

Reviewing current scope and exploring areas for audit work.

## COMBINED WORK PLAN

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(Tentative) BAH contract amendment

**Service Development & Operations**

Components:

- Service design analysis
- Delay analysis
- Load factor analysis
- Scheduling practices
- Scheduling effectiveness analysis
- Travel time analysis
- Blocking and fleet optimization
- Runcutting analysis
- Labor contract analysis
- Operator utilization
- Use of data and software

**Vehicle Maintenance**

Components:

- Preventive and corrective maintenance
- Service standards and scheduling
- Vehicle maintenance productivity
- Standard repair times
- Maintenance staffing

**Paratransit and Rideshare**

Components:

- Paratransit
- Vanpool maintenance
- Unfunded mandates
- Labor contract

**Staffing & Organizational Structure**

Components:

- Design and construction
- Vehicle maintenance and operations (with BAH)
- Organizational structure and general management
- Paratransit/Rideshare
- Power and Facilities
- Service Development
- Security and Police

**Financial and Capital Planning**

Components:

- Financial plans and models: Accurate? Effective?
- Assumptions documented?
- Revenue fleet procurement
- Cost recovery: vis a vis Sound Transit, vanpool, employer passes, SLU streetcar, free ride areas
- Capital financial planning: Adequate to cover costs? Sufficient for budgeting?
- Implementation of key recommendations from prior audits

**Strategic Analysis**

Coordination: Auditors: Status: Pre-Audit

**Base consolidation**

Analysis of constraints such as fare strategies, 40-40-20 policies, unfunded mandates, and labor contract