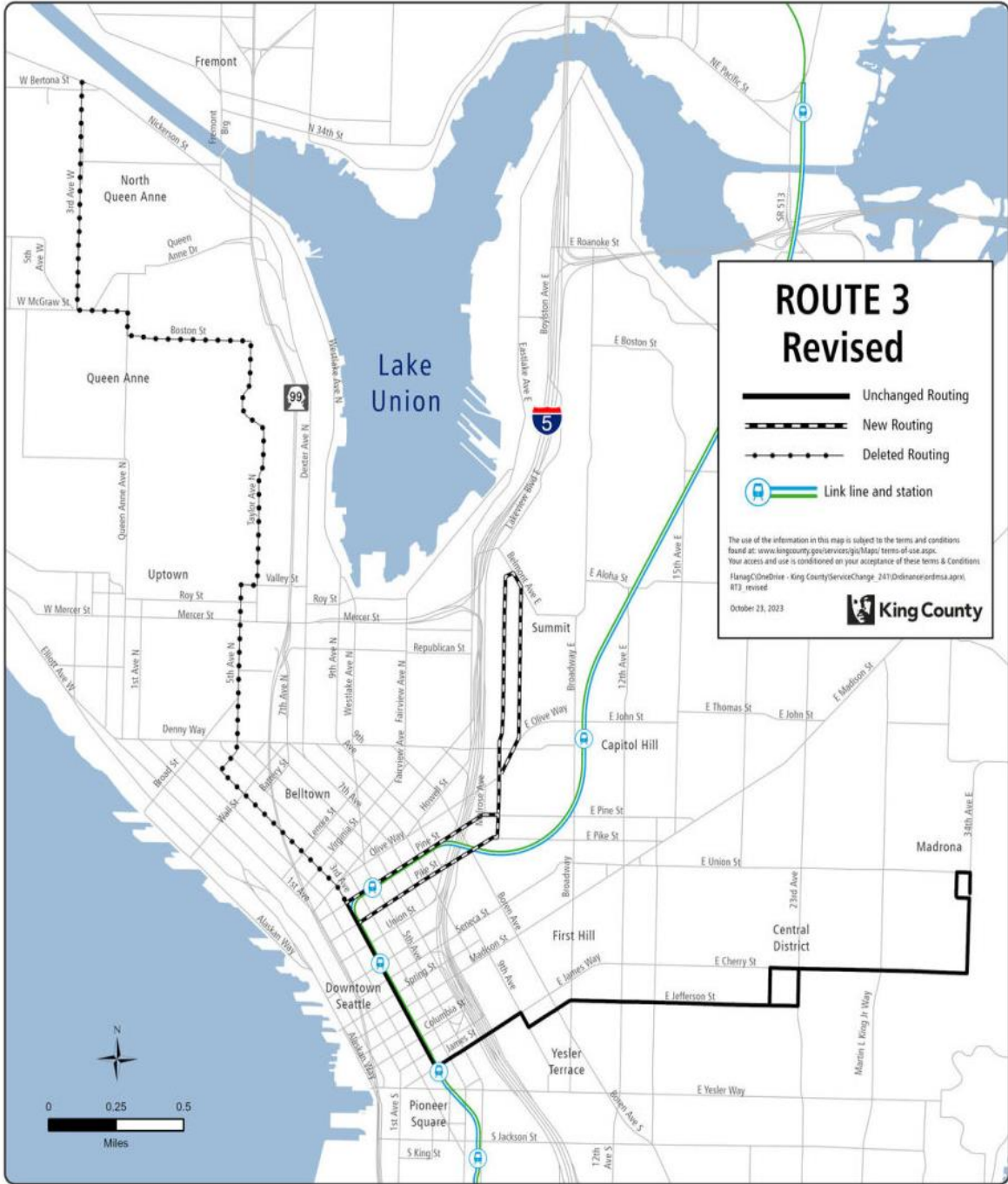
*Service levels to current areas served by Route 3 will remain approximately the same as they are today with trips to Queen Anne served by Route 4

Hours of Service:

	Weekdays	Saturday	Sunday
Current	n/a	n/a	n/a
Proposed	5:00 AM – 7:30 PM	6:00 AM – 7:00 PM	6:00 AM – 7:00 PM

*Hours of service on newly extended service corridors on E. Pine St., E. Pike St., Bellevue Ave. E., and Summit Ave. E. only

*Hours of service to current areas served by Route 3 will remain approximately the same as they are today with trips to Queen Anne served by Route 4



Route: 4 (revise)

OBJECTIVES:

Restructure service to leverage new RapidRide transit investments and provide new connections in accordance with the Strategic Plan for Public Transportation, 2021-2031 and King County Metro Service Guidelines.

Strategic Plan Strategies:

- Prioritize service in geographic areas that have highly dense, transit-supportive development; a high proportion of priority populations; and limited midday and evening service.
- Use Metro's Service Guidelines and performance measures to ensure service investments align with needs and values and build toward Metro Connects.

Service Guidelines:

- 3. *Easy to Understand*
 - Routes should have predictable and direct routings and should provide frequency and span appropriate to the market served.

IMPACTED SERVICE AREA:

Central District, Downtown Seattle, Queen Anne

SERVICE CHANGE:

Convert Route 3 trips that extend to Queen Anne to Route 4 trips.

Frequency:

	Weekday			Saturday		Sunday	
	Peak	Midday	Night	Daytime	Night	Daytime	Night
Current	15 min	15 min	30 min	30 min	30-60 min	30 min	30-60 min
Proposed*	6-30 min	7-30 min	30 min	30 min	30 min	30 min	30 min

*Frequency on the shared service corridor of routes 3 and 4 between 23rd Ave. & Jefferson and 3rd Ave. & Pine St. will be 6-15 minutes

*Service levels to Queen Anne will be approximately the same as they are today, replacing Route 3 service.

Hours of Service:

	Weekdays	Saturday	Sunday
Current	5:00 AM – 3:30 AM	4:30 AM – 3:30 AM	4:30 AM – 3:30 AM
Proposed	5:00 AM – 3:30 AM	4:30 AM – 3:30 AM	4:30 AM – 3:30 AM

Route: 10 (revise)

OBJECTIVES:

Restructure service to leverage new RapidRide G line and revise service to match service levels to ridership demand in accordance with the Strategic Plan for Public Transportation, 2021-2031 and King County Metro Service Guidelines.

Strategic Plan Strategies:

- Prioritize service in geographic areas that have highly dense, transit-supportive development; a high proportion of priority populations; and limited midday and evening service.
- Develop, evaluate, and adjust products, services, and programs that address barriers and increase mobility, especially among priority populations.
- Use Metro's Service Guidelines and performance measures to ensure service investments align with needs and values and build toward Metro Connects.

Service Guidelines:

- *1. Network Connections*
 - Services should be designed in the context of the entire transit system, which includes local and regional bus routes, Link 1 Line, commuter rail lines, and other modes.
- *3. Easy to Understand*
 - Routes should have predictable and direct routings and should provide frequency and span appropriate to the market served.
- *4. Route Spacing and Duplication*
 - Services may overlap or be more closely spaced where urban and physical geography makes it necessary, where services in a common segment serve different destinations, or where routes converge to serve regional growth centers. Where services do overlap, they should be scheduled together, if possible, to provide shorter waits along the common routing.

IMPACTED SERVICE AREA:

Capitol Hill, Downtown Seattle

SERVICE CHANGE:

Revise pathway to end operations along E John St., E Olive Way, and Bellevue Ave. and begin operating on 15th Ave. E south of E John St., and E Pine St.. Adjust frequency during the peak, midday, and night periods on weekdays and on weekends.

Frequency:

	Weekday			Saturday		Sunday	
	Peak	Midday	Night	Daytime	Night	Daytime	Night
Current	10-20 min	10-20 min	10-60 min	15-30 min	30-60 min	15-30 min	30-60 min
Proposed	20 min	20 min	30-60 min	20-30 min	30-60 min	20-30 min	30-60 min

Hours of Service:

	Weekdays	Saturday	Sunday
Current	5:00 AM – 1:00 AM	6:00 AM – 1:00 AM	6:00 AM – 1:00 AM
Proposed	5:00 AM – 1:00 AM	6:00 AM – 1:00 AM	6:00 AM – 1:00 AM



Route: 11 (revise)

OBJECTIVES:

Restructure service to leverage new RapidRide G line and revise service to match service levels to ridership demand, reduce duplication, and provide new network connections in accordance with the Strategic Plan for Public Transportation, 2021-2031 and King County Metro Service Guidelines.

Strategic Plan Strategies:

- Prioritize service in geographic areas that have highly dense, transit-supportive development; a high proportion of priority populations; and limited midday and evening service.
- Deliver mobility services that connect people to jobs and job centers, opportunities, and activities of daily living. Improve service during non-peak periods.
- Use Metro's Service Guidelines and performance measures to ensure service investments align with needs and values and build toward Metro Connects.

Service Guidelines:

- *1. Network Connections*
 - Services should be designed in the context of the entire transit system, which includes local and regional bus routes, Link 1 Line, commuter rail lines, and other modes.
 - Metro strives to make transfers easy. Network design should consider locations where transfer opportunities could be provided to improve mobility and efficiency.

IMPACTED SERVICE AREA:

Madison Valley, Capitol Hill, Central District, Downtown Seattle

SERVICE CHANGE:

Revise pathway to end operations along E Madison St west of 24th Ave. E and begin operating along E Thomas St., E John St., E Olive Way, Bellevue Ave., Pine St., and Pike St. Adjust frequency during the peak and night periods on weekdays, and on weekends.

Frequency:

	Weekday			Saturday		Sunday	
	Peak	Midday	Night	Daytime	Night	Daytime	Night
Current	15-20 min	20 min	15-60 min	30 min	30-60 min	30 min	30-60 min
Proposed	20 min	20 min	20-60 min	20-30 min	30-60 min	20-30 min	30-60 min

Hours of Service:

	Weekdays	Saturday	Sunday
Current	4:45AM – 1:00 AM	6:00 AM – 1:00 AM	6:00 AM – 1:00 AM
Proposed	4:45AM – 1:00 AM	6:00 AM – 1:00 AM	6:00 AM – 1:00 AM



Route: 12 (revise)

OBJECTIVES:

Restructure service to leverage new RapidRide G line and revise service to match service levels to ridership demand and reduce duplication in accordance with the Strategic Plan for Public Transportation, 2021-2031 and King County Metro Service Guidelines.

Strategic Plan Strategies:

- Prioritize service in geographic areas that have highly dense, transit-supportive development; a high proportion of priority populations; and limited midday and evening service.
- Develop, evaluate, and adjust products, services, and programs that address barriers and increase mobility, especially among priority populations.
- Use Metro's Service Guidelines and performance measures to ensure service investments align with needs and values and build toward Metro Connects.

Service Guidelines

- *1. Network Connections*
 - Services should be designed in the context of the entire transit system, which includes local and regional bus routes, Link 1 Line, commuter rail lines, and other modes.
- *3. Easy to Understand*
 - Routes should have predictable and direct routings and should provide frequency and span appropriate to the market served.
- *4. Route Spacing and Duplication*
 - Services may overlap or be more closely spaced where urban and physical geography makes it necessary, where services in a common segment serve different destinations, or where routes converge to serve regional growth centers. Where services do overlap, they should be scheduled together, if possible, to provide shorter waits along the common routing.

IMPACTED SERVICE AREA:

Capitol Hill, Central District, Downtown Seattle

SERVICE CHANGE:

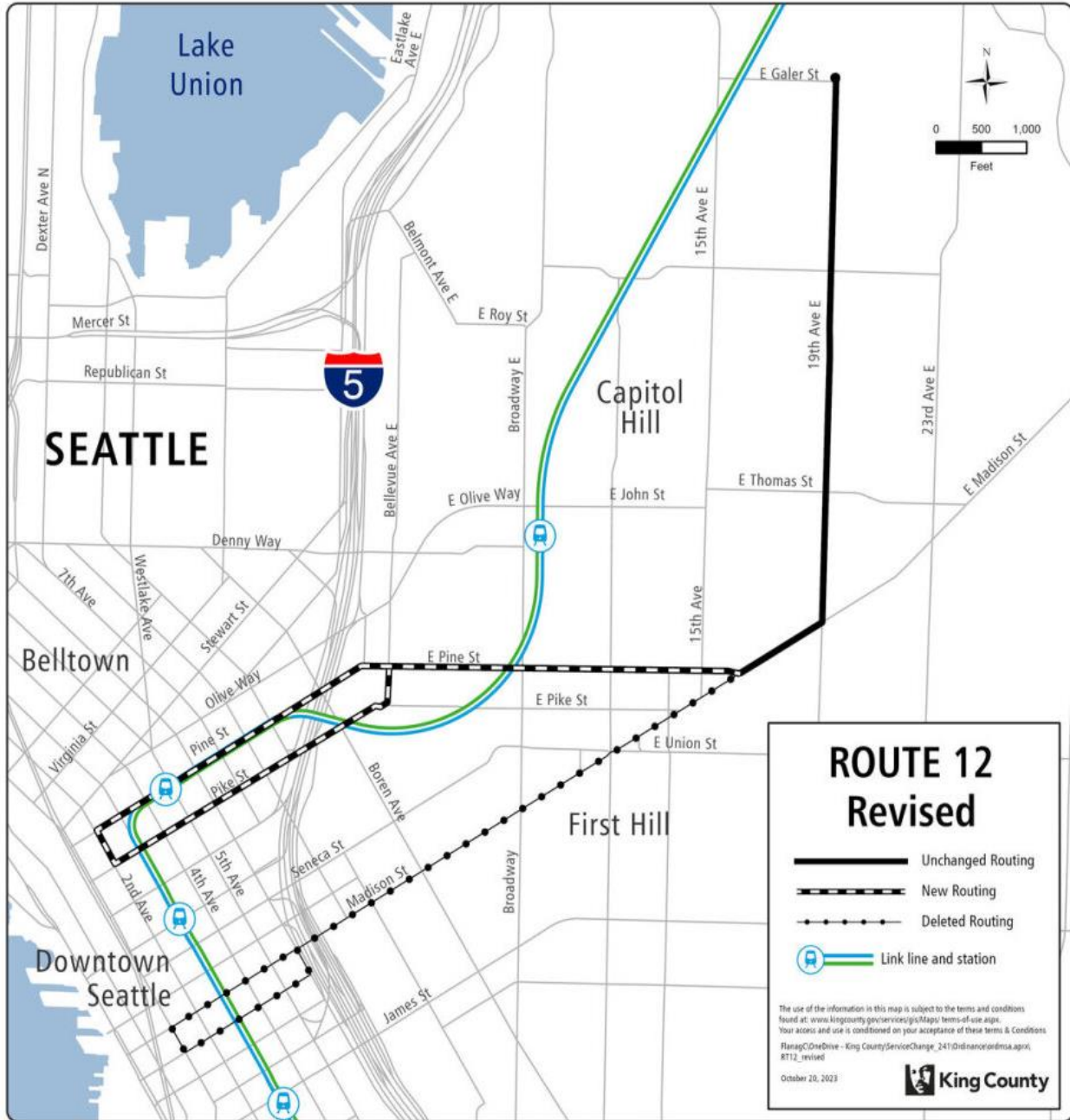
Revise pathway to end operations along E Madison St. west of 16th Ave and begin operating along E Pine St., Pine St., and Pike St. Adjust weekday frequency during the peak, midday, and night periods.

Frequency:

	Weekday			Saturday		Sunday	
	Peak	Midday	Night	Daytime	Night	Daytime	Night
Current	10-15 min	10-15 min	20-40 min	30 min	30 min	30 min	30 min
Proposed	20 min	20 min	30-60 min	20-30 min	30-60 min	20-30 min	30 min

Span:

	Weekdays	Saturday	Sunday
Current	5:30 AM – 12:00 AM	6:00 AM – 12:00 AM	6:00 AM – 12:00 AM
Proposed	5:30 AM – 12:00 AM	6:00 AM – 12:00 AM	6:00 AM – 12:00 AM



Route: 47 (replace)

OBJECTIVES:

Replacement service for Route 47 will be provided by Route 3. Restructure service to restore network connections in accordance with the Strategic Plan for Public Transportation, 2021-2031 and King County Metro Service Guidelines.

Strategic Plan Strategies:

- Develop, evaluate, and adjust products, services, and programs that address barriers and increase mobility, especially among priority populations.
- Be flexible and responsive to changes in demand for service and community engagement.
- Use Metro's Service Guidelines and performance measures to ensure service investments align with needs and values and build toward Metro Connects.

Service Guidelines:

- *2. Multiple Purposes and Destinations*
 - Routes are more efficient and successful when designed to serve multiple purposes and destinations rather than specialized travel demands.
- *3. Easy to Understand*
 - Routes should have predictable and direct routings and should provide frequency and span appropriate to the market served.

IMPACTED SERVICE AREA:
Capitol Hill, Downtown Seattle

SERVICE CHANGE:

Delete Route 47. Restore service to Summit area via Route 3.

Frequency:

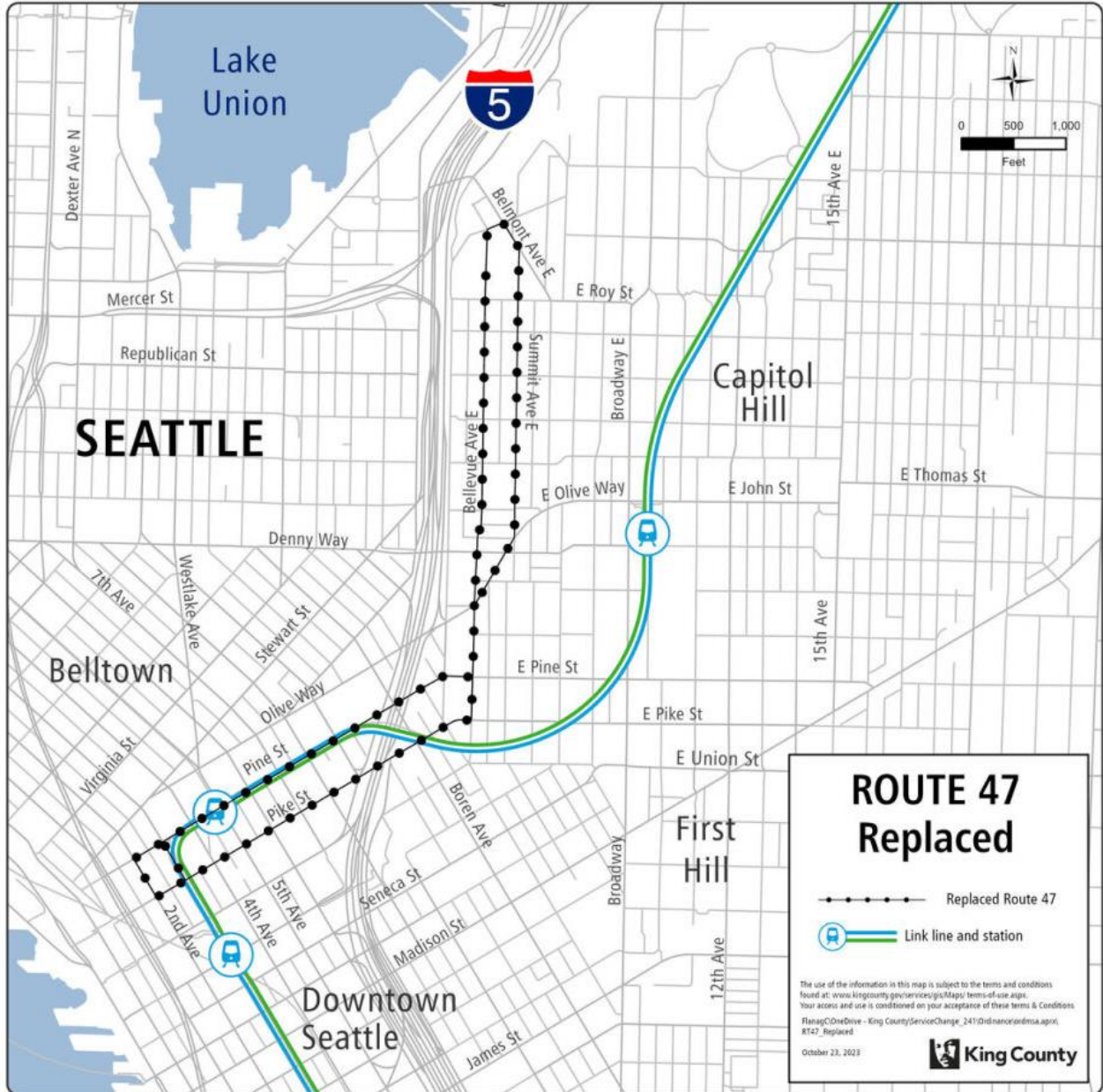
	Weekday			Saturday		Sunday	
	Peak	Midday	Night	Daytime	Night	Daytime	Night
Current*	18-25 min	30-40 min	-	30-40 min	-	30-40 min	-
Proposed	-	-	-	-	-	-	-

*Route is currently suspended

Hours of Service:

	Weekdays	Saturday	Sunday
Current*	4:45 AM – 7:00 PM	6:00 AM – 7:00 PM	6:00 AM – 7:00 PM
Proposed	-	-	-

*Route is currently suspended



Route: 49 (revise)

OBJECTIVES:

Restructure service to leverage new RapidRide transit investments and revise service to match service levels to ridership demand in accordance with the Strategic Plan for Public Transportation, 2021-2031 and King County Metro Service Guidelines.

Strategic Plan Strategies:

- To support access to mobility, use a targeted universalism approach and lead with racial justice, prioritizing services, programs, policies, and products that tailored to the needs of priority populations.
- Develop, evaluate, and adjust products, services, and programs that address barriers and increase mobility, especially among priority populations.
- Use Metro's Service Guidelines and performance measures to ensure service investments align with needs and values and build toward Metro Connects.

Metro Service Guidelines:

- *1. Network Connections*
 - Services should be designed in the context of the entire transit system, which includes local and regional bus routes, Link 1 Line, commuter rail lines, and other modes.
- *3. Easy to Understand*
 - Routes should have predictable and direct routings and should provide frequency and span appropriate to the market served.

IMPACTED SERVICE AREA:

University District, Capitol Hill, Downtown Seattle

SERVICE CHANGE:

Reduce weekday frequencies during peak, midday, and night periods, and on weekends.

Frequency:

	Weekday			Saturday		Sunday	
	Peak	Midday	Night	Daytime	Night	Daytime	Night
Current	15 min	15 min	15-30 min	15 min	30 min	15 min	30 min
Proposed	20 min	20 min	20-30 min	20 min	30 min	20 min	30 min

Span:

	Weekdays	Saturday	Sunday
Current	4:30 AM – 4:30 AM	5:30 AM – 4:30 AM	5:30 AM – 4:30 AM
Proposed	4:30 AM – 4:30 AM	5:30 AM – 4:30 AM	5:30 AM – 4:30 AM

Route: 60 (revise)

OBJECTIVES:

Restructure service to leverage new RapidRide transit investments and revise service to match service levels to ridership demand in accordance with the Strategic Plan for Public Transportation, 2021-2031 and King County Metro Service Guidelines.

Strategic Plan Strategies:

- To support access to mobility, use a targeted universalism approach and lead with racial justice, prioritizing services, programs, policies, and products that tailored to the needs of priority populations.
- Develop, evaluate, and adjust products, services, and programs that address barriers and increase mobility, especially among priority populations.
- Use Metro's Service Guidelines and performance measures to ensure service investments align with needs and values and build toward Metro Connects.

Service Guidelines:

- *1. Network Connections*
 - Services should be designed in the context of the entire transit system, which includes local and regional bus routes, Link 1 Line, commuter rail lines, and other modes.
- *3. Easy to Understand*
 - Routes should have predictable and direct routings and should provide frequency and span appropriate to the market served.

IMPACTED SERVICE AREA:

Capitol Hill, First Hill, Seattle Chinatown International District, Beacon Hill, South Seattle, Georgetown, South Park, West Seattle

SERVICE CHANGE:

Increase frequency during weekday peak, midday, and night periods and on weekends.

Frequency:

	Weekday			Saturday		Sunday	
	Peak	Midday	Night	Daytime	Night	Daytime	Night
Current	10-15 min	12 min	20-40 min	20-30 min	30 min	20-30 min	30 min
Proposed	12 min	12 min	20 min	15 min	30 min	15 min	30 min

Hours of Service:

	Weekdays	Saturday	Sunday
Current	4:15 AM – 12:15 AM	5:15 AM – 12:00 AM	5:15 AM – 12:00 AM
Proposed	4:15 AM – 12:15 AM	5:15 AM – 12:00 AM	5:15 AM – 12:00 AM

Route: 677 (new)

OBJECTIVES:

Restructure service to include RapidRide service connecting Downtown Seattle to First Hill and the Central District in accordance with the Strategic Plan for Public Transportation and King County Metro Service Guidelines.

Strategic Plan Strategies:

- Prioritize service in geographic areas that have highly dense, transit-supportive development; a high proportion of priority populations; and limited midday and evening service.
- Develop, evaluate, and adjust products, services, and programs that address barriers and increase mobility, especially among priority populations.
- Improve speed and reliability consistent with Metro Connects
- Use Metro's Service Guidelines and performance measures to ensure service investments align with needs and values and build toward Metro Connects.

Service Guidelines:

- *1. Network Connections:*
 - Services should be designed in the context of the entire transit system, which includes local and regional bus routes, Link 1 line, commuter rail lines, and other modes.
- *3. Easy to Understand:*
 - Routes should have predictable and direct routings and should provide frequency and span appropriate to the market served.
- *5. Route Directness*
 - A route that operates directly between two locations is faster and more attractive to riders than one that takes a circuitous path. Circulators or looping routes do not have competitive travel times compared to walking or other modes of travel, so they tend to have low ridership and poor performance.

IMPACTED SERVICE AREA:

Downtown Seattle, First Hill, Central District

SERVICE CHANGE:

Implement new RapidRide G Line (Route 677), providing very frequent service on Madison Street connecting Downtown Seattle, First Hill, and into the Central District.

Frequency:

	Weekday			Saturday		Sunday	
	Peak	Midday	Night	Daytime	Night	Daytime	Night
Current	-	-	-	-	-	-	-
Proposed	6 min	6 min	15 min	6-15 min	15-40 min	15 min	15-40 min

Hours of Service:

	Weekdays	Saturday	Sunday
CURRENT	N/A	N/A	N/A
PROPOSED	5:00 AM – 4:00 AM (approximately 24 hrs.)	5:00 AM – 4:00 AM (approximately 24 hrs.)	5:00 AM – 4:00 AM (approximately 24 hrs.)



Certificate Of Completion

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Supplemental Document Pages: 20	Initials: 0
Certificate Pages: 5	Envelope Originator:
AutoNav: Enabled	Cherie Camp
Enveloped Stamping: Enabled	401 5TH AVE
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	SEATTLE, WA 98104
	Cherie.Camp@kingcounty.gov
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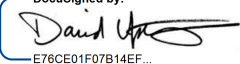
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Signer Events

Dave Upthegrove
dave.upthegrove@kingcounty.gov
Chair
Security Level: Email, Account Authentication (None)

Signature

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Electronic Record and Signature Disclosure:

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Melani Hay
melani.hay@kingcounty.gov
Clerk of the Council
King County Council
Security Level: Email, Account Authentication (None)

DocuSigned by:

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Electronic Record and Signature Disclosure:

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Dow Constantine
Dow.Constantine@kingcounty.gov
King County Executive
Security Level: Email, Account Authentication (None)

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Electronic Record and Signature Disclosure:

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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Ames Kessler akessler@kingcounty.gov King County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block;">COPIED</div>	Sent: 3/27/2024 2:10:31 PM Viewed: 3/27/2024 4:16:47 PM
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Signing Complete	Security Checked	4/3/2024 9:51:18 AM
Completed	Security Checked	4/3/2024 9:51:18 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, King County-Department of 02 (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact King County-Department of 02:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: cipriano.dacanay@kingcounty.gov

To advise King County-Department of 02 of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at cipriano.dacanay@kingcounty.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from King County-Department of 02

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to cipriano.dacanay@kingcounty.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with King County-Department of 02

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to cipriano.dacanay@kingcounty.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify King County-Department of 02 as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by King County-Department of 02 during the course of your relationship with King County-Department of 02.