



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Reagan Dunn, Vice
Chair; Claudia Balducci, Dave Upthegrove
Staff: Melani Pedroza (477-1025) Committee Clerk*

3:00 PM

Monday, April 17, 2017

SW Conference Room

SPECIAL MEETING

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 4:00 p.m.

2. **Roll Call**

Councilmember Kohl-Welles was also in attendance, but is not a member of the committee and did not vote.

Present: 3 - Mr. McDermott, Ms. Balducci and Mr. Upthegrove

Excused: 1 - Mr. Dunn

3. **Approval of Minutes of April 10, 2017**

Councilmember Balducci moved to approve the minutes of the April 10, 2017 meeting as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. Possible recommendation to hire a Housing Coordinator for the King County Council

The Chair recessed the meeting into Executive Session under RCW 42.30.110 (1)(g) to evaluate the qualifications of applicants for public employment at 4:00 p.m. The Chair reconvened the meeting at 4:43 p.m.

Councilmember Upthegrove moved to approve the hiring of Alison Mendiola as the Housing Coordinator for the King County Council. The motion passed unanimously.

Councilmember Upthegrove moved to reconsider the motion in order to amend the recommendation to include a salary step. The motion passed unanimously.

Councilmember Upthegrove moved to add a salary step of 7. Voting on the amended recommendation, the motion passed unanimously.

Briefings

5. Chief Legal Counsel succession planning

Jim Brewer, Chief Legal Counsel, provided a briefing on succession planning.

6. Chief Policy Officer update

No report was given.

7. Chief of Staff update

No report was given.

Adjournment

The meeting adjourned at 5:02 p.m.

Approved this _____ day of _____.

Clerk's Signature