

2003-445
Additional Links

Attachment to Executive
Transmittal Letter Dated
September 23, 2003

About NSA

Organizational Information

The National Sheriffs' Association (NSA), now in its sixty-second year of serving the law enforcement/ criminal justice professionals of the nation, is a nonprofit organization dedicated to raising the level of professionalism among those in the criminal justice field. Through the years, NSA has been involved in numerous programs to enable sheriffs, their deputies, chiefs of police, and others in the field of criminal justice to perform their jobs in the best possible manner and to better serve the people of their cities/counties or jurisdictions.

Note: Chartered in the State of Ohio on the 26th day of September 1940.

The National Sheriffs' Association Headquarters is located in Alexandria, Virginia, and for 62 years NSA has offered training, information, and other services to sheriffs, deputies, and others throughout the nation. NSA has worked to forge cooperative relationships with local, state and federal criminal justice agencies, as well as with many citizens. NSA has made it possible for criminal justice professionals across the nation to network and share information about numerous programs and projects.

About Us

**NSA's Executive
Director, Executive
Committee and Board
of Directors**

Standing Committees

**National Sheriffs'
Institute**

**Code of Ethics of the
Sheriff**

Gift of Life Foundation

Contact NSA



NSA serves as the center of a vast network of information, filling requests for information daily and enabling criminal justice professionals to locate the information and programs they need. NSA recognizes the need to seek information from the membership, particularly the sheriff and the state sheriffs' associations, in order to meet the needs and concerns of individual members. While working on the national level, NSA has continued to seek grassroots guidance, ever striving to work with and for its members, clients and citizens of this great nation.

NSA has through the years assisted sheriffs' offices/sheriffs' departments and state sheriffs' associations in locating and preparing applications for state and federal grant funding. NSA's record and reputation for integrity and dependability in conducting programs is well recognized - and has led to continuing opportunities to apply for grants on the national, state, and local levels as well as management study contracts.

National Sheriffs' Institute [Executive Development Program]

The National Sheriffs' Institute, established in 1972 to provide executive management training for sheriffs and their command personnel, is recognized as a source of essential information for both sheriffs and command officials for their complex jobs. The NSI classes, usually held at the Federal Bureau of Investigation Academy in Quantico, Virginia, and the National Academy for the National Institute of Corrections in Longmont, Colorado, are much sought after and held in high esteem by the thousands of sheriffs and command officials who have attended. This is one example of the quality, low-cost training which NSA continues to provide. Through the National Sheriffs' Institute and its classes, sheriffs and their command officials hear recognized experts in such diverse fields as jail administration, liability issues, crime prevention, budget preparation, and public and employee relations. N.S.I. updates are held on a continual basis.

National Sheriffs' Educational Foundation, Inc.

The Educational Foundation, Inc. is registered in Washington, D.C. The concern, direction and management of the affairs of this Foundation is vested in the board of directors, which pursues such policies, programs and principles as are authorized by the Articles of Incorporation and the laws of the District of Columbia. This Foundation is established for educational purposes and to encourage and promote fair and efficient administration of criminal justice throughout the United States and its territories. Additional objectives of the National Sheriffs' Educational Foundation, Inc. include:

- To encourage protection of the jurisdiction of the sheriff as a constitutional or statutory officer and to support sheriffs throughout the United States in their efforts to discharge their law enforcement, corrections, and judicial responsibilities in a fair, efficient, and professional manner.
- To cooperate with public and private organizations dedicated to the reduction of crime, improvement of law enforcement and other criminal justice systems and programs.
- To develop and encourage the practice of high standards of personal and professional conduct among sheriffs and other criminal justice practitioners.
- To conduct such research, study, and investigation as may be necessary and advisable to develop information, knowledge, and data which would be useful in improving the administration of criminal justice.
- To promote the law enforcement profession by providing appropriate educational courses in cooperation with institutions of higher learning.
- To conduct competitions and make awards for outstanding services to all areas of the criminal justice community.

Special Notation:

- Tax-deductible donations are received under Section 501 (c)(3) of the Internal Revenue Code ("Code") of the United States and satisfies the substantiation and disclosure requirements of § 170 of the Code.

2003-445

SHERIFF

KING COUNTY

KING COUNTY SHERIFF'S OFFICE
516 Third Avenue W-116
Seattle, WA 98104-2312
Tel: (206) 296-4155 • Fax: (206) 296-0168

David G. Reichert
Sheriff

July 9, 2003

Mr. Fred G. Wilson
Director of Training & Personnel
National Sheriffs' Association
1450 Duke Street
Alexandria VA 22314

Re: Travel Expenses

Dear Mr. Wilson:

As part of the prearranged agreement for having Sheriff Dave Reichert speak at a conference in New York, the NSA agreed to reimburse two people attending the 2003 NSA Conference in Nashville. Chief Brooks and I attended this conference as 2004 host committee members.

I have enclosed the expense form and receipts for airfare, registration, lodging and food for the June 20, through June 26, 2003 conference.

If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

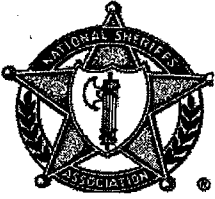


John H. Reed, Captain
Criminal Investigations Division

JHR:clp

Enclosures

cc: Thomas N. Faust
Executive Director, NSA



NATIONAL SHERIFFS' ASSOCIATION

1450 DUKE STREET, ALEXANDRIA, VA 22314
PHONE (703) 836-7827 (800) 424-7827 FAX (703) 683-6541

E-Mail: nsamail@sheriffs.org
http://www.sheriffs.org

Thomas N. Faust
Executive Director

NSA95-07A
Staff

Date submitted: 7/2/2003

Name: Chief Fabienne Brooks, King County Sheriff's Office

Address: 516 3rd Avenue, Seattle Wa. 98104 Rm W- 116

Purpose of travel: Prearranged NSA/KCSO travel expenses for 2004 host committee member

Period beginning: 6/20/2003 Period ending: 6/26/2003 Charge to account: _____

Date:	6/20/2003	6/21/2003	6/22/2003	6/23/2003	6/24/2003	6/25/2003	6/26/2003	Totals
Day of the Week	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	
Travel from	Seattle						Nashville	
Travel to	Nashville						Seattle	
Airfare/Railfare	356.50							356.50
Private auto @\$36/miles								
Auto rental								
Auto rental expenses								
Taxi/Limo service	18.00							18.00
Parking								
Tolls								
Lodging	95.97	95.97	95.97	95.97	95.97	95.97		575.82
Breakfast - per diem	9.20	9.20	9.20	9.20	9.20	9.20	9.20	64.40
Lunch - per diem	13.80	13.80	13.80	13.80	13.80	13.80	13.80	96.60
Dinner - per diem	23.00	23.00	23.00	23.00	23.00			115.00
Telephone								
Incidentals								
TOTAL	516.47	141.97	141.97	141.97	141.97	118.97	23.00	1,226.32
								Deduct Pre-paid Charges
								Deduct Prepaid Fares
								Net Due Claimant
								1,226.32

I certify that the travel expense claimed herein were incurred after proper travel authorization, that the work for which travel was made was actually performed, that the statements contained herein are correct, and that no payment has been received for any item listed herein.

Claimant:

Supervisor Approval: _____
Executive Office Approval: _____

*If travel involves more than one activity or purpose, use reverse for instructions

*Travel expense claim must be completed within five (5) days of completed travel (Attach any/all receipts)

***SEE REVERSE SIDE FOR ADDITIONAL DETAILS.**



THE TRAVEL EXCHANGE

2003-445

330 Madison Avenue S., Suite 107
 Bainbridge Island, Washington 98110
 206-780-5010 • FAX 206-780-5143
 After Hours 1-800-237-7980 • ID #SCX93
 email address info@thetravelexchange.com

SALES PERSON: 42
 CUSTOMER NBR: 010042

ITINERARY/INVOICE NO. 0038534
 HNLGPI

DATE: 23 APR 03
 PAGE: 01

TO: KING COUNTY SHERIFFS KING COUNTY COURTHOUSE
 516 3RD AVE ROOM W 150 ATTN CHERI ALLAN
 SEATTLE WA 98104

FOR: BROOKS/FABIENNE

18 JUN 03 - WEDNESDAY

AIR CONTINENTAL AIRLINES FLT:354 STANDARD SNACK
 LV SEATTLE TACOMA 815A EQP: BOEING 757
 04HR 15MIN
 AR HOUSTON GEO BUSH 230P NON-STOP
 ARRIVE: TERMINAL C REF: VZRV30
 BROOKS/FABIENNE SEAT-26D

AIR CONTINENTAL AIRLINES FLT:102 STANDARD
 LV HOUSTON GEO BUSH 330P EQP: BOEING 737 300
 DEPART: TERMINAL C 01HR 56MIN
 AR NASHVILLE 526P NON-STOP
 REF: VZRV30
 BROOKS/FABIENNE SEAT- 8D

26 JUN 03 - THURSDAY

AIR CONTINENTAL AIRLINES FLT:2631 ECONOMY SNACK
 NASHVILLE-HOUSTON GEO BUSH OPERATED BY EXPRESSJET AIRLINES INC
 LV NASHVILLE 1130A EQP: EMBRAER 145 JET
 02HR 02MIN
 AR HOUSTON GEO BUSH 132P NON-STOP
 ARRIVE: TERMINAL B REF: VZRV30
 BROOKS/FABIENNE SEAT- 7B

AIR CONTINENTAL AIRLINES FLT:1112 ECONOMY SNACK
 LV HOUSTON GEO BUSH 230P EQP: BOEING 737-800
 DEPART: TERMINAL C 04HR 25MIN
 AR SEATTLE TACOMA 455P NON-STOP
 REF: VZRV30
 BROOKS/FABIENNE SEAT-20C

OTHER SEATTLE TACOMA
 36.00 DOLLAR TRANSACTION FEE

26 DEC 03 - FRIDAY

OTHER SEATTLE TACOMA
 FOR TRACKING PURPOSES

MCO XD8111351506

BILLED TO VI4788250000389222 36.00*

AIR TICKET C07343536554
 ELEC TKT

BROOKS FABIENNE
 BILLED TO VI4788250000389222 320.50*



2003-445

THE TRAVEL EXCHANGE

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Bainbridge Island, Washington 98110
206-780-5010 • FAX 206-780-5143
After Hours 1-800-237-7980 • ID #SCX93
email address info@thetravelexchange.com

SALES PERSON: 42
CUSTOMER NBR: 010042

ITINERARY/INVOICE NO. 0038534
HNLGPI

DATE: 23 APR 03
PAGE: 02

TO: KING COUNTY SHERIFFS KING COUNTY COURTHOUSE
516 3RD AVE ROOM W 150 ATTN CHERI ALLAN
SEATTLE WA 98104

FOR: BROOKS/FABIENNE

26 DEC 03 - FRIDAY

SUB TOTAL
NET CC BILLING

356.50
356.50*

TOTAL AMOUNT DUE

0.00

TOTAL INCLUDES TAXES, AIRPORTS CHARGES AND OUR
NONREFUNDABLE TRANSACTION FEE.
VISIT US AT OUR WEBSITE FOR WEEKLY VACATION SPECIALS
RESORTS-CRUISES-TOURS..... WWW.THETRAVELEXCHANGE.COM
AIRFARE IS 320.50/TRANS FEE 36.00/TOTAL INVOICE 356.50
THIS IS A NONREFUNDABLE AND NONTRANSFERABLE TICKET
CHANGES ARE SUBJECT TO FEES PLUS ANY ADDL FARE INCREASE
ALLOWED CHANGES ARE BASED ON FLT AVAILABILITY AND MIN.
STAY AND BOOKING RULES. TICKET EXCHANGES ALLOW NO
REFUND OF RESIDUAL AMOUNTS. MOST NONREF TICKETS ARE
ONLY VALID FOR 30 DAYS FROM ORIGINAL DEPARTURE.
ALL MAJOR CARRIERS HAVE RECENTLY CHANGED THEIR REISSUE
POLICIES FOR NONREF TICKETS...THESE NEW RULES VARY FROM
CARRIER TO CARRIER, BUT IN GENERAL REQUIRE THAT IF YOU
DECIDE TO NOT TRAVEL AS TICKETED, YOU *MUST* HAVE YOUR
TICKET REISSUED *PRIOR TO THE DEPARTURE DATE/TIME OF
THE 1ST FLIGHT ON YOUR ORIGINAL TICKET. FAILURE TO DO
SO WILL RESULT IN THE LOSS OF THE ENTIRE VALUE OF
THE TICKET. PLEASE INQUIRE IF YOU HAVE ANY QUESTIONS.
AIRLINES RECORD LOCATOR IS *V Z R V 3 0*
THE ABOVE IS YOUR ELECTRONIC TICKET RECORD LOCATOR
THIS WILL ACCESS YOUR RECORD AT THE AIRLINE TICKET
COUNTER OR ELECTRONIC KIOSK.
UPON PRESENTATION OF THIS NUMBER AND VALID PICTURE ID
YOUR BOARDING PASS WILL BE ISSUED.
ALLOW AT LEAST 2 HOURS FOR AIRPORT CHECK IN.
THANK YOU FOR CALLING THE TRAVEL EXCHANGE.
YOUR TRAVEL ARRANGEMENTS WERE MADE BY LORI LAIN.
TRAVEL REQUESTED BY CHARLES LOVE AT 206 296-4225.



GAYLORD OPRYLAND

RESORT & CONVENTION CENTER

Nashville

2003-445

2800 Opryland Drive • Nashville, Tennessee 37214
(615) 889-1000

FABIENNE BROOKS
401 4TH AVERJC 104

KENT WA 98032

PAGE 1
ARRIVAL 6/18/03
DEPARTURE 6/26/03
NO. IN PARTY 1

GROUP I.D. N-NSHE2

ROOM DL D5161 RESV NUMBER 377606233056
FOLIO NUMBER 377900508807

STATEMENT DATE 6/26/03

DATE	REFERENCE	DESCRIPTION	CHARGES	CREDITS	BALANCE
6/18/03	377899001964	ROOM CHARGE DLD5161	84.00		
		TAX	11.97		95.97
6/19/03	377909002234	ROOM CHARGE DLD5161	84.00		
		TAX	11.97		191.94
6/20/03	377919002635	ROOM CHARGE DLD5161	84.00		
		TAX	11.97		287.91
6/21/03	377920522510	ROOM SERVICE	62.80		350.71
6/21/03	377929003061	ROOM CHARGE DLD5161	84.00		
		TAX	11.97		446.68
6/22/03	377939003037	ROOM CHARGE DLD5161	84.00		
		TAX	11.97		528.65
6/23/03	377949003030	ROOM CHARGE DLD5161	84.00		
		TAX	11.97		632.62
6/24/03	377959003823	ROOM CHARGE DLD5161	84.00		
		TAX	11.97		734.59
6/24/03	377964773975	ROOM SERVICE	22.00		756.59
6/25/03	377963003289	ROOM CHARGE DLD5161	84.00		
		TAX	11.97		
6/26/03	377970788074	PAY VISA		852.56 CR	
		10/01 470407300			

HOTEL SHUTTLE BUS
 JUNE 18, 2003
 VOID IF DETACHED
 RD TRP AIRPT SHUTTLE
 BASE 18.00
 SC .00
 TAX .00
 TOTAL 18.00
 1-LVD-046766-001-015345

SHUT



NATIONAL SHERIFFS' ASSOCIATION

1450 DUKE STREET, ALEXANDRIA, VA 22314
PHONE (703) 836-7827 (800) 424-7827 FAX (703) 683-6541
E-Mail: nsamail@sheriffs.org
http://www.sheriffs.org

Thomas N. Faust
Executive Director
NSA95-07A
Staff

Date submitted: 7/2/2003

Name: Captain John Reed, King County Sheriff's Office

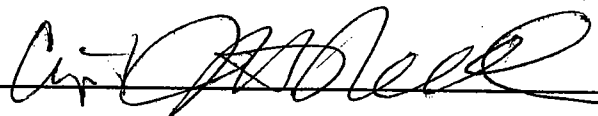
Address: 516 3rd Avenue, Seattle Wa. 98104 Rm W- 116

Purpose of travel: Prearranged NSA/KCSO travel expenses for 2004 host committee member

Period beginning: 6/20/2003 Period ending: 6/26/2003 Charge to account: _____

Date:	6/20/2003	6/21/2003	6/22/2003	6/23/2003	6/24/2003	6/25/2003	6/26/2003	Totals
Day of the Week	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	
Travel from	Seattle						Nashville	
Travel to	Nashville						Seattle	
Airfare/Railfare	381.00							381.00
Private auto @\$.36/miles								
Auto rental								
Auto rental expenses								
Taxi/Limo service	18.00							18.00
Parking								
Tolls								
Lodging	95.97	95.97	95.97	95.97	95.97	95.97		575.82
Breakfast - per diem	9.20	9.20	9.20	9.20	9.20	9.20	9.20	64.40
Lunch - per diem	13.80	13.80	13.80	13.80	13.80	13.80	13.80	96.60
Dinner - per diem	23.00	23.00	23.00	23.00	23.00			115.00
Telephone								
Incidentals								
TOTAL	540.97	141.97	141.97	141.97	141.97	118.97	23.00	1,250.82
								Deduct Pre-paid Charges
								Deduct Prepaid Fares
								Net Due Claimant
								1,250.82

I certify that the travel expense claimed herein were incurred after proper travel authorization, that the work for which travel was made was actually performed, that the statements contained herein are correct, and that no payment has been received for any item listed herein.

Claimant: 

Supervisor Approval: _____
Executive Office Approval: _____

- *If travel involves more than one activity or purpose, use reverse for instructions
- *Travel expense claim must be completed within five (5) days of completed travel (Attach any/all receipts)
- *SEE REVERSE SIDE FOR ADDITIONAL DETAILS.**

THE TRAVEL EXCHANGE

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 After Hours 1-800-237-7980 • ID #SCX93
 email address info@thetravelexchange.com

SALES PERSON: 42
 CUSTOMER NBR: 010042

ITINERARY/INVOICE NO. 0038535
 IMJOHU

DATE: 23 APR 03
 PAGE: 01

TO: KING COUNTY SHERIFFS KING COUNTY COURTHOUSE
 516 3RD AVE ROOM W 150 ATTN CHERI ALLAN
 SEATTLE WA 98104

FOR: REED/JOHN

20 JUN 03 - FRIDAY

AIR	CONTINENTAL AIRLINES FLT:354	ECONOMY	SNACK
	LV SEATTLE TACOMA	815A	EQP: BOEING 757
	AR HOUSTON GEO BUSH	230P	04HR 15MIN
	ARRIVE: TERMINAL C		NON-STOP
	REED/JOHN SEAT-18D		REF: VZBYKF
AIR	CONTINENTAL AIRLINES FLT:102	ECONOMY	
	LV HOUSTON GEO BUSH	330P	EQP: BOEING 737 300
	DEPART: TERMINAL C		01HR 56MIN
	AR NASHVILLE	526P	NON-STOP
	REED/JOHN SEAT-16D		REF: VZBYKF

26 JUN 03 - THURSDAY

AIR	CONTINENTAL AIRLINES FLT:2631	ECONOMY	SNACK
	NASHVILLE-HOUSTON GEO BUSH OPERATED BY EXPRESSJET AIRLINES INC		EQP: EMBRAER 145 JET
	LV NASHVILLE	1130A	02HR 02MIN
	AR HOUSTON GEO BUSH	132P	NON-STOP
	ARRIVE: TERMINAL B		REF: VZBYKF
	REED/JOHN SEAT- 7C		
AIR	CONTINENTAL AIRLINES FLT:1112	ECONOMY	SNACK
	LV HOUSTON GEO BUSH	230P	EQP: BOEING 737-800
	DEPART: TERMINAL C		04HR 25MIN
	AR SEATTLE TACOMA	455P	NON-STOP
	REED/JOHN SEAT-20D		REF: VZBYKF
OTHER	SEATTLE TACOMA		
	36.00 DOLLAR TRANSACTION FEE		

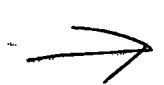
26 DEC 03 - FRIDAY

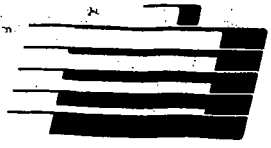
OTHER SEATTLE TACOMA
 FOR TRACKING PURPOSES
 1CO XD8111351507

BILLED TO VI4788250000389222 36.00*

AIR TICKET C07343536555
 ELEC TKT

REED JOHN
 BILLED TO VI4788250000389222 345.00*





THE TRAVEL EXCHANGE

330 Madison Avenue S., Suite 107
Bainbridge Island, Washington 98110
206-780-5010 • FAX 206-780-5143
After Hours 1-800-237-7980 • ID #SCX93
email address info@thetravelexchange.com

SALES PERSON: 42
CUSTOMER NBR: 010042

ITINERARY/INVOICE NO. 0038535
IMJOHU

DATE: 23 APR 03
PAGE: 02

TO: KING COUNTY SHERIFFS KING COUNTY COURTHOUSE
516 3RD AVE ROOM W 150 ATTN CHERI ALLAN
SEATTLE WA 98104

FOR: REED/JOHN

26 DEC 03 - FRIDAY

SUB TOTAL	381.00
NET CC BILLING	381.00*
TOTAL AMOUNT DUE	0.00

TOTAL INCLUDES TAXES, AIRPORTS CHARGES AND OUR
NONREFUNDABLE TRANSACTION FEE.
VISIT US AT OUR WEBSITE FOR WEEKLY VACATION SPECIALS
RESORTS-CRUISES-TOURS... WWW.THETRAVELEXCHANGE.COM
AIRFARE IS 345.00/TRANS FEE 36.00/TOTAL INVOICE 381.00
THIS IS A NONREFUNDABLE AND NONTRANSFERABLE TICKET
CHANGES ARE SUBJECT TO FEES PLUS ANY ADDL FARE INCREASE
ALLOWED CHANGES ARE BASED ON FLT AVAILABILITY AND MIN.
STAY AND BOOKING RULES. TICKET EXCHANGES ALLOW NO
REFUND OF RESIDUAL AMOUNTS. MOST NONREF TICKETS ARE
ONLY VALID FOR 30 DAYS FROM ORIGINAL DEPARTURE.
ALL MAJOR CARRIERS HAVE RECENTLY CHANGED THEIR REISSUE
POLICIES FOR NONREF TICKETS...THESE NEW RULES VARY FROM
CARRIER TO CARRIER, BUT IN GENERAL REQUIRE THAT IF YOU
DECIDE TO NOT TRAVEL AS TICKETED, YOU *MUST* HAVE YOUR
TICKET REISSUED *PRIOR TO THE DEPARTURE DATE/TIME OF
THE 1ST FLIGHT ON YOUR ORIGINAL TICKET. FAILURE TO DO
SO WILL RESULT IN THE LOSS OF THE ENTIRE VALUE OF
THE TICKET. PLEASE INQUIRE IF YOU HAVE ANY QUESTIONS.
AIRLINES RECORD LOCATOR IS *V Z 8 Y K F*
THE ABOVE IS YOUR ELECTRONIC TICKET RECORD LOCATOR
THIS WILL ACCESS YOUR RECORD AT THE AIRLINE TICKET
COUNTER OR ELECTRONIC KIOSK.
UPON PRESENTATION OF THIS NUMBER AND VALID PICTURE ID
YOUR BOARDING PASS WILL BE ISSUED.
ALLOW AT LEAST 2 HOURS FOR AIRPORT CHECK IN.
THANK YOU FOR CALLING THE TRAVEL EXCHANGE.
YOUR TRAVEL ARRANGEMENTS WERE MADE BY LORI LAIN.
TRAVEL REQUESTED BY CHARLES LOVE AT 206 296-4225.

2003-445

General Jackson Showboat & Special Events
HOTEL SHUTTLE BUS
JUNE 20, 2003
VOID IF DETACHED
RD TRP AIRPT SHUTTLE
BASE 16.00 TAX .00 TOTAL 16.00
H-066-035849-000-035349

SHUT

AIRPORT/HOTEL
Shuttle Receipt