



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Reagan Dunn, Vice
Chair; Claudia Balducci, Dave Upthegrove
Staff: Melani Pedroza (477-1025) Committee Clerk*

10:00 AM

Monday, July 10, 2017

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 10:18 a.m.

2. **Roll Call**

Present: 4 - Mr. Dunn, Mr. McDermott, Ms. Balducci and Mr. Upthegrove

3. **Approval of Minutes of June 12, 2017**

Councilmember Upthegrove moved to approve the minutes of the June 12, 2017 meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. **Interview and selection of a Legislative Analyst**

John Resha, Chief Policy Officer, provided background on the Legislative Analyst hiring process.

The Chair recessed the meeting into Executive Session under RCW 42.30.110 (1)(g) to evaluate the qualifications of applicants for public employment at 10:21 a.m. The Chair reconvened the meeting at 11:14 a.m.

Councilmember Upthegrove moved to recommend hiring Samantha Porter as a Legislative Analyst. The motion passed unanimously.

5. Personnel update

The Chair recessed the meeting into Executive Session under RCW 42.30.110 to review the performance of a public employee at 11:17 a.m. The Chair reconvened the meeting at 11:28 a.m.

Councilmember Upthegrove moved that the Employment and Administration Committee authorize the Chief Policy Officer to issue a letter of reprimand to Clifton Curry. The motion passed unanimously.

6. Auditor's Office salary adjustments

Kymber Waltmunson, Auditor, briefed the committee on the proposed salary adjustment's in the Auditor's Office.

Councilmember Upthegrove moved to approve salary adjustments, promotions, ranges, staff assignments and step placements for the King County Auditor's Office. The motion passed unanimously.

Briefings

7. Chief Policy Officer update

No update was given.

8. Chief of Staff update

Ms. Busch updated the committee on the work of the Creative Ground Consultant group and the Administration team, reported on the recent hiring of senior staff members Alison Mendiola and Jeff Muhm, alerted the committee to upcoming organizational motion and policy change discussions and updated the committee on the Auditor and Hearing Examiner appointment process.

Other Business

Adjournment

The meeting adjourned at 11:48 a.m.

Approved this _____ day of _____.

Clerk's Signature