



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Joe McDermott, Chair; Larry Gossett, Vice
Chair; Kathy Lambert; Reagan Dunn
Staff: Melani Pedroza (477-1025) Committee Clerk*

10:00 AM

Monday, February 27, 2017

SW Conference Room

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. **Call to Order**

The meeting was called to order at 10:10 a.m.

2. **Roll Call**

Present: 3 - Mr. Gossett, Ms. Lambert and Mr. McDermott

Excused: 1 - Mr. Dunn

3. **Approval of Minutes of January 9, 2017 and February 13, 2017**

Councilmember Lambert moved to approve the minutes of the January 9, 2017 and February 13, 2017 meetings as presented. Seeing no objection, the Chair so ordered.

Discussion and Possible Action

4. Interview and possible selection of a Communications Manager for the Office of Law Enforcement Oversight

Carolyn Busch, Chief of Staff, provided background regarding prior work by the committee related to the Communications Manager position.

Deborah Jacobs, Director, Office of Law Enforcement Oversight, briefed the committee on the hiring process to fill the Communications Manager position and skills she is looking for in potential applicants.

The Chair recessed the meeting into Executive Session under RCW 42.30.110 (1)(g) to evaluate the qualifications of applicants for public employment at 10:20 a.m. The Chair reconvened the meeting at 10:58 a.m.

Councilmember Lambert moved to approve the hiring of Toshiko Hasegawa as a Communications Manager for the Office of Law Enforcement Oversight. The motion passed unanimously. The item was expedited to the February 27, 2017 Council meeting agenda.

5. Interview and possible selection of a Senior Legislative Analyst

John Resha, Chief Policy Officer, briefed the committee on the hiring process for the Senior Legislative Analyst position.

The Chair recessed the meeting into Executive Session under RCW 42.30.110 (1)(g) to evaluate the qualifications of applicants for public employment at 11:22 a.m. The Chair reconvened the meeting at 12:10 p.m.

The Chair indicated that this item would be deferred to the next meeting.

Discussion

6. Chief Policy Officer Update

No report was given.

7. Chief of Staff Update

Ms. Busch updated the committee on the work of the Creative Ground Consultant team, reminded members of two upcoming photography sessions, briefed the committee on Mr. Resha's work on the council organizational chart and highlighted recent council media exposure reports compiled by David Shurtleff, Director of Communications. Ms. Busch indicated that Mr. Shurtleff will provide a briefing on the topic at a future meeting.

Ms. Busch also indicated that, due to a potential retirement, the committee will need to recruit and hire a third legal counsel in the upcoming year.

Other Business

Councilmember Lambert discussed policy staffing and communication issues, telephonic participation procedures and a current lawsuit against King County.

Mr. Resha also briefed the committee.

Adjournment

The meeting adjourned at 12:20 p.m.

Approved this _____ day of _____.

Clerk's Signature