



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Reagan Dunn, Vice
Chair; Claudia Balducci, Dave Upthegrove
Staff: Melani Pedroza (477-1025) Committee Clerk*

10:00 AM

Monday, September 11, 2017

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 10:20 a.m.

2. **Roll Call**

Present: 3 - Mr. Dunn, Ms. Balducci and Mr. Upthegrove

Excused: 1 - Mr. McDermott

3. **Approval of Minutes of August 28, 2017**

Councilmember Upthegrove moved to approve the minutes of the August 28, 2017 meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. **Senior Deputy Legal Counsel contract renewal and possible action recommending approval**

Jim Brewer, Chief Legal Counsel, briefed the committee on the contract renewal process and answered questions.

Councilmember Upthegrove moved to recommend reappointment of Kendall Moore for an additional two year term as Senior Deputy Legal Counsel. The motion passed unanimously.

5. Consideration of the Senior Administrator to the Hearing Examiner classification specification, staff assignment and possible action recommending approval

Janine Weihe, Director of Operations, briefed the committee on the Hearing Examiner classification specification process.

Councilmember Upthegrove moved recommending approving a Senior Administrator to the Hearing Examiner classification specification and reassignment of Vonetta Mangaoang to the Senior Administrator classification. The motion passed unanimously.

Briefings

6. Chief Policy Officer Update

John Resha, Chief Policy Officer, reported on the Policy staff performance review process and indicated that a full report would be presented at the next meeting. Mr. Resha also provided an update on current Policy staff workload.

7. Chief of Staff Update

Mr. Resha, Acting Chief of Staff, reported that he and Ms. Weihe are working on future policy change briefings and will be presenting the changes in three different topic discussions due to the volume of material to be covered.

Other Business

Adjournment

The meeting adjourned at 10:38 a.m.

Approved this _____ day of _____

Clerk's Signature