



# King County

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Reagan Dunn, Vice  
Chair; Claudia Balducci, Dave Upthegrove  
Staff: Melani Pedroza (477-1025) Committee Clerk*

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10:00 AM

Monday, March 27, 2017

SW Conference Room

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Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

*The meeting was called to order at 10:13 a.m.*

2. **Roll Call**

**Present:** 4 - Mr. Dunn, Mr. McDermott, Ms. Balducci and Mr. Upthegrove

3. **Approval of Minutes of March 13, 2017**

*Councilmember Upthegrove moved to approve the minutes of the March 13, 2017 meeting as presented. Seeing no objection, the Chair so ordered.*

### Briefing

4. **Organizational Motion current and staff proposed responsibilities**

*Carolyn Busch, Chief of Staff and John Resha, Chief Policy Officer, provided background on proposed changes to the organizational motion, detailed the proposed changes and answered questions of the committee.*

### Discussion

5. **Chief Policy Officer Update**

*Mr. Resha reported that the policy staff team is developing metrics to evaluate disproportionality during the analytic process. Ms. Busch added that this project resulted from work done by the Council's Equity and Social Justice Committee.*

6. **Chief of Staff Update**

*Ms. Busch reported that Council Housing Coordinator candidate interviews will occur*

*at the April 10th, 2017 Employment and Administration Committee (EAC) meeting and applications for the Policy Initiatives Director position are due today.*

*Jim Brewer, Legal Counsel, reminded the committee that he will be retiring in April 2018 and the hiring of a third attorney should be included in the EAC 2017 work plan.*

## **Other Business**

## **Adjournment**

*The meeting adjourned at 11:51 a.m.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_.

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Clerk's Signature