



King County

Shannon Braddock

King County Executive

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June 5, 2025

The Honorable Girmay Zahilay
Chair, King County Council
Room 1200
C O U R T H O U S E

Dear Councilmember Zahilay:

This letter transmits a proposed Motion that would if enacted, approve King County Metro Transit Department's ("Metro's") 2025 Title VI Program Report required by the federal government. This proposed legislation supports Metro's ability to comply with the Federal Transit Administration (FTA) reporting requirements, as described below.

Title 49, Chapter 53, Section 5332 of the United States Code directs the Secretary of Transportation (Secretary) to ensure that recipients of federal financial assistance for transportation projects, programs, and activities comply with Title VI. The Secretary's approach to meeting this requirement is set forth at Title 49, Part 21 of the Code of Federal Regulations ("CFR"). 49 CFR §21.1 specifies the purpose "to effectuate the provisions of title VI of the Civil Rights Act of 1964 ... to the end that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Transportation."

Under 49 C.F.R. §21.9(b), FTA grant recipients are required to submit Title VI compliance reports to the Secretary "at such times, and in such form and containing such information, as the Secretary may determine." FTA Circular 4702.1B provides recipients detailed guidance and instructions on meeting this requirement. Chapter II, section 5 ("Reporting Requirements") of the Circular includes the direction, "FTA requires that all direct and primary recipients document their compliance by submitting a Title VI Program to their FTA regional civil rights officer once every three years." It further requires the Title VI Program report "must be approved by the direct or primary recipient's board of directors or appropriate governing entity or official(s) responsible for policy decisions prior to submission to FTA." The Council

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approved Metro's last report on July 26, 2022 (Motion 16179). Metro's next report must be submitted to FTA by October 1, 2025.

Metro's report includes a description of Metro's Title VI notice and procedures, a public participation plan, a language assistance plan, and an analysis of how Metro service is implemented in low-income and minority communities. In addition, the report compiles the Title VI equity analysis completed for each major service, fare or fee change implemented between July 2022 and June 2025. The enclosed report meets the FTA reporting requirements.

Thank you for your consideration of this proposed Motion. The 2025 King County Metro Transit Title VI Program Report will allow Metro to fulfill its FTA requirements while explaining to the public how the County's transit delivers high-quality services in an equitable manner.

If your staff have any questions, please contact Christopher Bhang, Metro EEO Officer, at (206) 263-5580.

Sincerely,



for

Shannon Braddock
King County Executive

Enclosure

cc: King County Councilmembers
 ATTN: Stephanie Cirkovich, Chief of Staff, King County Council
 Melani Hay, Clerk of the Council
Karan Gill, Deputy Executive, Chief of Staff, Office of the Executive
Stephanie Pure, Council Relations Director, Office of the Executive
Michelle Allison, General Manager, Metro Transit Department (MTD)
Christopher Bhang, Equal Employment Opportunity (EEO) Officer, MTD