



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Reagan Dunn, Vice
Chair; Claudia Balducci, Dave Upthegrove
Staff: Melani Pedroza (477-1025) Committee Clerk*

10:00 AM

Monday, April 24, 2017

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 10:21 a.m.

2. **Roll Call**

Present: 3 - Mr. Dunn, Mr. McDermott and Ms. Balducci

Excused: 1 - Mr. Upthegrove

3. **Approval of Minutes of special meeting of April 17, 2017**

Councilmember Balducci moved to approve the minutes of the April 17, 2017 meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. **Temporary assignment of Media Relations Specialist duties and Approval of Additional Compensation**

Carolyn Busch, Chief of Staff, briefed the committee on the temporary assignment of a Media Relations Specialist.

Councilmember Dunn moved to approve the assignment of Simon Faretta to Media Relations Specialist duties and approval of additional compensation. The motion passed unanimously.

Discussion

5. Chief Legal Counsel succession planning

Jim Brewer, Chief Legal Counsel, briefed the board on recent legislative authority changes related to hiring legal counsel.

The Chair recessed the meeting into Executive Session under RCW 42.30.110 (1)(g) (i) to review the performance of a public employee at 10:37 a.m. The Chair reconvened the meeting at 10:48 a.m.

Councilmember Dunn moved to recommend the hiring of an additional Senior Deputy Legal Counsel. The motion passed unanimously.

Discussion and Possible Action

7. Council Clerk Hiring process discussion, revised Clerk of the Council position description and assignment of staff

The Chair recessed the meeting into Executive Session under RCW 42.30.110 (1)(g) (i) to review the performance of a public employee at 11:02 a.m. The Chair reconvened the meeting at 11:18 a.m.

The Chair indicated that item 7 will be deferred to the May 8, 2017 agenda.

Discussion

8. Council organization changes for discussion

John Resha, Chief Policy Officer, briefed the committee on organizational motion changes regarding current Employment and Administration Committee responsibilities and conceptual Employment and Administration Committee responsibilities.

Briefings

9. Chief Policy Officer update

Mr. Resha provided an update on the Legislative Analyst hiring process.

10. Chief of Staff update

Ms. Busch reported on the current performance evaluation process she is conducting with her staff and provided an update on the Council Initiatives Director hiring process.

Other Business

Adjournment

The meeting adjourned at 11:48 a.m.

Approved this _____ day of _____.

Clerk's Signature